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<td>Computer Information Systems</td>
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ABOUT LAKE MICHIGAN COLLEGE
Lake Michigan College is a two-year community college offering associate degrees, certificates and a wide range of continuing education and workforce training. The College’s district includes all of Berrien County, Covert Township, and the South Haven Public Schools district, all in southwest Michigan.

www.lakemichigancollege.edu
Phone: 1-800-252-1562

MISSION STATEMENT
Together we empower people and communities to thrive through education, innovation and experiences.

GUIDING PRINCIPLES
Accountability
We hold ourselves accountable to our students, communities, professional standards, and each other.

Culture
We ensure our actions support the whole person through compassion and kindness.

Diversity
We promote an inclusive environment by thoughtfully and intentionally engaging diversity in all its forms.

Integrity
We conduct ourselves with integrity in all matters.

Quality
We provide the highest quality education and experiences possible.

Service
We strive to meet the needs of our students, employees, and communities.

BOARD OF TRUSTEES
Ms. Debra Johnson Chair, St. Joseph, Michigan
Mr. Jeff Curry Vice-Chair, Niles, Michigan
Ms. Joan Smith, Secretary, Sodus, Michigan
Mr. John Grover Treasurer, St. Joseph, Michigan
Mr. Paul Bergan Trustee, Eau Claire, Michigan
Dr. Michael Lindley Trustee, New Buffalo, Michigan
Ms. Mary Jo Tomasini Trustee, St. Joseph, Michigan

Lake Michigan College President
Dr. Trevor Kubatzke
CAMPUSES AND LOCATIONS

Benton Harbor Campus
1905 Foundation Drive Niles, Michigan 49120
(269) 637-7500

Niles Campus at Bertrand Crossing
1905 Foundation Drive Niles, Michigan 49120
(269) 637-7500

South Haven Campus
125 Veterans Boulevard South Haven, Michigan 49090
(269) 695-1391

Allegan County Technical & Education Center
2891 116th Avenue Allegan, Michigan 49010
(269) 927-8170

Brandywine High School
1700 Bell Rd. Niles, MI 49120
Phone:(269) 683-4800

Four Winds Casino
68600 Red Arrow Highway, Hartford, Michigan 49057
11111 Wilson Road New Buffalo, Michigan 49117

Lake Michigan College is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

Lake Michigan College is an equal opportunity institution, affording enrollment, employment and services without distinction on the basis of age, color, height, weight, creed, disability, marital status, sexual orientation, national origin, political affiliation, race, religion, or gender. Minorities and handicapped persons are encouraged to attend Lake Michigan College. Any questions regarding your rights under Title VI and Title IX should be directed to Assistant Director, Human Resources and Diversity, (269) 927-8102, Room A-305. Any questions regarding your rights under Section 504 should be directed to Student Outreach and Support Services Office, (269) 927-8866, Room A-218.
Accreditation

To learn more about LMC’s accreditations please visit lakemichigancollege.edu/about/accreditation.

Institutional Accreditation information

Higher Learning Commission (HLC) Accreditation
Lake Michigan College is accredited by:

The Higher Learning Commission
230 South LaSalle Street, Suite 7-500
Chicago, Illinois 60604-1411
(800) 621-7440
hlcommission.org

Program Accreditation Information

Dental Assisting
The program in Dental Assisting is accredited by the Commission on Dental Accreditation of the American Dental Association, (CODA), 2111 East Chicago Avenue, Chicago, IL 60611, Phone: 312-440-4653 a specialized accrediting agency recognized by the Council on Postsecondary Accreditation and by the U.S. Department of Education. The program is also accredited by the Michigan State Board of Dentistry.

Diagnostic Medical Sonography
Accredited by the Joint Review Committee on Education in Diagnostic Medical Sonography, located at 6021 University Boulevard, suite 500, Ellicott City, MD 21043; Phone 443-973-3251; jrcdms.org.

The program is also accredited by the Commission on Accreditation of Allied Health Education Programs, located at 1361 Park Street, Clearwater, FL 33756; Phone 727-210-2350; caahep.org.

Magnetic Resonance Imaging
This program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 North Wacker Drive, Suite 2850 Chicago, IL 60606-3182; Phone 312-704-5304. jrcert.org

Nursing
The associate degree Nursing program is approved by the Accreditation Commission for Education in Nursing, Inc., (ACEN), 3343 Peachtree Road NE Suite 850 Atlanta, GA 30326, Phone: 404-975-5000 acenursing.org.

Medical Assisting
The certificate in Medical Assisting is approved by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 25400 U.S. Highway 19 North, Suite 158, Clearwater, FL 33763, Phone: 727-210-2350. caahep.org

Radiologic Technology
This program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Dr., Suite 2850, Chicago, IL 60606-3182; Phone 312-704-5300. jrcert.org and email@jrcert.org.
Programs and Areas of Study

Accounting
Art
Automation Engineering
Biology
Business – Associate in Applied Science
Business Administration – Associate in Business Administration
Business Certificates
  Computer Information Systems*
  Sales and Customer Service*
  Small Business Management*
  Supervisory Skills*
Casino Management – Four Winds*
Certified Nursing Assistant (CNA)**
Chemistry
Child Development*
Communication
Computer Information Systems Certificates
  CISCO*
  Geospatial Information Systems Technology*
  Information Technology*
  Web Development*
Computer Information Systems – Applications Development
Computer Information Systems – Networking
Criminal Justice
Culinary Management
Dental Assisting*
Diagnostic Medical Sonography
Electrical Distribution
Emergency Medical Services**
Engineering
Engineering Technology
English
Foreign Language

Liberal Arts*
General – Associate in Applied Science
General Studies
General Technology
Graphic Design*
Health Science
History
Honors Curriculum
Hospitality Management*
Machine Tool Technology*
Manufacturing Production*
Mathematics
Mechatronics Technology*
Medical Assisting*
Music – Associate in Applied Science
Music – Associate in Arts
Nursing
Pharmacy Technician*
Philosophy
Phlebotomy Technician*
Physical Education & Wellness
Physical Science
Physics
Political Science
Psychology
Radiologic Technology
Skilled Trades Technology*
Sociology
Teacher Education – Associate in Applied Science
Teacher Education – Associate in Arts
Theatre
Undecided – Associate in Arts
Undecided – Associate in Science
Welding Production Technology*
Wine & Viticulture Technology

*Certificate Options Available
** Non-Degree, Specialty Certificate
## Accounting
### Associate in Applied Science Degree

**Program Code ACCT**

**Advisor:** Danny Langston, (269) 927-8968, dlangston@lakemichigancollege.edu

### Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/ Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Math 122, Intermediate Algebra, or Math 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>3</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
</tbody>
</table>

### Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>Business 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Business 201, Principles of Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>Business 202, Principles of Accounting II</td>
<td>4</td>
</tr>
<tr>
<td>Business 203, Principles of Economics (Macro)</td>
<td>3</td>
</tr>
<tr>
<td>Business 204, Principles of Economics (Micro)</td>
<td>3</td>
</tr>
<tr>
<td>Business 205, Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>Business 212, Accounting Applications on Computers</td>
<td>3</td>
</tr>
<tr>
<td>Business 213, Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>Business 218, Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>Business 219, Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>Business 224, Income Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 108, Office Information Systems</td>
<td>3</td>
</tr>
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</table>

### Program Electives (Select 6 Credit Hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>Business 103, Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>Business 150, Job Search Seminar</td>
<td>1</td>
</tr>
<tr>
<td>Business 211, Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>Business 214, Cost Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>Business 215, Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>Business 222, Data Reporting &amp; Analysis</td>
<td>3</td>
</tr>
<tr>
<td>Business 265, Accounting Co-Op I</td>
<td>3</td>
</tr>
<tr>
<td>Business 266, Accounting Co-Op II</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 100, Foundations of Information Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

You should notify your advisor of your intention to take BUSA 265 and BUSA 266 before beginning your second-year classes.

### About the Area of Study

With a two-year degree in accounting, you will be prepared for entry-level accounting positions including bookkeeper, accounts payable, payroll clerk, or assistant to an accountant. You will compute, classify, record, and verify financial data, and develop and maintain financial records.

### Associate Degree

Upon completion of the 60-credit Accounting program, you may apply for an Associate in Applied Science degree.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit [lakemichigancollege.edu/transfer](http://lakemichigancollege.edu/transfer).

### Sample Program Sequences

An advisor will help you make necessary changes to these recommended sequences.

#### Associate Degree Program

<table>
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<tr>
<th>Semester 1</th>
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<tr>
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<td>CIS 108</td>
<td>COMM 215</td>
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<td>ENGL 101</td>
<td>BUSA 201</td>
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<td>BUSA 222</td>
<td>BUSA 203</td>
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<tr>
<td>BUSA 130</td>
<td>PHIL 101</td>
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#### Semester 3 | Semester 4

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 218</td>
<td>BUSA 219</td>
<td></td>
</tr>
<tr>
<td>BUSA 202</td>
<td>BUSA 212</td>
<td></td>
</tr>
<tr>
<td>BUSA 204</td>
<td>BUSA 213</td>
<td></td>
</tr>
<tr>
<td>PHYS 101</td>
<td>BUSA 205</td>
<td></td>
</tr>
<tr>
<td>ENGL 102</td>
<td>BUSA 224</td>
<td></td>
</tr>
</tbody>
</table>
Art

Associate in Art Degree – TRANSFER PROGRAM Program Code 031

Advisor: Brandon Pierce, (269) 927-8767, pierce@lakemichigancollege.edu

Degree Requirements

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>**Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>*Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>6</td>
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</tbody>
</table>

Major Requirements

At least 15 credits in ART or approved course of study*** .......................................... 15

General Electives ................................................................. 15

The following Art courses are offered at LMC:

<table>
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<tr>
<td>Art 101, Art Appreciation I</td>
<td>3</td>
</tr>
<tr>
<td>Art 102, Art Appreciation II</td>
<td>3</td>
</tr>
<tr>
<td>Art 109, Basic Design (2-D)</td>
<td>3</td>
</tr>
<tr>
<td>Art 110, Basic Design (3-D)</td>
<td>3</td>
</tr>
<tr>
<td>Art 111, Art Education</td>
<td>3</td>
</tr>
<tr>
<td>Art 115, Painting I</td>
<td>3</td>
</tr>
<tr>
<td>Art 116, Painting II</td>
<td>3</td>
</tr>
<tr>
<td>Art 120, Ceramics I</td>
<td>3</td>
</tr>
<tr>
<td>Art 121, Ceramics II</td>
<td>3</td>
</tr>
<tr>
<td>Art 122, Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>Art 123, Drawing II</td>
<td>3</td>
</tr>
<tr>
<td>Art 200, History of Art I</td>
<td>3</td>
</tr>
<tr>
<td>Art 201, History of Art II</td>
<td>3</td>
</tr>
<tr>
<td>Art 203, 20th Century Art History: 1900-1945</td>
<td>3</td>
</tr>
<tr>
<td>Art 204, 20th Century Art History 1945-present</td>
<td>3</td>
</tr>
<tr>
<td>Art 212, Sculpture I</td>
<td>3</td>
</tr>
<tr>
<td>Art 213, Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>Art 251, Studio Problems: Painting</td>
<td>3</td>
</tr>
<tr>
<td>Art 252, Studio Problems: Ceramics</td>
<td>3</td>
</tr>
<tr>
<td>Art 253, Studio Problems: Sculpture</td>
<td>3</td>
</tr>
<tr>
<td>Art 260, Studio Problems: Drawing</td>
<td>3</td>
</tr>
<tr>
<td>*From at least two academic disciplines.</td>
<td></td>
</tr>
<tr>
<td>**Credit hours listed are based on minimum earned. For example, MATH courses have 3, 4, or 5 credits.</td>
<td></td>
</tr>
<tr>
<td>***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.</td>
<td></td>
</tr>
</tbody>
</table>

About the Area of Study

Study and courses in art and design can help you develop an appreciation for the visual arts as well as expand your expertise and understanding in an extremely varied and entrepreneurial field. You will study art theory and history, and work directly with a varied media in a studio environment in coursework such as design and photography (through our Graphic Design Department, see that page for details,) drawing, painting, ceramics, and sculpture.

Also of great importance will be building your portfolio that represents all of your work prior to transfer. Students who complete this program will receive an Associate in Art degree. Courses are open to all students.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.

Program Sequence

Students are strongly encouraged to take the following studio classes plus 2 additional elective studios in their first year:

ART 109, Basic Design 1, 2D (Fall)
ART 110, Basic Design 2, 3D (Spring)
ART 122, Drawing 1 (Fall, ideally)
ART 123, Drawing 2 (Spring, ideally)
Automation Engineering
Associate in Applied Science Degree  Program Code AENG
Advisor:    Kevin Kreitner, (269) 927-1000, ext. 3033, kkreitner@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Requirements</td>
<td></td>
</tr>
<tr>
<td>Business 203, Macro Economics</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 103, Technical Writing</td>
<td>3</td>
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<tr>
<td>Mathematics 100, Applied Mathematics</td>
<td>4</td>
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<tr>
<td>Philosophy 102, Introduction to Logic</td>
<td>3</td>
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<tr>
<td>Physics 110, Technical Physics</td>
<td>4</td>
</tr>
<tr>
<td>Major Requirements</td>
<td></td>
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<tr>
<td>Electronics 100, DC Electricity</td>
<td>4</td>
</tr>
<tr>
<td>Electronics 106, AC Electricity</td>
<td>3</td>
</tr>
<tr>
<td>Electronics 110, General Electricity</td>
<td>3</td>
</tr>
<tr>
<td>Engineering 113, Engineering Design &amp; Graphics</td>
<td>3</td>
</tr>
<tr>
<td>Engineering 210, Advanced CAD Techniques</td>
<td>3</td>
</tr>
<tr>
<td>Industrial Maintenance 204, Basic Hydraulics &amp; Pneumatics</td>
<td>2</td>
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<tr>
<td>Manufacturing Technology 120,</td>
<td></td>
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<tr>
<td>Fundamentals of Programmable Controllers</td>
<td>2</td>
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<tr>
<td>Manufacturing Technology 122,</td>
<td></td>
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<tr>
<td>Introduction to Robotics</td>
<td>2</td>
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<tr>
<td>Manufacturing Technology 260,</td>
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<tr>
<td>Automation for Manufacturing</td>
<td>3</td>
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<tr>
<td>Manufacturing Technology 261,</td>
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</tr>
<tr>
<td>Automation for Manufacturing II</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 110, Technical Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>Choose One Track:</td>
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<tr>
<td>Electrical Controls Track</td>
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</tr>
<tr>
<td>Computer Information Systems 140,</td>
<td></td>
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<tr>
<td>Networking Foundations</td>
<td>3</td>
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<tr>
<td>Electronics 151, Transformers and Motor Controls</td>
<td>2</td>
</tr>
<tr>
<td>Electronics 152, Transformers and Motor Controls II</td>
<td>2</td>
</tr>
<tr>
<td>Manufacturing Technology 123, Advanced Programmable Controller</td>
<td>2</td>
</tr>
<tr>
<td>Manufacturing Technology 222,</td>
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<tr>
<td>Industrial Robotics</td>
<td>4</td>
</tr>
<tr>
<td>Mechanical Track</td>
<td></td>
</tr>
<tr>
<td>Drafting and Design 102, Machine Drawing</td>
<td>3</td>
</tr>
<tr>
<td>Drafting and Design 211, Machine Design</td>
<td>3</td>
</tr>
<tr>
<td>Machine Tool Technology 110, Machine Tool I</td>
<td>3</td>
</tr>
<tr>
<td>Machine Tool Technology 120, Machine Tool II</td>
<td>3</td>
</tr>
<tr>
<td>Trade Related Instruction 134,</td>
<td></td>
</tr>
<tr>
<td>Metallurgy and Heat Treatment</td>
<td>3</td>
</tr>
</tbody>
</table>

About the Area of Study
The purpose of the Automation Engineering program is to prepare individuals to apply basic engineering principles and technical skills to support engineers engaged in a wide variety of projects. Includes instruction in various engineering support functions for research, production and operations, and applications to specific engineering specialties.

The Automation Engineering program concentrates on product design principles, materials, and manufacturing processes. The primary program objective is to prepare students to assist and support engineers with projects and research and development. Students will be trained in skills and techniques related to branches of engineering, with practical understanding of general engineering concepts.

Associate Degree
When you complete the Automation Engineering program, you may apply for an Associate in Applied Science degree.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequences
An advisor will help you make necessary changes to these recommended sequences.

Associate Degree Program
<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANU 122</td>
<td>ELEC 100</td>
<td>ELEC 106</td>
</tr>
<tr>
<td>BUSA 203</td>
<td>MATH 110</td>
<td>ENGL 103</td>
</tr>
<tr>
<td>MATH 100</td>
<td>ENGR 103</td>
<td>ENGR 210</td>
</tr>
<tr>
<td>PHIL 102</td>
<td>ENGL 101</td>
<td>MANU 120</td>
</tr>
<tr>
<td>ELEC 110</td>
<td>INMT 204</td>
<td>MANU 260</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 4</th>
<th>Semester 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS 110</td>
<td>TRACK ELECTIVE</td>
</tr>
<tr>
<td>MANU 261</td>
<td>TRACK ELECTIVE</td>
</tr>
<tr>
<td>TRACK ELECTIVE</td>
<td>TRACK ELECTIVE</td>
</tr>
<tr>
<td>TRACK ELECTIVE</td>
<td>TRACK ELECTIVE</td>
</tr>
</tbody>
</table>
Biology
Associate in Science Degree – TRANSFER PROGRAM Program Code 061

Advisors:  
Dr. Jessica Beachy, (269) 927-8878, ibeachy@lakemichigancollege.edu  
Dr. Melissa Howse-Kurtz, (269) 927-8623, mhowse@lakemichigancollege.edu  
Dr. Susan Balmes, (269) 927-8624, sbalmes@lakemichigancollege.edu  
Dr. Fran Miles, (269) 927-1000 ext. 7157, miles@lakemichigancollege.edu  
Frank Stijnman, (269) 927-8862, stijnman@lakemichigancollege.edu

Degree Requirements  Credit Hours

General Education Requirements
Biology 111, Principles of Biology I ................................................................. 4
Chemistry 111, General Chemistry I ................................................................. 4
English 101, English Composition ................................................................. 3
English 102, English Composition ................................................................. 3
*Humanities/Fine Arts ....................................................................................... 6
Mathematics 151, Calculus I ........................................................................... 5
*Social Sciences ............................................................................................... 6

Major Requirements
Biology 112, Principles of Biology II ............................................................. 4
Chemistry 112, General Chemistry II ............................................................. 4

Students are required to take 2 out of the 4 following Biology classes:
- Biology 205, Human Anatomy, or
- Biology 206, Human Physiology, or
- Biology 210, Microbiology, or
- Biology 212, Genetics ................................................................................... 8

BIOL elective or approved course of study*** ................................................. 3
General Electives ............................................................................................ 10

*From at least two academic disciplines.  
**Credit hours listed are based on minimum earned. For example, Mathematics courses have 3, 4 or 5 credits.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study
Biology deals with living organisms and vital processes, including microbial, plant, and animal life. Your study in biology may include coursework in areas such as environmental biology, plant biology, ecology, evolution, human anatomy, human physiology, cell biology, molecular biology, biotechnology, microbiology and genetics.

A biology concentration consists of a minimum of 16 hours of coursework in the discipline.

There is a 60-credit degree requirement needed for graduation.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
## Business

**Associate in Applied Science Degree**  
*Program Code BUSI*

**Advisors:**  
Joe Zwiller, (269) 927-1000 ext. 5003, izwiller@lakemichigancollege.edu  
Kristi Lafrenz, (269) 927-8766, klafrenz@lakemichigancollege.edu

### Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication 215, Professional Communications</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Natural Science</td>
<td>3</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
</tbody>
</table>

### Major Requirements

| Business 101, Business Accounting I, or  |
| Business 201, Principles of Accounting I | 3-4 |

| Business 103, Introduction to Business | 3 |
| Business 203, Principles of Economics (Macro) or  |
| Business 200, Introduction to Economics | 3 |
| Business 209, Principles of Marketing | 3 |
| Business 216, Business Statistics | 3 |
| Business 222, Data Reporting & Analysis | 3 |
| Computer Information Systems 108, Office Information Systems | 3 |
| Mathematics 129, Finite Mathematics | 4 |

### Program Electives (16 credits)

<table>
<thead>
<tr>
<th>Sales &amp; Customer Service Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business 104, Salesmanship</td>
</tr>
<tr>
<td>Business 105, Retailing</td>
</tr>
<tr>
<td>Business 115, Principles of Customer Service</td>
</tr>
<tr>
<td>Business 130, Professionalism in the Workplace</td>
</tr>
<tr>
<td>Business 207, Small Business Management</td>
</tr>
<tr>
<td>Business 261, Distributive Ed Co-op I, or</td>
</tr>
<tr>
<td>Business 262, Distributive Education Co-op II, or</td>
</tr>
<tr>
<td>Business 211, Principles of Management</td>
</tr>
</tbody>
</table>

### Small Business Management Track

| Business 104, Salesmanship | 3 |
| Business 115, Principles of Customer Service | 3 |
| Business 130, Professionalism in the Workplace | 1 |
| Business 205, Business Law I | 3 |
| Business 207, Small Business Management | 3 |
| Business 261, Distributive Ed Co-op I, or  |
| Business 262, Distributive Education Co-op II, or  |
| Business 211, Principles of Management | 3 |

### Supervisory Skills Track

| Business 108, Supervisory Skills | 3 |
| Business 115, Principles of Customer Service | 3 |
| Business 130, Professionalism in the Workplace | 1 |
| Business 225, Personnel Management | 3 |
| Business 261, Distributive Ed Co-op I, or  |
| Business 262, Distributive Education Co-op II, or  |
| Business 211, Principles of Management | 3 |
| Psychology 201, Introduction to Psychology | 3 |

### Computer Information Systems

| Business 130, Professionalism in the Workplace | 1 |
| Computer Information Systems 118, Web Dev. & Design Foundations | 3 |
| Computer Information Systems 140, Network Foundation | 3 |
| Computer Information Systems 156, Computer Security | 3 |
| Computer Information Systems 200, IT Support | 3 |
| Computer Information Systems 295, Project Management | 3 |
Business, continued

About the Area of Study
The A.A.S. in Business program prepares graduates for entry-level and managerial positions in business. The emphasis is on preparing professionals who will contribute immediately in an office environment. For those students currently employed, the degree can provide the foundation for future growth in their business careers. The program is designed to help students develop functional business knowledge, apply professional and effective business communication, develop analytical and problem solving skills, understand and use computer-based information systems, recognize and analyze ethical problems, exhibit professional behaviors and acquire an appreciation for diverse perspectives. Students find employment across a wide spectrum of industries in entry-level and managerial positions that can represent customer service, sales, administration and executive assistants.

Degree Options
By completing the 60-credit program in Business, you may apply for an Associate in Applied Science degree.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequences
An advisor will help you make necessary changes to this recommended sequence.

<table>
<thead>
<tr>
<th>Associate Degree Program</th>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 103</td>
<td>MATH 123</td>
<td>MATH 129</td>
<td>BUSA 209</td>
<td></td>
</tr>
<tr>
<td>CIS 108</td>
<td>COMM 215</td>
<td>BUSA 261</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 101</td>
<td>BUSA 201</td>
<td>TRACK ELECTIVE</td>
<td>BIO 109</td>
<td></td>
</tr>
<tr>
<td>BUSA 222</td>
<td>BUSA 203</td>
<td>TRACK ELECTIVE</td>
<td>POSC 101</td>
<td></td>
</tr>
<tr>
<td>BUSA 130</td>
<td>PHIL 101</td>
<td>TRACK ELECTIVE</td>
<td>TRACK ELECTIVE</td>
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</tr>
</tbody>
</table>

NOTE: You should notify your program advisor and the co-op coordinator of your intention to take BUSA 261 or 262 before beginning your second-year classes.
Business Administration

Associate in Business Administration Degree – TRANSFER PROGRAM Program Code 150

Advisors: Lisa Augustyniak, (269) 927-8171, augustyn@lakemichigancollege.edu
Joe Zwiller, (269) 927-8100, ext. 5003, jzwiller@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Business 203, Principles of Economics (Macro)</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Communication 215, Professional Communications</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics 128, Pre-Calculus Algebra, or Mathematics 129, Finite Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
<tr>
<td><strong>Major Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Business 103, Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>Business 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Business 201, Principles of Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>Business 202, Principles of Accounting II</td>
<td>4</td>
</tr>
<tr>
<td>Business 204, Principles of Economics (Micro)</td>
<td>3</td>
</tr>
<tr>
<td>Business 205, Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>Business 209, Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>Business 216, Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>Business 220, Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>Business 222, Data Reporting and Analysis</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 108, Office Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

About the Area of Study

The Business Administration program is a transfer program that will help you learn business and communication principles that can lead to careers in accounting, economics, finance, general business, management, marketing, human resource administration, and public relations.

Associate Degree

Upon completion of the 63-credit hour Business Administration program, you may apply for an Associate in Business Administration degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequence

An advisor will help you make necessary changes to this recommended sequence.

Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 103</td>
<td>MATH 123</td>
</tr>
<tr>
<td>CIS 108</td>
<td>COMM 215</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>BUSA 201</td>
</tr>
<tr>
<td>BUSA 222</td>
<td>BUSA 203</td>
</tr>
<tr>
<td>BUSA 130</td>
<td>PHIL 101</td>
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</table>

<table>
<thead>
<tr>
<th>Semester 3</th>
<th>Semester 4</th>
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</thead>
<tbody>
<tr>
<td>MATH 129</td>
<td>BUSA 205</td>
</tr>
<tr>
<td>BUSA 202</td>
<td>BUSA 220</td>
</tr>
<tr>
<td>BUSA 204</td>
<td>BUSA 216</td>
</tr>
<tr>
<td>PHYS 101</td>
<td>CHEM 101</td>
</tr>
<tr>
<td></td>
<td>ART 101</td>
</tr>
</tbody>
</table>
## Business

### Certificate of Achievement – Computer Information Systems  
**Program Code COIS**

### Certificate of Achievement – Sales and Customer Service  
**Program Code SACS**

### Certificate of Achievement – Small Business Management  
**Program Code SMBU**

### Certificate of Achievement – Supervisory Skills  
**Program Code SUSK**

**Advisors:**  
Joe Zwiller, (269) 927-8100, ext. 5003, jzwiller@lakemichigancollege.edu  
Kristi Lafrenz, (269) 927-8766, klafrenz@lakemichigancollege.edu  
Kyle Kelly, (269) 927-4568, kkelly@lakemichigancollege.edu

### Certificate Requirements

#### Computer Information Systems

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration 130, Professionalism in the Workplace</td>
<td>1</td>
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<tr>
<td>Computer Information Systems 118, Web Dev. &amp; Design Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 140, Network Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 156, Computer Security</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 200, IT Support</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 295, Project Management</td>
<td>3</td>
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</tbody>
</table>

#### Sales & Customer Service Track

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration 104, Salesmanship</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 105, Retailing</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 115, Principles of Customer Service</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Business Administration 207, Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 261, Distributive Ed Co-op I, or Business Administration 262, Distributive Education Co-op II, or Business Administration 211, Principles of Management</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Small Business Management Track

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration 104, Salesmanship</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 115, Principles of Customer Service</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Business Administration 205, Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 207, Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 261, Distributive Ed Co-op I, or Business Administration 262, Distributive Education Co-op II, or Business Administration 211, Principles of Management</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Supervisory Skills Track

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration 108, Supervisory Skills</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 115, Principles of Customer Service</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Business Administration 225, Personnel Management</td>
<td>3</td>
</tr>
<tr>
<td>Business Administration 261, Distributive Ed Co-op I, or Business Administration 262, Distributive Education Co-op II, or Business Administration 211, Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>Psychology 201, Introduction to Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>
## Casino Management – Four Winds

**Associate in Applied Science Degree**  
*Program Code 314*

**Advisor:**  
Chris Woodruff, *(269) 927-8868*, [woodruff@lakemichigancollege.edu](mailto:woodruff@lakemichigancollege.edu)

### Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 103, Technical Writing, or Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>3</td>
</tr>
<tr>
<td>Psychology 201, Introduction to Psychology, or Sociology 101, Principles of Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business 103, Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>Business 115, Principles of Customer Service</td>
<td>3</td>
</tr>
<tr>
<td>Business 201, Principles of Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>Business 203, Principles of Economics (Macro)</td>
<td>3</td>
</tr>
<tr>
<td>Business 211, Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>Business 220, Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 201, Restaurant Operations</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 202, Introduction to Casino Management</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 251, Marketing of Hospitality Services</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 252, Supervisory Skills &amp; Human Relations</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 253, Tourism</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 254, Hospitality Cost Control Systems</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 255, Hotel Management &amp; Operations</td>
<td>3</td>
</tr>
<tr>
<td>General Elective</td>
<td>1</td>
</tr>
</tbody>
</table>

### About the Area of Study

Graduates of the Casino Management program may select from a variety of management careers in gaming, marketing, security and surveillance, hotels, resorts, restaurants and event planning.

Some careers include assistant casino manager, table games manager, slot machines manager, director of security, director of surveillance, and convention services manager. In all of these positions, strong guest service, leadership, human resources, problem solving, and math skills are required.

This degree is currently offered exclusively to Four Winds Casino employees. Please see the program advisor for any questions concerning this degree.

### Associate Degree

Upon completion of the 60-credit program, you may apply for an Associate in Applied Science degree. Certificate requirements may be applied to the degree program.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit [lakemichigancollege.edu/transfer](http://lakemichigancollege.edu/transfer).

### Sample Program Sequence

An advisor will help you make necessary changes to this recommended sequence.

#### Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 103</td>
<td>COMM 101</td>
</tr>
<tr>
<td>BUSA 115</td>
<td>PHSC 205</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>MATH 123</td>
</tr>
<tr>
<td>HOSP 202</td>
<td>BUSA 220</td>
</tr>
<tr>
<td>BUSA 130</td>
<td>HOSP 201</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>DRAM 101</td>
<td>BUSA 211</td>
</tr>
<tr>
<td>BUSA 201</td>
<td>HOSP 254</td>
</tr>
<tr>
<td>HOSP 251</td>
<td>BUSA 203</td>
</tr>
<tr>
<td>HOSP 252</td>
<td>HOSP 253</td>
</tr>
<tr>
<td>HOSP 255</td>
<td>PSYC 201</td>
</tr>
</tbody>
</table>
Casino Management – Four Winds
Advanced Certificate Program Code 313
Advisor: Chris Woodruff, (269) 927-8868, woodruff@lakemichigancollege.edu

Certificate Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>CIS 108, Office Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business 103, Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>Business 201, Principles of Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>Business 211, Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>Business 220, Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 201, Restaurant Operations</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 202, Introduction to Casino Management</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 253, Tourism</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality Management 255, Hotel Management &amp; Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

About the Area of Study

Graduates of the Casino Management program may select from a variety of management careers in gaming, marketing, security and surveillance, hotels, resorts, restaurants and event planning.

Some careers include assistant casino manager, table games manager, slot machines manager, director of security, director of surveillance, and convention services manager. In all of these positions, strong guest service, leadership, human resources, problem solving, and math skills are required.

This degree is currently offered exclusively to Four Winds Casino employees. Please see the program advisor for any questions concerning this degree.

Certificate & Associate Degree

Upon completion of the 31-credit program, you may apply for an Advanced Certificate.

Upon completion of the 60-credit program, you may apply for an Associate in Applied Science degree. Certificate requirements may be applied to the degree program.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequence

An advisor will help you make necessary changes to this recommended sequence.

