



## Public Notice

### Lake Michigan College Board of Trustees Regular Meeting

The Lake Michigan College District Board of Trustees, a public body, in compliance with Section 4 of the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 15.264), hereby gives notice of a public meeting to be held:

DATE: April 16, 2024

TIME: 5:00 p.m.

PLACE: Todd Center Board Room  
2755 E. Napier Ave.  
Benton Harbor, MI 49022  
269-927-1000

The Board of Trustees will hold a workshop from 3 pm – 5 pm.

This notice shall be posted in the Office of the President, Lake Michigan College, at the above address, also on each campus of Lake Michigan College, and in the Office of the County Clerk of Berrien, Van Buren, and Allegan Counties. Copies will also be provided to College District news media. Done by the authority of the Lake Michigan College Board of Trustees through its duly designated secretary.

A handwritten signature in black ink that reads 'Vicki M. Burghdoff'.

Vicki Burghdoff, Secretary  
Lake Michigan College Board of Trustees

Dated: April 11, 2024



## AGENDA

Lake Michigan College  
Board of Trustees Regular Meeting  
Todd Center 1301  
5 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Setting of Agenda
- V. Minutes of March 5, 2024 Board Meeting
- VI. Petitions and Communications from the Floor
- VII. President's Report..... Dr. Trevor Kubatzke
  - a. Red Hawk Futures Scholarship
- VIII. Department Report
  - a. Academic Affairs ..... Dr. Ken Flowers
  - b. Student Affairs ..... Dr. Linwood Whitten
  - c. Finance Reports..... Ms. Kelli Hahn
    - i. Human Resources Report
    - ii. Financial Reports
- IX. Old Business
- X. New Business
  - a. Athletic Field Reconstruction ..... Ms. Sara VanderVeen

- b. Benton Charter Township Easement Proposal ..... Ms. VanderVeen
  - c. Unarmed Security Services Extension ..... Ms. VanderVeen
  - d. Utility Easement for LMC Lift Station ..... Ms. VanderVeen
  
- XI. Policies to Delete
  - a. Organizational Reporting Relationships ..... Dr. Kubatzke
  
- XII. Policies Second Read – for Approval
  - a. Allegan Stipend ..... Ms. Hahn
  - b. Board Governance ..... Dr. Kubatzke
  - c. Class Scheduling ..... Dr. Flowers
  - d. Distance Education ..... Dr. Flowers
  - e. Emergency Preparedness and Response ..... Dr. Kubatzke
  - f. Resignation ..... Ms. Hahn
  - g. Mileage Reimbursement ..... Ms. Hahn
  
- XIII. Policies First Read – for Review
  - a. Field Trips ..... Dr. Whitten
  - b. Institutional Data Management ..... Ms. Hahn
  - c. Succession Planning ..... Ms. Hahn
  - d. Tuition Rate and Residency ..... Dr. Whitten
  
- XIV. Adjournment