

Board of Trustees
Minutes of the Regular Meeting
South Haven Campus
September 26, 2017

CALL TO ORDER

Chair Lindley called the Regular Meeting of the Lake Michigan College Board of Trustees to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance.

ROLL CALL

Present: Judy Truesdell, Dr. Michael Lindley, Jeff Curry, Paul Bergan, John Grover

Absent: Mary Jo Tomasini, Debra Johnson

SETTING OF THE AGENDA

The agenda stands as presented.

APPROVAL OF MINUTES

Minutes of the August 22, 2017 Regular meeting were approved as presented with a motion by Mr. Bergan supported by Mr. Curry.

PETITIONS AND COMMUNICATIONS FROM THE FLOOR

None

PRESIDENT'S REPORT

Dr. Kubatzke reported on the College Transfer Night held at the Benton Harbor campus September 26. Approximately 450 guests attended with 56 colleges represented. He also reported that Mosaic on Main started operating a barista and lunch service at the Benton Harbor campus.

New faculty were introduced by Dean Flowers, Dean Roberts, and Dean Clark:

David Holmes – CIS, FT

Julie Blinder – Math, FT Lecturer

Mindy McCaffrey – Coordinator, Performing Arts

Dr. Leslie Kellogg introduced:

Dan Kmita – Institutional Researcher, Academic Quality and Student Success

Dr. Kubatzke introduced Superintendent Dr. Bobbi Morehead from Covert Public Schools, and Superintendent Mr. William Brown, AAESA (Allegan Area Educational Service Agency). Mr. Brown introduced Mr. Larry Collier, President of AAESA; Ms. Linda Blankenship, Director/Principal of Early College; Mr. Gordon Wickens, College Access Consultant; and Ms. Robin Sterk, Dean, Early College Allegan County.

Mr. Wickens reported that 150 Allegan students took 450 Lake Michigan College courses for a total of 1,050 college credits equaling 30 years of college credit.

Ms. Sterk reported there are 108 Early College students in their 5th year. Thirty-five of those students will be graduating in the spring of 2018 with their high school diploma and an associate's degree from Lake Michigan College.

All guests were presented with a welcome gift from the college.

DEPARTMENT REPORTS

Enrollment and Community Partnerships

Mr. Schaffer introduced Mr. Jeremy Bureson, Director of the South Haven campus who gave an overview of the campus. Mr. Bureson introduced student Kristina Osbon, a 2016 South Haven graduate who had 24 college credits when she graduated from high school. Ms. Osbon expressed her gratitude to LMC for enabling her to take early college credits.

Academic Services

Dr. Kellogg reported on two CNA programs offered at the Allegan Tech Center, and the sixty-five students were offered employment by the clinical sites before they completed their program.

Administrative Services

Ms. Erdman reported on the addition of the Mosaic Barista and Lunch Service now open on the Benton Harbor campus. She explained how Mosaic provides on-the-job training for students to prepare them for full-time employment. Mosaic is a nonprofit organization whose revenue is reinvested in businesses to support employee training.

New Business

A. Mendel Center Carpet Bid Recommendation

Carpet for the Mainstage Auditorium and Lobbies was installed in 1991 and is in critical need of replacement. Original estimate for this project was \$357,000, per the "10-Year Draft Capital Plan – Mendel Center Review & Recommendations", presented to the Board of Trustees at the May 2017 meeting.

Progressive Architecture and Engineering, Grand Rapids, Michigan has completed design for the carpet replacement and administered project bids. A mandatory pre-bid meeting was held on August 7, 2017; four contractors were in attendance. Bid documents were made available at the area plan houses.

The following are the results:

Sobie Company Inc. Dutton, Michigan	\$186,870
Bouma Corp Wyoming, Michigan	\$251,580

The Sobie Company Inc. participated in a post-bid interview on September 8, 2017 to confirm their understanding of the project and the phased schedule.

Work will be phased over five time frames between October 16, 2017 and February 9, 2018 to accommodate scheduled programming at the Mendel Center.

ACTION:

The College Administration recommended that the Lake Michigan College Board of Trustees accept the low bid of Sobie Company Inc., Dutton, Michigan in the amount of \$186,870.

MOTION by Mr. Curry, with support by Mr. Bergan to authorize the Administration to accept the low bid of Sobie Company Inc., Dutton, Michigan in the amount of \$186,870.

ROLL CALL VOTE

Yeas: Mr. Grover, Ms. Truesdell, Dr. Lindley, Mr. Curry, Mr. Bergan
Neas: None
Absent: Ms. Johnson, Ms. Tomasini

APPROVED

B. Lake Michigan College – Major Capital Projects: Design and Construction

At the August 2017 Lake Michigan College Board of Trustees meeting, the Board approved project budgets totaling \$44M for the Benton Harbor Campus Center Renovation and the Wine, Culinary and Hospitality Education Center. After further deliberation Lake Michigan College administration proposes to retain the Culinary and Hospitality Education functions in the Benton Harbor Campus Center rather than relocate those functions to the new facility. This will enable the proposed budget for the Wine Center to be reduced by \$4.5M for a total project budget of \$7.5M. To accommodate the Culinary and Hospitality functions in the Benton Harbor Campus Center Renovation that budget must be increased by \$1M for a total project budget of \$33M. The net budget savings for the two projects is \$3.5M.

Benton Harbor Campus Center Renovation

Total project budget (not-to-exceed) \$33,000,000

Wine Center

Total project budget (not-to-exceed) \$7,500,000

ACTION:

It was recommended that the Lake Michigan College Board of Trustees approve the major capital project budgets as outlined above.

MOTION by Ms. Truesdell, with support by Mr. Curry to approve the major capital project budgets as outlined above.

ROLL CALL VOTE

Yeas: Mr. Grover, Ms. Truesdell, Dr. Lindley, Mr. Curry,
Mr. Bergan

Neas: None


Absent: Ms. Johnson, Ms. Tomasini

ADJOURNMENT

MOTION by Mr. Bergan with support from Mr. Curry to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 6:29 p.m.



Michael Lindley, Chair



Judy Truesdell, Secretary