Advanced Certificate Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 103</td>
<td>HOSP 253</td>
</tr>
<tr>
<td>HOSP 255</td>
<td>BUSA 201</td>
</tr>
<tr>
<td>COMM 101</td>
<td>BUSA 211</td>
</tr>
<tr>
<td>HOSP 202</td>
<td>BUSA 220</td>
</tr>
<tr>
<td>CIS 108</td>
<td>HOSP 201</td>
</tr>
</tbody>
</table>
Certified Nursing Assistant (CNA)
Non-Degree and Specialty Certificate Program
Advisors: LaToya Mason, (269) 926-4086, lmason@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Program Prerequisites
Proficiency in reading and English on the assessment.

Certificate Requirements
The completion of 98-hours of training in seven (7) weeks is required for this certificate. Students must successfully complete classroom, lab, and clinical portions of the course to be eligible for the State of Michigan certification.

Students are required to undergo a criminal background check and drug screen through the designated third party administrator for Health Sciences prior to the first week of class. Students are also responsible for submitting proof of immunizations and the purchase of scrub pants, appropriate clinical footwear, and a watch.

About the Area of Study
Certified Nurse Aides (CNAs) provide basic patient care under the direction of nursing staff. As a health care professional, you will perform the following duties: performing vital signs, feeding, bathing, dressing, grooming, moving patients, and changing linens. You may also transfer or transport patients. CNAs are primarily employed in long-term care facilities, hospitals, skilled nursing facilities, and home care.

Upon successful completion of the 98-hour program, students will apply for the Michigan State Certified Nurse Aide Exam administered at Lake Michigan College by Prometric. Once registered, it is the student’s responsibility to maintain a current status on certification.
Chemistry
Associate in Science Degree – TRANSFER PROGRAM
Program Code 064
Advisors: Dr. Bal Barot, (269) 927-8754, barot@lakemichigancollege.edu
Dr. John Beck, (269) 927-1000 ext. 2986, jbeck@lakemichigancollege.edu
Leah Parkinson, (269) 927-8769, lparkinson@lakemichigancollege.edu

Degree Requirements

Credit Hours

General Education Requirements
Biology 111, Principles of Biology I ................................................................. 4
Chemistry 111, General Chemistry I ................................................................. 4
English 101, English Composition .................................................................. 3
English 102, English Composition, or
  Communication 101, Introduction to Public Speaking .................................. 3
*Humanities/Fine Arts ...................................................................................... 6
Mathematics 151, Calculus I .......................................................................... 5
*Social Sciences ............................................................................................... 6

*From at least two academic disciplines.
**Credit hours listed are based on minimum earned. For example, Mathematics courses have 3, 4, or 5 credits.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

Major Requirements
Chemistry 112, General Chemistry II ............................................................... 4
Chemistry 203, Organic Chemistry I ............................................................... 4
Chemistry 204, Organic Chemistry II ............................................................... 4
Mathematics 201, Calculus II .......................................................................... 5
Physics 201, Engineering Physics I ................................................................. 5
Physics 202, Engineering Physics II ................................................................. 5
CHEM elective or approved course of study*** .............................................. 2

About the Area of Study
Chemistry deals at the atomic level with the material of which the world is composed. As a chemist, you will study these materials along with their compositions, structures, and changing properties. Hands-on laboratory experiences will allow you to develop experimental techniques and provide you with opportunities to apply the chemical principles that you have learned. Industry, agriculture, education, medicine, and government offer opportunities for employment in chemistry. There is a 60-credit degree requirement needed for graduation.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit www.lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Child Development

Advanced Certificate – Child Development  Program Code CHDE
Associate in Applied Science Degree – TRANSFER PROGRAM  Program Code CHDV

Advisors:  Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu
Nicole Hatter, (269) 927-8185, nhatter@lakemichigancollege.edu

Degree Requirements  Credit Hours

General Education Requirements

*English 101, English Composition ................................................................. 3
English 102, English Composition, or Communication 101, Introduction to Public Speaking ................................................................. 3
*Mathematics 123 Quantitative Reasoning, or Higher ..................................... 3
Music 200, Music for the Elementary Teacher .................................................. 2
Natural Science .................................................................................................. 3
Social Sciences .................................................................................................. 2

Major Requirements

*Art 111, Art Education .................................................................................... 3
English 214, Children's Literature .................................................................... 3
*Child Development 110, Introduction to Child Development  Theories and Practices ................................................................. 3
*Child Development 111, Early Childhood Learning Environments ............... 2
*Child Development 112, Curriculum and Assessment for Young Children .......... 3
*Child Development 113, Guiding Young Children's Social Development ........ 3
Child Development 210, Curriculum and Assessment for Young Children, II ................................................................. 3
Child Development 211, Diversity in Child Development .................................. 3
Child Development 212, Administration of Early Childhood Programs ............ 3
Child Development 213, Current Issues and Advocacy in the Early Childhood Field ................................................................. 3
*Psychology 201, Introduction to Psychology ................................................... 3
*Psychology 203, Human Development ............................................................ 3
*Education 101, Foundations of Education ..................................................... 3
*Physical Education 208, Introduction to Elementary Physical Education .......... 2
General Electives ............................................................................................. 2

* Courses are required for the Advanced Certificate.

Sample Program Course Sequence

Fall Semester  Spring Semester  Summer Semester
ENGL 101  MATH 123 or higher  PSYC 203
EDUC 101  PSYC 201
CHDV 110  ART 111
CHDV 111  CHDV 113
CHDV 112  PHED 208

Fall Semester  Spring Semester
ENGL 102 OR COMM 101  PHSC 205 OR BIOL 101
ENGL 214  OR CHEM 101 OR BIOL 204
SOC 101 OR POSC 101  OR HIST 201 OR BUSA 200
MUSI 200  CHDV 210
CHDV 211  CHDV 213
CHDV 212  Elective

About the Area of Study

The growing field of early childhood education (birth through age 8) includes many different job opportunities. As a child development major, you might enjoy a variety of career options after you graduate including a child care teacher, an assistant director or director of a child care facility, a private preschool teacher, nanny, director of a preschool program, an elementary school assistant, or Head Start assistant.

Lake Michigan College offers students two program options, an Advanced Certificate and an Associate of Applied Science degree. Upon completion of the Associate degree, LMC graduates have the option to move into their career path or, if they want to earn a Bachelor degree, transfer to a four-year institution’s Child Development and Family Studies program.

The child development program also offers courses for those seeking application for their Child Development Associate (CDA) credential through the state of Michigan. The CDA credential is the most widely recognized credential in early childhood education and is a key stepping stone on the path of career advancement. LMC does not award the CDA credential, but information on requirements and application for the CDA can be found online at http://www.cdacouncil.org/credentials/apply-for-cda.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. The curriculum for students planning to transfer to a 4-year institution varies considerably. LMC has developed articulation agreements/partnerships with many colleges and universities. Agreements are designed to facilitate the transfer of credits from LMC to these Colleges of Education. See your Academic Advisor for assistance in developing your Student Education Plan or visit lakemichigancollege.edu/transfer.
# Computer Information Systems

## Associate in Applied Science Degree – Applications Development

**Program Code APDV**

**Advisors:**
- Jay Keeler, (269) 927-8772, jkeeler@lakemichigancollege.edu
- Shawn Hisle, (269) 927-8166, shisle@lakemichigancollege.edu
- Kyle Kelly, (269) 927-4568, kkelly@lakemichigancollege.edu

### Degree Requirements

#### General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or English 103, Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/ Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Math 123, Quantitative Reasoning, or Higher, excluding MATH 200, MATH 210 or MATH 265</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business 130, Professionalism in the Workplace</td>
<td>1</td>
</tr>
<tr>
<td>Computer Information Systems 100, Foundations of Information Technology</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 106, Operating System Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 118, Web Dev. &amp; Design Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 119, Programming Logic and Design</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 140, Network Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 156, Computer Security</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 164, C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 240, Systems Analysis &amp; Design</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 264, Advanced C++ Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 266, Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 268, C# Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 291, Software Engineering</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Electives (Select 6 Credit Hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Information Systems 111, Database Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 155, Comparative Operating Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 158, Geospatial Technologies</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 170, Unix/Linux Operating Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 200, IT Support</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 202, Data Reporting &amp; Analysis</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 208, Adv. Microcomputing Apps</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 219, Client-Side Web Development</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 220, Web Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 221, Server-Side Scripting</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 226, Routing &amp; Switching</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 227, Connecting Networks</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 228, Scaling Networks</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 237, Geographic Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 238, Remote Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 239, Field Methods in GIS</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 242, Windows Server</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 250, Adv. Topics/Comp. Info. Syst.</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 255, Structured Query Language</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 261, Co-Op I</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 262, Co-Op II</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 277, Advanced GIS Application</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 278, Web GIS/GeoDatabase Design</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 279, GIS Customization &amp; Programming</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 295, Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>
About the Area of Study

Information technology (IT) professionals are in consistently high demand, and those who can apply their technical and problem-solving skills in Application Development (programming) can look forward to some of the highest entry-level and median incomes among all career areas.

Hands-on learning opportunities are provided in computer labs using state-of-the-art equipment, and commercial development tools. Students learn how to read and write code, the elements of program design, prototyping, debugging, revision control, compliance, quality assurance, and project management.

The curriculum is grounded in current technology, based on market demand, and aligned with third-party certification. The core program establishes a solid theoretical foundation, yet provides room for electives that allow the student to focus on areas such as Databases, Geospatial Information Science, Networking, Operating Systems, or Web Development.

Associate Degree

When you complete the 61-credit program, you may apply for an Associate in Applied Science degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your CIS Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequence

A CIS advisor will help you make necessary changes to these recommended sequences.

<table>
<thead>
<tr>
<th>Associate Degree Program</th>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CIS 100</td>
<td>CIS 118</td>
<td>CIS 264</td>
<td>CIS 240</td>
</tr>
<tr>
<td></td>
<td>CIS 106</td>
<td>CIS 156</td>
<td>CIS 266</td>
<td>CIS 268</td>
</tr>
<tr>
<td></td>
<td>CIS 119</td>
<td>CIS 164</td>
<td>CIS Elective</td>
<td>CIS Elective</td>
</tr>
<tr>
<td></td>
<td>CIS 140</td>
<td>ENGL 102 or 103</td>
<td>CIS 291</td>
<td>Social Science</td>
</tr>
<tr>
<td></td>
<td>ENGL 101</td>
<td>MATH 123 or higher</td>
<td>Social Science</td>
<td>Humanities/Fine Arts</td>
</tr>
<tr>
<td></td>
<td>BUSA 130</td>
<td></td>
<td>Natural Science</td>
<td></td>
</tr>
</tbody>
</table>
Computer Information Systems

Advanced Certificate – CISCO  Program Code 165

Certificate of Achievement – Geospatial Information Science & Technology (GIST) Program Code GIST

Advisors:  Shawn Hisle, (269) 927-8166, shisle@lakemichigancollege.edu
Jay Keeler, (269) 927-8772, jkeeler@lakemichigancollege.edu
Kyle Kelly, (269) 927-4568, kkelly@lakemichigancollege.edu

Certificate Requirements  Credit Hours

CISCO
Computer Information Systems 100, Foundations of Information Technology .............. 3
Computer Information Systems 106, Operating Systems Foundations ........................ 3
Computer Information Systems 119, Programming Logic and Design .......................... 3
Computer Information Systems 140, Network Foundations ........................................ 3
Computer Information Systems 155, Comparative Operating Systems ........................ 3
Computer Information Systems 156, Computer Security .............................................. 3
Computer Information Systems 200, IT Support .......................................................... 3
Computer Information Systems 226, Routing & Switching ........................................... 3
Computer Information Systems 228, Scaling Networks ............................................... 3
Computer Information Systems 242, Windows Server ................................................. 3
Computer Information Systems 250, Selected Topics in CIS ....................................... 3

Geospatial Information Science & Technology
Computer Information Systems 158, Geospatial Technologies ..................................... 3
Computer Information Systems 237, Geographic Information Systems .......................... 3
Computer Information Systems 238, Remote Sensing ................................................. 3
Computer Information Systems 239, Field Methods in GIS .......................................... 3
Computer Information Systems 277, Advanced GIS ...................................................... 3
Computer Information Systems 278, GeoDatabase Design & Web GIS .......................... 3
Computer Information Systems 279, GIS Customization & Programming ..................... 3

About the Area of Study - CISCO
The CIS CISCO option will allow you to develop skills using the de facto network standard throughout the world. This certificate aligns students for the following professional certifications: CompTia A+/Security+, Cisco CCENT/CCNA, and Microsoft MCSA.

Advanced Certificate Program

Semester 1  Semester 2
CIS 100  CIS 156
CIS 140  CIS 226
CIS 200  CIS 119

Semester 3  Semester 4
CIS 155  CIS 242
CIS 228  CIS 250
CIS 106

About the Area of Study - GIST
Identified by the U.S. Department of Labor as one of the top three growth sectors in the workplace, GIST provides multi-disciplinary tools to collect, manage, analyze and present information that is spatial, or has a "where" component. This certificate is offered as a stand-alone program or a complement to several degree programs.

Applications include business and marketing analysis, demographic studies, emergency management, urban planning, crimes analysis, homeland security, and natural resource management. Because uses for geospatial technology are so widespread and diverse, the market is growing at an annual rate of over 35%, with the commercial subsection of the market expanding at the rate of over 100 percent each year (Source: Geospatial Information & Technology Association).

Certificate of Achievement Program

Semester 1  Semester 2
CIS 158  CIS 237
CIS 238

Semester 3  Semester 4
CIS 239  CIS 278
CIS 277  CIS 279
Computer Information Systems

Certificate of Achievement – Information Technology  Program Code 161A
Certificate of Achievement – Web Development  Program Code 161D

Advisors:  Shawn Hisle, (269) 927-8166, shisle@lakemichigancollege.edu
Jay Keeler, (269) 927-8772, jkeeler@lakemichigancollege.edu
Kyle Kelly, (269) 927-4568, kkelley@lakemichigancollege.edu

Certificate Requirements  Credit Hours

<table>
<thead>
<tr>
<th>Information Technology</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Information Systems 106, Operating Systems Foundations</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 100, Foundations of Information Technology, or Computer Information Systems 108, Office Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>Computer Information Systems 118, Web Dev. &amp; Design Foundations</td>
<td>3</td>
</tr>
<tr>
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<td>Computer Information Systems 240, Systems Analysis &amp; Design</td>
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</tbody>
</table>

Web Development

<table>
<thead>
<tr>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Information Systems 100, Foundations of Information Technology</td>
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<td>Computer Information Systems 219, Client-Side Web Development</td>
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<tr>
<td>Computer Information Systems 220, Web Programming</td>
</tr>
<tr>
<td>Computer Information Systems 221, Server-Side Scripting</td>
</tr>
</tbody>
</table>

About the Area of Study – Information Technology

The CIS Information Technologies option emphasizes the overall business support function of computer information systems. It can lead to careers working a help desk and computer support specialist.

Certificate of Achievement Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 100 or 108</td>
<td>CIS 106</td>
</tr>
<tr>
<td>CIS 119</td>
<td>CIS 118</td>
</tr>
<tr>
<td>CIS 140</td>
<td>CIS 156</td>
</tr>
<tr>
<td>CIS 200</td>
<td>CIS 240</td>
</tr>
</tbody>
</table>

About the Area of Study – Web Development

The Web Development certificate is offered as a stand-alone program or a complement to several degree programs. This program will allow you to develop skills in a variety of popular web design and programming languages. Web designers and programmers can be found in almost every industry including telecommunications, financial institutions, educational institutions, government agencies, and management firms. Web design and maintenance are regular features of any business whether large or small.

Certificate of Achievement Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 100</td>
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<td>CIS 221</td>
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<tr>
<td>CIS 111</td>
<td>CIS 220</td>
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<tr>
<td>CIS 118</td>
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<tr>
<td>CIS 119</td>
<td></td>
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</tr>
</tbody>
</table>
### Computer Information Systems

**Associate in Applied Science Degree - Networking**

**Program Code NETW**

**Advisors:**
- Shawn Hisle, (269) 927-8166, shisle@lakemichigancollege.edu
- Jay Keeler, (269) 927-8772, jkeeler@lakemichigancollege.edu
- Kyle Kelly, (269) 927-4568, kkelly@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>English 103, Technical Writing or</td>
<td></td>
</tr>
<tr>
<td>Communications 215, Professional</td>
<td></td>
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<td>Communications</td>
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<tr>
<td>Humanities/Fine Arts</td>
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<tr>
<td>Math 123, Quantitative Reasoning, or</td>
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<tr>
<td>Higher excluding MATH 200, MATH 210</td>
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<tr>
<td>or MATH 265</td>
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<tr>
<td>Natural Sciences</td>
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<td>Social Science</td>
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<td><strong>Major Requirements</strong></td>
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<tr>
<td>Business 130, Professionalism in the</td>
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<tr>
<td>Workplace</td>
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<tr>
<td>Computer Information Systems 100,</td>
<td>3</td>
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<tr>
<td>Foundations of Information Technology</td>
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<tr>
<td>Computer Information Systems 106,</td>
<td>3</td>
</tr>
<tr>
<td>Operating System Foundations</td>
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<td>Computer Information Systems 118,</td>
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<tr>
<td>Web Dev. &amp; Design Foundations</td>
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<td>Computer Information Systems 119,</td>
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<tr>
<td>Programming Logic and Design</td>
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<td>Computer Information Systems 140,</td>
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<td>Network Foundations</td>
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<td>Computer Information Systems 155,</td>
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<td>Comparative Operating Systems</td>
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<td>Computer Information Systems 156,</td>
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<td>Computer Security</td>
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<td>Computer Information Systems 170,</td>
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<tr>
<td>Unix/Linux Operating Systems</td>
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<td>Computer Information Systems 226,</td>
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<tr>
<td>Routing &amp; Switching</td>
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<td>Computer Information Systems 228,</td>
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<td>Scaling Networks</td>
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<td>Computer Information Systems 240,</td>
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<tr>
<td>Systems Analysis &amp; Design</td>
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<td>Computer Information Systems 242,</td>
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<tr>
<td>Windows Server</td>
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<td>Computer Information Systems 250,</td>
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<tr>
<td>Selected Topic in CIS</td>
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<tr>
<td><strong>Electives (Select 6 Credit Hours)</strong></td>
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<tr>
<td>Computer Information Systems 108,</td>
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<tr>
<td>Office Information Systems</td>
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<td>Computer Information Systems 111,</td>
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<tr>
<td>Database Systems</td>
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<td>Computer Information Systems 158,</td>
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<td>Geospatial Technologies</td>
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<td>Computer Information Systems 164,</td>
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<tr>
<td>C++ Programming</td>
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<td>Computer Information Systems 200,</td>
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<tr>
<td>IT Support</td>
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<tr>
<td>Computer Information Systems 202,</td>
<td>3</td>
</tr>
<tr>
<td>Data Reporting &amp; Analysis</td>
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<tr>
<td>Computer Information Systems 208,</td>
<td>3</td>
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<tr>
<td>Adv. Microcomputing Apps</td>
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<tr>
<td>Computer Information Systems 219,</td>
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<tr>
<td>Client-Side Web Development</td>
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<tr>
<td>Computer Information Systems 220,</td>
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<tr>
<td>Web Programming</td>
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<td>Computer Information Systems 221,</td>
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<tr>
<td>Server-Side Scripting</td>
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<td>Computer Information Systems 237,</td>
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<td>Geographic Information Systems</td>
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<td>Computer Information Systems 238,</td>
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<tr>
<td>Remote Systems</td>
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<tr>
<td>Computer Information Systems 239,</td>
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<tr>
<td>Field Methods in GIS</td>
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<tr>
<td>Computer Information Systems 255,</td>
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<tr>
<td>Structured Query Language</td>
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<td>Computer Information Systems 261,</td>
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<tr>
<td>Co-Op I</td>
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<tr>
<td>Computer Information Systems 262,</td>
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<td>Co-Op II</td>
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<td>Computer Information Systems 264,</td>
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<td>Advanced C++ Programming</td>
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<td>Computer Information Systems 266,</td>
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<tr>
<td>Java Programming</td>
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<td>Computer Information Systems 268,</td>
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<tr>
<td>C# Programming</td>
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<tr>
<td>Computer Information Systems 277,</td>
<td>3</td>
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<tr>
<td>Advanced GIS Applications</td>
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<td>Computer Information Systems 278,</td>
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<tr>
<td>Web GIS/Geodatabase Design</td>
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<tr>
<td>Computer Information Systems 279,</td>
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<tr>
<td>GIS Customization and Programming</td>
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<td>Computer Information Systems 291,</td>
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<tr>
<td>Software Engineering</td>
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<td>Computer Information Systems 295,</td>
<td>3</td>
</tr>
<tr>
<td>Project Management</td>
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</table>

### About the Area of Study

Students preparing for a career in information technology learn analytical and critical thinking skills, as well as the technical skills necessary to be successful IT professionals. At Lake Michigan College, hands-on learning opportunities are provided in computer labs using state-of-the-art hardware and software. In addition, students build important soft skills such as interpersonal communications, problem-solving, team-building and project management.

#### Associate Degree

When you complete the 61-credit program, you may apply for the Associate in Applied Science degree.

#### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

#### Sample Program Sequences

A CIS advisor will help you make necessary changes to these recommended sequences.

#### Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 100</td>
<td>CIS 118</td>
</tr>
<tr>
<td>CIS 106</td>
<td>CIS 119</td>
</tr>
<tr>
<td>CIS 119</td>
<td>CIS 140</td>
</tr>
<tr>
<td>CIS 140</td>
<td>ENGL 101</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>MATH 123 or higher</td>
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<td>BUSA 130</td>
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<table>
<thead>
<tr>
<th>Semester 3</th>
<th>Semester 4</th>
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<tbody>
<tr>
<td>CIS 155</td>
<td>CIS 156</td>
</tr>
<tr>
<td>CIS 228</td>
<td>CIS 226</td>
</tr>
<tr>
<td>CIS Elective</td>
<td>CIS Elective</td>
</tr>
<tr>
<td>Social Science</td>
<td>CIS Elective</td>
</tr>
<tr>
<td>Natural Science</td>
<td>Humanities/Fine Arts</td>
</tr>
</tbody>
</table>

LMC 2020/21 College Catalog 28
Criminal Justice
Associate in Applied Science Degree  Program Code CRJU
Advisors: Brad Byerle, (269) 927-8154, bbyerle@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Degree Requirements  Credit Hours

**General Education Requirements**
- Communication 215, Professional Communications or Communication 101, Intro to Public Speaking ............................... 3
- English 101, English Composition ......................................................... 3
- Humanities/Fine Arts ............................................................................. 3
- Mathematics 122, Intermediate Algebra or Mathematics 123, Quantitative Reasoning ......................................................... 4
- Natural Sciences .................................................................................... 4
- Sociology 101, Principles of Sociology .................................................. 3

**Major Requirements**
- Business Administration 130, Professionalism in the Workplace ............... 1
- Criminal Justice 140, Introduction to Criminal Justice ............................... 3
- Criminal Justice 150, Juvenile Delinquency and Behavior .......................... 3
- Criminal Justice 201, Criminology .......................................................... 3
- Criminal Justice 202, Criminal Law ....................................................... 3
- Criminal Justice 245, Report Writing for Criminal Justice .......................... 3
- Criminal Justice 251, Seminar in Criminal Justice and Public Safety ......... 3
- Criminal Justice 252, Criminal Procedures ............................................. 3
- Psychology 201, Introduction to Psychology ........................................... 3

You may select a law enforcement or corrections course as a program elective. Before taking Seminar in Criminal Justice and Public Safety, please see the program advisor.

**Program Electives (15 credits)**

**Corrections Service Track**
- Criminal Justice 160, Intro to Corrections ............................................. 3
- Criminal Justice 161, Institutional Operations ....................................... 3
- Criminal Justice 162, Institutional Populations ....................................... 3
- Criminal Justice 263, Legal Issues in Corrections ................................... 3
- Criminal Justice 203, Criminal Justice Skills ......................................... 3

**Law Enforcement Track**
- Criminal Justice 141, Introduction to Policing ...................................... 3
- Criminal Justice 242, Police Organization and Administration ................. 3
- Criminal Justice 203, Criminal Justice Skills ......................................... 3
- Criminal Justice 204, Current Issues in Policing .................................... 3
- Criminal Justice 205, Criminal Investigations ....................................... 3

**General Track**
- Criminal Justice 160, Intro to Corrections ............................................. 3
- Criminal Justice 161, Institutional Operations ....................................... 3
- Criminal Justice 162, Institutional Populations ....................................... 3
- Criminal Justice 263, Legal Issues in Corrections ................................... 3
- Criminal Justice 141, Introduction to Policing ...................................... 3
- Criminal Justice 242, Police Organization and Administration ................. 3
- Criminal Justice 203, Criminal Justice Skills ......................................... 3
- Criminal Justice 204, Current Issues in Policing .................................... 3
- Criminal Justice 205, Criminal Investigations ....................................... 3
- Natural Sciences .................................................................................... 3
- Humanities/Fine Arts ............................................................................. 3

**About the Area of Study**
The Criminal Justice program trains students for jobs in corrections, probation, parole, law enforcement, and related fields. These are typically found at county, state, or federal jails, prisons or juvenile centers. Upon completion of the 61-credit hour Criminal Justice program, you may apply for an Associate in Applied Science degree.

**Sample Program Sequences**
An advisor will help you make necessary changes to this recommended sequence.

**Associate Degree Program**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>COMM 101 or</td>
</tr>
<tr>
<td>CRIM 140</td>
<td>COMM 215</td>
</tr>
<tr>
<td>CRIM 150</td>
<td>PSYC 201</td>
</tr>
<tr>
<td>SOC 101</td>
<td>MATH 122 or</td>
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<tr>
<td>Humanities</td>
<td>MATH 123</td>
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<tr>
<td>BUSA 130</td>
<td>CRIM 201</td>
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<tr>
<td></td>
<td>CRIM 252</td>
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<table>
<thead>
<tr>
<th>Semester 3</th>
<th>Semester 4</th>
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<tbody>
<tr>
<td>Natural Science</td>
<td>CRIM 251</td>
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<td>CRIM 202</td>
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<tr>
<td>CRIM 245</td>
<td>TRACK ELECTIVE</td>
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<tr>
<td>TRACK ELECTIVE</td>
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</tbody>
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**LMC 2020/21 College Catalog**
# Culinary Management

## Associate in Applied Science Degree

**Program Code:** 312

**Advisor:** Luis Amado, (269) 927-4951, lamado@lakemichigancollege.edu

## Degree Requirements

### Credit Hours

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
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<tr>
<td>Communication 215, Professional Communications</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 122, Intermediate Algebra, or Mathematics 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>Social Science</td>
<td>3</td>
</tr>
<tr>
<td><strong>Major Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Business 101, Business Accounting I or Business 201, Principles of Accounting I (4 Credits)</td>
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<tr>
<td>Business 130, Professionalism in the Workplace</td>
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<tr>
<td>Culinary Management 120, Professional Cooking I</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 163, Sustainable Cooking Practices</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 200, Culinary Management Internship</td>
<td>1</td>
</tr>
<tr>
<td>Culinary Management 210, Café and Restaurant Operations</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 220, Professional Cooking II</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 280, Garde Manger</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 285, Fundamentals of Baking</td>
<td>3</td>
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<tr>
<td>Culinary Management 286, Advanced Pastry Techniques</td>
<td>3</td>
</tr>
<tr>
<td>Culinary Management 290, Food Technology</td>
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</tr>
<tr>
<td>Hospitality 110, Sanitation</td>
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</tr>
<tr>
<td>Hospitality 111, Responsible Beverage Service</td>
<td>1</td>
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<tr>
<td>Hospitality 130, Table Service</td>
<td>3</td>
</tr>
<tr>
<td>Hospitality 153, Nutrition</td>
<td>3</td>
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<tr>
<td>Hospitality 252, Supervisory Skills &amp; Human Relations</td>
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<tr>
<td>Hospitality 254, Hospitality Cost Control Systems</td>
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<td><strong>Total</strong></td>
<td>63</td>
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</table>

*Transferring students are encouraged to take Business 201*

## About the Area of Study

Graduates of the Culinary Management program may select a variety of management- and staff-related careers in restaurants, hotels, resorts, catering and events, personal food service and artisanal food production.

Careers include sous chef, catering chef, pastry chef, personal chef, executive chef, and restaurant owner/operator. In all of these positions, strong guest service, leadership, human resources, problem solving, and math skills are required.

## Degree Options

By completing the 63-credit program in Culinary Management, you may apply for an Associate in Applied Science degree.

## Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

## Sample Program Sequence

An advisor will help you make necessary changes to this recommended sequence.

## Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>CULI 120</td>
<td>CULI 220</td>
<td>HUMN 201</td>
</tr>
<tr>
<td>HOSP 150</td>
<td>HOSP 110</td>
<td>HOSP 110</td>
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<tr>
<td>HOSP 153</td>
<td>HOSP 111</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>MATH 122 or</td>
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<tr>
<td>USA 130</td>
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<td>Social Sciences</td>
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<table>
<thead>
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<th>Semester 5</th>
<th>Semester 6</th>
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<tbody>
<tr>
<td>HOSP 130</td>
<td>CULI 210</td>
<td>COMM 215</td>
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<tr>
<td>USA 101 or</td>
<td>HOSP 254</td>
<td>USA 101 or</td>
</tr>
<tr>
<td>USA 201</td>
<td>CULI 280</td>
<td>USA 201</td>
</tr>
<tr>
<td>CULI 285</td>
<td>CULI 286</td>
<td>CULI 285</td>
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<tr>
<td>HOSP 252</td>
<td>CULI 163</td>
<td>HOSP 252</td>
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<tr>
<td>CULI 290</td>
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</table>

LMC 2020/21 College Catalog 30
Dental Assisting (Registered)
Advanced Certificate – Dental Assisting  Program Code 231
Associate in Applied Science Degree  Program Code 230
Advisors: Maryann McCarthy, (269) 927-8197, mmccarthy@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Degree Requirements  Credit Hours

<table>
<thead>
<tr>
<th>General Education Requirements</th>
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<tbody>
<tr>
<td>Biology 110, Biological Science or Biology 205, Human Anatomy</td>
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<td>English 101, English Composition</td>
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<tr>
<td>English 102, English Composition, or</td>
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<tr>
<td>English 103, Technical Writing, or</td>
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<tr>
<td>Communication 101, Introduction to Public Speaking</td>
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<tr>
<td>Humanities/Fine Arts</td>
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</tr>
<tr>
<td>Mathematics 122, Intermediate Algebra, or</td>
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<td>Mathematics 123, Quantitative Reasoning</td>
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<tr>
<td>Psychology 201, Introduction to Psychology</td>
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<table>
<thead>
<tr>
<th>Major Requirements</th>
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<tbody>
<tr>
<td><strong>Dental Assisting 165, Introduction to Dental Assisting</strong></td>
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<tr>
<td><strong>Dental Assisting 166, Chairside I</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Dental Assisting 167, Chairside II</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Dental Assisting 168, Chairside III</strong></td>
<td>3</td>
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<tr>
<td><strong>Dental Assisting 169, Chairside V</strong></td>
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<tr>
<td><strong>Dental Assisting 170, Introduction to Dental Office Assisting</strong></td>
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</tr>
<tr>
<td>+<strong>Dental Assisting 171, Introduction to Dental Radiography</strong></td>
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<tr>
<td><strong>Dental Assisting 172, Medical Issues in Dental Office</strong></td>
<td>2</td>
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<tr>
<td><strong>Dental Assisting 173, Clinical I</strong></td>
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<td><strong>Dental Assisting 174, RDA I</strong></td>
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<td><strong>Dental Assisting 175, RDA II</strong></td>
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<td><strong>Dental Assisting 176, Clinical II</strong></td>
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<tr>
<td>+<strong>Dental Assisting 180, Dental Radiography</strong></td>
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</table>

** Classes required for Advanced Certificate program
+ Courses are open to all employed dental assistants

Program Accreditation
The program in Dental Assisting is accredited by the Commission on Dental Accreditation of the American Dental Association, (CODA), 2111 East Chicago Avenue, Chicago, IL 60611, Phone: 312-440-4653 a specialized accrediting body recognized by the Council on Postsecondary Accreditation and by the U.S. Department of Education. The program is also accredited by the Michigan State Board of Dentistry.

