

# Satisfactory Academic Progress Appeal Form

This form is required to appeal the Financial Aid Satisfactory Academic Progress classification that is making you (or will make you) ineligible for most types of financial aid. An appeal can be made based on mitigating circumstances that were beyond your control, which may include situations such as the death of a relative, personal illness or injury.

**For your appeal to be considered you must:**

- Complete all parts of this form. **Answers to Questions 1-5 MUST BE TYPED & attached to this form.**
- Provide documentation of **BOTH** the circumstances that caused your failure, as well as documentation of how those circumstances have changed.
- Any "IP" or "I" classes **must be completed** before appeal will be considered.
- All credits that you are transferring in to LMC must have been officially evaluated.

**Appeals that are turned in without the above requirements will not be considered.**

---

Name: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

LMC ID#: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
House # and Street City State ZIP

**TYPE and attach your responses to the following questions (failure to complete will result in automatic denial):**

1. Write a brief explanation which details the reason why you failed to maintain the standards of Satisfactory Academic Progress or need additional credit hours to complete your degree.
2. What circumstances have changed which you believe will allow you to succeed in your program of study?
3. What is your planned program of study? Why did you select this program?
4. What was your last semester of enrollment and how were your tuition and fees paid?
5. Have you ever filed an appeal before? If yes, when?

**Degree Currently Pursuing:**

- Associate in Arts/Major \_\_\_\_\_
- Associate in Science/Major \_\_\_\_\_
- Associate in General Studies/Major \_\_\_\_\_
- Associate in Applied Business/Major \_\_\_\_\_
- Associate in Applied Science/Major \_\_\_\_\_
- Associate in Industrial Technology/Major \_\_\_\_\_
- Associate in Skilled Trades Technology
- Associate in Business Administration
- Certificate of Achievement/Major \_\_\_\_\_
- Level 1 Certificate/Major \_\_\_\_\_
- Bachelor of Applied Science

**Catalog Year (circle):** 2001-03    2003-05    2005-07    2007-09    2009-11    2011-13    2013-15    2015-17

Previously earned Lake Michigan College degrees: \_\_\_\_\_

I have transfer credits from: \_\_\_\_\_

I have course work at LMC prior to 1998 (indicate approximate years): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_