

Lake Michigan College Board of Trustees
Minutes of the Special Budget Hearing
Napier Campus
June 28, 2016

CALL TO ORDER

Dr. Michael Lindley called the Budget Hearing of the Lake Michigan College Board of Trustees to order at 6:01 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Present: Dr. Michael Lindley, Ms. Judy Truesdell, Mr. Stephen Small, Mr. Paul Bergan, Ms. Debra Johnson

Absent: Ms. Mary Jo Tomasini, Dr. David Maysick

SETTING OF THE AGENDA

The agenda stands as presented.

NEW BUSINESS

BUDGET HEARING

Ms. Kelli Hahn presented a proposed balanced budget for the 2017 fiscal year. She acknowledged that as the budget was prepared, assumptions and projections were made.

COMMENTS

Mr. Small voiced his appreciation for presenting a balanced budget. Mr. Bergan acknowledged and thanked the team for their effort.

ADJOURNMENT

MOTION by Mr. Bergan, supported by Mr. Small, to adjourn the special budget hearing of the Board of Trustees at 6:02 p.m.



Michael Lindley
Board of Trustee Vice-chair



Debra Johnson
Board of Trustee Secretary

Lake Michigan College Board of Trustees
Minutes of the Regular Meeting
Napier Campus
June 26, 2016

CALL TO ORDER

Dr. Michael Lindley called the Regular Meeting of the Lake Michigan College Board of Trustees to order at 6:04 p.m.

ROLL CALL

Present: Dr. Michael Lindley, Ms. Judy Truesdell, Mr. Stephen Small, Mr. Paul Bergan, Ms. Debra Johnson

Absent: Ms. Mary Jo Tomasini, Dr. David Maysick

SETTING OF THE AGENDA

The agenda stands as presented.

APPROVAL OF MINUTES

The minutes of the May 16, 2016 Special Board Meeting were accepted as presented with a motion by Mr. Bergan supported by Ms. Truesdell.

The minutes of the May 28, 2016 Regular Board Meeting were accepted as presented with a motion by Mr. Small with support from Mr. Bergan.

PETITIONS AND COMMUNICATIONS FROM THE FLOOR

None

NEW BUSINESS

FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGETS

The fiscal year 2017 operating and capital budgets were presented at tonight's meeting.

ACTION

It was recommended that the fiscal year 2017 operating and capital budgets be approved as presented by the Lake Michigan College Board of Trustees.

MOTION by Mr. Bergan, with support by Ms. Truesdell to approve the fiscal year 2017 operating and capital budgets.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Mr. Bergan, Ms. Johnson, Mr. Small, Dr. Lindley

Neas: None

Absent: Dr. Maysick, Ms. Tomasini,

APPROVED

HEALTH SCIENCES SIMULATION LAB EQUIPMENT

Health Sciences Simulation Lab equipment is ten years old. While this equipment has served the college well, due to the age of the equipment, software updates or manufacturer support is no longer available. This request to purchase updated health sciences simulation lab equipment is in response to emerging needs. Simulation has become recognized as a necessary and valuable tool for health sciences education. Studies show that clinical practice outcomes can be effectively achieved by the integration of high-quality simulation into the curriculum. In order to continue to provide high-quality simulation education for health sciences students and improve our delivery of simulation education, the equipment in the Simulation Lab needs to be updated.

ACTION:

The College Administration recommended that the Lake Michigan College Board of Trustees authorize the Administration to proceed with the low bid for the specified health sciences simulation lab equipment at a cost not to exceed \$184,062.