About the Area of Study
The Registered Dental Assisting Program prepares students for entry-level dental assisting positions in a variety of settings such as private dental offices, dental schools, the military, and dental insurance offices. The program also prepares students’ skills that include: chairside, receptionist, and laboratory duties, as well as inventory control, infection control, and equipment maintenance. While in the program students will obtain clinical experience in local dental offices. Upon completion of the program, students will be able to take the Michigan state board exam for Registered Dental Assistants (RDA). Graduates are also eligible to take the Dental Assisting National Board (DANB) examination for the Certified Dental Assistant credential.

Sample Course Sequences

Certificate

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
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</thead>
<tbody>
<tr>
<td>DENT 165</td>
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<table>
<thead>
<tr>
<th>Semester 4</th>
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<tbody>
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<td>DENT 171</td>
<td>DENT 173</td>
</tr>
<tr>
<td>DENT 175</td>
<td>DENT 176</td>
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</tbody>
</table>

Associate Degree

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
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<tbody>
<tr>
<td>MATH 122 or 123</td>
<td>DENT 167</td>
<td>DENT 169</td>
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<td>DENT 165</td>
<td>DENT 168</td>
<td>DENT 170</td>
</tr>
<tr>
<td>DENT 166</td>
<td>DENT 172</td>
<td>BIOL 110</td>
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<tr>
<td>ENGL 101</td>
<td>ENGL 102 or 103 or</td>
<td>COMM 101</td>
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<table>
<thead>
<tr>
<th>Semester 4</th>
<th>Semester 5</th>
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<td>DENT 171</td>
<td>DENT 174</td>
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<td>DENT 180</td>
<td>DENT 175</td>
<td>DENT 176</td>
</tr>
<tr>
<td>PSYC 201</td>
<td></td>
<td>Humanities/Fine Arts Elective</td>
</tr>
</tbody>
</table>

*Due to the self-paced/open lab format, these sequences may not work for every student. Some students may complete all courses in more or less time than indicated. Please see an advisor to establish your course sequence.
Diagnostic Medical Sonography
Associate in Applied Science Degree  Program Code 225
Advisors:  Elizabeth Zak, (269) 927-8870, bzak@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Program Prerequisites
There are special admission requirements for the Diagnostic Medical Sonography program. Acceptance into this program is competitive and based on a point system. Applicants are awarded points based on grades earned in program specific prerequisite coursework. All accepted students are required to pass a criminal background check and drug screen prior to admission into the program. Contact Academic Advising at ext. 8128 or the Health Sciences office at ext. 8768 for complete details. An Academic Advisor will help you determine prerequisites that are required and designed to prepare you for training in the program.

Degree Requirements

General Education Requirements
- Biology 110, Human Anatomy & Physiology ............................................. 4
- English 101, English Composition ................................................................. 3
- English 102, English Composition ................................................................. 3
- Humanities/Fine Arts ..................................................................................... 3
- Mathematics 122, Intermediate Algebra, or Mathematics 123, Quantitative Reasoning ................................................................. 4
- Psychology 201, Introduction to Psychology .................................................. 3

Major Requirements
- Diagnostic Medical Sonography 100, Introduction to Diagnostic Medical Sonography ................................................................. 3
- Diagnostic Medical Sonography 101, General Sonography I Abdomen ............ 4
- Diagnostic Medical Sonography 102, General Sonography I OB/GYN ............ 4
- Diagnostic Medical Sonography 103, Sonography Lab Applications I .............. 3
- Diagnostic Medical Sonography 104, Clinical Experience A ............................ 2
- Diagnostic Medical Sonography 200, General Sonography II Abdomen .......... 3
- Diagnostic Medical Sonography 201, General Sonography II OB/GYN ............ 3
- Diagnostic Medical Sonography 202, Sonography Lab Applications II ............ 3
- Diagnostic Medical Sonography 203, Sonographic Physics I .......................... 3
- Diagnostic Medical Sonography 204, Clinical Experience B .......................... 2
- Diagnostic Medical Sonography 213, Sonographic Physics II .......................... 2
- Diagnostic Medical Sonography 214, Clinical Experience C .......................... 5
- Diagnostic Medical Sonography 224, Clinical Experience D .......................... 5
- Diagnostic Medical Sonography 230, Introduction to Vascular Sonography & Lab Applications ................................................................. 4
- Diagnostic Medical Sonography 234, Clinical Experience E .......................... 3
- Diagnostic Medical Sonography 240, Sonographic Registry Review .................. 2
- Physical Science 101, Physical Science: Chemistry and Physics ...................... 4
- Reading 110, Medical Terminology Vocabulary or Health 103, Medical Terminology ................................................................. 1

Program Accreditation
Accredited by the Joint Review Committee on Education in Diagnostic Medical Sonography, located at 6021 University Boulevard, suite 500, Ellicott City, MD 21043; Phone 443-973-3251; jrcdms.org. The program is also accredited by the Commission on Accreditation of Allied Health Education Programs, located at 1361 Park Street, Clearwater, FL 33756; Phone 727-210-2350; caahep.org.

Diagnostic Medical Sonography Program Handbook
In addition to the rules stated in this catalog, Ultrasound students are required to abide by the rules stated in the Diagnostic Medical Sonography Program Handbook.

About the Area of Study
The Diagnostic Medical Sonography program trains you to become a diagnostic medical sonographer. This program includes five (5) consecutive programmatic semesters. You will obtain clinical experience at local healthcare facilities in addition to formal classroom instruction provided on campus.

Diagnostic medical sonographers are employed in hospitals, clinics, commercial imaging laboratories and physician offices where they use sophisticated imaging equipment that is dependent upon sound wave technology. In addition to preparing patients and operating equipment, diagnostic medical sonographers also work with radiologists, referring physicians and hospital management to assure quality patient care and diagnosis.

Diagnostic medical sonographers also serve in capacities such as departmental managers, technical advisors and applications specialists, sales and service for ultrasound equipment manufacturers, and as educators.
Diagnostic Medical Sonography, continued

**Associate Degree**
Upon completion of the 77-credit Diagnostic Medical Sonography program, graduates may apply for an Associate in Applied Science degree.

**Certification Examination**
Qualified graduates are eligible to sit for the American Registry for Diagnostic Medical Sonography (ARDMS) or The American Registry of Radiologic Technologists (ARRT) ultrasound credentialing exam.

**Sample Course Sequence**
An advisor will help you make necessary changes to this recommended sequence.

---

<table>
<thead>
<tr>
<th>Associate Degree Program</th>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
<th>Semester 5</th>
<th>Semester 6</th>
</tr>
</thead>
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<tr>
<td>Humanities/ Fine Arts</td>
<td>DMSO 100</td>
<td>DMSO 101</td>
<td>DMSO 200</td>
<td>DMSO 214</td>
<td>DMSO 224</td>
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<td></td>
<td>DMSO 204</td>
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</tbody>
</table>
Electrical Distribution  Program Code ELEC

Associate in Applied Science Degree

Advisor: Kevin Kreitner, (269) 927-1000, ext. 3033, kkreitner@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>General Education Requirements</td>
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<tr>
<td>Business 203, Principles of Economics (Macro)</td>
<td>3</td>
</tr>
<tr>
<td>Communication 215, Professional Communications</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 122, Intermediate Algebra or Mathematics 123, Quantitative Reasoning or Mathematics 128, Pre-Calculus Algebra</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
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<tr>
<td>Electronics 106, AC Electricity</td>
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<td>Electronics 110, General Electricity</td>
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<tr>
<td>Electronics 151, Transformers, Motors and Motor Controls</td>
<td>4</td>
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<tr>
<td>Electronics 152, Electrical Motor Controls II</td>
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<tr>
<td>Energy 111, Energy Generation and Distribution</td>
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<tr>
<td>Energy 185, Line Worker Orientation</td>
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<tr>
<td>Energy 188, Line Worker Field Experience</td>
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</tr>
<tr>
<td>Energy 190, Introduction to the Utility Industry</td>
<td>3</td>
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<tr>
<td>Energy 191, Climbing and Working in Elevated Work Sites</td>
<td>3</td>
</tr>
<tr>
<td>Energy 192, Utility Construction Fundamentals</td>
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<td>Energy 193, Energy Production Technology</td>
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<tr>
<td>Trade Related Instruction 138, Industrial Safety</td>
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<tr>
<td>Trade Related Instruction 144, Blueprint Reading and Sketching</td>
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<tr>
<td>Trade Related Instruction 156, Industrial Rigging</td>
<td>2</td>
</tr>
<tr>
<td>Trade Related Instruction 211, Soldering</td>
<td>1</td>
</tr>
</tbody>
</table>

Sample Course Sequence

It is recommended for students that successfully complete a Utility Lineworker apprenticeship be eligible for a PEL block of 40 semester hours of technical credit towards the major requirements of an Associate in Applied Science in Electrical Distribution. Students must currently hold/s ALL of the following or similar third part credentials:

- American Electric Power (AEP) D-100
- American Electric Power (AEP) D-200
- American Electric Power (AEP) D-300
- American Electric Power (AEP) C-100
- American Electric Power (AEP) C-200
- American Electric Power (AEP) C-300
- American Electric Power (AEP) C-400
- American Electric Power (AEP) B-100
- American Electric Power (AEP) B-200
- Commercial Driver's License (CDL)-Class A Licensure

These courses should be part of a planned program of study as designed by an employee sponsor to meet their specific needs. Please see the Program Advisor for specific related technical instruction (RTI).

About the Area of Study

The purpose of the Electrical Distribution program is to provide individuals/apprentices with the following established skills (curriculum approved by company): installation, operate, maintain and repair local, long-distance, and rural electric power cables and communication lines; erect and construct pole and tower lines; and install underground lines and cables an avenue to apply those skills/hours towards an associate’s degree.

Associate Degree

When you complete the Electrical Distribution program, you may apply for an Associate in Applied Science degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
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<tbody>
<tr>
<td>ELEC 110</td>
<td>ELEC 100</td>
<td>ENGY 188</td>
</tr>
<tr>
<td>TRIN 144</td>
<td>TRIN 156</td>
<td>ENGY 190</td>
</tr>
<tr>
<td>TRIN 138</td>
<td>ENGY 111</td>
<td>ENGY 191</td>
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<td>TRIN 211</td>
<td>ENGY 185</td>
<td>ENGY 192</td>
</tr>
<tr>
<td>BUSA 203</td>
<td>MANU 122</td>
<td>ENGY 193</td>
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<table>
<thead>
<tr>
<th>Semester 4</th>
<th>Semester 5</th>
</tr>
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<tbody>
<tr>
<td>ELEC 151</td>
<td>ELEC 152</td>
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<tr>
<td>ELEC 106</td>
<td>ELEC 106</td>
</tr>
<tr>
<td>ENGY 111</td>
<td>Natural Sciences</td>
</tr>
<tr>
<td>COMM 215</td>
<td>Humanities/Fine Arts</td>
</tr>
<tr>
<td>ENGL 101</td>
<td>Arts</td>
</tr>
</tbody>
</table>
Emergency Medical Services
Non-Degree and Specialty Certificate Course

Advisors: LaToya Mason, (269) 926-4086, lmason@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Program Prerequisites
Proficiency in reading, English, and mathematics on the assessment or successful completion of recommended classes.

Certificate Requirements          Credit Hours
Basic Emergency Medical Technician 162.................................................................8

Course offered in Fall and Spring semester.

About the Area of Study
The Emergency Medical Technician course trains students for emergency medical technician (EMT-Basic) positions in pre-hospital emergency care for sick and injured individuals. Students will obtain classroom, lab and clinical education experience during this course. Emergency medical technicians provide medical care to patients in times of crisis and emergency. EMTs respond to emergency calls, performing medical services and transporting patients to medical facilities. A certificate of completion is awarded upon successful completion of this course. Successful completion of the course will allow the student to sit for the National Registry of Emergency Medical Technicians examination.

All students are required to pass a criminal background check and drug screen prior to admission into the program.
## Engineering Associate in Science Degree – TRANSFER PROGRAM

Program Code 082

Advisor: John Stahl, (269) 927-8184, jstahl@lakemichigancollege.edu

### Degree Requirements

#### General Education Requirements

<table>
<thead>
<tr>
<th>Course Description</th>
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<td>English 102, English Composition, or</td>
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<tr>
<td>Communication 101, Introduction to Public Speaking</td>
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<tr>
<td>*Humanities/Fine Arts</td>
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<tr>
<td>Mathematics 151, Calculus I</td>
<td>5</td>
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<td>*Natural Sciences</td>
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<td>Physics 201, Engineering Physics I</td>
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<tr>
<td>*Social Sciences</td>
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</table>

*From at least two academic disciplines.

### Major Requirements

<table>
<thead>
<tr>
<th>Course Description</th>
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<tbody>
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<td>Mathematics 201, Calculus II</td>
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<tr>
<td>Mathematics 202, Calculus III</td>
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<td>Mathematics 252, Differential Equations</td>
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<tr>
<td>Physics 202, Engineering Physics II</td>
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<tr>
<td>General Electives</td>
<td>9</td>
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</tbody>
</table>

### About the Area of Study

This program is designed to cover most of the freshman and sophomore pre-engineering requirements in a typical bachelor's engineering program. The curriculum is intensively mathematical and has challenging performance requirements. The level of rigor will lay the foundation in analytical reasoning and problem solving required to succeed in an engineering discipline. There is a 60-credit degree requirement needed for graduation.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Engineering Technology
Associate in Applied Science Degree  Program Code ENTC
Advisor:  Kevin Kreitner, (269) 927-1000, ext. 3033, kkreitner@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>General Education Requirements</th>
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<tbody>
<tr>
<td></td>
<td>Chemistry 101, Introductory Chemistry I, or  Chemistry 104, Fundamentals of General, Organic, and Biochemistry ...............4</td>
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<td>English 101, English Composition ..........................................................3</td>
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<td></td>
<td>English 103, Technical Writing .....................................................................3</td>
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<td>Humanities/Fine Arts .....................................................................................3</td>
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<tr>
<td></td>
<td>Mathematics 123, Quantitative Reasoning .....................................................4</td>
</tr>
<tr>
<td></td>
<td>Social Science ...............................................................................................3</td>
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<table>
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<tr>
<th>Major Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Chemistry 111, General Chemistry I .............................................................4</td>
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<tr>
<td>Electricity 100, DC Electricity ........................................................................4</td>
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<tr>
<td>Electricity 106, AC Electricity .......................................................................3</td>
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<tr>
<td>Engineering 113, Engineering Design &amp; Graphics ..............................................4</td>
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<tr>
<td>Engineering 210, Advanced CAD Techniques .....................................................3</td>
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</tr>
<tr>
<td>Industrial Maintenance Technology 204, Basic Hydraulics &amp; Pneumatics ........2</td>
<td></td>
</tr>
<tr>
<td>Machine Tool Technology 110, Machine Tool I ..................................................3</td>
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<tr>
<td>Machine Tool Technology 120, Machine Tool II ................................................3</td>
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<tr>
<td>Machine Tool Technology 140, Introduction to Numerical Control (NC) Computer 2</td>
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<tr>
<td>Machine Tool Technology 150, Introduction to CAM .........................................2</td>
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<tr>
<td>Manufacturing Technology 120, Fundamentals of Programmable Controllers ....2</td>
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<tr>
<td>Manufacturing Technology 122, Introduction to Robotics ................................2</td>
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<tr>
<td>Manufacturing Technology 222, Industrial Robotics ..........................................4</td>
<td></td>
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<tr>
<td>Manufacturing Technology 224, Robotics IR Systems ........................................2</td>
<td></td>
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<tr>
<td>Mathematics 135, Pre-Calculus Algebra/Trig ......................................................5</td>
<td></td>
</tr>
<tr>
<td>Physics 101, General Physics I ...........................................................................5</td>
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</table>

About the Area of Study

The Engineering Technology program concentrates on product design principles, materials, and manufacturing processes. The primary program objective is to prepare students to assist and support engineers with projects and research and development. Students will be trained in skills and techniques related to branches of engineering, with practical understanding of general engineering concepts.

Associate Degree

When you complete the 70-credit engineering technology program, you may apply for an Associate in Applied Science degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
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<td>BUSA 203</td>
<td>MACH 140</td>
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<td>INMT 204</td>
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<td>ENGL 103</td>
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<tr>
<td>PHYS 101</td>
<td>MATH 135</td>
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<td>ENGR 210</td>
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<td>MACH 150</td>
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<td>MANU 224</td>
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<td>CHEM 111</td>
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</table>
English
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 041

Advisors:
- Nick Brittin, (269) 927-8759, brittin@lakemichigancollege.edu
- Lia McCoskey, (269) 927-8195, lmccoskey@lakemichigancollege.edu
- Sean Newmiller, (269) 927-8741, snewmiller@lakemichigancollege.edu
- Dr. Sarah Smith, (269) 927-8872, ssmith@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>English 101, English Composition</td>
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<tr>
<td>English 102, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
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<tr>
<td>*Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>6</td>
</tr>
</tbody>
</table>

Major Requirements

Program requires at least 15 credits in ENGL or approved course of study***
(Excluding ENGL 101 or ENGL 102 or ENGL 103) | 3
General Electives | 27

The following English courses are offered at LMC:

- English 101, English Composition | 3
- English 102, English Composition | 3
- English 103, Technical Writing | 3
- English 201, Gender Studies | 3
- English 203, Masterpieces of English Literature I | 3
- English 204, Masterpieces of British Literature II | 3
- English 205, Introduction to Shakespeare | 3
- English 206, Modern Drama | 3
- English 208, Literary Interpretation | 3
- English 209, American Novel | 3
- English 210, American Literature to 1865 | 3
- English 211, American Literature 1865 to Present | 3
- English 214, Children’s Literature | 3
- English 215, Poetry | 3
- English 216, Literature of Black America | 3
- English 217, Creative Writing | 3
- English 220, Contemporary Fiction | 3

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study

Students pursuing a bachelor’s degree in English will be able to complete their first two years of college with courses at Lake Michigan College. All courses in English and other recommended courses are transferable to other institutions in Michigan and elsewhere.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Foreign Language
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 042
Advisor: Nick Brittin, (269) 927-8759, brittin@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>English 101, English Composition</td>
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<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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<td>8</td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>6</td>
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</tbody>
</table>

**Major Requirements**
Program requires at least 15 credits in Foreign Language or approved course of study*** 15
General Electives 15

The following Foreign Language courses may be offered at LMC Contact the Department Chair or an Advisor for more information.

Foreign Language 101, Elementary French I 4
Foreign Language 102, Elementary French II 4
Foreign Language 121, Elementary Spanish I 4
Foreign Language 122, Elementary Spanish II 4
Foreign Language 198 Elementary Arabic I 4
Foreign Language 123, Spanish for the Workplace I 4
Foreign Language 124, Spanish for the Workplace II 4
Foreign Language 181, Elementary Russian I 4
Foreign Language 182, Elementary Russian II 4
Foreign Language 188, Elementary Japanese I 4
Foreign Language 189, Elementary Japanese II 4
Foreign Language 195, Elementary Italian I 4
Foreign Language 196, Elementary Italian II 4
Foreign Language 221, Intermediate Spanish I 4
Foreign Language 222, Intermediate Spanish II 4
Foreign Language 251, Advanced Oral and Written Spanish 3

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study

This program will help you succeed if you plan to use a foreign language as a primary skill in teaching, interpreting, translating or business. The courses broaden your background knowledge and awareness of the world and its interdependent people. You are strongly urged to gain a good understanding of the cultural heritage of the foreign language you study.

Wider employment opportunities are available if you combine knowledge of a foreign language with professional programs like business administration, journalism, travel, tourism, hospitality and education. Courses in Spanish and Arabic are offered in face to face classroom and various Distance Learning formats.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
General Education Transfer
Advanced Certificate – TRANSFER PROGRAM  Program Code LIBA
Advisor: Dr. Gary C. Roberts, (269) 927-8771, roberts@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Certificate Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
<td>6</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>Physical Education and Wellness</td>
<td>1</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
</tbody>
</table>

About the Area of Study
This Advanced Certificate enables students who do not earn an Associate’s degree to obtain a certificate that demonstrates their commitment toward the completion of a program/degree. Under the Michigan Transfer Agreement, students are allowed to earn up to 30 hours of general education courses (designated by each institution) which can then be transferred to 4-year colleges and/or universities.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program
This certificate is extremely flexible, it is essential that you work with your Academic Advisor to develop an individualized program that meets your specific needs.
### Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>English 103, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives**

General Electives ......................................................................................................42

### About the Area of Study

The Associate in General Studies degree is an appropriate degree for students who have taken or plan to take courses in diverse areas of the college without designating a major area of study. The Associate in General Studies meets all general education requirements at Lake Michigan College.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.
General Technology
Associate in Applied Science Degree Program Code GENT
Advisor: Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>English 103, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Math 100, Applied Mathematics, or</td>
<td></td>
</tr>
<tr>
<td>Math 122, Intermediate Algebra, or</td>
<td></td>
</tr>
<tr>
<td>Math 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Physics 110, Technical Physics</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td><strong>Major Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Mathematics 110, Technical Mathematics I, or</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 130, Pre-Calculus Trigonometry, or</td>
<td></td>
</tr>
<tr>
<td>Mathematics 135, Pre-Calculus Algebra/Trig</td>
<td></td>
</tr>
<tr>
<td>Business 103, Introduction to Business</td>
<td>3</td>
</tr>
</tbody>
</table>

At least 34 hours of credit from the Industrial Technology and Business areas are required. These courses should be part of a planned program of study as designed by the advisor to meet your interests and your employer's needs.

About the Area of Study
With a two-year degree focused in your general technology area of study, you could be prepared for entry-level positions including assistant manager, basic electrical, CNC machinist, business, maintenance and welding.

Associate Degree
When you complete the 60-credit General Technology program, you may apply for an Associate in Applied Science degree.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence
An advisor will help you develop course program sequences.
General
Associate in Applied Science General—Program Code AASG
Advisor: David Blumberg, (269) 926-2124, dblumberg@lakemichigancollege.edu
Kevin Kreitner, (269) 927-1000 x3033, kkreitner@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td><strong>Electives</strong></td>
<td><strong>42</strong></td>
</tr>
<tr>
<td>General Electives</td>
<td></td>
</tr>
</tbody>
</table>

These are courses taken in the Career and Workforce Education or Health Sciences area. Please work with your Academic Advisor for assistance.

About the Area of Study
The Associate in Applied Science General degree is an appropriate degree for students who have taken or plan to take applied courses in diverse areas of the college without designating a major area of study. Please work with an academic advisor as you plan your program.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.
Graphic Design
Associate in Arts Degree  Program Code 395
Certificate of Achievement  Program Code
Advisor:  Brandon Pierce, (269) 927-8767, pierce@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>*Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>**Physical Education 200, Healthful Living, or</td>
<td></td>
</tr>
<tr>
<td>Physical Education 212, Health and Fitness, or</td>
<td></td>
</tr>
<tr>
<td>Physical Education 214, Personal Health</td>
<td>1</td>
</tr>
<tr>
<td>Political Science 101, National Government, or</td>
<td></td>
</tr>
<tr>
<td>Political Science 102, State Governments, or</td>
<td></td>
</tr>
<tr>
<td>History 201, American History to 1865, or</td>
<td>3</td>
</tr>
<tr>
<td>History 202, American History 1865 to Present</td>
<td></td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

Major Requirements
Requires at least one course in Graphic Design (GRDN)..................3
General Electives ..............................................................................27

The following Graphic Design courses are offered at LMC:
Graphic Design 101, Digital Studio I ..............................................3
Graphic Design 110, Introduction to Graphic Design .......................3
Graphic Design 130, Photography I ..................................................3
Graphic Design 131, Photography II .................................................3
Graphic Design 140, Production Skills for Graphic Design ..........3
Graphic Design 200, Principles of Typography ..................................3
Graphic Design 220, Digital Studio II ...........................................3

*From at least two academic disciplines.
**Credit hours listed are based on minimum earned. For example, Mathematics courses have 3, 4, or 5 credits.

About the Area of Study

Graphic design is the intermingling of traditional art and design elements with leading edge computer technology. The Graphic Design program will prepare you for local employers and to serve as a freelance graphic designer. Graphic designers often work for marketing, public relations, and advertising firms; commercial printing; newspapers; and other publishing organizations.

Mac-based instruction using tools such as Adobe Creative Cloud and other industry-standard image editing, page layout, and vector-based illustration software is featured in the program. The programs goal is the creation of a portfolio of your best work, either for job applications or, in cooperation with ART classes, for transfer applications.

Certificate Option

It is recommended students complete the Graphic Design Certificate of Achievement within one year of the Associate in Arts degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.

Program Sequence

Students are strongly encouraged to take the following studio classes in their first year:

ART 109, Basic Design 1, 2D (Fall)
ART 110, Basic Design 2, 3D (Spring)
ART 122, Drawing 1 (Fall, ideally)
ART 123, Drawing 2 (Spring, ideally)
GDRN 101, Digital Studio 1 (Fall or Spring)
## Health Science

### Associate in Science Degree – TRANSFER PROGRAM  
Program Code HLTH

Advisor: LaToya Mason, (269) 926-4086, lmason@lakemichigancollege.edu

### Degree Requirements

#### General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 110, Human Anatomy and Physiology</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry 104, Fundamentals of General, Organic, and Biochemistry</td>
<td>4</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics 123, Quantitative Reasoning or Mathematics 128, Pre-Calculus Algebra</td>
<td>4</td>
</tr>
<tr>
<td>Physical Education 200, Healthful Living</td>
<td>1</td>
</tr>
<tr>
<td>Political Science 101, National Government, or Political Science 102, State Governments, or History 201, American History to 1865, or History 202, American History 1865 to Present</td>
<td>3</td>
</tr>
<tr>
<td>Psychology 201, Introduction to Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 205, Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>Biology 206, Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>Biology 210, Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>Health 101, Introduction to Allied Healthcare Careers</td>
<td>2</td>
</tr>
<tr>
<td>Health 103, Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>Health 113, Nutrition and Diet Therapy</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 216, Introduction to Statistics</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>7</td>
</tr>
</tbody>
</table>

*From at least two academic disciplines.

### About the Area of Study

The Health Science Associate in Science degree will meet the degree outcome for students who are looking to transfer to a four (4) year College or University to participate in a Health Science program offered at a Bachelor level or as an educational pathway option for students who may change their healthcare education pursuit while at Lake Michigan College.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit [lakemichigancolleg.edu/transfer](http://lakemichigancolleg.edu/transfer).

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
History
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 021
Advisor: Dr. Chris Paine, (269) 927-8607, paine@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
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<tr>
<td>*Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>6</td>
</tr>
</tbody>
</table>

Major Requirements
Requires at least 15 credits in HIST or approved course of study*** .......................... 15
General Electives ...................................................................................................... 15

The following History courses are offered at LMC:
History 101, History of Western Civilization ........................................................................ 4
History 102, History of Western Civilization ........................................................................ 4
History 201, American History to 1865 .................................................................................. 3
History 202, American History 1865 to Present ................................................................... 3
History 204, Modern East Asia ............................................................................................ 3
History 205, African American History .................................................................................. 3
History 209, Women in the Western World ............................................................................... 3
History 120, The Civil War and Reconstruction ..................................................................... 3

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a
specific transfer school or career need.

About the Area of Study

History is a branch of knowledge that records and explains past events. If you plan to obtain a bachelor’s degree in History, you may complete the first two years of your studies at Lake Michigan College. All of the History courses are transferable to other Michigan colleges as well as other four-year colleges and universities.

History majors find employment in areas such as teaching, library/archival fields and government service. Along with Political Science, a bachelor’s degree in History is regarded as a stepping stone to law school. Students are strongly urged to complete two semesters of German, French, or Spanish. Consult a faculty advisor for specific guidance. There is a 60-credit degree requirement needed for graduation.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
## Honors Curriculum – Transfer Program

**Advisor:** Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu

### Degree Requirements

#### Sample Transfer Program

**Fall Semester, Year I**

- Honors 241 Honors Colloquium ................................................................................... 1
- Honors 250 Honors English Composition .................................................................... 3
- Honors 121 Honors Intro to Psychology....................................................................... 4
- Honors 141 Honors National Government ................................................................... 3
- Elective ....................................................................................................................... 3  
  TOTAL: 14

**Spring Semester, Year I**

- Honors 241 Honors Colloquium ................................................................................... 1
- Honors 251 Honors English Composition .................................................................... 3
- Honors 215 Honors American History .......................................................................... 3
- Honors 101 Honor Biological Science .......................................................................... 4
- Elective ....................................................................................................................... 3-4  
  TOTAL: 14-15

**Fall Semester, Year II**

- Honors 241 Honors Colloquium ................................................................................... 1
- Honors 150 Honors Calculus I ..................................................................................... 5
- Honors 221 Honors Human Development .................................................................... 3
- Honors 175 Honors Logic ............................................................................................ 3
- Elective ....................................................................................................................... 3-4  
  TOTAL: 15-16

**Spring Semester, Year II**

- Honors 241 Honors Colloquium ................................................................................... 1
- Honors 258 Honors Literary Interpretation ................................................................... 3
- Honors 130 Honors Sociology ..................................................................................... 3
- Honors Foreign Language ............................................................................................ 3
- Elective ....................................................................................................................... 3
- Elective ....................................................................................................................... 3  
  TOTAL: 16

### Admissions Requirements for the Honors Program

**High School Graduates or Early College Students**

- 3.5 high school GPA, 25 composite ACT, 1200 SAT or Accuplacer scores: Writeplacer>7, Math>27.5, Writing/Language>29

**College Students**

- 3.5 GPA for minimum of 12 hours of college credit, or Accuplacer scores: Writeplacer>7, Math>27.5, Writing/Language>29

Once admitted, honors students are expected to attend honors colloquium each semester and the expectation is that students will maintain full time status.

Exceptions at the discretion of the director of the Honors program.

### Transfer Opportunities

Lake Michigan College has partnerships with Western Michigan University and Grand Valley State University that allows LMC students to waive the first two years of honors program requirements if they have fulfilled LMC honors program requirements.

If you are interested in attending a school not listed here, please work with the Honors program director and your Academic Advisor to build a program that will meet the requirements of your chosen school.

### About the Area of Study

Honors courses allow students to work closely with their instructors on projects designed to further their academic interests and skills.

The Honors program offers many additional opportunities to students in the areas of community service, public speaking skills, transfer preparedness, internships, fellowships and scholarship potential.

### Transfer Resources

#### Sample Transfer Program

It is essential that you consult with a counselor or Academic Advisor for the specific requirements of the college you plan to attend.

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.
Hospitality Management

Advanced Certificate – Hospitality Management  Program Code 315

Associate in Applied Science Degree  Program Code 316

Advisor:  Chris Woodruff, (269) 927-8868, woodruff@lakemichigancollege.edu

Degree Requirements

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication 215, Professional Communications</td>
<td>3</td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Math 122, Intermediate Algebra, or Math 123, Quantitative Reasoning</td>
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</tr>
<tr>
<td>Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

Major Requirements

Business 101, Business Accounting, or *Business 201, Principles of Accounting I (4 credits) | 3
Business 130, Professionalism in the Workplace | 1
Hospitality Management 110, Sanitation | 1
Hospitality Management 111, Responsible Beverage Service | 1
Hospitality Management 115, Safety & Legal Overview | 1
Hospitality Management 117, Introduction to Meetings and Events | 3
Hospitality Management 130, Table Service | 3
Hospitality Management 150, Introduction to Hospitality Careers | 3
Hospitality Management 153, Nutrition | 3
Hospitality Management 200, Hospitality Management Internship | 3
Hospitality Management 201, Restaurant Operations | 3
Hospitality Management 250, Food Preparation Skills | 2
Hospitality Management 251, Marketing of Hospitality | 3
Hospitality Management 252, Supervisory Skills & Human Relations | 3
Hospitality Management 253, Tourism | 3
Hospitality Management 254, Hospitality Cost Control Systems | 3
Hospitality Management 255, Hotel Management & Operations | 3
Hospitality Management 275, Beverage Management | 3

*Transferring students are encouraged to take BUSA 201

All Hospitality Management Class Requirements above must be completed for the Advanced Certificate.

