

Board of Trustees
Minutes of the Regular Meeting
Benton Harbor Campus
December 4, 2018

CALL TO ORDER

Chair Lindley called the Regular Meeting of the Lake Michigan College Board of Trustees to order at 6:06 p.m. Junior Girl Scout Troop 00519 opened the meeting with the Pledge of Allegiance.

ROLL CALL

Present: John Grover, Dr. Michael Lindley, Joan Smith, Jeff Curry, Mary Jo Tomasini (by phone), Paul Bergan, Debra Johnson
Absent: Jeff Curry

SETTING OF THE AGENDA

The agenda stands as presented.

APPROVAL OF MINUTES

Minutes of the October 23, 2018 Regular Board meeting were approved as presented with a motion by Ms. Smith, supported by Ms. Johnson.

PETITIONS AND COMMUNICATIONS FROM THE FLOOR

Troop leaders Morgan Callahan and Erica Momany along with the Junior Girl Scout Troop 00519 presented the Board of Trustees with an appreciation plaque. The Girl Scout, fourth grade students from Stevensville, shared their experiences on the planning and leadership skills they acquired while participating in various activities on campus.

PRESIDENT'S REPORT

Dr. Kubatzke thanked Mr. Kristopher Zook, music faculty and the LMC Choir for their joyful rendition of *The Night Before Christmas*.

Community Engagement

Mr. Schaffer gave a fall enrollment update highlighting the strengths of our College programs, strong Early Middle College enrollment and full occupancy at Beckwith Hall. He also reported on enrollment and activities at the South Haven and Niles at Bertrand campuses.

Student Engagement

Ms. Craig thanked the board for their continued student support and is looking forward to another great semester.

Administrative Services

Ms. Erdman updated the Board of Trustees on construction projects currently in progress at the main building and the HVAC update at the Mendel Center. With the completion of the Benton Harbor Building renovations and upgrade, the College's overall deferred maintenance as a percentage of capital replacement value has dropped from 0.13 to 0.04, which is very good. Overall, our facilities are in good condition and have been well maintained.

Academic Affairs

Dr. Kellogg reported on the continued growth of the Performing Arts; LMC Sound Waves and the Student Acapella Group (LMC Harbor Lights). Attendance has increased by 40% over last year for performances.

OLD BUSINESS

None

NEW BUSINESS

POLICY REVISIONS

As part of ongoing efforts to review college polices in support of continuous quality improvement efforts, the following policy revisions have been presented to the Board of Trustees for review and/or approval.

Second Read

1. Facility Usage
2. Amnesty of a Semester
3. Auditing Courses-Delete
4. Credit Hour Requirements Certificate Programs-Delete
5. Commencement– Delete
6. Financial Aid Satisfactory Academic Progress– New
7. Financial Aid and Title IV Compliance-New
8. Residency

FACILITY USAGE

Office of Origin:	Administrative Services
Date Adopted:	06-23-92
Date Reviewed:	08-13-08
Last Date Modified & Approved:	10-10-18

Lake Michigan College's facilities are intended to be used for academic classes, continuing education programs, business and industry training, and community services programs. Rental of space to outside agencies or persons must be for programs related to the College mission. The following policy supports the College's educational, cultural, wellness, and workforce training mission.

1. This policy shall apply to the following facilities:

- a. Benton Harbor Campus, including:
 - Main Building
 - Beckwith Hall
 - Welch Center
 - Mendel Center
 - Hanson Technology Center
 - Todd Center
 - b. Niles Campus at Bertrand Crossing
 - c. South Haven Campus
2. All activities in College facilities must be either:
 - a. Regular academic course offerings
 - b. Continuing education
 - c. College sponsored community service activity
 - d. Business and Industry training
 3. Any outside sponsored program that does not fall within section two above will be referred to Administrative Services and will be subject to the Mendel Center Operation's standard rental fee structure.
 4. Any exception requests to the above must be referred to Administrative Services and recommended to the President's Cabinet before space can be allocated.

Responsibility: Vice President, Administrative Services

References:

AMNESTY OF A SEMESTER

Office of Origin:	Registrar
Date Adopted:	04-26-88
Date Reviewed:	11-19-08,
Last Date Modified & Approved:	04-01-11, 9-18-2018

Amnesty of a Semester is the removal from consideration for student grade point average, program completion and graduation, all academic classes and the grades received for such classes during the college semester(s) for which amnesty is granted. Amnesty of a Semester, if granted, applies only to Lake Michigan College; there is no guarantee expressed or implied that Amnesty of a Semester will be recognized by any other institution.

