

MINUTES FOR BOARD OF TRUSTESS – May 19, 2026 MEETING

05/19/2026 | 05:00 PM - 05:18 PM

Todd Center Board Room

CALL TO ORDER

Board Chair John Grover called the meeting of the Lake Michigan College Board of Trustees to order on May 19, 2026, at 5:00 pm.

PLEDGE OF ALLIGANCE

Board Chair Grover opened the meeting with the Pledge of Allegiance.

ROLL CALL

Present: Ms. Debra Johnson, Ms. Vicki Burghdoff, Ms. Mary Jo Tomasini and Mr. John Grover

SETTING OF AGENDA

Item C from New Business was moved to the beginning of the agenda, preceding the President's Report.

MINUTES FROM PREVIOUS MEETING

The meeting minutes from the April 21, 2026, Board meeting was approved as presented with a voice vote by all trustees present.

PETITIONS AND COMMUNICATIONS FROM THE FLOOR

None

PRESIDENT'S REPORT

Dr. Flowers shared that he has officially served as President of the college for six weeks. During this time, he has participated in both internal and external meetings and has received positive feedback regarding the college's impact in the community, as well as from employees who expressed appreciation for and

enjoyment of their work. Dr. Flowers also reported that he currently serves on the boards of Krasl, Kinexus, and Cornerstone Alliance.

NEW BUSINESS

Trustee Membership

Action: The Trustees recommend the appointment of Ms. Alloyd Blackmon to fill the Trustee vacancy and serve on the Lake Michigan College Board of Trustees.

Motion by Ms. Tomasini with support by Ms. Burghdoff recognize the nomination of Ms. Alloyd Blackmon to the Lake Michigan College Board of Trustees.

Roll Call Vote - Chair Grover asked the board secretary for a roll call vote.

Yeas: Ms. Burghdoff, Ms. Tomasini, Ms. Johnson, Mr. Grover,

Nays: None

Motion Approved

Athletic Fields

The Athletic Fields Project was approved in Summer 2024 with a total capital project budget of \$6,330,000.

As construction progressed, several project components required additional scope development and unforeseen site conditions were identified. Limited design development had been completed for certain elements of the project at the time of bid, including site lighting, electrical and fiber infrastructure, and field logos. In addition, while drainage concerns were identified early in the project, existing underground conditions could not be fully determined prior to construction.

During the construction phase, these conditions resulted in costs exceeding the project's planned 10% contingency and necessitated the following change orders:

- Electrical - \$230,000
- Grading/Drainage - \$55,000
- Field Logos - \$50,000
- Soccer Benches - \$70,000
- Sound System- \$30,000
- Call Box Infrastructure - \$30,000
- TOTAL - \$465,000

The project is nearing completion, with remaining punch list work focused primarily on grading and drainage improvements that are currently underway as weather conditions allow.

Action: The College Administration recommends the Lake Michigan College Board of Trustees authorize an additional \$465,000 for the Athletic Fields Project, increasing the total project budget from \$6,330,000 to \$6,795,000.

Motion by Ms. Tomasini with support by Ms. Burghdoff to authorize an additional \$465,000 for the Athletic Fields Project, increasing the total project budget from \$6,330,000 to \$6,795,000.

Roll Call Vote - Chair Grover asked the board secretary for a roll call vote.

Yeas: Ms. Tomasini, Ms. Johnson, Mr. Grover, Ms. Burghdoff, Ms. Blackmon

Nays: None

Motion Approved

LMC Charter Bus Bid-FY27

The safety of our College athletes is of the highest priority. In an effort to ensure our College athlete's transportation to and from athletic events, transportation services were explored for FY27. In compliance with the College's Purchasing policy, a Request for Proposal (RFP) for College athletic transportation was issued. The RFP was sent to the following companies, and their responses are below: B&W Charters, Royal Excursion, Compass Coach, Coach America, Go Go Charters, Prompt Charters, Allied Solution Enterprise, CharterUP, and Deltek, Inc did not respond. Go Riteway (formerly

known as Cardinal Busing) was the only company to respond with the availability to handle 100% of our trips.

Action: We recommend the Board of Trustees authorize the College administration to bind a contract with Go Riteway in an amount not to exceed \$215,243.

Motion by Ms. Burghdoff with support by Ms. Johnson to authorize the College administration to bind a contract with Go Riteway in an amount not to exceed \$215,243.

Roll Call Vote - Chair Grover asked the board secretary for a roll call vote.

Yeas: Ms. Johnson, Mr. Grover, Ms. Burghdoff, Ms. Blackmon, Ms. Tomasini

Nays: None

Motion Approved

POLICIES SECOND READ- APPROVAL

The following policies were presented to the Board of Trustees as a second read for review and/or approval:

- Board of Trustee Code of Conduct
- Employee Over/Under Payment

Action: College Administration recommended that the Board of Trustees approve the policy as presented.

Motion by Ms. Tomasini with support by Ms. Burghdoff to approve the policy as presented.

Roll Call Vote - Chair Grover asked the board secretary for a roll call vote.

Yeas: Ms. Tomasini, Ms. Johnson, Ms. Blackmon, Ms. Burghdoff, Mr. Grover

Nays: None

Motion Approved

POLICIES FIRST READ – FOR REVIEW

Chair Grover asked the Board to review the policies outlined in the agenda (and listed below) and be ready for discussion and/or approval at the next Board of Trustees meeting.

- Code of Conduct – Employee
- Compensation
- Decorations and Displays
- Identification Badge
- Job Grading, Regrading, Posting and Recruiting

DEPARTMENT REPORTS

Academic Affairs Department Report

Student Affairs Department Report

Dr. LaToya Mason, Interim Provost

Academic and Student Affairs recently concluded a successful spring semester. Highlights from the end of the semester included the student production of *Big Fish*, Idea Con—where students presented essays, class projects, and research—and the women's softball team winning the conference title.

*Please reference the Board agenda to review the full department report.

ADJOURNMENT

Motion by Ms. Burghdoff to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 5:18 pm.



Mark Weber
Lake Michigan College Board Secretary