Certificate & Associate Degree

Upon completion of the 47-credit certificate program, you may apply for an Advanced Certificate. Upon completion of the 67-credit program, you may apply for an Associate in Applied Science degree. Certificate requirements may be applied to the degree program.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Program Sequences

An advisor will help you make necessary changes to these recommended sequences.

Advanced Certificate Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOSP 150</td>
<td>HOSP 110</td>
<td>HOSP 254</td>
</tr>
<tr>
<td>BUSA 130</td>
<td>HOSP 201</td>
<td>HOSP 250</td>
</tr>
<tr>
<td>HOSP 111</td>
<td>BUSA 201</td>
<td>HOSP 253</td>
</tr>
<tr>
<td>HOSP 115</td>
<td>HOSP 251</td>
<td>HOSP 275</td>
</tr>
<tr>
<td>HOSP 153</td>
<td>HOSP 252</td>
<td>HOSP 200</td>
</tr>
<tr>
<td>HOSP 117</td>
<td>HOSP 255</td>
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<tr>
<td>HOSP 130</td>
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</tbody>
</table>

Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOSP 150</td>
<td>COMM 215</td>
<td>DRAM 201</td>
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<tr>
<td>MATH 123</td>
<td>HOSP 110</td>
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<td>ENGL 101</td>
<td>PHSC 205</td>
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<tr>
<td>BUSA 130</td>
<td>HOSP 117</td>
<td>HOSP 252</td>
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<td>HOSP 111</td>
<td>HOSP 130</td>
<td>HOSP 255</td>
</tr>
<tr>
<td>HOSP 155</td>
<td>HOSP 201</td>
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</table>

<table>
<thead>
<tr>
<th>Semester 4</th>
</tr>
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<tbody>
<tr>
<td>HOSP 150</td>
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<tr>
<td>HOSP 254</td>
</tr>
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<td>HOSP 250</td>
</tr>
<tr>
<td>HOSP 253</td>
</tr>
<tr>
<td>HOSP 275</td>
</tr>
<tr>
<td>HOSP 200</td>
</tr>
</tbody>
</table>

About the Area of Study

Graduates of the Hospitality Management program may select from a variety of management and staff-related careers in hotels, restaurants, resorts, clubs, event planning, casinos, and travel and tourism. Some careers include hotel general manager, restaurant general manager, executive housekeeper, guest services manager, food and beverage manager, and convention services manager. In all of these positions, strong guest service, leadership, human resources, problem solving, and revenue management skills are required.
Machine Tool Technology
Advanced Certificate – Program Code 346
Associate in Applied Science Degree Program Code MATT
Advisor: Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>General Education Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>English 101, English Composition ............................................................................... 3</td>
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<tr>
<td></td>
<td>English 102, English Composition, or English 103, Technical Writing, or Communication 101, Introduction to Public Speaking ............................................................................. 3</td>
</tr>
<tr>
<td></td>
<td>Humanities/Fine Arts ................................................................. 3</td>
</tr>
<tr>
<td></td>
<td>*Mathematics 100, Applied Mathematics, or Mathematics 122, Intermediate Algebra, or Mathematics 123, Quantitative Reasoning ............................................................................. 4</td>
</tr>
<tr>
<td></td>
<td>Physics 110, Technical Physics ............................................................................. 4</td>
</tr>
<tr>
<td></td>
<td>Social Sciences ................................................................................................. 3</td>
</tr>
</tbody>
</table>

Major Requirements

* Classes required for Advanced Certificate program.

Some courses may be offered in Open Entry/Open Exit (OE/OE) format. See course descriptions.

About the Area of Study

The Machine Tool Technology program provides basic and advanced machining skills. Class time is spent in the classroom as well as working in the lab on traditional metal cutting machinery and computer-numerically-controlled machines.

If you have previous machining experience from a vocational high school program or industrial experience, you may qualify for advanced standing. Journeymen in the machine field are able to apply previous course work and experience toward an associate degree.

Certificate and Degree Options

Upon completion of the Machine Tool Technology certificate program, you may apply for the Advanced Certificate. Credit earned can be applied toward your associate degree. When you complete the 60-credit Machine Tool Technology program, you may apply for an Associate in Applied Science degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

Advanced Certificate

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
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<tbody>
<tr>
<td>MACH 110</td>
<td>MACH 120</td>
<td>MATH 110</td>
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<tr>
<td>MACH 140</td>
<td>MATH 100</td>
<td>MACH 130</td>
</tr>
<tr>
<td>TRIN 144</td>
<td>ENGR 113</td>
<td>MACH 150</td>
</tr>
<tr>
<td>MANU 111</td>
<td>WELD 101</td>
<td>TRIN 134</td>
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Associate Degree Program

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<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
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<td>MACH 110</td>
<td>MACH 120</td>
<td>WELD 103</td>
<td>PHYS 110</td>
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<tr>
<td>MACH 140</td>
<td>MATH 100</td>
<td>ENGL 102</td>
<td>MACH 242</td>
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<td>ENGL 101</td>
<td>MACH 241</td>
<td>MANU 111</td>
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<td>MANU 122</td>
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<td></td>
<td></td>
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</table>

LMC 2020/21 College Catalog 49
# Machine Tool Technology

## Certificate of Achievement – Machine Tool  
Program Code 347

## Certificate of Achievement – Manufacturing Production  
Program Code 366

**Advisor:** Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

---

## Degree Requirements

### Machine Tool Technology Certificate Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering 103, Beginning Engineering Drawing, or Engineering 113, Engineering Design &amp; Graphics</td>
<td>4</td>
</tr>
<tr>
<td>Machine Tool Technology 110, Machine Tool I</td>
<td>3</td>
</tr>
<tr>
<td>Machine Tool Technology 120, Machine Tool II</td>
<td>3</td>
</tr>
<tr>
<td>Manufacturing Technology 111, Manufacturing Processes I</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 100, Applied Mathematics</td>
<td>4</td>
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<tr>
<td>Trade Related Instruction 134, Metallurgy and Heat Treatment</td>
<td>3</td>
</tr>
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<td>Trade Related Instruction 144, Blueprint Reading &amp; Sketching</td>
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### Manufacturing Production Technology Certificate Requirements

<table>
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<th>Course</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>Machine Tool Technology 110, Machine Tool I</td>
<td>3</td>
</tr>
<tr>
<td>Manufacturing Technology 111, Manufacturing Processes I</td>
<td>3</td>
</tr>
<tr>
<td>Manufacturing Technology 120, Fundamentals of PLC</td>
<td>2</td>
</tr>
<tr>
<td>Trade Related Instruction 138, Industrial Safety</td>
<td>1</td>
</tr>
<tr>
<td>Trade Related Instruction 143, Introduction to Mold Making</td>
<td>3</td>
</tr>
<tr>
<td>Trade Related Instruction 144, Blueprint Reading &amp; Sketching</td>
<td>4</td>
</tr>
</tbody>
</table>

---

## About the Area of Study

The Machine Tool Technology program provides basic and advanced machining skills. Class time is spent in the classroom as well as working in the lab on traditional metal cutting machinery and computer-numerically-controlled (CNC) machines. If you have previous machining experience from a vocational high school program or industrial experience, you may qualify for advanced standing. Career opportunities include CNC operator, CNC programmer, machine builder, machinist, and tool and die maker.

## Certificate Options

Upon completion of the listed Machine Tool Technology certificate requirements, you will be eligible for a Certificate of Achievement. The certificate allows you to enter the job market with basic, entry-level skills needed to be effective in the workforce. Credit earned can be applied toward your associate degree.

Upon completion of the listed Manufacturing Production Technology certificate requirements, you will be eligible for a Certificate of Achievement. Credit earned can be applied toward your associate degree.

## Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

### Certificate of Achievement – Mach

**Semester 1**  
- MACH 110  
- TRIN 144  
- TRIN 134  
- MANU 111

**Semester 2**  
- MACH 120  
- MATH 100  
- ENGR 113  
- MANU 111  
- MANU 120  
- TRIN 144

---

LMC 2020/21 College Catalog  50
Mathematics

Associate in Science Degree – TRANSFER PROGRAM  Program Code 052

Advisors:  
Chris Bendixen, (269) 927-8755, bendixen@lakemichigancollege.edu
Dr. Gerry Cox, (269) 927-1000 ext. 5078, cox@lakemichigancollege.edu
Jim Larson, (269) 927-8962, larson@lakemichigancollege.edu
Peter Brown, (269) 927-8760, pbrown@lakemichigancollege.edu
Brenda Shepard, (269) 927-8781, bshepard@lakemichigancollege.edu

Degree Requirements  Credit Hours

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics 151, Calculus I</td>
<td>5</td>
</tr>
<tr>
<td>*Natural Sciences</td>
<td>4</td>
</tr>
<tr>
<td>Physics 201, Engineering Physics I</td>
<td>5</td>
</tr>
<tr>
<td>*Social Sciences</td>
<td>6</td>
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</tbody>
</table>

Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics 201, Calculus II</td>
<td>5</td>
</tr>
<tr>
<td>Mathematics 202, Calculus III</td>
<td>5</td>
</tr>
<tr>
<td>Mathematics 252, Differential Equations</td>
<td>4</td>
</tr>
<tr>
<td>Physics 202, Engineering Physics II</td>
<td>5</td>
</tr>
<tr>
<td>Math Electives or approved course of study***</td>
<td>9</td>
</tr>
</tbody>
</table>

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study

Mathematics is an art, science, and language that encompasses the beauty of pattern and structure, the challenge of uncertainty and abstraction, and the excitement of solving problems. It provides a foundation for much of modern human society. Courses cover basic mathematical functions to more advanced work with calculus, statistics and differential equations. Mathematics students hone their ability to reason effectively and write clearly.

Many careers are open to Mathematics majors. Some pursue graduate degrees or become teachers, and others choose among several professions. Potential fields include law, medicine, business, communication, actuarial science, academic or industrial research, consulting, writing, editing, computer science, statistics and operations research. Consult a faculty advisor for specific guidance. There is a 60-credit degree requirement needed for graduation.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Mechatronics Technology
Associate in Applied Science Degree  Program Code MECT
Advisor:  Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

Degree Requirements

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
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</tr>
<tr>
<td>English 102, English Composition, or English 103, Technical Writing,</td>
<td>3</td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 100, Applied Mathematics, or Mathematics 122, Intermediate Algebra, or Mathematics 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Physics 110, Technical Physics</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronics 100, DC Electricity</td>
<td>4</td>
</tr>
<tr>
<td>Electronics 106, AC Electricity</td>
<td>3</td>
</tr>
<tr>
<td>Electronics 110, General Electricity</td>
<td>3</td>
</tr>
<tr>
<td>Electronics 111, Semiconductors</td>
<td>4</td>
</tr>
<tr>
<td>Electronics 113, Digital Electronics</td>
<td>3</td>
</tr>
<tr>
<td>Electronics 151, Transformers, Motors and Motor Controls</td>
<td>2</td>
</tr>
<tr>
<td>Electronics 152, Electrical Motor Controls II</td>
<td>2</td>
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<tr>
<td>Industrial Maintenance Technology 204</td>
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<tr>
<td>Machine Tool Technology 110, Machine Tool I</td>
<td></td>
</tr>
<tr>
<td>Manufacturing Technology 120</td>
<td></td>
</tr>
<tr>
<td>Manufacturing Technology 122, Introduction to Robotics</td>
<td>2</td>
</tr>
<tr>
<td>Manufacturing Technology 222, Industrial Robotics</td>
<td>4</td>
</tr>
<tr>
<td>Manufacturing Technology 224, Robotics Infra-red Systems</td>
<td>2</td>
</tr>
<tr>
<td>Mathematics 110, Technical Mathematics, or Mathematics 135, Pre-Calculus Algebra/Trig</td>
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<tr>
<td>Trade Related Instruction 138, Industrial Safety</td>
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Program Electives (Suggested but not required)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronics 109, Introduction to Residential Wiring</td>
<td>4</td>
</tr>
<tr>
<td>Electronics 211, Soldering</td>
<td>1</td>
</tr>
<tr>
<td>Industrial Maintenance Technology 240, Predictive and Preventive Maintenance</td>
<td>3</td>
</tr>
<tr>
<td>Trade Related Instruction 129, Electrical Code Study</td>
<td>2</td>
</tr>
</tbody>
</table>

About the Area of Study

The Mechatronics Technology program provides comprehensive instruction and hands-on experience with mechanical systems, electronics, fluid power, automation and robotics. Combining science and technology, the Mechatronics program provides students a comprehensive array of job-ready skills that involve integrating technologies and systems-thinking required to effectively problem solve, program, operate and maintain electromechanical and automated equipment.

Associate Degree

When you complete the 60-credit mechatronics technology program, you may apply for an Associate in Applied Science degree.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>MATH 100 or MATH 122</td>
</tr>
<tr>
<td>ELEC 110</td>
<td>ELEC 106</td>
</tr>
<tr>
<td>MANU 120</td>
<td>INMT 204</td>
</tr>
<tr>
<td>MANU 122</td>
<td>MANU 222</td>
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<tr>
<td>ELEC 100</td>
<td>ENGL 102</td>
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<tr>
<td>TRIN 138</td>
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<table>
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<tbody>
<tr>
<td>PHIL 102</td>
<td>PHYS 110</td>
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<tr>
<td>MATH 110 or MATH 130</td>
<td>ELEC 113</td>
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<tr>
<td>MANU 224</td>
<td>ELEC 152</td>
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<td>ELEC 151</td>
<td>MACH 110</td>
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<tr>
<td>ELEC 111</td>
<td>POSC 101</td>
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</table>

Some courses may be offered in Open Entry/Open Exit (OE/OE) format. See course descriptions.
Mechatronics Technology
Certificate of Achievement – Mechatronics Technology  Program Code MCTR
Advisor: Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>Mechatronics Technology Certificate Requirements</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>Electronics 100, DC Electricity</td>
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</tr>
<tr>
<td>Electronics 106, AC Electricity</td>
<td>3</td>
</tr>
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<td>Manufacturing Technology 120, Fundamentals of Programmable Controllers</td>
<td>2</td>
</tr>
<tr>
<td>Manufacturing Technology 122, Introduction to Robotics</td>
<td>2</td>
</tr>
<tr>
<td>Manufacturing Technology 222, Industrial Robotics</td>
<td>4</td>
</tr>
<tr>
<td>Manufacturing Technology 224, Robotics Infra-red Systems</td>
<td>2</td>
</tr>
</tbody>
</table>

Some courses may be offered in Open Entry/Open Exit (OE/OE) format. See course descriptions.

About the Area of Study

The Mechatronics Technology program provides comprehensive instruction and hands-on experience with mechanical systems, electronics, fluid power, automation and robotics. Combining science and technology, the mechatronics technology program provides students a comprehensive array of job-ready skills that involve integrating technologies and systems-thinking required to effectively problem solve, program, operate and maintain electromechanical and automated equipment.

Certificate

Upon completion of the listed Mechatronics Technology certificate requirements, you will be eligible for a Certificate of Achievement. This allows you to enter the job market with basic, entry-level skills. Credit earned can be applied toward your associate degree.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

Certificate of Achievement

<table>
<thead>
<tr>
<th>Semester 1</th>
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<tbody>
<tr>
<td>ELEC 100</td>
<td>ELEC 106</td>
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<tr>
<td>MANU 120</td>
<td>MANU 222</td>
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<tr>
<td>MANU 122</td>
<td>MANU 224</td>
</tr>
</tbody>
</table>
Medical Assisting
Advanced Certificate  Program Code 207
Associate in Applied Science Degree  Program Code MEAS
Advisors:  LaToya Mason, (269) 926-4086, lmason@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Degree Requirements  Credit Hours
General Education Requirements
English 101, English Composition ......................................................... 3
English 102, English Composition .......................................................... 3
Humanities/Fine Arts .................................................................................. 3
Mathematics 122, Intermediate Algebra, or
  Mathematics 123, Quantitative Reasoning .............................................. 4
Psychology 201, Introduction to Psychology .............................................. 3
200-Level Biology or 100-Level Chemistry.................................................. 4

Major Requirements
* Biology 110, Human Anatomy & Physiology ......................................... 4
* Health 101, Introduction to Allied Healthcare Careers .............................. 2
* Health 103, Medical Terminology ............................................................. 2
* Medical Assisting 102, Law & Ethics for Medical Assisting ..................... 3
* Medical Assisting 104, Medical Office Procedures I ................................. 3
* Medical Assisting 201, Communications for Health Professionals ............ 2
* Medical Assisting 202, Human Disease Overview ..................................... 3
* Medical Assisting 203, Pharmacology for Medical Assisting .................. 3
* Medical Assisting 204, Medical Assisting Clinical Lab I ........................... 4
* Medical Assisting 211, Medical Office Procedures II .................................. 3
* Medical Assisting 212, Medical Coding .................................................... 2
* Medical Assisting 213, Phlebotomy .......................................................... 2
* Medical Assisting 214, Medical Assisting Clinical Lab II ........................... 4
* Medical Assisting 221, Medical Assistant Externship .............................. 3
* Medical Assisting 222, Medical Assistant Certification Review .................. 3

*Courses required for the Advanced Certificate program

About the Area of Study
The Medical Assisting program prepares students for highly skilled, entry-level positions as medical assistants in the health care industry. Students will learn the administrative and clinical skills that are expected of medical assistants. Upon completion of the program, students are eligible to take the Certified Medical Assistant (CMA, AAMA) examination offered by the American Association of Medical Assistants (AAMA) or the Registered Medical Assistant (RMA) examination offered by the American Medical Technologists (AMT).

All students in the Medical Assisting program are required to pass a criminal background check and drug screen prior to participating in the Medical Assisting program courses.

Certificate and Degree Options
Upon completion of the 44-credit program students may apply for an Advanced Certificate.

Upon completion of the 64-credit program students may apply for an Associate in Applied Science degree.

Program Accreditation
The certificate in Medical Assisting is approved by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), 25400 U.S. Highway 19 North, Suite 158, Clearwater, FL 33763, Phone: 727-210-2350.
caahep.org
## Sample Program Sequence

### Advanced Certificate Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
<th>Semester 4</th>
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<tbody>
<tr>
<td>BIOL 110</td>
<td>MEDA 201</td>
<td>MEDA 211</td>
<td>MEDA 221</td>
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<td>MEDA 202</td>
<td>MEDA 212</td>
<td>MEDA 222</td>
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<td>HEAL 103</td>
<td>MEDA 203</td>
<td>MEDA 213</td>
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<tr>
<td>MEDA 102</td>
<td>MEDA 204</td>
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<tr>
<td>MEDA 104</td>
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### Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 110</td>
<td>MEDA 201</td>
<td>MEDA 211</td>
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<td>HEAL 101</td>
<td>MEDA 202</td>
<td>MEDA 212</td>
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<td>MEDA 203</td>
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<td>MEDA 214</td>
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<td>MEDA 104</td>
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<table>
<thead>
<tr>
<th>Semester 4</th>
<th>Semester 5</th>
<th>Semester 6</th>
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<tbody>
<tr>
<td>MEDA 221</td>
<td>ENGL 102</td>
<td>HUMN 105</td>
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<td>MEDA 222</td>
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<td>BIOL 205</td>
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<tr>
<td>ENGL 101</td>
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<td>PSYC 201</td>
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</table>
Music
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 035

Advisors:  Kristopher Zook, (269) 927-6588, kzook@lakemichigancollege.edu
Dr. Rob Lunn, (269) 927-8100, rlunn@lakemichigancollege.edu

Degree Requirements  Credit Hours

General Education Requirements
English 101, English Composition ................................................................. 3  
English 102, English Composition, or  
Communication 101, Introduction to Public Speaking ................................... 3  
*Humanities/Fine Arts ......................................................................................... 6  
Mathematics ........................................................................................................ 4  
*Natural Sciences ............................................................................................... 8  
Social Sciences .................................................................................................... 6  

Major Requirements
Requires at least 15 CREDITS in Music (MUSI) or approved course of study*** .... 15

General Electives .............................................................................................. 15

Please refer to the pages with the Music course descriptions for a complete list of courses that are offered at LMC.

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Career Options
The field of music offers many possibilities for a fulfilling and rewarding career. Job opportunities exist in diverse areas such as music education, performance, therapy, and technology, as well as church music, songwriting, publishing, licensing, the business of music, instrument building and repair, and many others. Completing an associate’s degree with a Music concentration can provide the first step in preparing for a career as a musician.

About the Area of Study
The Music curriculum prepares you for opportunities that require a traditional degree and provides an outlet for your performance skills. Coursework is available if you are interested solely in advancing your music skills or earning the first two years of a four-year degree in Music leading to a Bachelor of Arts, Bachelor of Music, or Bachelor of Science degree.

Applied music courses give you direct contact with performance faculty who help you improve your technical competence on your instrument or in voice. Music theory and history are offered for a better appreciation of the art form. Ensembles include Jazz Band, Rock/Pop Music Ensemble, Symphonic Wind Ensemble, Concert Choir, String Ensemble, Guitar Ensemble, Percussion Ensemble, Southshore Concert Band, and Chamber Vocal Ensemble.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Music
Associate in Applied Science Degree  Program Code 215
Advisors:  Kristopher Zook, (269) 927-6588, kzook@lakemichigancollege.edu
Dr. Rob Lunn, (269) 927-8100, rlunn@lakemichigancollege.edu

Degree Requirements  Credit Hours

General Education Requirements
English 101, English Composition .......................................................... 3
English 102, English Composition, or
   Communication 101, Introduction to Public Speaking ....................... 3
Humanities/Fine Arts .............................................................................. 3
Mathematics ......................................................................................... 3
Natural Sciences .................................................................................. 4
Social Sciences .................................................................................... 3

Major Requirements
Music 100+ or 200+, Beginning Applied Music .................................... 8
Music 101, Concert Choir or
   Music 103, Symphonic Wind Ensemble ............................................. 8
Music 114, Piano Class I ................................................................. 2
Music 115, Piano Class II ................................................................. 2
Music 162, Basic Music I ................................................................. 3
Music 163, Basic Music II ................................................................. 3
Music 164, Aural Comprehension I ...................................................... 1
Music 165, Aural Comprehension II ...................................................... 1
Music 213, Music History I ............................................................... 3
Music 214, Music History II ............................................................... 3
Music 262, Basic Music III ............................................................... 3
Music 263, Basic Music IV ............................................................... 3
Music 264, Aural Comprehension III .................................................... 1
Music 265, Aural Comprehension IV .................................................... 1

Completion of the Michigan Transfer Agreement (MTA) requires 30 credits of coursework in the 5 MTA distribution areas.

Career Options
The field of music offers many possibilities for a fulfilling and rewarding career. Job opportunities exist in diverse areas such as music education, performance, therapy, and technology, as well as church music, songwriting, publishing, licensing, the business of music, instrument building and repair and many others. Completing an associate degree with a Music concentration can provide the first step in preparing for a career as a musician.

About the Area of Study
The Music curriculum prepares you for opportunities that require a four-year degree and provides an opportunity to hone your performance skills. Coursework is available if you are interested solely in advancing your music skills or earning the first two years of a four-year degree in Music leading to a Bachelor of Arts, Bachelor of Music, or Bachelor of Science degree.

Applied Music courses give you direct contact with performance faculty who help you improve your technical competence on your instrument or in voice. Music theory and history are offered for a better appreciation of the art form. Ensembles include Jazz Band, Rock/Pop Music Ensemble, Symphonic Wind Ensemble, Concert Choir, String Ensemble, Guitar Ensemble, Percussion Ensemble, Southshore Concert Band, and Chamber Vocal Ensemble.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.
Nursing (Registered)
Associate in Applied Science Degree
Program Code 210

Pre-Nursing Advisors: Academic Advising, (269) 927-8128
Health Sciences Administrative Coordinator, Erin McGuire, (269) 927-8768,
healthsciences@lakemichigancollege.edu

Program Prerequisites
There are special admission requirements for the Nursing program. Acceptance into this program is competitive and based on a point system. Applicants are awarded points based on grades earned in program specific prerequisite coursework. All accepted students are required to pass a criminal background check and drug screen prior to admission into the program. Contact Academic Advising at ext. 8128 or the Health Science office at ext. 8768 for complete details. Please note: All non-native English speaking students must take the TOEFL prior to the required HESI A2. Please contact the ESL Program to schedule testing at esl@lakemichigancollege.edu or call 269-927-4557. Please plan ahead when taking both the HESI A2 and the TOEFL exam.

Degree Requirements
Credit Hours

General Education Requirements

Biology 101, Biological Science, or
  Biology 110, Basic Human Anatomy & Physiology ................................................. 4
English 101, English Composition .......................................................................... 3
English 102, English Composition .......................................................................... 3
Humanities/Fine Arts ................................................................................................ 3
Mathematics 122, Intermediate Algebra, or
  Mathematics 123, Quantitative Reasoning ............................................................ 4
Psychology 201, Introduction to Psychology ............................................................ 3

Major Requirements

Biology 205, Human Anatomy .................................................................................. 4
Biology 206, Principles of Human Physiology .......................................................... 4
*Chemistry 104, Fundamentals of General, Organic and Biochemistry .................... 4
Health 121, Calculations for Healthcare Professionals.............................................. 1
Nursing 131, Nursing Pharmacology I ..................................................................... 2
Nursing 136, Nursing Pharmacology II .................................................................... 2
Nursing 180, Nursing Fundamentals ....................................................................... 6
Nursing 181, Medical-Surgical Nursing I ................................................................. 5
Nursing 182, Community Mental Health Nursing .................................................... 3
Nursing 290, Advanced Health Assessment ............................................................. 1
Nursing 291, Medical-Surgical Nursing II ............................................................... 4
Nursing 292, Maternal and Child Nursing ............................................................... 5
Nursing 293, Medical-Surgical Nursing III ............................................................. 4
Nursing 294, Medical-Surgical Nursing IV ............................................................. 5
Nursing 288, Current Issues in Nursing or
  Nursing 289, Current issues in Nursing (Online) .................................................. 1

Sample Course Sequence
The following course sequences are recommended if you want to complete the entire AAS RN in two years. It is a rigorous schedule and many students prefer to ease the load by completing some or all of the general education requirements prior to beginning nursing classes. An advisor will help you make necessary changes to this sample schedule.

Associate Degree

<table>
<thead>
<tr>
<th>Pre-Program</th>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 101</td>
<td>PSYC 201</td>
<td>ENGL 102</td>
</tr>
<tr>
<td>MATH 123</td>
<td>NURS 131</td>
<td>NURS 185</td>
</tr>
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<td>BIOL 205</td>
<td>NURS 180</td>
<td>NURS 187</td>
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<td>CHEM 104</td>
<td>NURS 135</td>
<td>NURS 133</td>
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<tr>
<td>BIOL 206</td>
<td>ENGL 101</td>
<td>NURS 181</td>
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<tr>
<td>ENGL 102</td>
<td>HEAL 121</td>
<td>NURS 182</td>
</tr>
<tr>
<td></td>
<td>NURS 136</td>
<td></td>
</tr>
</tbody>
</table>

Program Accreditation
The associate degree Nursing program is approved by the Accreditation Commission for Education in Nursing, Inc., (ACEN), 3343 Peachtree Road NE Suite 850 Atlanta, GA 30326, Phone: 404-975-5000 acenursing.org. This agency is a resource for information about length of programs and required tuition and fees. There is a 70-credit degree requirement needed for graduation.

Note: Students must have at least a “C” grade in all courses required for the nursing degree. There is also a ten-year time limit on science and math courses accepted for program entrance.

*Chemistry 105, Fundamentals of Inorganic Chemistry, if taken prior to Fall 2010, may be substituted for Chemistry 104 requirement. Chemistry 111 or a transfer equivalent may also be substituted for Chemistry 104.

Entrance into each semester of Nursing classes requires completion of all courses, including General Education courses, from the previous semester, according to the course sequence. General Education courses may be taken earlier, but not later, than listed.
Nursing (Registered) Continued

About the Area of Study
The associate degree nursing (ADN) program qualifies graduates to take the National Council Licensure Exam (NCLEX-RN) leading to state licensure as a registered nurse (RN).

Licensed practical nurses (LPNs) who meet advanced standing requirements (see nursing student handbook or program advisor) may enter the second year of the nursing program after completing the support courses from the first year of the program and qualifying for admission to the associate degree program.

Nursing program applicants should be aware that the Michigan Department of Licensing and Regulatory Affairs in its Nursing Practice Act, states that it can deny a license to an applicant if any of the following are true:

1. Has been convicted of a criminal offense in a court of law.
2. Is habitually intemperate in the use of alcoholic beverages.
3. Is addicted to, or has improperly obtained, possessed, used or distributed habit-forming drugs or narcotics.
4. Is guilty of dishonesty or unethical conduct.
5. Has violated or aided or abetted others in violation of any provision of this act.

This is not an inclusive list. If there are questions about a situation, please call the Michigan Board of Nursing at 517-335-0918.

Clinical Assignments
In addition to classroom work, students must participate in clinical assignments. The clinical shifts are scheduled during days, evenings and weekends at facilities throughout the region and attendance is required. Because clinical schedules are not flexible, students will need to work their schedule around these times and have access to dependable transportation in order to travel to the assignments. Students should also plan for additional time outside of the printed schedule for skills practice, clinical preparation and study.

Nursing Program Handbook
In addition to the rules stated in this catalog, Lake Michigan College nursing students are required to abide by rules stated in the Nursing Student Handbook. Students can view a copy of the Nursing Student Handbook by contacting the Health Sciences Advisor or the Nursing Department.

As a student in the nursing program, students should expect costs greater than the average LMC student. These additional costs will include a greater number of textbooks, school-approved uniforms, a pre-program physical exam, immunization for specified communicable diseases, ID badges, testing and background checks.

Transfer Options
LMC's Nursing program is designed to transfer to and has articulation relationships with, Bethel College, Chamberlain College, University of Michigan-Flint, University of Wisconsin-Green Bay, and Western Michigan University which operate degree completion programs for a bachelor's degree in Nursing, or to other four-year institutions depending on their policies. Talk to the Health Sciences Advisor for more information about transferring credit.
Pharmacy Technician

Advanced Certificate  Program Code PHTC
Associate in Applied Science Degree  Program Code PHAR

Advisors:  LaToya Mason,  (269) 926-4086, lmason@lakemichigancollege.edu
Academic Advising,  (269) 927-8128

Degree Requirements

General Education Requirements
Biology 205, Human Anatomy, or
  Biology 206, Principles of Human Physiology ........................................ 4
English 101, English Composition ............................................................. 3
English 102, English Composition, or
  Communication 101, Introduction to Public Speaking .................................. 3
Humanities/Fine Arts ......................................................................................... 3
Mathematics 122, Intermediate Algebra, or
  Mathematics 123, Quantitative Reasoning .................................................. 4
Psychology 201, Introduction to Psychology .................................................. 3

Major Requirements
*Biology 110, Human Anatomy & Physiology ........................................... 4
Business 115, Principles of Customer Service ................................................ 3
Chemistry 104, Fundamentals of General, Organic and Biochemistry ............ 4
Communications 215, Professional Communications .................................... 3
*Health 101, Introduction to Allied Healthcare Careers .................................. 2
*Health 103, Medical Terminology ................................................................ 2
*Health 113, Nutrition and Diet Therapy ....................................................... 3
*Pharmacy Technician 201, Pharmacy Technician Foundations ...................... 3
*Pharmacy Technician 211, Pharmaceutical Concepts & Calculations ............ 3
*Pharmacy Technician 212, Prescription Processing & Simulations ............... 4
*Pharmacy Technician 221, Pharmacy Technician Clinical Lab ...................... 4
*Pharmacy Technician 222, Pharmacy Technician Exam Review .................... 3
*Pharmacy Technician 223, Pharmacy Technician Externship ....................... 4

*Classes required for the Advanced Certificate program

About the Area of Study
The Pharmacy Technician program prepares students for entry level pharmacy technician positions in hospitals and retail stores. Students will gain valuable hands-on experience that will prepare them to work under the supervision of a pharmacist.

