



Public Notice  
Lake Michigan College  
Board of Trustees Regular Meeting

The Lake Michigan College District Board of Trustees, a public body, in compliance with Section 4 of the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 15.264), hereby gives notice of a virtual meeting to be held:

Date Tuesday, December 6, 2022

Time 5:00 p.m.

Location Napier Campus  
Todd Center 1301  
2755 E. Napier Avenue  
Benton Harbor, MI 49022

The Board of Trustees will hold a planning workshop at 3:00 p.m.

This notice shall be posted in the Office of the President, Lake Michigan College, at the above address; and also in each campus of Lake Michigan College, and in the Office of the County Clerk of Berrien, Van Buren and Allegan Counties. Copies will also be provided to College District news media. Done by authority of the Lake Michigan College Board of Trustees through its duly designated secretary.

A handwritten signature in black ink that reads 'Mary Jo Tomasini'.

Mary Jo Tomasini, Secretary  
Lake Michigan College Board of Trustees

Dated: November 22, 2022



**Agenda**  
**Agenda**

Lake Michigan College  
Board of Trustees Workshop  
Todd Center 1301  
<https://LakeMichiganCollege.zoom.us/j/99980245279>  
December 6, 2022

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Setting of Agenda
- V. Minutes of the October 25, 2022 Board Meeting
- VI. Petitions and Communications from the Floor
- VII. President’s Report..... Dr. Trevor Kubatzke
- VIII. Department Reports
  - A. [Academic Affairs](#).....Dr. Ken Flowers
  - B. [Student Affairs](#).....Mr. Nygil Likely
  - C. Finance Reports .....Ms. Kelli Hahn
    - i. [Human Resources Report](#)
    - ii. [Financial Reports](#)
- IX. Old Business
- X. New Business
  - A. [Approval of the Fiscal Year 2022 Financial Statement Audit](#).....Ms. Hahn
  - B. [Approval of SAN Replacement \(VXRails\) Replacement](#).....Ms. Hahn
  - C. [Approval to Confirm Carolyn Hanson as a Public Director for the Lake Michigan College Foundation Board of Directors](#) ..... Mr. Doug Schaffer

D. [Approval of New Program- Digital Marketing Certificate of Achievement](#) ..... Dr. Flowers

XI. Policies to Delete

XII. Policies Second Read – for Approval

i. [Summer Hours](#) ..... Ms. Hahn

ii. [Credit for Experiential Learning](#) ..... Dr. Flowers

XIII. Policies First Read – for Review

A. [Code of Conduct](#) ..... Ms. Hahn

B. [Compliance with Requirements of External Organizations](#)..... Ms.  
[Hahn](#)

C. [Social Media](#) ..... Ms. Hahn

D. [Documentation](#) ..... Mr. Likely

E. [Posthumous Degree](#) ..... Mr. Likely

XIV. Adjournment