- A. Any student who has been enrolled in academic classes may apply for Amnesty of a Semester.
- B. Amnesty of a Semester may be requested for one of the following:
 1. A maximum of the first eighteen (18) semester hours of credit earned or failed during

the first two (2) consecutive semesters of attendance at Lake Michigan College (may not use partial semester); or

2. Any single semester of enrollment at Lake Michigan College totaling not more than 18 credit hours.

- C. A minimum of one calendar year must elapse between the semester(s) being considered for Amnesty of a Semester and the granting of the request.
- D. Amnesty of Semester will not be granted for a partial semester(s)
- E. ~~and, if~~ granted, shall apply to all credits ~~earned or failed~~ taken in the semester(s) for which Amnesty is granted, regardless of the grade received.
- F. Amnesty of a Semester if granted, results in none of the affected coursework being counted for admission to restricted programs, graduation, and/or meeting program requirements at Lake Michigan College.
- G. Amnesty of a Semester does NOT remove any course/grade at Lake Michigan College, which would normally be on a transcript, from the academic transcript. Any semester(s) for which Amnesty is granted shall be so identified on the transcript.
- H. A student may be granted Amnesty of a Semester only once at Lake Michigan College.
- I. Amnesty of a Semester is final and cannot be revoked or rescinded by the College or the student.
- J. This policy does not supersede the Course Repeat Policy

Responsibility: Vice President, Student Engagement and Support

References: Course Repeat Policy

DELETE THIS POLICY AND COMBINE WITH REGISTRATION POLICY

AUDITING COURSES

Office of Origin: ~~_____~~ Academic & Student Services

Date Adopted: ~~_____~~

Date Reviewed: ~~_____~~ 10-24-08

Last Date Modified & Approved: ~~_____~~ 10-24-08

Policy Statement:

~~To AUDIT is to take an academic course for NO CREDIT. Some of the reasons for auditing are personal exploration, enjoyment or gaining insight into a new subject.~~

~~A student wishing to attend a credit course on a no-credit basis may register to audit the course; however, when openings in a class are limited, preference shall be given to students enrolling for credit. Tuition is paid at the same rate as for a credit course and the same attendance policy applies. Students receiving Financial Aid or Veteran's Benefits will not be certified to receive aid or benefits for audited courses. A student may change from audit to credit and vice versa only during the Add/Drop period.~~

~~**Responsibility:** Executive Dean, Student Services~~

~~**References:**~~

DELETE POLICY

Covered in Credential and Graduation Policy

CREDIT HOUR REQUIREMENTS - CERTIFICATE PROGRAMS

Office of Origin: Academic & Student Services
Date Adopted: 01-29-02
Last Date Modified & Approved:

Policy Statement:

Students who apply for graduation in a thirty or more hour credit certificate program will be required to achieve satisfactory completion of all published requirements for the certificate, fifteen credits of which must be taken at Lake Michigan College. The final ten credits needed to complete the certificate must be earned in Lake Michigan College courses.

Responsibility: Executive Dean, Student Services

References:

DELETE – incorporated into the Credential Completion and Graduation Policy Approved by BOT 3/28/17

COMMENCEMENT

Office of Origin: Academic & Student Services Student Engagement and Support
Date Adopted:
Date Reviewed: 10-24-08
Last Date Modified & Approved: 11-25-08

Policy Statement:

~~An application for graduation is required along with the applicable fee, which partially covers the cost of the application processing and associated costs. This fee is non-refundable and must be paid each time the student applies for graduation. The student must apply and pay the fee for each certificate or degree.~~

~~Commencement (cap & gown) ceremonies are held only for the May graduation date. Graduation application fees, however, are the same for either the May or December dates. December graduates may participate in the May commencement.~~

~~Students who apply for May graduation will be allowed to finish any coursework during the immediately following spring and/or summer term. May graduates who have not completed their coursework by the end of the summer term will have to re-apply (and pay again) for another graduation date.~~

~~Honors Status (covered in credential completion and graduation policy)~~

~~A student needs at least thirty (30) semester hours at LMC with the appropriate GPA prior to the semester of graduation to qualify for Academic Recognition during the commencement ceremony.~~

- ~~• Highest Honors 4.00~~
- ~~• High Honors 3.75~~
- ~~• Honors 3.25~~

~~Any However, the Honors Status identified at the time of application for graduation for eligible students will be used for purposes of the graduation ceremony only. Final Honors status is determined at the time all requirements for a degree or certificate are completed, and this final cumulative GPA will determine Honors status on the official transcript.~~