Certificate and Degree Options
Upon completion of the 32-credit program you may apply for an Advanced Certificate.

Upon completion of the 62-credit program you may apply for an Associate in Applied Science degree.

All students in the Pharmacy Technician program are required to pass a criminal background check and drug screen prior to participating in the Pharmacy Technician program courses.

Sample Program Sequences

Advanced Certificate Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 110</td>
<td>PHAR 211</td>
<td>PHAR 222</td>
</tr>
<tr>
<td>HEAL 103</td>
<td>PHAR 221</td>
<td>PHAR 223</td>
</tr>
<tr>
<td>PHAR 201</td>
<td>HEAL 113</td>
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Associate Degree Program

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Semester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 110</td>
<td>PHAR 201</td>
<td>PHAR 211</td>
</tr>
<tr>
<td>HEAL 10</td>
<td>ENGL 102</td>
<td>PHAR 212</td>
</tr>
<tr>
<td>HEAL 103</td>
<td>BIOL 205 or</td>
<td>PHAR 221</td>
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<tr>
<td></td>
<td>BIOL 206</td>
<td></td>
</tr>
<tr>
<td>ENGL 101</td>
<td></td>
<td>HEAL 113</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Semester 4</th>
<th>Semester 5</th>
</tr>
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<tbody>
<tr>
<td>BIOL 110</td>
<td>PSYC 201</td>
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<tr>
<td>PHAR 222</td>
<td>COMM 215</td>
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<tr>
<td>PHAR 223</td>
<td>CHEM 104</td>
</tr>
<tr>
<td>BUSA 115</td>
<td></td>
</tr>
<tr>
<td>MATH 122 or</td>
<td>Humanities/</td>
</tr>
<tr>
<td>MATH 123</td>
<td>Fine Arts</td>
</tr>
</tbody>
</table>

LMC 2020/21 College Catalog 60
# Philosophy

**Associate in Arts Degree – TRANSFER PROGRAM**  
*Program Code 022*

**Advisors:** Dr. Amy Scrima, (269) 927-8777, scrima@lakemichigancollege.edu

## Degree Requirements

### General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>*Natural Sciences</td>
<td>8</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
</tbody>
</table>

### Major Requirements

Requires at least 15 credits in Philosophy (PHIL) or approved course of study*** ...... 15

### General Electives

15

### The following Philosophy courses are offered at LMC:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philosophy 101, Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Philosophy 102, Introduction to Logic</td>
<td>3</td>
</tr>
<tr>
<td>Philosophy 215, Introduction to Religious Thought</td>
<td>3</td>
</tr>
<tr>
<td>Philosophy 250, Sophomore Seminar in Philosophy</td>
<td>3</td>
</tr>
</tbody>
</table>

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

## About the Area of Study

Philosophy is a discipline that deals with all learning exclusive of technical precepts and the practical arts. Courses include study in areas such as logic, ethics, religious thought, and issues with technology, business, and medicine.

If you are pursuing a bachelor's degree in Philosophy, you may complete your first two years of coursework at Lake Michigan College. Philosophy courses are transferable to other institutions in Michigan and elsewhere.

Well-prepared Philosophy majors have done well consistently in the Graduate Record Examination (GRE) and Law School Aptitude Test (LSAT).

You may complete the requirements for an Associate in Arts degree. Competency in a foreign language is not a degree requirement. However, Philosophy majors are strongly urged to complete at least two semesters of French, German, or Spanish. As a Philosophy major, you should seek a broad-based education through careful selection of courses. Consult the faculty advisor for specific guidance.

## Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Phlebotomy Technician
Certificate of Achievement  Program Code PHBT
Advisors: LaToya Mason, (269) 926-4086, lmason@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Degree Requirements  Credit Hours
Certificate Requirements – 16 Credit Hours
Biology 110, Human Anatomy and Physiology.................................4
Health 101, Introduction to Allied Healthcare Careers........................2
Health 103, Medical Terminology .....................................................2
Health 130, Phlebotomy Technician ...................................................5
Health 131, Phlebotomy Technician Externship..................................3

About the Area of Study
Phlebotomy technicians are employed in various health care settings such as hospitals, acute care centers, medical groups, and outpatient clinics. The Phlebotomy Technician program provides hands-on classroom experience that will prepare students for employment in a laboratory setting. Upon successful completion of the course, students are eligible to take the National Healthcareer Association certification examination.

All students in the Phlebotomy Technician program are required to pass a criminal background check and drug screen prior to clinical placement.

Sample Program Sequence
Certificate of Achievement
Semester 1  Semester 2
BIOL 110  HEAL 131
HEAL 101
HEAL 103
HEAL 130
## Physical Education and Wellness

**Associate in Science Degree – TRANSFER PROGRAM**  
*Program Code 091*

**Advisor:**  
Dan Meyer, (269) 927-8745, meyer@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition</td>
<td>3</td>
</tr>
<tr>
<td><em>Humanities/Fine Arts</em></td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td><em>Natural Sciences</em></td>
<td>8</td>
</tr>
<tr>
<td>Psychology 201, Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td><em>Social Sciences</em></td>
<td>6</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Major Requirements</th>
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</thead>
<tbody>
<tr>
<td>Biology 205, Human Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>Biology 206, Principles of Human Physiology</td>
<td>4</td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education 201, Foundations of Physical Education</td>
<td>3</td>
</tr>
<tr>
<td>Physics 101, General Physics</td>
<td>5</td>
</tr>
<tr>
<td>Psychology 203, Human Development</td>
<td>3</td>
</tr>
<tr>
<td>PHED elective or approved course of study***</td>
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</tr>
</tbody>
</table>

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

### About the Area of Study

The Physical Education and Wellness program offers instruction and opportunities to participate in fitness-related activities, recreational and lifetime activities, and wellness promotion opportunities.

The professional program offers instruction in physical education skills, programs, philosophy, and administration. It is open to students planning to complete a major or minor in physical education, recreation, or coaching for their bachelor’s degree program.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet MTA transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Physical Science
Associate in Science Degree – TRANSFER PROGRAM Program Code 063
Advisor: Dr. Cole Lovett, (269) 927-8744, lovett@lakemichigancollege.edu

<table>
<thead>
<tr>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td>General Education Requirements</td>
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<tr>
<td>Chemistry 111, General Chemistry I</td>
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<tr>
<td>English 101, English Composition</td>
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</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
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<tr>
<td>Mathematics 151, Calculus I</td>
<td>5</td>
</tr>
<tr>
<td>Physical Science 104, Physical Geology</td>
<td>4</td>
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<tr>
<td>Social Sciences</td>
<td>6</td>
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</table>

<table>
<thead>
<tr>
<th>Major Requirements</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Chemistry 112, General Chemistry II</td>
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<tr>
<td>Physics 101, General Physics</td>
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<tr>
<td>Physics 102, General Physics II</td>
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<td>PHYS elective or approved course of study***</td>
<td>5</td>
</tr>
<tr>
<td>General Electives</td>
<td>10</td>
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</tbody>
</table>

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study
Physical Science offers an introduction to the physical sciences (chemistry, geology, and physics). The program provides coursework for you to complete towards your general education requirements in science and provides initial preparation work in a science field. There is a 60-credit degree requirement needed for graduation.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Physics
Associate in Science Degree – TRANSFER PROGRAM  Program Code 065
Advisor:  John Stahl, (269) 927-8184, jstahl@lakemichigancollege.edu

<table>
<thead>
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<th>Credit Hours</th>
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<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
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<td>Chemistry 111, General Chemistry I</td>
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<tr>
<td>English 101, English Composition</td>
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<td>English 102, English Composition, or</td>
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<tr>
<td>Communication 101, Introduction to</td>
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<tr>
<td>Public Speaking</td>
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<tr>
<td>*Humanities/Fine Arts</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics 151, Calculus I</td>
<td>5</td>
</tr>
<tr>
<td>Physics 201, Engineering Physics I</td>
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</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
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<tr>
<td><strong>Major Requirements</strong></td>
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</tr>
<tr>
<td>Chemistry 112, General Chemistry II</td>
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<tr>
<td>Mathematics 201, Calculus II</td>
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<td>Mathematics 202, Calculus III</td>
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<td>Mathematics 252, Differential</td>
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<tr>
<td>Equations</td>
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<td>Physics 202, Engineering Physics II</td>
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<td>PHYS elective or approved course of</td>
<td>5</td>
</tr>
<tr>
<td>study***</td>
<td></td>
</tr>
</tbody>
</table>

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study
Physics is a rigorous program applying mathematics to the fundamental concepts governing the natural world. You will develop a solid foundation in analytical reasoning and problem solving. Hands on laboratories are used to enhance the lecture material and introduce you to the laboratory environment. The Physics curriculum is an intensive and challenging program intended to prepare you for transfer into a bachelor's program at most institutions. There is a 60-credit degree requirement needed for graduation.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
# Political Science

## Associate in Arts Degree – TRANSFER PROGRAM

**Program Code 014**

**Advisor:** Dr. Tiffany Bohm, (269) 927-8877, tbohm@lakemichigancollege.edu

## Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
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</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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</tr>
<tr>
<td><em>Humanities/Fine Arts</em></td>
<td>6</td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>4</td>
</tr>
<tr>
<td><em>Natural Sciences</em></td>
<td>8</td>
</tr>
<tr>
<td>Political Science 101, National Government, or Political Science 102, State Government, or History 201, American History to 1865, or History 202, American History 1865 to Present</td>
<td>3</td>
</tr>
<tr>
<td><em>Social Sciences</em></td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Requirements**

Program requires at least 15 credits in POSC or approved course of study*** 15

General Electives 15

## The following Political Science courses are offered at LMC:

- Political Science 101, National Government 3
- Political Science 102, State Government 3
- Political Science 202, Comparative Government 3
- Political Science 203, International Relations 3
- Political Science 204, Political Parties 3
- Political Science 250, Introduction to Social Science Research 3
- Political Science 260, Introduction to Public Policy 3

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

### About the Area of Study

Political Science is the study of local, state, national, and international governments and their impact upon human society. If your goal is to pursue a bachelor’s degree in political science, you may complete your first two years of coursework at Lake Michigan College. Political Science courses are transferable to other institutions in Michigan and elsewhere. Political Science is recommended if you are interested in government service, elective politics or a law degree. Consult the faculty advisor for specific guidance. There is a 60-credit degree requirement needed for graduation.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your academic advisor for assistance in developing your student education plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Psychology
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 012

Advisors:    Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu
             Dr. Mya Hernandez, (269) 927-8775, m hernandez@lakemichigancollege.edu

Degree Requirements

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<td>*Social Sciences</td>
<td>6</td>
</tr>
</tbody>
</table>

Major Requirements

Program requires at least 15 credits in PSYC or approved course of study*** 15

The following Psychology courses are offered at LMC:

- Psychology 201, Introduction to Psychology 3
- Psychology 202, Introduction to Behavior Analysis 4
- Psychology 203, Human Development 3
- Psychology 204, Child Development and Personality 3
- Psychology 205, Interpersonal Relations 3
- Psychology 206, Social Psychology 3
- Psychology 230, Psychology of Stereotyping and Prejudice 3
- Psychology 231, Abnormal Psychology 3
- Psychology 250, Introduction to Social Science Research 3

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study

Psychology is the scientific study of behavior. Through research and critical thought we will explore the biological, behavioral, developmental and social processes that shape and govern human behavior. If you plan to major in Psychology at a four-year university, you may complete the first two years of your program at Lake Michigan College.

You have a unique opportunity to conduct research in Psychology 250. Research projects that qualify are published in The Lake Michigan College Journal of Psychology. Students may be eligible for membership in Psi Beta, the national honor society for Psychology students at community and junior colleges. Consult a faculty advisor for specific guidance. There is a 60-credit degree requirement needed for graduation.

Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your academic advisor for assistance in developing your student education plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Radiologic Technology
Associate in Applied Science Degree  Program Code 221
Advisors:  Ildiko Widman, (269)-927-5102, widman@lakemichigancollege.edu
Academic Advising, (269) 927-8128

Program Requirements
There are special admission requirements for the Radiologic Technology program. Acceptance into this program is competitive and based on a point system. Applicants are awarded points based on grades earned in program specific prerequisite coursework. All accepted students are required to pass a criminal background check and drug screen prior to admission into the program. Contact Academic Advising at ext. 8128 for an appointment or the Health Sciences office at ext. 8768 for complete details. An advisor will help you determine prerequisites that are required and designed to prepare you for training in the program.

Degree Requirements

General Education Requirements
+ Biology 101, Biological Science, or
  Biology 110, Human Anatomy & Physiology, or
  Biology 111, Principles of Biology I, or
  Biology 112, Principles of Biology II .............................................. 3
+ English 101, English Composition ..................................................... 3
+ English 102, English Composition ..................................................... 3
+ Humanities/Fine Arts .................................................................... 3
+ Mathematics 123, Quantitative Reasoning ....................................... 3
+ Psychology 201, Introduction to Psychology ...................................... 3

Major Requirements
+ Biology 205, Human Anatomy ...................................................... 4
+ Physical Science 101, Physical Science: Chemistry and Physics ............ 4
Radiologic Technology 130, Introduction to Radiography ......................... 3
Radiologic Technology 131, Radiographic Positioning I .......................... 3
Radiologic Technology 134, Radiographic Physics .................................. 4
Radiologic Technology 138, Clinical Experience I .................................. 2
Radiologic Technology 139, Common Equipment and Procedures ............ 4
Radiologic Technology 140, Radiographic Positioning II ........................ 3
Radiologic Technology 141, Contract Studies ........................................ 3
Radiologic Technology 143, Clinical Experience II .................................. 3
Radiologic Technology 144, Radiographic Positioning III ......................... 3
Radiologic Technology 145, Radiographic Protection and Biology ............ 2
Radiologic Technology 228, Computer Applications in Medical Imaging .... 3
Radiologic Technology 229, Clinical Experience III ................................ 4
Radiologic Technology 232, Clinical Experience IV ................................ 3
Radiologic Technology 240, Radiographic Quality .................................. 4
Radiologic Technology 241, Sectional Anatomy .................................... 3
+ Reading 110, Medical Terminology, or Health 103, Medical Terminology 1

+ Must be completed BEFORE admittance into the program

Radiologic Technology Program Handbook
In addition to the rules stated in this catalog, Radiologic Technology students are required to abide by the rules stated in the Radiologic Technology Program Handbook, which may be reviewed in the college library.

About the Area of Study
The Radiologic Technology program trains you to become a radiologic technologist. This 21-month program includes a summer semester of courses. You will obtain clinical experience at local healthcare facilities in addition to formal classroom instruction provided on campus and online.

Associate Degree Program

Pre-Program  Semester 1  Semester 2
BIOL 101  RADT 130  RADT 138
ENGL 101  RADT 131  RADT 139
ENGL 102  RADT 134  RADT 140
Humanities  RADT 141
MATH 123
PSYC 201

Semester 3  Semester 4  Semester 5
RADT 143  RADT 145  RADT 232
RADT 144  RADT 228  RADT 240
RADT 229  RADT 241
Skilled Trades Technology

Advanced Certificate  Program Code 382
Associate in Applied Science Degree  Program Code SKTT

Advisor: Kevin Kreitner, (269) 927-1000 ext. 3033, kkreitner@lakemichigancollege.edu

<table>
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<tr>
<td>Mathematics 100, Applied Mathematics, or Mathematics 122, Intermediate Algebra, or Mathematics 123, Quantitative Reasoning ..................................</td>
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</tr>
<tr>
<td>Physics 110, Technical Physics ..................................................................</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences ..........................................................................................</td>
<td>3</td>
</tr>
</tbody>
</table>

| Major Requirements | |
| Mathematics 110, Technical Mathematics, or Trade Related Instruction 107, Applied Geometry/Trigonometry ................................................. | 4 |

At least 36 hours of credit from a Department of Labor (DOL) registered apprenticeship is required. These courses should be part of a planned program of study as designed by an employee sponsor to meet their specific needs. Please see the Program Advisor for specific related technical instruction (RTI).

About the Area of Study
In cooperation with local employers, Lake Michigan College provides training for men and women enrolled in formal apprenticeship agreements approved by the U.S. Department of Labor, Office of Apprenticeship and Training. Such training programs include academic instruction as well as on-the-job training and usually take a minimum of two to four years to complete.

Associate Degree
An apprentice who has completed the academic requirements of a U.S. Department of Labor Registered Apprenticeship and completed a minimum of 30 credit hours may apply for an Advanced Certificate from Lake Michigan College.

The associate degree is designed for those apprentices that have received a Completion Certificate from the U.S. Department of Labor or possess a journeyman card. The degree incorporates the courses taken during the student’s apprenticeship training, additional advanced level courses, and general education courses. Upon completion of the degree program with a minimum of 60 credit hours, a student may apply for an Associate in Applied Science degree.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan or visit lakemichigancollege.edu/transfer.

Sample Course Sequence
An advisor will help you develop course program sequences.
Sociology
Associate in Arts Degree – TRANSFER PROGRAM  Program Code 011
Advisor: Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu

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<tr>
<td>English 102, English Composition, or</td>
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<tr>
<td>Communication 101, Introduction to Public Speaking</td>
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<tr>
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<tr>
<td>Mathematics</td>
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<td>*Social Sciences</td>
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</tr>
</tbody>
</table>

Major Requirements
Program requires at least 15 credits in SOC or approved course of study***          15
General Electives                                                                 15

The following Sociology courses are offered at LMC:
Sociology 101, Principles of Sociology ............................................................... 3
Sociology 201, Modern Social Problems ................................................................. 3
Sociology 202, Marriage and the Family ................................................................. 3
Sociology 204, The Field of Social Work ............................................................... 3
Sociology 205, Race and Ethnic Relations .............................................................. 3
Sociology 210, Sociology of Aging ......................................................................... 3
Sociology 250, Introduction to Social Science Research ......................................... 3

*From at least two academic disciplines.
***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

About the Area of Study
The discipline of Sociology is concerned with the social and cultural life of humans. Sociologists study the organization, functions, and problems of human societies and groups. The dynamics of human relationships are of primary interest along with the analysis of culture, social systems, socialization, social classes, poverty, minorities and majorities, population, social institutions and social change.

Occupations in sociology/social work usually require a bachelor’s or master’s degree. The Sociology discipline at Lake Michigan College provides you with the first two years of a bachelor’s program. You should work with your advisor to check with four-year colleges and universities regarding specific requirements. There is a 60-credit degree requirement needed for graduation.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Teacher Education

Associate in Arts Degree – TRANSFER PROGRAM  Program Code 037

Advisors:  Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu
          Nicole Hatter, (269) 927-8185, nhatter@lakemichigancollege.edu

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>English 101, English Composition</td>
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<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
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</tr>
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<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>8</td>
</tr>
<tr>
<td>Physical Education 212, Health and Fitness, or Physical Education 214, Personal Health</td>
<td>3</td>
</tr>
<tr>
<td>Political Science 101, National Government, or Political Science 102, State Governments, or History 201, American History to 1865, or History 202, American History 1865 to Present</td>
<td>3</td>
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<tr>
<td>Social Sciences</td>
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Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
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</thead>
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<tr>
<td>Requires at least one course in Education (EDUC)</td>
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<tr>
<td>General Electives</td>
<td>25</td>
</tr>
<tr>
<td>*From at least two academic disciplines.</td>
<td></td>
</tr>
</tbody>
</table>

**Credit hours listed are based on minimum earned. For example, Mathematics courses have 3, 4, or 5 credits.

Colleges of Education:

- Andrews University: www.andrews.edu/sed
- Central Michigan University: www.emich.educoe
- Eastern Michigan University: www.emich.educoe
- Ferris State University: www.ferris.edu
- Grand Valley State University: www.gvsu.edu/soe
- Indiana University South Bend: www.iusb.edu/~edud/
- Michigan State University: www.educ.msu.edu
- Northern Michigan University: www.nmu.edu/education
- University of Michigan: www.soe.umich.edu
- Western Michigan University: www.wmich.edu
- Western Michigan University-Southwest: https://wmich.edu/southwest

If you are interested in attending a school not listed here, please work with one of the Teacher Education program advisors to build a program that will meet the requirements of your chosen school.

Test Scores Required for Admission into a College of Education

The state of Michigan requires that teacher candidates demonstrate basic skills in reading, writing, and mathematics before they can begin their education coursework at a 4-year institution. SAT scores may now be used in place of the Professional Readiness Exam to meet the Michigan basic skills examination requirement. Scores acceptable for admission will be:

- Evidence-Based Reading and Writing: 480 or higher
- Mathematics: 530 or higher

Students must meet the minimum test scores to be admitted into WMU’s College of Education. Please see your LMC Education advisor for additional information.

About the Area of Study

Lake Michigan College’s Teacher Education Associate in Arts program prepares students to transfer to a 4-year institution’s teacher preparation bachelor’s degree program.

LMC’s curriculum will meet the general education requirements toward transfer and introduce students to the field of education. The program provides students with carefully constructed courses that are based on sound theoretical foundations. Courses at all levels include field experiences in a variety of settings with diverse populations. Students work with their Teacher Education program advisor to create an individualized program.

Transfer Resources

Students wishing to pursue a career in Education will need to continue their schooling at a 4-year institution. The curriculum for students preparing to become elementary teachers varies considerably among transfer institutions. If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

LMC has developed several articulation agreements/partnerships with colleges and universities in Teacher Education. These agreements are designed to facilitate the transfer of credits from LMC to these Colleges of Education. Students must meet with a program advisor before their first semester for the specific requirements of the college or university they are planning to attend.

In discussions with their advisor, students will determine the teaching certification/grade level they are interested in pursuing, their college selection, and an academic content major area for additional endorsements. With several course options in this program, it is important that students choose courses based on their career and transfer goals.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Teacher Education
Associate in Applied Science Degree – TRANSFER PROGRAM

Program Code TEED

Advisors: Dr. Amy Scrima, (269) 927-8777, ascrima@lakemichigancollege.edu
Nicole Hatter, (269) 927-8185, nhatter@lakemichigancollege.edu

Degree Requirements

General Education Requirements
- English 101, English Composition ............................................................. 3
- English 102, English Composition ............................................................. 3
- Political Science 101, National Government ............................................ 3
- Mathematics 200, Mathematics for Elementary Teachers .................... 4
- Biology 170, Life Science for Elementary Teachers I .............................. 3
- Humanities 201, Introduction to the Arts .................................................. 3

Major Requirements
- History 201, American History .............................................................. 3
- Physical Education 212, Health and Fitness, or Physical Education 214, Personal Health ................................................................. 3
- Psychology 201, Introduction to Psychology ............................................ 3
- Psychology 203, Human Development or Psychology 204, Child Development and Personality ....................................................... 3
- Mathematics 210, Geometry for Elementary Teachers ......................... 4
- Mathematics 265, Probability and Statistics for Elementary/Middle School Teachers .......................................................... 4
- Physical Science 180, Physical Science in Elementary Education .......... 3
- Physical Science 190, Earth Science for Elementary/Middle School Teachers .......................................................... 3
- Physical Science 280, Physical Science for Elementary Teachers II ........ 3

Program Electives (12-15 credits required, depending on track)

Early Childhood Elementary (Pre K-5th Grade Certification) Track
- Geography 100, World Regional Geography ........................................ 4
- Business 200, Introduction to Economics ............................................. 3
- Physical Education 208, Introduction to Elementary Physical Education .................................................. 2
- Child Development 212, Administration of Early Childhood Programs ................. 3

Elementary (K-8th Grade Certification) Track
- Art 111, Art Education or Music 200, Music for the Elementary Teacher .... 3
- History 202, American History .............................................................. 3
- History 204, Modern East Asia ............................................................... 3
- Physical Science 290, Earth Science for Elementary/Middle School Teachers .......................................................... 3
- Choose One Content Area Major Course:
  - Biology 270, Life Science for Elementary Teacher II
  - Chemistry 101, Introductory Chemistry I
  - English 208, Literary Interpretation
  - English 214, Children’s Literature
  - English 215, Poetry
  - English 216, Literature of Black America
  - Physics 104, Introduction to the Sky and Solar System
  - Political Science 102, State Government ........................................ 3

Special Education Track
- Geography 100, World Regional Geography ........................................ 4
- Business 200, Introduction to Economics ............................................. 3
- Physical Education 208, Introduction to Elementary Physical Education .................................................. 2
- Education 101, Foundations of Education ............................................ 3
Teacher Education, continued

About the Area of Study
Lake Michigan College’s Teacher Education Associate in Applied Science program prepares students to transfer to Western Michigan University to pursue their Bachelor of Science with a major in Early Childhood Elementary Education, Elementary Education or Special Education.

LMC’s curriculum will meet the general education requirements toward transfer and introduce students to the field of education with emphasis on their specific program track. The program provides students with carefully constructed courses that are based on sound theoretical foundations. Courses at all levels include field experiences in a variety of settings with diverse populations. Students work with an academic planning advisor to create an individualized program.

With successful completion of the Bachelor of Science degree at Western Michigan University, students will meet state requirements for a Michigan Provisional Teacher’s Certificate.

Those seeking transfer to a different 4-year institution should instead follow the Teacher Education Associate of Arts program guide.

Transfer Resources
Students wishing to pursue a career in education at WMU will need to meet with an LMC Teacher Education program advisor for assistance in developing an individualized Student Education Plan (SEP).

In discussions with their advisor, students will determine the teaching certification/grade level they are interested in pursuing, their college selection, and an academic content major area for additional endorsements. With several course options in this program, it is important that students choose courses based on their career and transfer goals.

Test Scores Required for Admission into WMU’s College of Education
The state of Michigan requires that teacher candidates demonstrate basic skills in reading, writing and mathematics before they can begin their education coursework at a 4-year institution. SAT scores may now be used in place of the Professional Readiness Exam to meet the Michigan basic skills examination requirement. Scores acceptable for admission will be:

- Evidence-Based Reading and Writing: 480 or higher
- Mathematics: 530 or higher

Students must meet the minimum test scores to be admitted into WMU’s College of Education. Please see your LMC Education advisor for additional information.
### Theatre

#### Associate in Arts Degree – TRANSFER PROGRAM

**Program Code 046**

**Advisors:**
- Kristopher Zook, (269) 927-6588, kzook@lakemichigancollege.edu
- Paul Mow, (269) 927-8627, pmow@lakemichigancollege.edu

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</table>

**Major Requirements**

Program requires at least 15 credits in DRAM or approved course of study*** ........... 15
General Electives .................................................. 15

The following Theatre courses are offered at LMC:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drama 110, Principles and Practices of Acting I</td>
<td>3</td>
</tr>
<tr>
<td>Drama 110, Principles and Practices of Acting II</td>
<td>3</td>
</tr>
<tr>
<td>Drama 112, Stagecraft</td>
<td>3</td>
</tr>
<tr>
<td>Drama 113, Musical Theatre Performance I</td>
<td>3</td>
</tr>
<tr>
<td>Drama 175, Summer Theatre Workshop</td>
<td>6</td>
</tr>
<tr>
<td>Drama 201, Introduction to Theatre</td>
<td>3</td>
</tr>
<tr>
<td>Drama 202, Theatre Practicum</td>
<td>3</td>
</tr>
<tr>
<td>Drama 220, Introduction to Theatre for Young Audiences and Creative Dramatics</td>
<td>3</td>
</tr>
</tbody>
</table>

*From at least two academic disciplines.

***An approved course of study can be developed with an advisor to align with a specific transfer school or career need.

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### About the Area of Study

Theatre courses help you develop an appreciation of the discipline as well as to expand your personal and professional enrichment through study in acting and stagecraft. The curriculum is comprised of courses dealing with dramatic theory and appreciation, design and technical theatre, and performance. Courses are open to all students.

Credits apply toward the Associate in Arts degree. If you are planning to transfer to a four-year school you should obtain degree requirements for the freshman and sophomore years at your selected school and consult with the Theatre program advisor to plan your individualized program. There is a 60-credit degree requirement needed for graduation.

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
### Undecided

**Associate in Arts Degree – TRANSFER PROGRAM**  
*Program Code UAAT*

**Advisor:** Dr. Gary C. Roberts, *(269) 927-8771*, roberts@lakemichigancollege.edu

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#### Degree Requirements

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</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
</tr>
<tr>
<td><em>Natural Sciences</em></td>
<td>8</td>
</tr>
<tr>
<td><em>Social Sciences</em></td>
<td>6</td>
</tr>
</tbody>
</table>

**Major Requirements**

- Requires at least one additional course in Social Science           | 3            |
- Requires at least one additional course in Humanities/Fine Arts     | 3            |
- General Electives                                                   | 24           |

*From at least two academic disciplines.

---

#### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school’s requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
## Undecided

### Associate in Science Degree – TRANSFER PROGRAM

**Program Code UAST**

**Advisor:** Dr. Gary C. Roberts, (269) 927-8771, roberts@lakemichigancollege.edu

### Degree Requirements

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td><em>Humanities/Fine Arts</em></td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4</td>
</tr>
<tr>
<td><em>Natural Sciences</em></td>
<td>8</td>
</tr>
<tr>
<td><em>Social Sciences</em></td>
<td>6</td>
</tr>
</tbody>
</table>

### Major Requirements

- Requires at least one additional course in Natural Science | 4
- Requires at least one additional course in Mathematics | 3
- General Electives | 23

*(From at least two academic disciplines.)*

### Transfer Resources

If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your Academic Advisor for assistance in developing your Student Education Plan (SEP) or visit [lakemichigancollege.edu/transfer](http://lakemichigancollege.edu/transfer).

Please see catalog for courses that have Honors equivalents and meet Michigan Transfer Agreement (MTA) transfer guidelines. Completion of the MTA requires 30 credits of coursework in the 5 MTA distribution areas.
Welding Production Technology
Associate in Applied Science Degree  Program Code WDPT
Advisor:  Nathan Kramb, (269) 927-4244, nkramb@lakemichigancollege.edu

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>English 101, English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102, English Composition, or</td>
<td></td>
</tr>
<tr>
<td>English 103, Technical Writing, or</td>
<td></td>
</tr>
<tr>
<td>Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 100, Applied Mathematics, or</td>
<td></td>
</tr>
<tr>
<td>Mathematics 122, Intermediate Algebra, or</td>
<td></td>
</tr>
<tr>
<td>Mathematics 123, Quantitative Reasoning</td>
<td>4</td>
</tr>
<tr>
<td>Physics 110, Technical Physics</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>3</td>
</tr>
</tbody>
</table>

| **Major Requirements** | |
| Machine Tool Technology 110, Machine Tool I | 3 |
| Machine Tool Technology 120, Machine Tool II | 3 |
| Machine Tool Technology 140, Introduction to Numerical Control (NC) Computer |
|  Numerical Control (CNC) | 2 |
| Manufacturing Technology 111, Manufacturing Process I | 3 |
| Manufacturing Technology 122, Introduction to Robotics | 2 |
| Mathematics 110, Technical Math, or |
|  Mathematics 130, Pre-Calculus Trigonometry, or |
|  Mathematics 135, Pre-Calculus Algebra/Trig | 3 |
| Trade Related Instruction 134, Metallurgy and Heat Treatment | 3 |
| Trade Related Instruction 138, Industrial Safety | 1 |
| Welding Production Technology 101, Fabrication | 2 |
| Welding Production Technology 102, |
|  SMAW (Shielded Metal Arc Welding) I | 2 |
| Welding Production Technology 103, GMAW (Gas Metal Arc Welding) I | 2 |
| Welding Production Technology 104, |
|  Welding Blueprint Reading & Symbols | 2 |
| Welding Production Technology 105, Welding Fabrication I | 2 |
| Welding Production Technology 200, Welding Fabrication II | 2 |
| Welding Production Technology 201, GMAW Welding II | 2 |
| Welding Production Technology 202, |
|  GTA (Gas Tungsten Arc Welding) I | 2 |
| Welding Production Technology 203, GMAW Welding Production | 2 |
| Welding Production Technology 204, SMAW Welding Production | 1 |
| Welding Production Technology 205, GTA Welding Production | 1 |

Some courses may be offered in Open Entry/Open Exit (OE/OE) format. See course descriptions.