MOTION by Mr. Bergan with support by Mr. Small to authorize the Administration to proceed with the low bid for the specified health sciences simulation lab equipment at a cost not to exceed \$184,062.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Ms. Johnson, Mr. Small, Dr. Lindley, Mr. Bergan

Neas: None

Absent: Ms. Tomasini, Dr. Maysick

APPROVED

CERTIFICATION OF APPOINTMENTS 2016-2017 MCCA BOARD OF DIRECTORS

The Michigan Community College Association (MCCA) Bylaw, Article VII, Sec. 1 and 2 requires each member college to certify to the Secretary of the Association prior to July 15 each year its representatives to the MCCA Board of Directors. The representatives must be the chief administrative officer of the College and one member of the College's governing board. Each College Board is also required to designate an alternate governing board member.

Vice Chair Lindley announced the appointment of the Lake Michigan College Board of Trustees representatives Mary Jo Tomasini and Michael Lindley to the Michigan Community College Association Board of Directors for 2016-2017.

MOTION by Mr. Bergan, with support by Ms. Truesdell to accept the appointment of the Lake Michigan College Board of Trustees representatives Mary Jo Tomasini and Michael Lindley to the Michigan Community College Association Board of Directors for 2016-2017.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Ms. Johnson, Mr. Small, Dr. Lindley, Mr. Bergan

Neas: None

Absent: Ms. Tomasini, Dr. Maysick

APPROVED

FOUNDATION BOARD OF DIRECTORS APPOINTMENTS

At the May 18, 2016, meeting of the Lake Michigan College Foundation Board of Directors, the following individual was appointed to the Foundation Board of Director for a three-year term, beginning July 1, 2016, and ending June 30, 2019.

- Amy White, Trust Officer, Chemical Bank

The Foundation Board reappointed the following individuals to three-year terms, beginning July 1, 2016, and ending June 30, 2019.

- Rick Blake
- Bob Burch
- Alfred Butzbaugh
- Mike Carlson
- Jeff Curry
- Gloria Ender
- Patsy Hartzell
- Mike Knytych
- Scott McFarland
- Tim Passaro
- Randy Reimers
- David Schaffer
- Joan Smith

At the same meeting, the Foundation Board elected Jim Marohn of Doubleday Office Products, as president of the Foundation Board, and David Schaffer of Kruggel Lawton CPAs, as vice president for one-year terms, beginning July 1, 2016, and ending June 30, 2017.

ACTION

It was recommended that the Lake Michigan College Board of Trustees confirm the appointments and election of Foundation Board members as noted above.

MOTION by Ms. Truesdell, with support by Mr. Bergan to confirm the appointments and election of Foundation Board members as noted above.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Ms. Johnson, Mr. Small, Dr. Lindley, Mr. Bergan

Neas: None

Absent: Ms. Tomasini, Dr. Maysick

APPROVED

FREDERICK S. UPTON FOUNDATION GRANT APPLICATION APPROVAL TO SUBMIT BIG IDEA GRANT

Title: Frederick S. Upton Foundation Big Idea Grant of \$50,000
Source: Frederick S. Upton Foundation
Officer: Doug Schaffer, Vice President-Students & Enrollment Management
Dates: September 6, 2016 – May 6, 2017
Summary: The grant supports the expansion of the Start to Finish (S2F) Program. This additional funding will allow S2F to add up to an additional 30 Benton Harbor Promise Zone students as well as expand to include up to 20 foster care students. S2F is a successful student support program targeting Benton Harbor Promise Zone students who are faced with multiple barriers. In addition, LMC has identified students transitioning out of foster care as another student population that would benefit from S2F strategies.

ACTION:

It was recommended that the Lake Michigan College Board of Trustees authorize the College to submit an application for the Frederick S. Upton Foundation Big Idea Grant.

MOTION by Mr. Bergan, with support by Mr. Small to authorize the College to submit an application for the Frederick S. Upton Foundation Big Idea Grant.