~~Responsibility: Executive Dean, Student Services Engagement and Support~~

~~References: Credential Completion and Graduation Policy~~

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS

Office of Origin: Financial Aid
Date Adopted:
Date Reviewed: 9-9-2018
Last Date Modified & Approved:

Lake Michigan College has the following Satisfactory Academic Progress (SAP) Policy for students who receive financial aid. These standards require that a student make progress toward an Associate Degree/ Bachelor's degree/ Certificate Program during all periods of enrollment, including periods when a student did not receive financial aid. Lake Michigan College will be consistent in applying the SAP policies to all students, including full & part time, independent and dependent students.

Minimum Financial Aid Satisfactory Academic Progress Standards:

- Maintain required cumulative 2.0 Grade Point Average (GPA) or higher (a qualitative measure) for all coursework completed at Lake Michigan College.
- Successfully complete at least 67% of the cumulative attempted credit hours and
- Make satisfactory academic progress toward a program of study within 150% of the average published program length.

Satisfactory Academic Progress (SAP) is evaluated at the end of each period of payment. All financial aid recipients are required to meet SAP standards toward completion of certificate or degree requirements in order to be eligible for Title IV, state and institutional need-based financial aid programs. If a student who is receiving financial aid does not meet the SAP as set forth in this policy, they will be ineligible for financial aid in future terms and may appeal.

Financial Aid Eligibility Statuses

- Eligible – Student is meeting the minimum academic standards or has no academic history. Fully eligible for financial aid.
- Warning – Student did not meet minimum standards for cumulative GPA and/or 67% completion rate in the previous evaluation period. Student is still eligible for financial aid, but must reach all minimum standards by the end of the next evaluation period to maintain eligibility.
- Ineligible – Student has failed to meet minimum standards for cumulative GPA and/or 67% completion rate SAP at the end of the evaluation period. Student is ineligible for financial aid.
- Timeframe – Student has attempted at least 150 credit hours toward an Associate Degree/ Bachelor's degree/ Certificate Program. If a student exceeds these credit hour limits, they are not making progress toward a degree within the 150% federal requirement. Student is ineligible for financial aid.

When is Academic Progress Evaluated? A student's satisfactory academic progress will be evaluated at the end of each semester (Fall, Spring, and Summer). Students will not be eligible for federal funding during this time if in an ineligible SAP status.

Successful completion of a class is defined as earning a grade of A, B, C, D, or Pass and will be used to determine cumulative GPA, Completion Rate, and Timeframe.

New Financial Aid Students with prior academic history: Lake Michigan College students with prior academic history will be evaluated at the time they apply for financial aid. They will receive one of three financial aid statuses.

- Eligible – Student is meeting the minimum academic. Fully eligible for financial aid.
- Warning – Student is below minimum standards in his/her previous academic history. Student is still eligible for financial aid, but must reach the minimum standards at the end of the next evaluation period to maintain eligibility.
- Timeframe – Student has attempted at least 150 credit hours toward an Associate Degree/ Bachelor's degree/ Certificate Program. If a student exceeds these credit hour limits, they are not making progress toward a degree within the 150% federal requirement. Student is ineligible for financial aid.

Transfer Students and Transfer credit hours: Students transferring to Lake Michigan College are required to have all prior college transcripts evaluated for transfer credits. All credit hours accepted by Lake Michigan College will be used to determine 67% completion rate and maximum timeframe of 150%.

Non-Passing Grades: Unsuccessful grades of E, F, W, WD, IP or I will be used in determining completion rate and timeframe. The letter grade of E or F is used toward the completion rate and cumulative GPA.

Repeat Courses: Students repeating courses, for the first time only, can receive aid for that repeated course. All repeat courses will be used in determining completion rate and timeframe. Actual letter grades are included in the cumulative GPA.

Audited Credit Hours: Courses taken on an audit basis are not counted when determining the completion percentage or for purposes of determining cumulative GPA.

Remedial Credit Hours: up to 30 credit hours of remedial course work are financial aid eligible; therefore they are included in the attempted hour count and are completed with a passing grade of A, B, C, or D.

How to Re-establish Eligibility?

A student must bring her/his GPA and completion rate up to the minimum standards of the required cumulative GPA and 67% completion rate. A student will be ineligible for financial aid and cannot be reimbursed during the time period that he/she is not meeting SAP.