About the Area of Study
The welding production technology program prepares students for employment in the construction, manufacturing, and utilities industries. The program provides instruction in the most common manual welding and cutting processes. Training includes welding with "TIG," "Stick," "MIG" and flux cored wires for most common materials. Cutting is done both manually and mechanized with plasma and oxy-fuel systems. Training is geared to provide the skill base, knowledge, and professional attitude required to eventually become a highly skilled welder.

Associate Degree
When you complete the 60-credit Welding Technology program, you may apply for an Associate in Applied Science degree.

Transfer Resources
If you are planning to transfer to a four-year college or university, you should become familiar with your chosen school's requirements. See your academic advisor for assistance in developing your Student Education Plan (SEP) or visit lakemichigancollege.edu/transfer.

Sample Course Sequence
An advisor will help you make necessary changes to this recommended sequence.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 102</td>
<td>MACH 110</td>
</tr>
<tr>
<td>WELD 103</td>
<td>MATH 100</td>
</tr>
<tr>
<td>WELD 202</td>
<td>MACH 140</td>
</tr>
<tr>
<td>WELD 104</td>
<td>WELD 105</td>
</tr>
<tr>
<td>WELD 101</td>
<td>WELD 201</td>
</tr>
<tr>
<td>TRIN 138</td>
<td>MANU 122</td>
</tr>
<tr>
<td>ENGL 101</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 3</th>
<th>Semester 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 102</td>
<td>PHYS 110</td>
</tr>
<tr>
<td>MANU 111</td>
<td>ENGL 102</td>
</tr>
<tr>
<td>MATH 110</td>
<td>WELD 203</td>
</tr>
<tr>
<td>WELD 200</td>
<td>WELD 204</td>
</tr>
<tr>
<td>TRIN 134</td>
<td>WELD 205</td>
</tr>
<tr>
<td></td>
<td>MACH 120</td>
</tr>
<tr>
<td></td>
<td>POSC 101</td>
</tr>
</tbody>
</table>
Welding Production Technology
Certificate of Achievement – Welding Production Technology Program Code WEPT
Advisor: Nathan Kramb, (269) 927-4244, nkramb@lakemichigancollege.edu

Degree Requirements

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Machine Tool 110, Machine Tool I</td>
<td>3</td>
</tr>
<tr>
<td>Trade Related Instruction 134, Metallurgy and Heat Treatment</td>
<td>3</td>
</tr>
<tr>
<td>Welding Production Technology 101, Fabrication</td>
<td>2</td>
</tr>
<tr>
<td>Welding Production Technology 102, SMAW (Shielded Metal Arc Welding)</td>
<td>2</td>
</tr>
<tr>
<td>Welding Production Technology 103, GMAW (Gas Metal Arc Welding)</td>
<td>2</td>
</tr>
<tr>
<td>Welding Production Technology 104, GTAW (Gas Tungsten Arc Welding)</td>
<td>2</td>
</tr>
<tr>
<td>Welding Production Technology 105, Welding Fabrication I</td>
<td>2</td>
</tr>
<tr>
<td>Welding Production Technology 202, Welding Fabrication 2</td>
<td>2</td>
</tr>
</tbody>
</table>

Some courses may be offered in Open Entry/Open Exit (OE/OE) format. See course descriptions.

About the Area of Study

The Welding Production Technology program prepares students for employment in the construction, manufacturing, and utilities industries. The program provides instruction in the most common manual welding and cutting processes. Training includes welding with “TIG,” “Stick,” “MIG,” and flux cored wires for most common materials. Cutting is done both manually and mechanized with plasma and oxy-fuel systems. Training is geared to provide the skill base, knowledge, and professional attitude required to eventually become a highly skilled welder.

Certificate Options

Upon completion of the listed Welding Production Technology certificate requirements, you will be eligible for a Certificate of Achievement. This allows you to enter the job market with basic, entry-level skills. Credit earned can be applied toward your associate degree.

Sample Course Sequence

An advisor will help you make necessary changes to this recommended sequence.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELD 101</td>
<td>WELD 105</td>
</tr>
<tr>
<td>WELD 102</td>
<td>WELD 103</td>
</tr>
<tr>
<td>WELD 103</td>
<td>WELD 104</td>
</tr>
<tr>
<td>TRIN 134</td>
<td>MACH 110</td>
</tr>
<tr>
<td>WELD 202</td>
<td></td>
</tr>
</tbody>
</table>
# Wine and Viticulture Technology

**Associate in Applied Science Degree**  
*Program Code WINE*

Advisor: Michael Moyer, *(269) 927-8617*, mmoyer@lakemichigancollege.edu

## Degree Requirements

### General Education Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry 104</td>
<td>Fundamentals of General, Organic &amp; Biochemistry, or Agriculture 110, Agriculture Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>English 101</td>
<td>English Composition</td>
<td>3</td>
</tr>
<tr>
<td>English 102</td>
<td>English Composition, or English 103, Technical Writing, or Communication 101, Introduction to Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Humanities/Fine Arts</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Mathematics 123</td>
<td>Quantitative Reasoning, or Mathematics 122, Intermediate Algebra</td>
<td>4</td>
</tr>
<tr>
<td>Social Sciences</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

### Major Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 120</td>
<td>Plant Biology</td>
<td>4</td>
</tr>
<tr>
<td>Business 101</td>
<td>Business Accounting I or Business 207, Small Business Management or Business 208, Advertising and Sales Promotion</td>
<td>3</td>
</tr>
<tr>
<td>Enology 101</td>
<td>Winemaking and Fermentation</td>
<td>3</td>
</tr>
<tr>
<td>Enology 105</td>
<td>Wines of the World I</td>
<td>1</td>
</tr>
<tr>
<td>Enology 106</td>
<td>Wines of the World II</td>
<td>1</td>
</tr>
<tr>
<td>Enology 111</td>
<td>Winery Hospitality Co-Op</td>
<td>2</td>
</tr>
<tr>
<td>Enology 190</td>
<td>Enology Co-Op I</td>
<td>2</td>
</tr>
<tr>
<td>Enology 191</td>
<td>Enology Co-Op II</td>
<td>2</td>
</tr>
<tr>
<td>Enology 210</td>
<td>Wine Analysis and Quality Control</td>
<td>4</td>
</tr>
<tr>
<td>Enology 220</td>
<td>Winery Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>Enology 290</td>
<td>Enology Co-Op III</td>
<td>4</td>
</tr>
<tr>
<td>Viticulture 110</td>
<td>Establishing a Vineyard</td>
<td>3</td>
</tr>
<tr>
<td>Viticulture 120</td>
<td>Maintaining a Vineyard</td>
<td>3</td>
</tr>
<tr>
<td>Viticulture 220</td>
<td>Vineyard Diseases and Insects</td>
<td>3</td>
</tr>
<tr>
<td>Viticulture 291</td>
<td>Viticulture Co-Op II</td>
<td>2</td>
</tr>
</tbody>
</table>

## Sample Course Sequence

### Fall First Year
- MATH 123
- VITI 110
- ENOL 101
- ENOL 105
- ENOL 190

### Spring First Year
- CHEM 104
- ENGL 101
- BIOL 120
- VITI 120
- ENOL 191

### Summer First Year
- ENOL 210
- VITI 220
- VITI 291
- ENOL 111

### Fall Second Year
- ENOL 290
- ENGL 102 or ENGL 103 or COMM 101

### Spring Second Year
- BUSA 208
- Humanities/Fine Arts
- Social Sciences
- ENOL 106
- ENOL 220

## About the Area of Study

The Michigan wine industry is growing rapidly and is ripe with opportunity. It is currently home to over 140 wineries and 3,000 acres of wine grapes, which produce more than 2.75 million gallons of wine annually. Michigan is the fifth-ranked state in the U.S. in terms of wine grape production. Bolstered by the population centers and consumer markets within and surrounding Michigan, the Michigan wine industry continues to thrive.

The AAS degree in Wine and Viticulture Technology emphasizes hands-on learning, where the college’s vineyard blocks and teaching winery serve as classrooms. Areas of study include:

- Vineyard site selection
- Vineyard establishment
- Canopy management
- Pest and disease control
- Harvest operations and fruit processing
- Fermentation management
- Wine chemistry and analysis
- Filtration and fining
- Bottling
- Business of wine
- Marketing & distribution
- Regulatory compliance

Future careers in the wine industry include, but are not limited to:

- Viticulturists and vineyard managers
- Winemakers and enologists
- Tasting room managers and event coordinators
- Equipment sales, barrels sales, and other suppliers
- Equipment manufacturing and metal fabrication
- Custom crush
- Bulk wine sales and brokering
- Warehousing and logistics
- Wine distribution and sales
How to Read Course Descriptions

Diagram Description

The diagram above illustrates the parts of a course description. Following the department of study is the abbreviation used to identify the subject, in parentheses. The course number within the department of study precedes the course name; the course numbers beginning with "1" are generally first year courses and those with "2" are second year courses. Following the course name is a list of the semester the class is offered. After the semester list, the word "Fee" indicates additional course fee; see class schedule for details. Credit hours are next, followed in parentheses by weekly class hours and weekly lab hours).

The description of the course is next.

Finally, prerequisites for enrolling in the class follow the course description. Prerequisites include classes as well as demonstrated basic skills as determined by assessment. Basic skills are identified as "E" - English composition, "M" - Mathematics, and "R" - Reading.

Definitions

**Concurrent** - may take course(s) at the same time

**Co-requisite** - must take course(s) at the same time

**Equivalent** - determined by department, chair, or full-time faculty
English, Math, and Reading Prerequisite Requirements

“E” English Minimum Score

ACT English 18
Compass Writing 78
Old Accuplacer Writing 80
Next Generation Accuplacer: WritePlacer 6 or
WritePlacer 5 + Next Gen Writing 250
“Old” SAT Verbal 490
New SAT 26

“M” Math Minimum Score** “M” exempts students from Math 090 only.

ACT Math 18
Compass Pre-Algebra 46
Old Accuplacer Arithmetic 58
Next Generation Quantitative 237 (Numeracy scores may also be used to move students up to Math 095 with or without 095A.)
“Old” SAT Quantitative 440
New SAT Math 23

“R” Reading Minimum Score

ACT Reading 17
Compass Reading 78
Old Accuplacer Reading 80
“Old” SAT Verbal 490
New SAT Reading 26
Nelson Denny 11.8 (this test is no longer given, but scores do not expire for nursing program applications)
<table>
<thead>
<tr>
<th>Test*</th>
<th>E (English/Writing)</th>
<th>R (Reading)</th>
<th>M (Math)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT</td>
<td>English= 18</td>
<td>Reading= 17</td>
<td>Math= 18</td>
</tr>
<tr>
<td>SAT (2016 and after)</td>
<td>Writing/Language Test Score= 27</td>
<td>Reading Test Score= 26</td>
<td>Math Test Score= 24</td>
</tr>
<tr>
<td></td>
<td>Or 5 in all 3 essay subsections</td>
<td>Or Pre-2016 Verbal= 490</td>
<td>Or Math Section= 530</td>
</tr>
<tr>
<td></td>
<td>(SAT Reading, SAT Analysis &amp; SAT Writing Essays)</td>
<td>Or Pre-2016</td>
<td>Or Pre-2016</td>
</tr>
<tr>
<td></td>
<td>Or Pre-2016 Verbal= 490</td>
<td>Quantitative=440</td>
<td></td>
</tr>
<tr>
<td>Next Generation Accuplacer</td>
<td>WritePlacer ≥ 6</td>
<td>Next Generation Reading= 263</td>
<td>Next Generation Quantitative/Algebra/ Statistics=237</td>
</tr>
<tr>
<td></td>
<td>Or Next Generation Reading= 263 and high school GPA 2.75-3.49</td>
<td>Next Generation Writing=250</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Or WritePlacer= 5 and Next Generation Writing=250</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compass</td>
<td>Writing=78</td>
<td>Reading= 78</td>
<td>Pre-Algebra=46</td>
</tr>
</tbody>
</table>

ALL PREREQUISITE COURSES REQUIRE A GRADE OF “C” OR BETTER UNLESS OTHERWISE NOTED.

* A high school GPA of 3.5 after junior year meets both E and R.
AGRICULTURE (AGRI)

110 AGRICULTURAL CHEMISTRY  
FALL  
FEE 4 (3-3)  
This is a fundamental course in chemistry. Topics include an overview of basic inorganic, organic and biochemistry with applications to agriculture.  
Prerequisites: E, R and MATH 095 or pass algebra proficiency test

ART (ART)

101 ART APPRECIATION I  
FALL  
3 (3-0)  
Introduction to appreciation of visual arts. Study of artistic styles that explains ideas about visual art and architecture through discussion and field trips. Open to all students.

102 ART APPRECIATION II  
SPRING  
3 (3-0)  
Explores visual arts through studio projects, slides, lectures and discussion. Work in basic elements of design and form organization through various two-dimensional and three-dimensional media. Open to all students.

109 BASIC DESIGN (2-D)  
FALL  
3 (0-6)  
A thorough investigation of the elements of design (line, texture, value, color, etc.) and principles of form organization to establish the visual language of the two-dimensional arts. Open to all students. Required for Art majors.

110 BASIC DESIGN (3-D)  
SPRING  
3 (0-6)  
Focus on visual fundamentals of three-dimensional design and study of form as means of expression. Open to all students. Required for Art majors.

111 ART EDUCATION  
SPRING  
3 (2-2)  
Explores a wide range of visual experiences. Emphasis on understanding child growth and development against a background of various painted, drawn and sculptured images. For students interested in teaching.  
Prerequisites: E, R

115 PAINTING I  
SPRING  
3 (0-6)  
Fundamentals of form and their relationships in painting. Range of subject matter includes portrait and figure studies. Open to all students.

116 PAINTING II  
SPRING  
3 (0-6)  
Further study in structural concerns of painting. Emphasis on discipline and integration of personal expression through principles of form, organization, movement, repetition, proportion, balance, etc. Open to all students.  
Prerequisite: ART 115

120 CERAMICS I  
FALL, SPRING  
FEE 3 (0-6)  
Focus on materials, tools and special equipment used in working with clay. Investigation of firing procedures, preparation of clay and glazes and fundamentals of throwing pottery on wheel. Open to all students.

121 CERAMICS II  
FALL, SPRING  
FEE 3 (0-6)  
Advanced course in study of clay. Hand-building and/or wheel-throwing problems according to individual interests. Experiments in glazing. Open to all students.  
Prerequisite: ART 120

122 DRAWING I  
FALL, SPRING  
3 (0-6)  
Explores the fundamentals of drawing. Investigation of the elements of design and other ideas underlining a successful drawing. Includes drawing portraits. Open to all students. Required for Art majors.

123 DRAWING II  
FALL, SPRING  
3 (0-6)  
Continued study in drawing. Emphasis on development of personal expression through use of line and value. Open to all students. Required for Art major.  
Prerequisite: ART 122

200 HISTORY OF ART I  
FALL (ODD YEARS)  
3 (3-0)  
Lecture course that discusses a historical survey of architecture, sculpture and painting from Prehistoric Period to Gothic Period. Includes study of Egyptian, Greek, Roman and Romanesque art. Open to all students.  
Prerequisites: E, R
201 HISTORY OF ART II   FALL (EVEN YEARS)   3 (3-0)
Lecture course that discusses a historical survey of architecture, sculpture and painting from Renaissance to Twentieth Century. Focus on important aspects of Baroque, Neo-classical and Romantic art culminating in Modern Movement. Open to all students.
Prerequisites: E, R

202 TWENTIETH-CENTURY ART   SPRING 3 (3-0)
Lecture course that addresses contemporary trends in painting and sculpting. Lectures supplemented with slides and videos engage students with major movements and developments in Europe and United States. Includes study of Impressionism and Post-Impressionism as foundations for understanding twentieth-century ideas. Open to all students.
Prerequisites: E, R

203 20TH CENTURY ART HISTORY: 1900-1945
SPRING (EVEN YEARS) 3 (3-0)
Art from 1900 to 1945 will be discussed in terms of its origins, trends and the contributions of culture and technology. Major developments to be covered include Fauvism, Cubism, Expressionism, Dadaism, Surrealism and Abstract Expressionism. Photography and Architecture will be discussed, too. Open to all students.

204 20TH CENTURY ART HISTORY 1945-PRESENT
SPRING (ODD YEARS) 3 (3-0)
Major developments in Art from 1945 to Present, including Abstract Expressionist, Pop Art, Minimalism, Conceptual Art, Photo Realism, Neo-Expressionism and the Post-Modern era are discussed alongside the associated disciplines of Photography, Architecture and Graphic Design. Open to all students.

212 SCULPTURE I   FALL   FEE 3 (0-6)
Basic sculpture forming techniques; investigation of form relationships through use of clay and other media. Emphasis on developing skills in manipulation of materials. Open to all students.

213 SCULPTURE II   FALL   FEE 3 (0-6)
Advanced exploration of ideas and materials used in sculpture. Choice of wood, metal, or plaster for study. Emphasis on developing skills in articulating form. Open to all students.
Prerequisite: ART 212

251 STUDIO PROBLEMS: PAINTING   SPRING   FEE 3 (0-6)
Advanced study in acrylic and/or oil painting, emphasis on development of technical skills according to individual student interest.
Prerequisites: ART 115, ART 116

252 STUDIO PROBLEMS: CERAMICS
FALL, SPRING   FEE 3 (0-6)
Advanced study in ceramics with more individualized directions. Hand-building and wheel-thrown objects as well as experiments with glaze compounds. Prerequisites: ART 120, ART 121

253 STUDIO PROBLEMS: SCULPTURE
FALL   FEE 3 (0-6)
Advanced study in sculpture, with emphasis on improving individual directions in clay, plaster, metal, or wood.
Prerequisites: ART 212, ART 213

254 STUDIO PROBLEMS: WATERCOLOR
SPRING   2 (0-4)
Advanced study in watercolor to explore color and form according to individual interests.
Prerequisites: ART 105, ART 106

260 STUDIO PROBLEMS: DRAWING
FALL, SPRING   3 (0-6)
Advanced course in drawing. Exploration of different directions of expression through personal experimentation.
Prerequisites: ART 122, ART 123

BIOLOGY (BIOL)

101 BIOLOGICAL SCIENCE
FALL, SPRING   FEE 4 (3-2)
Introduction to basic principles and concepts of biology as well as related laboratory experiences. Areas of emphasis include ecology, evolution, unity and diversity of life, molecular biology, genetics, cell biology, biotechnology and behavior. NOTE: Students with two (2) or more years of high school biology are recommended to take BIOL 111, BIOL 112, or BIOL 204.

**Prerequisites:** E, M, R

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Fee</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>107</td>
<td>BIOLOGY FOR YOUR LIFE</td>
<td>FEE 4</td>
<td>(3-2)</td>
</tr>
<tr>
<td>109</td>
<td>ENVIRONMENTAL BIOLOGY FALL</td>
<td>FEE 4</td>
<td>(3-2)</td>
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<td>110</td>
<td>HUMAN ANATOMY &amp; PHYSIOLOGY FALL, SPRING</td>
<td>FEE 4</td>
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<tr>
<td>111</td>
<td>PRINCIPLES OF BIOLOGY I</td>
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<td>112</td>
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<td>FEE 4</td>
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<td>120</td>
<td>PLANT BIOLOGY SPRING</td>
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**Prerequisites:** E, M, R and BIOL 101 or HONR 101 or BIOL 107 or BIOL 110 or BIOL 112 or BIOL 120

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<tr>
<th>Course Code</th>
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<td>170</td>
<td>LIFE SCIENCE FOR ELEMENTARY TEACHERS I FALL</td>
<td>FEE 3</td>
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<td>205</td>
<td>HUMAN ANATOMY FALL, SPRING, SUMMER</td>
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<td>206</td>
<td>PRINCIPLES OF HUMAN PHYSIOLOGY FALL, SPRING, SUMMER</td>
<td>FEE 4</td>
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A lecture and laboratory course covering the basic principles and concepts of human physiology. Online and classroom lectures are used to present core content. Computer simulations and hands-on laboratories are integrated with discussions and provide opportunity to apply basic physiological principles. Case studies are designed to help students make connections between knowledge of physiology and real-world situations. Testing outside scheduled class time required. Two years of high school math and 1 year of high school chemistry within the last 5 years may substitute for the chemistry prerequisite.

**Prerequisites:** E, M, R, BIOL 205 and CHEM 101 or CHEM 104 or PHSC 101 or CHEM 111 or CHEM 203 with a grade of C or better

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**210 MICROBIOLOGY**

FEE 4 (3-3)

This is a basic microbiology course that introduces students to the principles of microbiology with an additional emphasis on health career applications. Instructor and student-led discussion sessions present the principles of microbiological morphology, physiology, reproduction and pathology, with special attention given to human disease. Laboratory exercises are integrated with discussion sessions and develop standard microbiology lab skills in the identification, culture, control and assay of microorganisms.

**Prerequisites:** E, M, R, and BIOL 101 or HONR 101 or BIOL 107 or BIOL 111 or BIOL 120, and CHEM 101 or CHEM 104 or CHEM 111

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**212 GENETICS**

FEE 4 (3-3)

Course includes topics in Mendelian genetics, DNA and chromosomes; gene transmission; linkage and recombination; gene mapping; genes and enzymes; molecular structure of DNA and RNA; the genetic code; mutations and variations; recombinant DNA; genomics and gene technology; gene regulation; population and evolutionary genetics. Lab experiences include breeding experiments with C.elegans, enzyme digest and mapping plasmids, molecular techniques, RNA interference in C. elegans, microarray analysis, transformation of E. coli, and bioinformatics.

**Prerequisites:** E, M, R and BIOL 101 or HONR 101 or BIOL 107 or BIOL 111 or BIOL 120 or BIOL 110, or CHEM 101 or CHEM 104 or CHEM 111

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**270 LIFE SCIENCE FOR ELEMENTARY TEACHER II**

SPRING

FEE 3 (2-3)

This is a laboratory-based course specifically designed for prospective elementary and middle school teachers. The objectives of the course are to aid students in developing meaningful and functional understanding of key biological concepts and their interrelationships; to provide students with open-ended problem solving environments that facilitate insight in the nature of science as an intellectual activity; to explore alternative conceptions of scientific phenomena; to help students develop more positive attitudes about science and increase their confidence in their ability to do science.

**Prerequisites:** E, M, R

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**BUSINESS ADMINISTRATION (BUS) A**

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**100 BUSINESS MATHEMATICS**

FALL, EVEN YEARS

3 (3-0)

Fundamentals of addition, subtraction, division and multiplication with whole numbers, common fractions and percentages, and their application in business transactions.

**Prerequisites:** MATH 095 with a C or better or associated placement test score

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**101 BUSINESS ACCOUNTING I**

FALL

3 (3-0)

Accounting course for office workers, small-business accountants and owners, and those interested in the double-entry accounting system. Work includes development of basic principles underlying accounting procedures and discussion of techniques and records used in analyzing, classifying, recording, summarizing and reporting business transactions. Computers and other materials as appropriate will be utilized in the course.

**Prerequisites:** M, R

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**103 INTRODUCTION TO BUSINESS**

3 (3-0)

Survey, orientation and background course acquaints students with role of business enterprise. Deals with various areas of business and is designed to help students decide their field of specialization.

**Prerequisite:** R

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**104 PROFESSIONAL SALES**

3 (3-0)

An introduction to professional sales and its integration into the marketing mix with an emphasis on the personal selling process. Topics include professional skills needed to be successful in personal sales, especially credibility, time management, organizing sales
operations, sales planning, customer and competitive research, negotiations, listening, and communication. Students will also be introduced to sales management topics in order to become a valuable member of a professional sales team, exploring topics ranging from territory management, and sales organization structure to team sales. Emphasis on methodical rigor and practical application.

**Prerequisites:** E, M, R

105 PRINCIPLES OF RETAILING 3 (3-0)

This course explores the practices of successful retail management through the lens of contemporary retail developments -- multi-channel offerings, customer experience, delivery methods, technology enhancements, brand collaborations, community involvement, and consumer behavior. Students will examine key retail decision variables, including location, merchandise management, pricing, communication and promotion, design, customer service, and store management. Case studies, field trips, and guest speakers allow students to compare a variety of retail formats and discuss challenges and opportunities faced by retailers today.

**Prerequisites:** BUSA 103

108 SUPERVISORY SKILLS 3 (3-0)

Supervisory skills prepares students to perform effectively as front-line supervisors by developing fundamental skills with an emphasis on leading teams, motivating individuals, and communicating with expertise. Topics include professionalism, diversity, bias, decision making, delegation, goal-setting, supervisory planning, performance feedback, and modern workplace challenges. Students will examine realistic case studies, actively participate in discussions, and interact with business professionals.

**Prerequisites:** E, R

115 PRINCIPLES OF CUSTOMER SERVICE 3 (3-0)

Principles of Customer Service explores the essential role customer service plays in a modern organization. Students will first understand how evolving customer expectations, cultural diversity, and emerging use of multiple technologies impact customer development and retention. Next, students will develop critical skills of communication, listening, questioning, problem-solving and evaluating to build long-term customer relationships.

**Prerequisites:** BUSA 103 OR PHAR 201

116 FUNDAMENTALS OF QUALITY CUSTOMER SERVICE 1 (1-0)

Defines QCS, discusses importance, describes necessary infrastructure and helps students recognize moments of truth, to gain understanding of customer-focused company.

**Prerequisite:** BUSA 103

117 CUSTOMER COMMUNICATION 1 (1-0)

Effective communication skills are the basis of customer service programs. Students learn active listening skills, assertive verbal communication and the impact of non-verbal language in this communication process as well as writing policies and procedures that support quality customer services.

**Prerequisite:** BUSA 103

118 SPECIAL CUSTOMER SERVICE SKILLS 1 (1-0)

Elderly customers and customers with physical disabilities require sensitivity and special attention. Students learn how to overcome common feelings of awkwardness and the do's and don'ts in providing customer services.

**Prerequisite:** BUSA 103

130 PROFESSIONALISM IN THE WORKPLACE 1 (1-0)

Professionalism in the Workplace prepares students to enter the workplace with the attitudes and soft skills required in a professional setting. Designed as a capstone experience for students enrolled in career programs, or for students preparing to transfer, this straightforward and motivating course teaches the missing basics of professionalism including: integrity, work ethic, time management, taking initiative, engagement, resourcefulness, self-awareness and oral and nonverbal communication. Students actively interact with practical tools and techniques for identifying blind spots, setting personal goals and mastering core competencies that relate to career success. Guest speakers emphasize how careers are rarely limited by a shortfall of technical expertise, but by deficiencies in self-management, communication and social behaviors.

150 JOB SEARCH SEMINAR 1 (1-0)

Introduction to techniques of locating and obtaining employment. Includes practice letter- and resume-writing skills and discussion of interviewing skills, utilizing library and outside resources.

**Prerequisites:** E, R

151 MARKETING CAREER DEVELOPMENT 1 (1-0)

Enhances the value of education in marketing, merchandising and management, which contributes to occupational competence. Promoting appreciation for responsibilities of citizenship in a free, competitive enterprise system. For students preparing for careers in management, sales, advertising, finance, retailing, wholesaling, insurance, real estate, fashion merchandising and other marketing-oriented occupations. Can be repeated up to four semester hours.