Comments:

Mr. Bergan and Mr. Small thanked the administration for working on and submitting this grant.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Ms. Johnson, Mr. Small, Dr. Lindley, Mr. Bergan

Neas: None

Absent: Ms. Tomasini, Dr. Maysick

APPROVED

APPROVAL TO SUBMIT MCACA PROJECT SUPPORT GRANT

Title: MCACA Project Support Grant of \$20,000 for Pippin Public Performance
Source: Michigan Council for Arts & Cultural Affairs (MCACA)
Manager: Mike Nadolski, Mendel Center Executive Director
Period: October 1, 2016 – March 31, 2017
Match: \$20,000

Summary: This Project Support Grant will support a public performance of the nationally touring Broadway musical production of Pippin on The Mendel Center Mainstage on March 15, 2017. The performance will be part of the 25th annual Mainstage performing arts series, which is designed to make quality performing arts opportunities locally accessible in southwestern Michigan. The cash match will be covered by earned revenue from the performance and does not require additional fundraising efforts.

ACTION:

It was recommended that the Lake Michigan College Board of Trustees authorize the College to submit an application for the MCACA Project Support Grant.

MOTION by Mr. Bergan, with support by Mr. Small to authorize the College to submit an application for the MCACA Project Support Grant.

Comments

Ms. Truesdell commented that this is a wonderful idea, a beautiful play, and it is great for the community, as well as an excellent opportunity to expose our students to Broadway.

ROLL CALL VOTE

Yeas: Ms. Truesdell, Ms. Johnson, Mr. Small, Dr. Lindley, Mr. Bergan

Neas: None

Absent: Ms. Tomasini, Dr. Maysick

APPROVED

PRESIDENT'S REPORT

Dr. Robert Harrison announced that the Fall semester is moving along well.

He also reported on the Wine and Viticulture Technology Program Open House that was held on June 16 at the Mendel Center on the Napier Avenue Campus in Benton Harbor. Guests toured the teaching winery, sampled student-made wines, met instructors and current students and talked with financial aid and advising specialists. The Open House for the viticulture program picked up another ten students to enroll in the fall, adding to the current twelve students.

Dr. Harrison reported on the college-wide meeting he hosted on June 27 at 3:15 p.m. to present a summary of fiscal year 2016, and planning for fiscal year 2017 with approximately fifty college employees in attendance.

FINANCE REPORT

Ms. Hahn gave the finance report through May 31, 2016. The FY '17 budget was presented and approved.

STUDENT SERVICES REPORT

Mr. Doug Schaffer announced that he is honored to announce that several student athletes have received national academic recognition by the National Junior College Athletic Association (NJCAA) by meeting the GPA criteria.

He also reported on the enrollment trend and anticipated full capacity of Beckwith Hall with 113 agreements. Mr. Schaffer stated that billing hours are slightly ahead from this time last year, and are trending ahead of schedule.

Dr. Lindley commented that it's great to see such a high number of students receiving the academic recognition.

ACADEMIC SERVICES REPORT

Dr. Leslie Kellogg reported that over 1,500 people attended the Mini Maker Faire on June 4 at Whirlpool Centennial Park in St. Joseph. The College faculty showcased our new Hanson Technology Center. Participating in the welding activity; over 75 people between the ages of 5 and 55 welded for the first time.

AGREEMENT SIGNINGS

Tonight Ms. Erika Milovich, Elementary Education/Early Childhood Education, along with LMC student, Kristina Battani gave a presentation on the Lake Michigan College/Western Michigan University Early Childhood Education Elementary Education, and the Lake Michigan College/Western Michigan University Elementary Education K-8 program.

Presented the signing event from Western Michigan University were Dr. Tim Green, Dr. Dawn Gaymer, Dr. Ming Li, Ms. Mindy Swickraft, and Ms. Luanne Harden.


Mr. Bergan stated that this is a great start of programs and partnerships between Lake Michigan College and Western Michigan College.

ADJOURNMENT

MOTION by Mr. Bergan, supported by Mr. Small, to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 6:32 p.m.



Michael Lindley
Board of Trustee Vice-chair



Debra Johnson
Board of Trustee Secretary