

## Auditing a Course

To audit is to take an academic course for no credit; audited courses are not calculated in the GPA. Some of the reasons for auditing are personal exploration, enjoyment, gaining insight into a new subject, or skill/knowledge review.

A student wishing to attend a credit course on a no-credit basis may register to audit the course; however, when openings in a class are limited, preference shall be given to students enrolling for credit. Tuition is paid at the same rate as for a credit course, the attendance policy applies, and all pre- and co-requisites must be met.

Audited courses are not eligible for financial aid (including grants, loans, or scholarships) or veteran's benefits funding, and do not count toward program completion or pre-requisite use.

*A student may change from audit to credit and vice versa only during the regular add/drop period. To drop an audited class, use the Add/Drop Form.*

LMC ID #: \_\_\_\_\_ Name: \_\_\_\_\_ Today's date: \_\_/\_\_/\_\_

Phone: (\_\_\_\_) - \_\_\_\_\_ May we text you? Yes No

Semester: Fall Spring Summer Year: \_\_\_\_\_

## I am adding the following class(es) as an audit:

5-digit CRN	Subject/Number (ex: BIOL 101)	Title (ex: Biology)	Instructor	Instructor/Advisor Signature* and Date	Pre-req.	Overload

\*Instructor permission required for pre-requisite override and course overload. **Permission is granted solely at the discretion of the instructor and is not guaranteed.**

By signing below, I understand that I am fully responsible to ensure payment arrangements for tuition and fees for the classes above unless I initiate a drop within the published drop for refund dates for the semester. A withdrawal beyond the published drop for refund dates is not eligible for a refund of tuition and fees.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Office Use Only
Processed by: _____ Date: _____ <input type="checkbox"/> Residency/tuition rate verified