Mitigating Circumstances: If a student has experienced mitigating circumstances (illness, family illness, change of major) during the most recent evaluation period, they may submit an appeal to reinstate financial aid eligibility. The student must explain, in the appeal, what has changed that will now allow them to meet the SAP requirements. The student must also submit supporting documentation with the appeal. If the request is granted, the student will be placed on one of two financial aid eligibility statuses:

Probation – The student is expected to improve to minimum standards by the end of the next evaluation period. The student is eligible for financial aid, but must meet minimum standards by the next evaluation period. A student cannot be on probation for two consecutive semesters.

Academic Improvement Plan – The student cannot be expected to improve to minimum standards by the next evaluation period. The student and Lake Michigan College have agreed to an academic improvement plan to allow the student to meet minimum standards within a fixed number of evaluation periods. The student is fully eligible for financial aid as long as they are following the academic improvement plan. If at any time the student stops following the academic improvement plan and they are not meeting minimum standards, they will become ineligible for financial aid. If a student meets minimum standards at any time while on an academic improvement plan their financial aid eligibility status will be updated to eligible.

If the appeal is not granted, the student will remain ineligible for financial aid until they meet all minimum standards.

Timeframe Mitigating Circumstances: If a student has not completed their program of study within the 150% timeframe and there are mitigating circumstances (illness, job related, family illness, change of major), they may submit an appeal to reinstate financial aid eligibility. If this application is granted, the student will be placed on the following Academic Eligibility Status:

Timeframe Academic Improvement Plan – The student and Lake Michigan College have agreed to an academic improvement plan. The student is fully eligible for financial aid, as long as they are strictly following the academic improvement plan. If at any time the student stops following the academic improvement plan, they will become permanently ineligible for financial aid.

If the appeal is not granted, the student will be ineligible for financial aid. All students are limited to one Timeframe Academic Improvement Plan.

STUDENTS WILL BE NOTIFIED BY THEIR LMC EMAIL OF THEIR SAP STATUS, AT THE END OF EACH SEMESTER

Decisions of the SAP Appeals Committee are final and will not be overturned

Responsibility: Director, Financial Aid

References : Academic Progress, Course Repeat Policy, SAP Procedure

FINANCIAL AID AND TITLE IV COMPLIANCE

Office of Origin: Financial Aid
Date Adopted:
Date Reviewed: 9-18-2018
Last Date Modified & Approved:

The Financial Aid Department at Lake Michigan College is committed to both a consistent and equitable approach to the awarding of federal, state, institutional and private need-based financial aid sources. All need-based financial aid is awarded based on the Department of Education's Federal Methodology.

The Financial Aid Department will administer all student financial assistance awarded and ensure equality and consistency in the delivery of funds to students while complying with Federal, State and Institutional regulations and guidelines.

The Financial Aid Department maintains policies and procedures in accordance with the Federal Student Aid office of the US Department of Education that include a policy related to return of Title IV funds, a refund policy to assure that students receive a refund where appropriate if they withdraw/drop from an academic term or from the college, and specific information regarding Satisfactory Academic Progress.

Responsibility: Vice President of Student Engagement & Success

RESIDENCY

Office of Origin:	Student Engagement & Support
Date Adopted:	07-01-1991
Date Reviewed:	09-18-2018
Last Date Modified & Approved:	04-28-2015

A student's **initial** residency for tuition purposes is determined from information provided on the Application for Admission. Such status, as defined below, may be reconsidered upon presentation of written proof that the student's residency has changed. The College has the right to verify a student's residency **at any time**.

A. International

A student who is **attending on an F-1 visa** classified as an International student.

B. In-District

A student who is not attending on an F-1 visa and is:

- A resident within the Lake Michigan College district (Berrien County, [including the Niles zip code 49120], the South Haven Public School District or Covert Township in Van Buren County).
- Any individual eligible for educational assistance under either Chapter 30 (Montgomery GI Bill – Active Duty Program), Chapter 33 (Post-9/11 GI Bill), of title 38, United States Code, and/or the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C § 3311(b)(9)) while attending Lake Michigan College (regardless of his/her formal state of residence).
- **A resident of on-campus housing.**

C. Out-of-District

A student who does not qualify as an In-District student, as defined above **and is not attending on an F-1 Visa** is classified as an Out-of-District student.

D. Early College Students

A student participating in Early College courses is defined as a resident as described above. However, during enrollment in an Early College course-tuition for that course is based upon the residency of the location of the high school instead of the student's residency.