**Corequisite:** Membership in SIFE
200 INTRODUCTION TO ECONOMICS  SPRING 3 (3-0)
Introduction to Economics is a survey course that covers foundational principles of economics and their application in both macro and micro economic theory. The course focuses on gaining an understanding of how economic principles can be applied as a method of reasoning to analyze issues and problems faced by individuals, firms and society in the allocation of scarce resources. Microeconomic topics include the interaction of people and firms in the marketplace, including market structures and how individuals and firms make decisions. Macroeconomic topics include trade, inflation, unemployment, business cycles, growth, government spending, monetary and fiscal policy and taxation.
Prerequisites: E, M, R

201 PRINCIPLES OF ACCOUNTING I
FALL, SPRING, SUMMER 4 (4-0)
Basic theoretical framework of accounting is presented to enable students to understand accounting principles and concepts as developed for sole proprietorship and partnership. Integration of microcomputers enables students to experience computers in accounting.
Prerequisites: E, M, R

202 PRINCIPLES OF ACCOUNTING II
FALL, SPRING, SUMMER 4 (4-0)
Continuation of BUSA 201. Emphasis on corporations' management controls and use of accounting data. Integration of microcomputers enables students to use computer accounting programs to generate financial statements and learn to interpret these statements as basis for business decisions.
Prerequisites: E, M, R, BUSA 201 in previous 3 years with C or better

203 PRINCIPLES OF ECONOMICS (MACRO)
FALL, SPRING, SUMMER 3 (3-0)
Emphasizes general principles of macroeconomics. Topics include supply and demand, inflation, unemployment, economic growth, business cycles, money, taxes, government spending, gross national product, price indexes, technology, wages, fiscal and monetary policy, interest rates, deficit and national debt, and international trade.
Prerequisites: E, M, R

204 PRINCIPLES OF ECONOMICS (MICRO)
FALL, SPRING, SUMMER 3 (3-0)
Emphasizes general principles of microeconomics. Topics include supply and demand, consumer behavior, cost theory, market structures, pricing factors of production, unions, poverty, government regulation and international trade.
Prerequisites: E, R, MATH 122 or MATH 128 or MATH 129 or MATH 130 or MATH 135 or MATH 151 or MATH 201 or MATH 202 or MATH 252 with a C or better

205 BUSINESS LAW I  FALL, SPRING 3 (3-0)
Promotes understanding of laws covering business transactions encountered in everyday life and small businesses. Areas covered include simple contracts and negotiable instruments.
Prerequisites: E, R

206 BUSINESS LAW II  SPRING 3 (3-0)
Basic legal matters pertaining to sales, real property and lease, and partnerships and corporations.
Prerequisites: E, R, BUSA 205 or permission of instructor

207 SMALL BUSINESS MANAGEMENT 3 (3-0)
Designed for current or potential small business owners or managers, small business management focuses on activities critical to a thriving small business. The course contrasts managerial activities of large firms to those of small business with limited resources. Emphasis is placed on planning, realistic business forecasting, capitalization, cash-flow management, insurance, and risk assessment. Students will also address concepts critical to operations management, employee selection, business formation, and legal fundamentals.
Prerequisite: E, R

207A ENTREPRENEURSHIP A 1 (1-0)
This course provides an examination of an individual's opportunity to achieve their entrepreneurial goals through understanding entrepreneurship and its relation to small business in the economy. Examination of business opportunities as they relate to small business success factors and their place within the local and global markets will be evaluated. The process of understanding and developing a business plan will be analyzed in respect to the goal of obtaining financial assistance. Types of business ownership will be studied as well as their place in the economy as determined by market analysis.
Prerequisites: E, M, R
207B ENTREPRENEURSHIP B  
This course continues evaluating the entrepreneurial opportunities discussed in track A by exploring family business, franchising and business startup or purchase. Further development of the business plan including financial data and how it is delivered will be discussed. Continued examination of selection of organizational format and the management team will be included. The marketing plan will be refined so that the financial issues will be understood within the parameters of selection of funding sources and facilities location. Customer loyalty and product strategies such as pricing, promotion and distribution will be examined.  
Prerequisites: E, M, R

207C ENTREPRENEURSHIP C  
This course continues evaluating the entrepreneurial opportunities discussed in tracks A & B by exploring the ethical issues faced by new business owners and their implications concerning success. Growth and its management will be examined regarding the aspects of human resources, information technology, quality and operations. This class will provide an analysis of assessing performance through financial evaluation, risk and asset management. Opportunities for the future including the sale of the business entity will be discussed.  
Prerequisites: E, M, R

208 ADVERTISING AND SALES PROMOTION  
This course provides an overview of real-world advertising and promotion practices within the context of an integrated marketing communications (IMC) approach. IMC includes advertising, sales promotion, digital and social media, experiential marketing, and public relations, as well as the functions of marketing, research, advertising and promotion agencies, the creative process, and media placement. This is an experiential course with an emphasis on customized interactive sessions, including video and live presentations by business professionals and relevant reading and case study analysis. Students will practice real-world skills and expand their understanding of their own roles as consumers.  
Prerequisites: E, M, R

209 PRINCIPLES OF MARKETING  
Analysis of the marketing task, with various essential functions performed in marketing and numerous varied types of institutions performing the role of marketing.  
Prerequisites: R

211 PRINCIPLES OF MANAGEMENT  
Principles of management and organization in modern business and industry; deals with standards, methods and problems in management.  
Prerequisites: E, M, R

212 ACCOUNTING APPLICATIONS ON COMPUTERS  
Computer applications for accounting including general ledger, accounts receivable, accounts payable, depreciation and payroll, and spreadsheet accounting.  
Prerequisites: E, M, R, CIS 108, BUSA 201 or BUSA 101, BUSA 202 or BUSA 102 (BUSA 202 or BUSA 102 may be taken concurrently with this class)

213 COST ACCOUNTING I  
Fundamentals of cost accounting procedures including job cost principles and practices, with a basic course in manufacturing accounting and problem solving.  
Prerequisites: E, M, R, BUSA 201, BUSA 202 in previous 3 years with C or better

214 COST ACCOUNTING II  
Continuation of BUSA 213. Major topics include budgeting procedures, flexible budget, standard costs, gross profit analysis, direct costing, break-even analysis, differential and comparative cost, capital budgeting and control, profit performance measurements, and linear programming.  
Prerequisites: E, M, R, BUSA 201, BUSA 202, BUSA 213 in previous 3 years with C or better

216 BUSINESS STATISTICS  
Statistical decision-making is surveyed. The topics covered include: sampling techniques, tabular and graphical data, measures of central tendency and variability, simple probability, probability distributions (binomial, normal, t, chi-square and F), Central Limit Theorem, correlation and regression, estimation, hypothesis testing and analysis of variance.  
Prerequisites: E, R, MATH 122 or MATH 123 or MATH 128 or MATH 129 or equivalent

218 INTERMEDIATE ACCOUNTING I  
Definition and valuation of current assets and liabilities, income measurements, balance sheet, cash flow, inventory valuation methods, plant assets, intangible assets and present-value methods.  
Prerequisites: E, M, R, BUSA 201, BUSA 202 in previous 3 years with C or better
219 INTERMEDIATE ACCOUNTING II
SPRING 3 (3-0)
Stockholder's equity, treasury stock, long-term liabilities, income tax allocation, investments, statement of cash flow, analysis of financial statements, price level changes, pension fund provisions and leases.
Prerequisites: E, M, R, BUSA 201, BUSA 202, BUSA 218 in previous 3 years with C or better

220 ORGANIZATIONAL BEHAVIOR
FALL, SPRING 3 (3-0)
This course provides an examination of individual, interpersonal, group and organization processes faced by employees. Current theory, research and practice regarding variables that influence human behavior are discussed. Emphasis is placed on learning relevant to goal setting, managing change, team processes, reward structures, human productivity and career management in organization settings. Prerequisites: E, M, R

221 INTRODUCTION TO GLOBAL BUSINESS 3 (3-0)
An introductory course which explores global business in order to provide students a foundation for operating in an international environment or for future international business courses. Topics include the implications of crossing cultures; differing political, legal, financial, and economic structures and forces; trade theory; ethics; and considerations for marketing; operations; and human resource management.
Prerequisites: E, M, R, BUSA 103

222 DATA REPORTING AND ANALYSIS 3 (3-0)
This course is designed to give students comprehensive skills and in-depth knowledge to plan, design, and deliver business reports that will help management analyze and interpret complex business information. Business report solutions that range from personal productivity software to full-scale reporting systems will be covered.
Prerequisites: E, M, R, CIS 108

224 INCOME TAX ACCOUNTING SPRING 3 (3-0)
Federal and state income tax laws as applied to individual, partnership and corporation returns.
Prerequisites: E, M, R, BUSA 201 in previous 3 years with C or better

225 PERSONNEL MANAGEMENT ON DEMAND 3 (3-0)
The organizational and administrative role of personnel in organizations and internal and external factors that influenced the evolution of personnel.
Prerequisites: E, M, R

261 DISTRIBUTIVE EDUCATION CO-OP I FEE 3 (1-15)
Classroom and supervised on-the-job training in approved jobs obtained in retailing, wholesaling, marketing or service outlets. Includes classroom lectures, research and work experience in related business organization. Requires minimum 15 hours of work per week. Application must be placed with coordinator to participate in class.
Prerequisites: E, M, R, advanced standing for marketing and retailing majors, 2.00 GPA or higher in all previous college work, approval of Co-op Coordinator and signature of marketing program advisor

262 DISTRIBUTIVE EDUCATION CO-OP II FEE 3 (1-15)
For those students who successfully complete BUSA 261. Requires minimum 15 hours of work per week. Application must be placed with coordinator to participate in class.
Prerequisites: E, M, R, BUSA 261 or equivalent

263 MANAGEMENT TRAINEE CO-OP I FEE 3 (1-15)
Classroom and cooperative training includes supervised, on-the-job managerial experience in business and industry. Requires minimum 15 hours of work per week. Application must be placed with coordinator to participate in class.
Prerequisites: E, M, R, advanced standing in management trainee program, 2.00 GPA or higher in all previous college work, approval of Co-op Coordinator and signature of Management Program Advisor

264 MANAGEMENT TRAINEE CO-OP II SPRING FEE 3 (1-15)
For students who successfully complete BUSA 263. Requires minimum 15 hours of work per week. Application must be placed with coordinator to participate in class.
Prerequisites: E, M, R, BUSA 263 or equivalent, approval of Co-op Coordinator and signature of management program advisor

265 ACCOUNTING CO-OP I FALL, SPRING FEE 3 (1-15)
Students work in approved accounting position to gain on-the-job training. Requires minimum 15 hours of work per week. Each student meets one hour per week with advisor in related class.
Prerequisites: E, M, R, completion of all first year courses in Accounting program with minimum GPA of 2.00, approval of Co-op Coordinator and signatures of Accounting Program Advisor and on other full-time Business Administration instructor

266 ACCOUNTING CO-OP II
SPRING
FEE 3 (1-15)
For students who successfully complete BUSA 265, requires minimum 15 hours of work per week. Application must be placed with coordinator to participate in class.
Prerequisites: E, M, R, BUSA 265, approval of Co-op Coordinator and signatures of Accounting program coordinator and one other full-time Business Administration instructor

CREDIT FOR EXPERIENTIAL LEARNING (CAEL)

150 CREDIT FOR EXPERIENTIAL LEARNING PORTFOLIO
FALL, SPRING, SUMMER
FEE 1 (1-0)
This course is designed to provide an expedited introduction and overview to Prior Learning Assessment (PLA) portfolio development. This course will utilize readings, structured activities and procedural documentation to help students demonstrate comprehension and appreciation of life/work experiences and how those relate to acquire learning. Upon completion of the course, students will be able to submit a final portfolio for college credit evaluation based on the work completed throughout the course. A grade of C or better in this course is necessary to submit portfolio for additional course credit. This course is offered in collaboration with the Credit for Adult and Experiential Learning.
Prerequisites: ENGL 101, Approval from lead instructor or Department Chair

CHEMISTRY (CHEM)

101 INTRODUCTORY CHEMISTRY I
FALL, SPRING, SUMMER
4 (3-3)
For students with little or no background in chemistry. Concepts of energy and matter; properties of gases, liquids and solids; structure of atoms; periodic table; chemical bonds; formulas and equations; stoichiometry; and solutions. Laboratory includes introduction to qualitative analysis. Credits apply toward Associate Degree. May transfer for science credit but usually not as General Chemistry (depends on specific school and program).
Prerequisites: E, M, R (or one year of high school algebra, with C or better)

104 FUNDAMENTALS OF GENERAL, ORGANIC AND BIOCHEMISTRY
FALL, SPRING, SUMMER
4 (3-3)
Intense introductory course that integrates topics from general, organic and biochemistry and is geared toward Allied Health students. Measurements, conversions, atomic structure, bonding, states of matter, chemical reactions, stoichiometry, gas laws, acids/bases chemistry, nuclear chemistry, functional groups, organic/biochemistry structures, isomers, nomenclature, enzymatic activity and basic biochemical/metabolism reactions are all topics covered. Includes integrated laboratory experiences. Out-of-class assessment is part of the course.
Prerequisites: E, R, MATH 095/125 or pass algebra proficiency test

111 GENERAL CHEMISTRY I FALL
FEES 4 (3-3)
The first course in a two-term sequence of General Chemistry. Fundamental principles of chemistry are explored, including elements and compounds, naming, chemical bonding, reaction types, stoichiometry, thermochemistry, solution chemistry, gas laws, acid-base chemistry and molecular geometry. Integrated laboratory exercises reinforce concepts. One (1) year high school chemistry, can serve as the chemistry prerequisite with permission of the instructor.
Prerequisites: E, R, MATH 122 OR (MATH 200 and MATH 210 and MATH 265), CHEM 101 with a grade of C or better or CHEM 104 all with a grade of C or better

112 GENERAL CHEMISTRY II FALL
FEES 4 (3-3)
The second course in a two term sequence of General Chemistry. Topics include chemical kinetics, equilibrium chemistry, acid-base, pH, buffers, titrations, thermodynamics, redox and electrochemistry, nuclear chemistry, basic organic structure and biological molecules. Integrated laboratory exercises reinforce concepts.
Prerequisites: E, R, MATH 122, CHEM 111 with a grade of C or better

203 ORGANIC CHEMISTRY I FALL
FEES 4 (3-3)
Chemistry of compounds of carbon. Meets requirements for majors in chemistry, biological science, chemical engineering and health science. Includes nomenclature, structure, isomerism, synthesis, functional groups and mechanisms. Problems and laboratory work for each unit.

**Prerequisites:** E, M, R, CHEM 112 or CHEM 102 with consent of instructor

**204 ORGANIC CHEMISTRY II SPRING**  
FEE 4 (3-3)  
Continuation of CHEM 203. Includes additional functional groups and mechanisms plus introduction to biochemistry. Laboratory includes qualitative analysis and use of infrared spectrometer, gas chromatograph, polarimeter, and refractometer.  
**Prerequisites:** E, M, R, CHEM 203

**CHILD DEVELOPMENT (CHDV)**

**110 INTRODUCTION TO CHILD DEVELOPMENT THEORIES AND PRACTICES**  
FALL, SPRING, SUMMER  
3 (3-0)  
This course provides an overview of early childhood programming for aspiring child care center and preschool lead teachers, assistant teachers, directors and day care providers. Focusing on the development of children from infancy through age eight, this course provides historical and current theories, types of early childhood programming, family communication and collaboration, and developmentally appropriate environmental experiences. An overview of Michigan’s Early Childhood Standards of Quality for Infant/Toddler and Preschool and the licensing and accreditation of child care centers, day care and preschool settings will also be reviewed. Students will spend a minimum of 10 hours of observation in diverse early childhood settings. This course is a required introduction for students interested in the Child Development program. Note: This course is not a part of the Teacher Education programming sequence.  
**Prerequisites:** E, R

**111 EARLY CHILDHOOD LEARNING ENVIRONMENTS**  
FALL, SPRING, SUMMER  
2 (2-0)  
In this course, students will learn how to create high quality, early childhood environments and assess educational settings in child care, preschool, and before and after school programs offered in elementary schools. The importance of creating caring and safe spaces for learning through play will be emphasized. Students will spend a minimum of 10 hours of observation in diverse early childhood settings using current Environmental and Care Rating scales. Note: This course is not a part of the Teacher Education programming sequence.  
**Prerequisites:** E, R

**112 CURRICULUM AND ASSESSMENT FOR YOUNG CHILDREN**  
FALL, SPRING, SUMMER  
3 (3-0)  
This course provides an overview of the planning, preparation, and delivery of a developmentally appropriate curriculum for young children. Students will plan, implement, and assess multiple lessons supporting the development of the whole child. This course will include 10 hours of observation and involvement in diverse early childhood settings. Students will teach created lessons to children in area child care and preschool settings using Michigan's Early Childhood Standards of Quality Early Learning Expectations in their curriculum planning and program evaluation. Note: This course is not a part of the Teacher Education programming sequence.  
**Prerequisites:** E, R

**113 GUIDING YOUNG CHILDREN'S SOCIAL DEVELOPMENT**  
FALL, SPRING, SUMMER  
3 (3-0)  
This course explores specific strategies and methods that guide children's social development and their behavior. Students will learn techniques for listening and talking to children, guiding children's problem solving and choices, and strategies to promote growth and internal self-control. Weekly field experiences with children will provide opportunities to observe the social skills young children need to learn. This course is designed for students in the Child Development program. Note: This course is not a part of the Teacher Education programming sequence.  
**Prerequisites:** E, R

**210 CURRICULUM AND ASSESSMENT FOR YOUNG CHILDREN II**  
FALL, SPRING, SUMMER  
3 (3-0)  
This course emphasizes the six developmental domains used in curriculum planning for young children. Students will learn to plan and implement effective small and large group instruction using developmentally appropriate practice. Assessing and evaluating children's learning through informal and formal assessments will also be included in the study of curriculum planning. This course will include 10 hours of observation and involvement in diverse early childhood settings where students will present their created and comprehensive unit plans. Note: This course is not a part of the Teacher Education programming sequence.  
**Prerequisites:** E, R, ELCH 110 and ELCH 112

**211 DIVERSITY IN EARLY CHILDHOOD EDUCATION**  
FALL, SPRING, SUMMER  
3 (3-0)
Diversity can have a profound influence on children’s development and learning. Students in this course explore areas of diversity, including developmental and learning needs, sexuality, ethnicity as well as the impact of living in poverty. Students will reflect on their own prejudices and biases and become aware of how messages of bias are passed on to children. Students will learn how to create an environment that fosters an appreciation of diversity, recognizes unfairness, and develops skills to act against prejudice. Note: This course is not a part of the Teacher Education programming sequence.

**Prerequisites:** E, R

### 212 ADMINISTRATION OF EARLY CHILDHOOD PROGRAMS
**FALL, SPRING, SUMMER**  
3 (3-0)  
This course addresses the administrative responsibilities of operating an early childhood program. Topics addressed include developing a program philosophy and budget, choosing a site and designing the environment, hiring and supervising staff, planning curriculum, and involving parents. Students will interact with a program administrator to better understand that role and work in groups to design a model program. This course will include 10 hours of field observation/shadowing a program center director in an early childhood education setting. This course is designed as a capstone course for students in the Child Development program in their final year. Note: This course is not a part of the Teacher Education programming sequence.

**Prerequisites:** E, R, ELCH 110 and ELCH 111 or BIOL 170

### 213 CURRENT ISSUES AND ADVOCACY IN THE EARLY CHILDHOOD FIELD
**FALL, SPRING, SUMMER**  
3 (3-0)  
This course explores current issues in the field of early childhood and assists students in forming research-based responses to these issues. Current topics that will be addressed include child health risks, media and technology, child abuse and neglect, working with a diverse population of families, quality in childcare, kindergarten readiness, and recent brain research. Students will also learn strategies for advocating on critical issues that affect young children and their families. Note: This course is not a part of the Teacher Education programming sequence.

**Prerequisites:** E, R

### COLLEGE LIFE STUDIES (CLS)

#### 100 COLLEGE & CAREER SUCCESS
**FALL, SPRING, SUMMER**  
1(1-0)  
Designed to increase student success by offering a comprehensive orientation to the Lake Michigan College experience. Students will be introduced to college web-based resources and services including WaveLink and Canvas, technology-based program planning and transfer information, and library research databases. Additional topics include career/major decision-making, understanding college expectations, time management, and effective study and learning strategies, and living and working in a diverse global society.

#### 102 COLLEGE LEARNING AND SUCCESS STRATEGIES
**SUMMER**  
2(2-0)  
An introduction to student success strategies designed to equip students with the information, resources and experiences necessary to be prepared for college. This class will include an overview of college level expectations with a focus on preparation for successful academic and transitional outcomes.

#### 103 HIGHER LEARNING STRATEGIES
**FALL, SPRING**  
3(3-0)  
An introduction to learning strategies designed to increase student success by offering an applied approach for increased comprehension and retention of course content. This class will focus on developing inquiry-based skills through application to current and future course work.

#### 104 APPLIED LEARNING STRATEGIES
**FALL, SPRING**  
1(1-0)  
This course will help students apply the learning strategies from CLS103 to both current and future coursework. Instructional support and application scenarios will be practiced for all applicable course content areas.

**Co-requisite:** CLS 103

#### 10 CAREER DECISION MAKING
**FALL, SPRING**  
2(2-0)  
Realistic career decision making and planning important to any stage of life. Students learn career paths most appropriate now and in the future. Students examine resources, values and abilities through testing and computerized search processes. Students identify three to five career opportunities appropriate to aptitude and skills. Not intended for transfer.

#### 114 FUNDAMENTALS FOR SUCCESS
**SUMMER**  
3 (3-0)
Apply physiological, social and psychological principles to success in college, the world of work and life. Explore personality, interests and values to increase self-understanding and select an appropriate major and career. Learn about careers of the future. Discover strategies for lifelong learning by identifying your learning style and applying psychological principles of learning and memory to academic study strategies. Apply life management techniques such as time and money management to accomplish personal goals. Examine adult stages of development and develop a plan for wellness and living a long and healthy life. Learn strategies for motivation and stress management. Practice creative and critical thinking techniques.

216 STRESS MANAGEMENT
FALL, SPRING 2 (2-0)
This course assists the student in understanding the physiological responses to stress and assists in developing techniques for better stress management.

217 SELF ESTEEM  FALL, SPRING 1 (1-0)
Assists in growth in ability to love and care for oneself and others. Techniques practiced daily to enhance self-esteem and a variety of self-esteem issues is presented.

COMMUNICATION (COMM)

100 INTRODUCTION TO COMMUNICATION 3 (3-0)
Introductory course in communication studies offering a survey of theory, research, and practice.
Prerequisites: E, R

101 INTRODUCTION TO PUBLIC SPEAKING
FALL, SPRING 3 (3-0)
Beginning course in public speaking dealing with application of basic principles and practices of effective speaking. Coursework includes oral presentations and practical applications of speech communication theory.
Prerequisites: E, R

102 INTERPERSONAL COMMUNICATION 3 (3-0)
Basic concepts for understanding communication in interpersonal relationships. Combines a theoretical approach with a skills approach to the study of interpersonal communication.
Prerequisites: E, R

215 PROFESSIONAL COMMUNICATIONS 3 (3-0)
Business success today depends on effective communication. It requires professionals to be thoughtful senders and receivers of information with customers, employees, regulators, and managers around the globe. Business communication includes a spectrum of activity, from complex presentations to personal meetings and group email. This course focuses on how to approach communication strategically; students learn to write, speak and listen effectively for improved results. Students study communications from the perspective of both the sender and receiver - to more skillfully analyze a situation, adapt to the sender/receiver, and channel and communicate effectively. Students begin by exploring principles of communication before examining oral and written communication, visual aids, formed presentations, and interviewing.
Prerequisites: ENGL 101

225 SMALL GROUP COMMUNICATION AND LEADERSHIP 3 (3-0)
Discussion and leadership in business and industry. Conference and meeting formats: panel, forum, symposium, group dynamics, role playing, brainstorming, and problem solving exercises.
Prerequisites: COMM 100, ENGL 101

235 INTERCULTURAL COMMUNICATION 3 (3-0)
Intercultural Communication examines the impact of effective communication among diverse cultures. Among the topics covered are the process of creating cultural identity and perspectives, ethnocentrism, the impact of values and beliefs, and verbal and nonverbal communication.
Prerequisites: COMM 100, ENGL 101

COMPUTER INFORMATION SYSTEMS (CIS)

100 FOUNDATIONS OF INFORMATION TECHNOLOGY
FALL, SPRING, SUMMER FEE 3 (3-0)
This survey course is a general introduction to computers and information technology and is designed to provide computer literacy in the digital age. A broad range of topics is covered, including hardware, software, the networking of computer systems, the internet, e-
commerce, information security and careers available in the industry. Topics will also include different types of information systems, database design and administration, systems analysis and the use of programming languages in software development.

106 OPERATING SYSTEM FOUNDATIONS  
FALL, SPRING, SUMMER  
FEE 3 (3-0)  
This course is a survey of current operating systems. Topic coverage will include the newest versions of Windows, Linux, Mac OS and Android, as well as basics in computer security, wireless and cloud computing.

108 OFFICE INFORMATION SYSTEMS  
FEE 3 (3-0)  
This course focuses on developing students' skills in business applications of productivity software and understanding of current information technologies. Course topics and activities begin with an overview of businesses uses of various technologies and progress to data manipulation, collaboration, organization, or analysis for decision making in various business functional areas. Specific topics covered include development of integrated electronic documents for business communications, advanced use of spreadsheets, development of professional business presentation, and database storage, retrieval, and reporting. This is the first course in a two-course sequence aligned with Microsoft Office Specialist (MOS) certification.  
Prerequisites: E, M, R

111 DATABASE SYSTEMS  
FALL  
FEE 3 (3-0)  
This course introduces the basics of database management and the SQL language by implementing simple databases. Tasks include creating, querying, sorting, indexing and manipulating a database file and generating reports and labels. Normalization techniques will also be introduced. Students will create custom screens and work with multiple database files, forms and report structures to demonstrate understanding of the knowledge and skills acquired in this course. Commercial software will be used. This course prepares students for industry certification exam(s).  
Prerequisites: E, M, R

118 WEB DEVELOPMENT & DESIGN FOUNDATIONS  
FALL, SPRING  
FEE 3 (3-0)  
This class introduces students to the wide range of concepts and technologies related to the web development and design process. Topics include discussion and demonstration of multimedia and web technologies, site functionality, web development languages (such as HTML, CSS and PHP), internet ethics, security, networking, marketing and management. Students will use commercial development tools.

119 PROGRAMMING LOGIC & DESIGN  
FALL, SPRING  
FEE 3 (3-0)  
This is an introductory course in computer programming logic. The student will learn concepts applicable to all programming languages. Topics include data types, arrays, logic control structures, algorithms, structured programming methods, and report generation, memory addressing schemes, functions and modules. Program logic will be developed using flowcharts and pseudocode.

140 NETWORK FOUNDATIONS  
FEE 3 (2-2)  
This course covers the architecture, structure, functions and components of the Internet and other computer networks. Students achieve a basic understanding of how networks operate and how to build simple local area networks (LAN); perform basic configurations for routers and switches, and implement Internet Protocol (IP). Aligned with industry certifications.

155 COMPARATIVE OPERATING SYSTEMS  
FALL  
FEE 3 (2-2)  
This course is designed for students wishing to develop an understanding of current operation systems, their differences and similarities, user interfaces and application considerations. Students will develop a proficiency installing current operating systems. They will also use the command line (shell), access and change BIOS, system and administrative tools.  
Prerequisites: CIS 106

156 COMPUTER SECURITY  
FALL, SPRING  
FEE 3 (2-2)  
The purpose of this course is to provide students with a comprehensive overview of computer and network security issues including the numerous types of attacks to which computers are vulnerable; the types of attacker profiles; education, training and awareness regarding computer/network use; and the hardware and software defense solutions available. It covers topics from configuring personal virus detection to the function/operation of firewalls, VPNs, access control lists, etc. Students will gain an appreciation and better understanding of the terms, devices and software employed in securing computers and networks in homes, small businesses and large businesses. Aligned with CompTIA Security+ certification.

158 GEOSPATIAL TECHNOLOGIES  
FALL, SPRING, SUMMER  
FEE 3 (3-0)
This survey course is designed to introduce several aspects of geospatial technologies. Topics include cartography and map design, geospatial data and GPS, geographic information systems (GIS), remote sensing (RS) and geospatial applications. This course will provide hands-on experience and a solid foundation that leads to more specialized courses leading to a CIS degree in GIS. Home computer access recommended.

164 C++ PROGRAMMING
FALL, SUMMER FEE 3 (3-0)
This course introduces the fundamental concepts and implementations of a modern C programming language in a business environment. Major topics include general programming tools for business applications and fundamentals of business programming such as language syntax, declaration and data types, variables and constants, arrays, statements and expressions, conditions, programming structures (i.e. sequence, selection, iteration) and modularity of business applications. Commercial development tools will be used.
Prerequisite: CIS 119

170 UNIX/LINUX OPERATING SYSTEMS
SPRING FEE 3 (3-0)
An introductory course that will introduce students to the basic concepts of the UNIX/Linux operating system. Topics include essential UNIX/Linux commands, login and logout sequences, setting passwords, e-mail, fundamentals of the vi editor, piping and redirection, security and process control, the Kernel, file system, shell programming, X windows and basic system administration. Shell scripts will also be covered. This course is aligned with Linux+ / LPIC 1 certification.
Prerequisite: CIS 106

200 IT SUPPORT FEE 3 (2-2)
FALL, SPRING
This course covers personal computer system operation, maintenance and repair. Various hardware components will be examined in detail. Installation, configuration and troubleshooting will be performed. In addition, Microsoft operating systems will be covered from a PC repair technician perspective. Topics include how the operating system interacts with the PC’s hardware, the boot process, troubleshooting and interaction with application software. The student will experience hands-on interactive labs with actual hardware as well as various operating systems and application installations. This course covers the hardware and software concepts necessary for CompTIA A+ certification.
Prerequisite: CIS 106

202 DATA REPORTING & ANALYSIS
FALL, SPRING FEE 3 (3-0)
This course is designed to give students comprehensive skills and in-depth knowledge to plan, design and deliver business reports that will help management analyze and interpret complex business information. Business report solutions that range from personal productivity software to full-scale reporting systems will be covered.
Prerequisites: CIS 108

208 INTERMEDIATE OFFICE INFORMATION SYSTEMS
SPRING FEE 3 (3-0)
This course is a continuation of CIS 108 with advanced experience in office productivity software. Intermediate-level concepts and exercises in word processing, spreadsheets, databases and presentation graphics, with emphasis on advanced use of application software in a business environment. This is the second course in a two-course sequence aligned with Microsoft Office Specialist (MOS) certification.
Prerequisite: CIS 108

219 CLIENT-SIDE WEB DEVELOPMENT
FALL, SPRING FEE 3 (2-2)
This is a skill-based course to help students refine the techniques and functionality introduced in the foundations course. Advanced topics will be covered, particularly the use of multimedia and responsive design, to create professional web pages. Advanced software tools will be used. This course is aligned with industry certification.
Prerequisite: CIS 118

220 WEB PROGRAMMING
FALL, SPRING FEE 3 (2-2)
This course teaches dynamic web page development with JavaScript through detailed lectures and hands-on laboratory assignments. Students design, code, test and debug web-based applications. The components of web page development and the basic aspects of web page creation, utilizing commonly used HTML5 elements and CSS3 properties are covered, as well as advanced topics including object-oriented programming, the Document Object Model (DOM), touch and mobile interfaces and Ajax. After completing this course, students will be able to use JavaScript to build professional quality web applications.
Prerequisites: CIS 118 and CIS 119

221 SERVER-SIDE SCRIPTING
FALL FEE 3 (2-2)
Server based scripting languages are used to develop powerful applications. Database applications using current scripting languages will be discussed and used. Advanced software tools will be used. This course leads to industry certification.  
Prerequisites: CIS 118 and CIS 119

226 SWITCHING, ROUTING, AND WIRELESS ESSENTIALS FEE 3 (2-2)  
This course covers the architecture, components, and operations of routers and switches in small networks and introduces wireless local area networks (WLAN) and security concepts. Students learn how to configure and troubleshoot routers and switches for advanced functionality using security best practices and resolve common issues with protocols in both IPv4 and IPv6 networks.  
Aligned with industry certifications.  
Prerequisites: E, M, R, CIS 140

228 ENTERPRISE NETWORKING FEE 3 (2-2)  
Enterprise Networking, Security, and Automation (ENSA) describes the architecture, components, operations, and security to scale for large, complex networks, including wide area network (WAN) technologies. The course emphasizes network security concepts and introduces network virtualization and automation. Students learn how to configure, troubleshoot, and secure enterprise network devices and understand how application programming interfaces (API) and configuration management tools enable network automation.  
This is the third of four courses aligned with the Cisco CCNA certification.  
Prerequisite: CIS 226

237 GEOGRAPHIC INFORMATION SYSTEMS FALL, SPRING FEE 3 (2-2)  
This course introduces the basic principles and application of geographic information systems (GIS), map design and interpretation and the nature and use of spatial data. Students gain hands-on experience in the various uses of geographic information and the methods for collection, management, exploration, analysis and presentation of vector and raster data. Mainstream commercial software will be used.  
Prerequisite: CIS 158

238 REMOTE SENSING FALL, SPRING FEE 3 (2-2)  
This course introduces concepts and procedures used in aerial and satellite image processing. Topics covered include sensor properties, image analysis and classification, image transformations and enhancement, applications and integration with GIS. Students will utilize commercial image software to perform basic image manipulation, analysis and display.  
Prerequisite: CIS 158

239 FIELD METHODS IN GIS FALL, SUMMER FEE 3 (2-2)  
This course introduces concepts and techniques of field mapping and data collection using Global Positioning Systems (GPS) and Mobile GIS, including a detailed study of the technology and applications of GPS. Lab exercises require fieldwork and teamwork. Instruction will include the fundamentals of operating a hand-held GPS unit. Students will utilize pre-planning, field and post-processing procedures to create GIS data. Methods for maximizing data quality and accuracy will be emphasized. Commercial hardware and software will be used.  
Prerequisites: CIS 158

240 SYSTEMS ANALYSIS & DESIGN SPRING FEE 3 (3-0)  
Understand the process of developing information systems that effectively use hardware, software, data, processes and people to support the company's business objectives.  
Prerequisites: CIS 100, CIS 119 and CIS 140

242 WINDOWS SERVER SPRING FEE 3 (2-2)  
This course covers the fundamentals of Windows server technologies and many of the objectives required for the most current Microsoft Server Certification Exams 70-410 thru 70-412. Hands-on labs supplement the classroom activities. Aligned with Microsoft MCSA certification.  
Prerequisites: CIS 140, CIS 155

250 SELECTED TOPICS IN CIS ON DEMAND FEE 3 (3-0)  
Information Technology is a dynamic, rapidly changing field. This course is designed to explore current trends and topics in Computer Information Systems. Topics and prerequisites will vary. Students can repeat this course when different topics are offered. This course may be used to fulfill CIS degree program requirements.

