January 4, 2023

I. Call to Order
II. Pledge of Allegiance
III. Roll Call
IV. Setting of Agenda
V. Minutes of the December 4, 2022, Board Meeting
VI. Petitions and Communications from the Floor
VII. President’s Report
VIII. New Business

A. Election of Officers
   Chair – John Grover
   Vice Chair – Joan Smith
   Treasurer – Brian Dissette
   Secretary – Vicki Burghdoff

Motion by Ms. Tomasini with Support from Ms. Burghdoff

APPROVED BY ROLL CALL VOTE

Yeas: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette

Nays: None

APPROVED
B. Approval of Millage Ballot Proposal

Motion by Mr. Dissette with Support from Ms. Burghdoff

APPROVED BY ROLL CALL VOTE

Yea: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette
Nays: None

APPROVED

C. Approval of Capital Request – Lab PC Replacement

Motion by Ms. Johnson with Support from Mr. Dissette

APPROVED BY ROLL CALL VOTE

Yea: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette
Nays: None

APPROVED

D. Approval of New Trustee Mark Weber

Motion by Ms. Johnson with Support from Mr. Dissette

APPROVED BY ROLL CALL VOTE

Yea: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette
Nays: None

APPROVED
Ballot Request – Operating Millage Renewal

Lake Michigan College's main operating millage of 0.8804 mills expires at the end of 2023. The millage provides approximately $9.1 million dollars of revenue or 30% of the annual budget. Property tax revenue makes up 51% of the College’s revenue. By Michigan law, community colleges are funded by property taxes, student tuition and fees, and state appropriations. The proposal authorizes Lake Michigan College to levy 0.8804 mills which were approved by the voters in February 2004.

ACTION:
We recommend that the Lake Michigan College Board of Trustees approve the following resolution and ballot language to place a 20-year renewal on the May 2, 2023 ballot.

Motion by Ms. Tomasini with Support from Mr. Dissette

APPROVED BY ROLL CALL VOTE

Yeas: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette

Nays: None

APPROVED
Capital Request – Lab PC Replacement

LMC currently has approximately 232 PCs located in labs and conference rooms that have reached the end of life with ages ranging from 7-9 years old. As end-of-life, they are no longer supported by the vendor if technical issues arise; the PCs are also no longer under warranty as the models have been discontinued by the vendors. Due to their age, these devices have become difficult to maintain and update, and component failure is becoming more common.

In compliance with the College's Purchasing policy, a Request for Proposal (RFP) for the Lab PC replacements was issued. The RFP was sent to the following companies, and their responses are below:

- CDWG: Did not respond
- Dell: $261,274
- Insight: Did not respond
- SEHI: $236,712

The proposals received were reviewed and graded relative to pre-determined criteria including specs, experience, capability, approach, fee, and references.

ACTION:

The original budget for lab pc replacement project was $260,000. Because the proposal from SEHI – the recommended vendor – came in significantly lower, the savings ($24,562) could be used to replace another aging lab this year instead of waiting.

Motion by Mr. Dissette with Support from Mr. Johnson

APPROVED BY ROLL CALL VOTE

Yeas: John Grover, Debra Johnson, Mary Jo Tomasini, Vicki Burghdoff, Brian Dissette

Nays: None

APPROVED
ADJOURNMENT
MOTION by Mr. Dissette to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 8:45 a.m.

Vicki Burghdoff
Lake Michigan College Board Secretary