E. Change of Status

A student who is classified as an Out-of-District or International student is eligible for review of residency status if proof of residency, as outlined below and in Section **F** of this policy, is submitted prior to the first day of the semester in which the student is registered or intends to register. Any status updates requested after the semester begins will be reviewed for subsequent semesters. **It is the student's responsibility prior to registration to inform the Registrar's Office of any change in residence or status that would affect his/her classification.**

F. Documentation

The College reserves the right to require documentation acceptable to the College in all cases of residency determination and verification including, but not limited to, the following criteria: student's current residency address and one or more of the following documents confirming that address as the legal home of residence:

- Valid State Driver's License in student's name
- Valid State ID Card in student's name
- Valid motor vehicle registration in student's name (car insurance and car title are not acceptable)
- Voter Registration Card
- Military ID Card
- Tribal Card with Address
- Lease, Mortgage, or Rental Agreement
- Property Tax Statement (must be place of residence or property)
- Utility Bill
- Homeowner's or Renter's Insurance Policy
- Notarized statement verifying residency signed by parent(s) if student still in high school, accompanied by parent's proof of residency or by current high school record (e.g., high school transcript or current report card in student's name and address).

G. Dependents

A student may use his or her parent or legal guardian's residency for tuition purposes if he or she was claimed as a dependent on the parent/guardian's Federal Income Tax return for the last calendar year. Documentation of the following is required to do so: parent/guardian's current Property Tax Bill– **and** - Copy of parents'/legal guardian's Federal Income Tax return for the last calendar year showing the student claimed as a dependent.

H. Senior Citizen

Senior Citizens sixty (60) years of age and over who meet In-District criteria will qualify for tuition-free enrollment in any College credit course subject to the following provisions:

- The student must be at least 60 years of age prior to the first day of the semester in which the student is registered.
- Registration fees and special fees (if any) for courses selected must be paid by the student. All regular registration procedures must be followed.

I. Discretion to Adjunct

Discretion in adjusting individual cases within the spirit and intent of these regulations is vested with the Board of Trustees or their designee.

Responsibility: Vice President, Student Engagement & Support

References: Department of Veterans Affairs:
https://www.benefits.va.gov/gibill/post911_residentraterequirements.asp

International (F1) Students Policy

MOTION by Mr. Bergan with support by Ms. Smith to approve the policy revisions as presented.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

FISCAL YEAR 2018 FINANCIAL STATEMENT AND GRANT ACTIVITY AUDITS

The audited Fiscal Year 2018 Annual Financial Report and the Schedule of Expenditures of Federal Awards were presented for review to the Board of Trustees.

ACTION

It was recommended that the receipt of the audited fiscal year 2018 Annual Financial Report and the Schedule of Expenditures of Federal Awards be accepted by the Board of Trustees.

MOTION by Mr. Bergan with support by Mr. Grover to approve receipt of the audited fiscal year 2018 Annual Financial Report and the Schedule of Expenditures of Federal Awards as presented.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

STANDARD & POOR'S CREDIT RATING OF LAKE MICHIGAN COLLEGE

The College's general creditworthiness was rated in November by Standard & Poor's (S&P), which then assigns a credit rating in the form of a letter grade, along with possibly a plus or minus, to indicate strength to create 17 ratings, as follows:

AAA	=	Extremely strong
AA+, AA, AA-	=	Very strong
A+, A, A-	=	Strong
BBB+, BBB, BBB-	=	Adequate
BB+, BB	=	Faces major future uncertainties
B	=	Faces major uncertainties
CCC	=	Currently vulnerable
CC	=	Currently highly vulnerable
C	=	Has filed bankruptcy petition
D	=	In default

S&P analysts produce the ratings based on information from public data and reports as well as from interviewing the management of the institution being rated. The analysts then assess the financial condition, operating performance, and policies.

The College's rating was set at **AA+ with a stable outlook**.

The rating reflects S&P's view of the region's stable local economy as well as, specific to the College,:

- The maintenance of very strong available reserves and strong financial management practices;
- Strong and tenured management team, which uses formalized long-term operational and capital plans, along with other policies while exploring strategies to improve enrollment trends; and
- Low overall debt burden as a percentage of market value, with limited future capital needs.

ACTION

Administration recommended that the Board of Trustees accept the ratings report from Standard & Poor's that assigns the College an AA+ long-term rating.

MOTION by Mr. Grover with support by Mr. Bergan to accept the ratings report from Standard & Poor's that assigns the College an AA+ long-term rating.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF BONDS

The terms of the Community College Act (Act 331 of the Public Acts of Michigan of 1966, as amended), subject to the provisions of the Revised Municipal Finance Act (Act 34 of the Public Acts of Michigan of 2001), authorizes the board of a community college to issue bonds to pay for various capital improvements to be made or acquired with regard to community college facilities.

On October 23, 2018, the Board of Trustees approved a resolution to issue up to \$20,000,000 of bonds, to be designated 2018 College Facility Bonds. These bonds are to be used to construct, renovate, improve, furnish, equip, and re-equip various College facilities located within the College's taxing district.

The revised resolution now presented clarifies certain matters, as required by legal counsel on the bond matter. The terms of the borrowing have not changed.

ACTION

Administration recommended that the Board of Trustees approve the revised resolution to issue up to \$20,000,000 of bonds, to be designated 2018 College Facility Bonds.

MOTION by Mr. Bergan with support by Mr. Grover to approve the revised resolution to issue up to \$20,000,000 of bonds, to be designated 2018 College Facility Bonds.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

EXCESS PROPERTY SALE

Lake Michigan College is proposing the sale of 6.5 excess acres of its property at the Niles at Bertrand Crossing Campus to N&M Transfer Co., Inc. The firm plans to construct a distribution center for its transportation business. Founded in 1964, N&M Transfer is a regional less-than-truckload carrier headquartered in Neenah, Wisconsin, specializing in providing next day service

throughout the Midwest. The firm owns a fleet of over 300 tractors and 450 trailers. The College will establish a truck driver training program at the Campus, utilizing N&M's new facility.

ACTION:

The College Administration recommended that the Board of Trustees approve the sale of 6.5 acres of excess property at its Niles at Bertrand Crossing Campus to N&M Transfer Co., Inc. for \$22,750 per acre, as presented.

MOTION by Mr. Grover with support by Mr. Bergan to approve the sale of 6.5 acres of excess property at its Niles at Bertrand Crossing Campus to N&M Transfer Co., Inc. for \$22,750 per acre, as presented.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

BOARD OF TRUSTEES 2019 MEETING CALENDAR REVISION

A modification in the 2019 Board of Trustees Meeting Calendar is proposed due to scheduling conflicts. The requested change is to move the March 26 regular meeting to March 19, and move the location of the September and October meetings.

March 26	March 19
September 24	Benton Harbor campus
October 22	South Haven campus

ACTION:

It was recommended that the Lake Michigan College Board of Trustees adopt the revised 2019 Meeting Calendar, as presented.

**BOARD OF TRUSTEES
2019 MEETING CALENDAR**

All regular meetings begin at 6:00 p.m. and will be held in the Board Room at the Todd Center unless noted otherwise.
Board workshop begins at 3:00 p.m.

January 7, 2019 Board Election – 8:30 a.m.

January 22, 2019

March 7, 2019 Workshop Only – 9:00 a.m. – 12:00 p.m.

March 19, 2019

April 23, 2019

May 21, 2019 (*Niles Campus*)

June 25, 2019

No Meeting in July

August 27, 2019

September 24, 2019

October 22, 2019 (*South Haven*)

No Meeting in November December 10, 2019

MOTION by Mr. Bergan with support by Ms. Smith to adopt the revised 2019 Meeting Calendar, as presented.

ROLL CALL VOTE

Yeas: Dr. Lindley, Mr. Grover, Ms. Smith, Ms. Tomasini,
Mr. Bergan, Ms. Johnson

Nays: None

Absent: Mr. Curry

APPROVED

ADJOURNMENT

MOTION by Mr. Bergan to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 6:28 p.m.



Lake Michigan College Mission Statement

The philosophy of Lake Michigan College, an institution of higher education, is founded on the belief that education is for all who wish to develop their potential. It is fundamental that a community college assist in meeting the educational, career, cultural, wellness and recreational needs of the community it serves through its courses (credit and non-credit), certificates, degrees, and state-authorized baccalaureate programs. This involves a five-fold obligation:

- to provide for the educational aspirations, needs and learning expectations of the individual and the community;
- to provide for the occupational needs and desires of the learner and the community;
- to provide for the cultural interests and the wellness and recreational needs of the individual, and thus contribute to the development of effective citizens;
- to provide an assurance of quality in programs and in people;
- to develop an international perspective that prepares students, and develop employees and community members for a world economy and global citizenship.