255 STRUCTURED QUERY LANGUAGE SPRING FEE 3 (3-0)
Structured Query Language (SQL) is standard language for query databases. Most database tools offer varying menus and functions and share a common underlying SQL engine interface. Experience creating and running independent databases in SQL. Commercial software will be used. This course is aligned with industry certification.

Prerequisite: CIS 111

261 COMPUTER INFORMATION SYSTEMS CO-OP I
FALL, SPRING
FEE 3 (1-15)
This course integrates a student's academic studies with work experience in an approved data processing job that the student has obtained and in which the student earns credits for satisfactory data processing experience. A minimum of 15 hours per week is required. Each student meets one hour per week with the coordinator in a related class. To participate in the class, application must be placed with the coordinator.

Prerequisites: advanced standing in the data processing program, a 2.00 GPA or higher in all previous college work and approval of the co-op coordinator, the Computer Information Systems program coordinator and one of the full-time Business Administration faculty; E, M, R

262 COMPUTER INFORMATION SYSTEMS CO-OP II
SPRING
FEE 3 (1-15)
This is an elective course for those students who have successfully completed CIS 261. A minimum of 15 hours of work per week is required. Each student meets one hour per week with the coordinator in a related class. To participate in the class, application must be placed with the coordinator.

Prerequisites: E, M, R, CIS 261 and approval of the co-op coordinator

264 ADVANCED C++ PROGRAMMING
FALL
FEE 3 (3-0)
This course is a continuation of CIS164 with more emphasis on top-down, modular, structured design and techniques involved in the production of large computer programs. Advanced language features such as web application, database, file access, object-oriented programming, graphics and animation are covered. A team programming project will be assigned.

Prerequisite: CIS 164

266 JAVA PROGRAMMING
FALL
FEE 3 (3-0)
An intermediate course that introduces the Java programming language and object oriented programming. Topics will include control statements and methods, arrays, inheritance, string handling, graphics generation, file input/output and multi-threading. Students will design, code, test and debug several Java applets using objects in the standard Java libraries.

Prerequisite: CIS 164

268 C# PROGRAMMING
SPRING
FEE 3 (3-0)
An advanced course for students who have a basic understanding of arrays, pointers, structures and object oriented programming. The goal of this course is to provide students with the knowledge and skills they need to develop C# applications for the Microsoft .NET Platform. The course focuses on C# program structure, language syntax and implementation details. Commercial development tools will be used.

Prerequisite: CIS 264

277 ADVANCED GIS APPLICATIONS
FALL, SPRING
FEE 3 (2-2)
This course explores the practice of using a geographic information system (GIS) to perform advanced geoprocessing to solve spatial problems and support decision making. Topics include a review of underlying geographic concepts (coordinate systems and projections), map design and outputs, geodatabases, importing spatial and attribute data, geocoding, spatial data processing and advanced spatial analysis. Additional topics include map algebra, modeling, geostatistical and network analysis, and 3D display. Students will be able to customize their lab exercises by choosing projects using real-world data taken from several disciplines. Students will follow a structured workflow using commercial GIS software to examine data, develop process summary, perform analyses, create maps and write reports that communicate results successfully to a broad audience.

Prerequisite: CIS 237

278 WEB GIS/GEODATABASE DESIGN
FALL, SPRING
FEE 3 (2-2)
Introduction to the fundamental concepts underlying the geodatabase, the various approaches for representing and managing geographic information and how geodatabases are used in cloud and server GIS applications. Students will survey database models, spatial data and spatial database systems. Topics include vector modeling and topography, linear modeling and referencing, geocoding, cell modeling, surface modeling, temporal modeling and multiuser geodatabase editing. Students will also be introduced to Web GIS system architecture, geospatial web services, mashups, customized web-based mapping applications, Mobile GIS and the development of distributed web services for GIS. Integrated lab exercises offer an opportunity to gain hands-on experience using commercial GIS software to plan, create and implement a Web GIS application.
Prerequisite: CIS 237

279 GIS CUSTOMIZATION & PROGRAMMING  
FALL, SPRING  
FEE 3 (2-2)  
Introduces design, coding and implementation of GIS-based software and models to GIS users who have no prior programming experience. Covers the fundamentals of geoprocessing, ModelBuilder and the Python language. Students will learn how to write scripts that work with spatial data, run tools in Python and automate tasks in ArcGIS. Topics include map scripting, debugging and error handling, and the creation of Python functions and object classes. Integrated lab exercises offer an opportunity to gain hands-on experience using commercial GIS software to process real-world data. Students will conceptualize, plan, implement and document the results of GIS mapping applications, customizations, automations and extensions.  
Prerequisite: CIS 237

291 SOFTWARE ENGINEERING  
SPRING  
FEE 3 (2-2)  
Advanced course covering topics in software design and implementation, including development paradigms, project requirements and specifications, object-oriented development, graphical user interface (GUI) design, event-driven systems, CASE tools, and the maintenance and management of systems software. UML will be used to model the phases of the software engineering process and exercises will emphasize a hands-on approach to object-oriented software development.  
Prerequisite: CIS 264 or CIS 266

295 PROJECT MANAGEMENT  
SPRING  
FEE 3 (3-0)  
Students will understand the genesis of project management; its concepts, skills, tools and techniques; and its importance to improving the success of information technology projects.  
Prerequisites: E, M, R, CIS 108 or CIS 208

COMPUTERIZED TOMOGRAPHY (CTG)

210 PATIENT CARE AND SAFETY  
1 (1-0)  
This course prepares the CT student to safely practice within the hospital or ambulatory care setting. Students will discuss the importance of patient assessment. Emphasis will be placed on radiation safety and contrast administration. Students must be accepted into the CT program or have permission of the program coordinator to register for this course.  
Prerequisites: E, M, R

215 PRINCIPLES OF CT  
1 (1-0)  
This course provides a historical overview of the CT profession. Students will explore the principles of digital imaging. Emphasis will be placed on the physical principles of computed tomography, data acquisition and data processing. Students must be accepted into the CT program or have permission of the program coordinator to register for this course.  
Prerequisites: E, M, R

220 CT INSTRUMENTATION  
1 (1-0)  
This course provides an introduction of the CT operating system. Students will review radiation physics and discuss factors affecting dose in CT. Emphasis will be placed on artifact recognition, artifact reduction, and image quality. Students must be accepted into the CT program or have permission of the program coordinator to register for this course.  
Prerequisites: E, M, R

230 CT PROCEDURES AND PATHOPHYSIOLOGY I  
3 (3-0)  
This is the first in a series of two courses that will provide the student with considerations related to routine imaging techniques of the central nervous system (CNS) and musculoskeletal system (MSK). Students will explore common pathologies found on CT images. Emphasis will be placed on contrast usage, imaging processes, and positioning considerations. Students must be accepted into the CT program or have permission of the program coordinator to register for this course.  
Prerequisites: E, M, R

231 CT PROCEDURES AND PATHOPHYSIOLOGY II  
3 (3-0)  
This is the final procedures and pathophysiology course in a series of two that will provide the student with considerations related to special imaging procedures. Students will explore common pathologies found on CT images. Emphasis will be placed on contrast usage, imaging processes, and positioning considerations.  
Prerequisites: E, M, R, CTG 210, CTG 215, CTG 230, CTG 240

240 CLINICAL PRACTICE I  
3 (0-3)  
This is the first in a series of two clinical courses that provides the necessary supervised clinical education needed for the CT student to competently apply basic protocols, recognize when to appropriately alter the standard protocol and recognize equipment and patient
considerations that affect image quality. Emphasis will be placed on patient safety and comfort while professional values, attitudes, and behaviors. Students must be accepted into the CT program or have permission of the program coordinator to register for this course.

Prerequisites: E, M, R

241 CLINICAL PRACTICE II3 (0-3)
This is the final clinical course in a series of two that provides the necessary supervised clinical education needed for the CT student to competently apply basic protocols, recognize when to appropriately alter the standard protocol, and recognize equipment and patient considerations that affect image quality. Emphasis will be placed on patient safety and comfort while professional values, attitudes, and behaviors are upheld.

Prerequisites: E, M, R, CTG 210, CTG 215, CTG 230, CTG 240

CRIMINAL JUSTICE (CRIM)

141 INTRODUCTION TO POLICING FALL, SPRING 3 (3-0)
An introduction to the challenges and rewards of law enforcement. Examines the history of police, police operations, critical issues in policing, and issues related to becoming a police officer.

Prerequisites: E, R

160 INTRODUCTION TO CORRECTIONS FALL 3 (3-0)
Provides understanding of correctional systems. Topics include history and philosophical development of corrections, legal process, probation, imprisonment and parole, rights of prisoners, and community-based corrections. Related responsibilities and vocational opportunities examined.

Prerequisites: E, R

161 INSTITUTIONAL OPERATIONS FALL 3 (3-0)
This is an introductory study of correctional institutions and their role in the criminal justice process and society. The course will include, but is not limited to, the study and discussion of correctional institutions, its history, purpose, and objectives. Also included will be a study of the types of institutions, correctional programs, institutional problems, security procedures, correctional and criminal law, management techniques, alternatives to institutionalization, and correctional planning.

Prerequisites: E, R

162 INSTITUTIONAL POPULATIONS SPRING 3 (3-0)
Basic principles of human and criminal behavior and the role of biological, psychological, environmental, and social influences in the development of normal and criminal personalities, and individual and group techniques for changing attitudes. Institutionalization and controlled community alternatives to institutionalization are evaluated.

Prerequisites: E, R

202 CRIMINAL LAW FALL, SPRING 3 (3-0)
A study of substantive criminal law. Includes the study of constitutional limitations and protections, classification of crimes, elements of specific crimes, and defenses to crimes. Also incorporates the study of some Michigan criminal laws.

Prerequisites: E, R

203 CRIMINAL JUSTICE SKILLS FALL, SPRING 3 (3-0)
An introduction to many of the skills needed in the fields of law enforcement and corrections. This is a hands-on class that will require students to participate in introductory skills such as interviewing, handcuffing, use of force, traffic stops, warrant arrests, and physical fitness entry exams.

Prerequisites: E, R

204 CURRENT ISSUES IN POLICING FALL, SPRING 3 (3-0)
History, philosophy and mechanics of several elements that comprise the criminal justice system. Related responsibilities and vocational opportunities are discussed. Designed to introduce students to criminal justice system.

Prerequisites: E, R

205 CRIMINAL INVESTIGATIONS FALL, SPRING 3 (3-0)
Learn modern criminal investigation principles and practices, and observe and apply investigative techniques in a classroom setting.

Prerequisites: E, R

242 POLICE ORGANIZATION AND ADMINISTRATION FALL, SPRING 3 (3-0)
Functional divisions of organization and operation of modern police department functions studied are management operations, communications, budgeting, public relations, recruiting, and training.

Prerequisites: E, R

245 REPORT WRITING FOR CRIMINAL JUSTICE FALL, SPRING 3 (3-0)
Learn to write clear, concise, complete, and accurate police and corrections reports. Students will frequently be required to observe or participate in incidents related to law enforcement and corrections, record observations through the use of field notes and memory, and then accurately write reports based on those observations and interactions.

Prerequisites: E, R

**263 LEGAL ISSUES IN CORRECTIONS SPRING  3 (3-0)**
This course is intended to give the student an understanding of legal issues in corrections. Topics will include constitutional law; law and the court process; sentencing; probation; parole; prisons; search and seizure; U.S. and State courts and court cases; Section 1983; and Prisoner's rights. Cases and statutes will be read and analyzed for impact on corrections. The role of corrections officers in complying with the law will be discussed.

Prerequisites: E, R

**CULINARY MANAGEMENT (CULI)**

**120 PROFESSIONAL COOKING I  FEE 3 (1-4)**
This course is designed to give the student an introduction to the professional kitchen and preparation techniques. The student will gain competency in knife skills, food safety practices, fiber component of vegetables, selection and USDA grades of meat, poultry and seafood and their composition, structure and classification; factors affecting tenderness, storage and cooking techniques.

Prerequisites: HOSP 110, can be taken concurrently

**163 SUSTAINABLE COOKING PRACTICES  FEE 3 (1-4)**
This course is designed to give the student an introduction to the requirements and techniques of running a restaurant kitchen. The student will prepare food and cook ala carte items and specials one day a week in our own student run restaurant. The student will rotate throughout a number of cooking stations which require various cooking techniques.

Prerequisites: CULI 120

**200 CULINARY MANAGEMENT INTERNSHIP  FEE 1 (0-2)**
This course reinforces knowledge and skills achieved in Professional Cooking I and helps the student build confidence in techniques of advanced cookery while cooking from menus that exemplify American and regional cuisines. Students participate in food preparation at an advanced level, and attention is given to portion control, plate presentation and team work.

Prerequisites: CULI 120

**280 GARDE MANAGER  FEE 3 (1-4)**
This course provides the student with a foundation in Garde Manger including history, ingredients, procedures, culinary terms and equipment. Emphasis is placed on eye appeal, texture, color contrast, artistic touch, harmony of combinations, taste, as well as the processing, production and storage of ingredients, salt dough pieces and mirrors for buffets may be used, and professional competition skills are presented. Speed, timing and teamwork are emphasized in this course.

Prerequisites: HOSP 110 and CULI 220
This course reinforces knowledge and skills achieved in Introduction to Professional Cookery and helps the student build confidence in techniques of advanced cookery while cooking from menus that exemplify American and regional cuisines. Students participate in food preparation at an advanced level, and attention is given to portion control, plate presentation and team work. 

Prerequisites: HOSP 285

290 FOOD TECHNOLOGY  
FEE 3 (1-4)  
This course introduces the students to the advantages of incorporating food technology in the designing and making of various food items including food 3-d printing, food packaging and customized presentation devices. Packing, and special mold making designs will be covered in this hybrid class, which has a lab component.

Prerequisites: CULI 110 or CULI 185

DANCE (DANC)

101 BEGINNING BALLET  
2 (2-0)  
Basics of classical ballet training. Includes terminology, body positions, movement vocabulary, and principles of body alignment. May be repeated for a maximum of four credit hours.

102 BEGINNING JAZZ  
2 (2-0)  
Jazz dance: its technique, history and relationship to the fine and performing arts. Includes dance combinations, improvisations and strength and flexibility exercises as well as lectures and video. May be repeated for a maximum of four credit hours.

103 INTEGRATED MOVEMENT AND DANCE  
2 (2-0)  
This course introduces a variety of styles of dance to students with little or no dance experience. Emphasis will be placed on the fundamental technique, style, and skills of integrated movement. Students will also analyze and interpret classic and contemporary dance through video and live performance. This course is taught through studio practice, lectures, and discussions.

DENTAL ASSISTING (DENT)

165 INTRODUCTION TO DENTAL ASSISTING  
FALL, SPRING, SUMMER  
FEE 3 (2-2)  
Introductory course to dental assisting. Topics include dental teamwork, use of language, listening skills and personal oral hygiene. 
Prerequisites: E, R, acceptance into Dental Assisting Program or permission of Dental Assisting Director. Transitional studies courses can be taken concurrently.

166 CHAIRSIDE I  
FALL, SPRING, SUMMER  
FEE 3 (2-2)  
Introductory course in concepts of four-handed dentistry. Basic dental equipment, instrument identification, sterilization procedures, medical records history, infection control and vital signs presented.
Prerequisites: E, R, DENT 165 or permission of Dental Assisting Director. Transitional studies courses cannot be taken concurrently.

167 CHAIRSIDE II  
FALL, SPRING, SUMMER  
FEE 3 (2-2)  
Continuation of DENT166; includes identification of handpieces, proper mixing of dental materials, precautions in use of nitrous oxide, and assisting with topical and local anesthetics.
Prerequisites: E, R, DENT 165, DENT 166 or permission of Dental Assisting Director

168 CHAIRSIDE III  
FALL, SPRING, SUMMER  
FEE 3 (2-2)  
Continuation of DENT167, Chairside II. Topics addressed include performing chairside functions, fabricating custom trays, preparing final impressions, taking bite registrations, pouring and trimming study model, and use of various types of orthodontic appliances.
Prerequisites: E, R, DENT 167 or permission of Dental Assisting Director

169 CHAIRSIDE IV  
FALL, SPRING, SUMMER  
FEE 3(2-2)  
Introduces the dental assistant's role in oral surgery, endodontics and pediatric dentistry.
Prerequisites: E, R, DENT 168 or permission of Dental Assisting Director

170 INTRODUCTION TO DENTAL OFFICE ASSISTING  
FALL, SPRING, SUMMER  
FEE 2 (2-0)  
Duties of dental office assisting including appointment maintenance, dental material inventory control, processing insurance forms and preparing professional written communications. Students may also register with permission of Director of Dental Assisting.
Prerequisites: E, R, DENT 169
171 INTRODUCTION TO DENTAL RADIOGRAPHY
FALL, SPRING, SUMMER  FEE 3 (2-2)
Study of the use of x-radiation in dentistry, processing and mounting radiographs, exposure of dental radiographs, radiation dosage and hazards. Protective measures for patient and operator stressed. Students must be 18 years of age or older to enroll in course. Permission of Director of Dental Assisting required.
Prerequisites: DENT 170

172 MEDICAL ISSUES IN THE DENTAL OFFICE
FALL, SPRING, SUMMER  2 (2-0)
Medical and dental emergencies and drugs encountered in treatment of dental patients.
Prerequisites: E, R, DENT 170 or permission of Dental Assisting Director

173 CLINICAL I
FALL, SPRING, SUMMER  FEE 6 (1-15)
Students assigned in community dental offices for clinical experiences. Includes review for Dental Assisting National Board examination and professional activities. Weekly seminar held with college instructor.
Prerequisites: E, R, DENT 169, DENT 171 and DENT 172

174 REGISTERED DENTAL ASSISTANT I
FALL, SPRING, SUMMER  FEE 3 (2-2)
Advanced functions of Michigan Registered Dental Assistant including placement and removal of temporaries and rubber dams. Students study state and national guidelines in infection control, hazard communication and waste disposal.
Prerequisites: E, R, successful completion and/or current enrollment in DENT 173 or permission of Dental Assisting Director

175 REGISTERED DENTAL ASSISTANT II
FALL, SPRING, SUMMER  FEE 3 (2-2)
Continuation of RDA I includes advanced charting, extraoral and intraoral examination, suture removal and application of periodontal dressing, topical fluoride, and pit and fissure sealants. Ethics and jurisprudence presented. Simulated RDA written and clinical board given at end of course.
Prerequisites: E, R, DENT 174 or permission of Dental Assisting Director

176 CLINICAL II
FALL, SPRING, SUMMER  FEE 5 (1-12)
Students assigned to community dental offices for clinical experience in expanded functions. Weekly seminar held with college instructor.
Prerequisites: E, R, successful completion of all dental assisting courses

180 DENTAL RADIOGRAPHY
FALL, SPRING, SUMMER  FEE 2 (1-2)
Application of skills and radiographic principles developed in DENT 171 by exposing radiographs on patients with emphasis on patient management and film placement techniques.
Prerequisites: DENT 171

DIAGNOSTIC MEDICAL SONOGRAPHY (DMSO)

100 INTRODUCTION TO DIAGNOSTIC MEDICAL SONOGRAPHY  FEE 3 (3-0)
Introduction to the physical and mathematical principles of ultrasonography. Review of: historical background; basic patient care skills; legal documentation; ethical principles and personal workplace safety.
Prerequisites: E, M, R, Entrance into the program.

101 GENERAL SONOGRAPHY I ABDOMEN  4 (4-0)
This course provides the student with abdominal sonographic cross sectional anatomy and pathology demonstrated in the transverse, longitudinal and coronal planes.
Prerequisites: E, M, R, DMSO 100

102 GENERAL SONOGRAPHY I OB/GYN
FALL  4 (4-0)
Introduction to: fetal and maternal cross-sectional anatomy and pathology; biological effects of fetal ultrasonography, prenatal diagnoses and syndromes.
103 SONOGRAPHY LAB APPLICATIONS I  
FALL  
This course provides the student with lab applications in general abdominal and OB GYN sonographic cross sectional anatomy and pathology demonstrated in the transverse, longitudinal and coronal planes.  
Prerequisites: E, M, R, DMSO 100

104 CLINICAL EXPERIENCE A  
FALL  
The first in a five-semester sequence of scanning applications and techniques, for imaging related to abdomen, pelvic, small parts and gravid uterus.  
Prerequisites: E, M, R, DMSO 100

200 GENERAL SONOGRAPHY II ABDOMEN  
SPRING  
Intermediate to advanced identification and interpretation of anatomy and pathology of the abdomen, venous system and small parts. Emphasis will be on abnormal anatomy/pathology with hepatic and renal transplant.  
Prerequisites: E, M, R, DMSO 100, DMSO 101, DMSO 102, DMSO 103, DMSO 104

201 GENERAL SONOGRAPHY II OB/GYN  
SPRING  
A continuation of DMSO 102. Intermediate to advanced identification of an interpretation of cross sectional anatomy and pathology of the female pelvis and fetal and placental development.  
Prerequisites: E, M, R, DMSO 101, DMSO 102, DMSO 103, DMSO 104

202 SONOGRAPHY LAB APPLICATIONS II  
SPRING  
A continuation of DMSO 103, with lab applications in general abdominal, small parts and OB/GYN sonographic cross sectional anatomy and pathology demonstrated in the transverse, longitudinal and coronal planes.  
Prerequisites: E, M, R, DMSO 101, DMSO 102, DMSO 103, DMSO 104

203 SONOGRAPHIC PHYSICS I  
SPRING  
The fundamental principles of acoustical physics; how sound is produced, manipulated and reacts with various mediums. Discussion and mathematical problem solving will be stressed in this course.  
Prerequisites: E, M, R, DMSO 101, DMSO 102, DMSO 103, DMSO 104

204 CLINICAL EXPERIENCE B  
SPRING  
Second in a five-semester sequence of clinical application involving intermediate scanning techniques including trauma and critical care patients, with imaging related to abdomen, pelvic, small parts and gravid uterus.  
Prerequisites: E, M, R, DMSO 101, DMSO 102, DMSO 103, DMSO 104

213 SONOGRAPHIC PHYSICS II  
SPRING  
Focus will be a review of the Doppler Effect, in addition to fluid dynamics, hemodynamics, harmonics, artifacts and developing a quality assurance program.  
Prerequisites: E, M, R, DMSO 224

214 CLINICAL EXPERIENCE C  
SUMMER  
Third in a five semester sequence of clinical application involving advanced scanning techniques including trauma and critical care patients with imaging related to abdomen, pelvic, small parts and gravid uterus.  
Prerequisites: E, M, R, DMSO 200, DMSO 201, DMSO 202, DMSO 203, DMSO 204

224 CLINICAL EXPERIENCE D  
SUMMER, FALL  
The fourth in a five-semester sequence of clinical application. Students will be expected to perform completed exams within departmentally allowed timeframes. Introduction to peripheral vascular scanning as time allows.  
Prerequisites: E, M, R, DMSO 214

230 INTRODUCTION TO VASCULAR SONOGRAPHY & LAB APPLICATIONS  
4 (3-2)
Introduction to non-invasive vascular scanning with focus on terminology, basic anatomy, generic protocols and enhanced lab applications.

Prerequisites: E, M, R, DMSO 224

234 CLINICAL EXPERIENCE E

FALL

The final in a five-semester sequence of clinical application. Students will be expected to perform advanced exams within departmentally allowed timeframes. Introduction to peripheral vascular scanning as time allows.

Prerequisites: E, M, R, DMSO 224

240 SONOGRAPHIC REGISTRY REVIEW

2 (2-0)

This course provides the student with review and self-examination in preparation for the American Registry of Diagnostic Medical Sonography Examinations.

Prerequisites: E, M, R, DMSO 213, DMSO 230, DMSO 234

DRAFTING & DESIGN (DRAF)

102 MACHINE DRAWING

SPRING

FEE 3 (1-4)

In this course, instruction will focus on mechanical concepts and the use of CAD to generate drawings and projects. Units of instruction will include sectional views, auxiliary views, threads/fasteners, weldments, advanced dimensioning/part tolerancing, geometric dimensioning and tolerancing, working drawings, assembly drawings and exploded views.

Prerequisites: ENGR 103 or ENGR 113

201 TOOL DESIGN I

SPRING

FEE 4 (2-4)

A course concerned with the theory, principles and techniques for the design of cutting tools, jigs and fixtures, and related tooling. The use of current ANSI standards will be applied to all designs. The use of on-line part libraries, handbooks and various catalogs will be used. Students will construct all working and assembly drawings for their designs and be able to defend their design intent.

Prerequisite: ENGR 103 or ENGR 113

202 TOOL DESIGN II

SPRING

FEE 3 (1-4)

Theory and practice of designing metal presswork dies, plastic injection molds or plastic compression molds. Students design and build individual designs. Course must be taken concurrently with MACH 220. May be offered in alternate formats.

Prerequisites: E, M, R, ENGR 103, DRAF 102, MACH 110

203 DESCRIPTIVE GEOMETRY

SPRING

FEE 3 (1-4)

Comprehensive study of combinations of points, lines, planes, injections, true sizes and shapes of plane areas, tangent planes measurement of angles and development of surfaces.

Prerequisites: ENGR 103

205 ARCHITECTURAL DRAWING

SPRING

FEE 4 (2-4)

Theory and practice of designing metal presswork dies, plastic injection molds or plastic compression molds. Students design and build individual designs. Course must be taken concurrently with MACH 220. May be offered in alternate formats.

Prerequisites: ENGR 103 or ENGR 113

207 CAD-MECHANICAL DESIGN

SPRING

FEE 3 (1-4)

Students will learn the basics of 3D parametric solid part modeling and detailing. Students will also learn to create a rapid prototype part in this course.

Prerequisite: ENGR 103 or ENGR 113

208 CAD-MECHANICAL DETAILING

SPRING

FEE 3 (1-4)

This course will build upon the skills gained in DRAF 207. Students will design and construct 3D parametric models of various working machine products. Students will construct all necessary working drawings, assembly drawings and exploded views of their design intent. Current ANSI drafting standards will be applied. Students will also be offered the ability to create one of their designs using the rapid prototype equipment.

Prerequisites: DRAF 207
211 MACHINE DESIGN  
SPRING  
FEE 3 (1-4)
Exit level course engages student in development of mechanical devices. Students will be involved with engineering of machinery and designing of mechanism, components and analysis of a project of their choosing. Student will create written proposals and problem statements as well as all necessary working drawings, assembly drawings, and parts manuals for their design. May be offered in alternate formats.
Prerequisites: ENGR 103 or ENGR 113, DRAF 102

DRAMA (DRAM)

110 PRINCIPLES AND PRACTICE OF ACTING I  3 (2-2)
Principles of acting for the stage. Emphasis on performing through exercises and scene work. Movement and voice work covered. Brief study of general theatre language and terms.
Prerequisite: R

111 PRINCIPLES AND PRACTICES OF ACTING II  3 (2-2)
Techniques and problems of a stage actor. Emphasis on performing scenes. Stresses character development and ensemble acting. Students develop audition pieces.
Prerequisites: DRAM 110 with a C or better

112 STAGECRAFT  
SPRING  
3 (2-2)
Basics of technical theatre production. Study of set design and construction, basic lighting and sound principles and scenery styles. Work required on department productions. Course may be repeated once for additional credit.

113 MUSICAL THEATRE PERFORMANCE I  
FALL  
3 (3-0)
This is an introduction to the process of song, dance and text preparation for actors in the presentation of musical theatre performances. Emphasis will be given to the synthesis of text, song and dance in the communication of ideas as they are presented in a story, song, play or work of art.
Prerequisites: E, R

175 SUMMER THEATRE WORKSHOP  6 (6-0)
Experience as part of a professional production company. An array of tasks and duties as part of a company. It is highly recommended that students not enroll in other classes during this 7-week period.

201 INTRODUCTION TO THEATRE FALL  3 (3-0)
General theatre practice, dramatic types (comedy, tragedy, farce, etc.), areas of production, responsibilities and theatre history. Study of various dramatic types and periods, and attendance at theatrical performances. Semester culminates with class production of a project.
Prerequisites: E, R

202 THEATRE PRACTICUM  
FALL, SPRING  
3 (3-0)
Supervised experience in one or more areas of theatre. The nature of involvement is determined by student theatre contract. Students may add class within one week after casting. Course may be repeated for credit.

220 INTRODUCTION TO THEATRE FOR YOUNG AUDIENCES & CREATIVE DRAMATICS  3 (3-0)
This course introduces students to the depth and possibilities of creative dramatics and the art of children's theatre. Students will learn about the history and significance of children's theatre/Theatre for Young Audiences and creative dramatics and conclude the course with a practical immersion in a facsimile classroom setting. This class is open to all majors.
Prerequisites: E, R

EDUCATION (EDUC)

101 FOUNDATIONS OF EDUCATION  
FALL, SPRING  
3 (3-0)
This is an introductory and exploratory course for students thinking about pursuing careers as teachers or paraprofessionals. Students will study a variety of topics, including the history of American education, the nature of American schools, social class and ethnic backgrounds of students, curriculum, disciplinary practices, teacher roles and responsibilities and current issues and problems in education.
Prerequisites: E, R
**ELECTRONICS (ELEC)**

**100 DC ELECTRICITY**
FALL, SPRING  FEE 4 (3-2)
Fundamentals of direct current (DC) electricity. Concepts include voltage, current, resistance, power, Ohm's Law, electromagnetism and identification, and operation and characteristics of passive components. Circuit analysis introduced using Ohm’s and Kirchoff’s Voltage and Current Laws involving series, parallel and compound circuits. Circuit construction from schematics and use of basic test equipment in lab.
Prerequisites: R, M

**106 A.C. ELECTRICITY**  FALL, SPRING  FEE 3 (2-2)
Beginning course in alternating current (AC) electricity. Topics include average, effective, peak, period and frequency of sine wave. Reactance, impedance and phase relationship of current and voltage in R-C, R-L and RLC circuits. Resonance, time constants and complex numbers covered. Use of oscilloscope and meters in lab.
Prerequisites: R, M, ELEC 100

**108 ELECTRONICS TECHNOLOGY**
FALL, SPRING  FEE 2 (2-0)
Study of theory of semiconductor devices, OP-Amp basics and applications, digital circuits. Concepts will include P-N junction, diodes and power supply circuits, BJT, FET and thyristor basics; op-amp basics, operation, characteristics and applications; number systems, logic gates, logic circuit simplification, flip-flop and counter circuits.
Prerequisites: E, M, R, ELEC 100

**109 INTRODUCTION TO RESIDENTIAL WIRING AND CABLING**
FALL, SPRING  4 (2-3)
The course will introduce the students to electrical safe practices associated with residential wiring and cabling. Subjects include: electrical safety, service entrance, receptacles and switch circuits, the National Electrical Code, and cable installation and terminations.
Prerequisites: ELEC 100

**110 GENERAL ELECTRICITY**  FEE 3 (2-2)
An introductory course on electricity for students with little or no previous electrical training. The course covers common: AC and DC current, multi-meter operation/symbols, schematics/print reading, circuits, familiarity with common hand tools, and safe work practices. Practical laboratory experiments will reinforcing the above.

**111 SEMICONDUCTORS**
FALL, SPRING  FEE 4 (0-5)
Study of commonly used solid state devices including diodes, special application diodes, bipolar function transistors, field effect transistors, MOSFET, UJT, triac, thyristors and power control circuits. Discussion of most commonly used semiconductor devices and their theory of operation. Emphasis on characteristics of operation and application. Includes troubleshooting.
Prerequisites: E, M, R, ELEC 100, ELEC 106

**113 DIGITAL ELECTRONICS**
FALL, SPRING  FEE 3 (2-2)
Study of basic building blocks of modern digitally operated electronic equipment, operation of digital logic gates, number systems, flip-flops, TTL/CMOS, ripple counter, synchronous counter, shift register and other sequential logic operations. Various digital equipment, basic computer operations and troubleshooting included.
Prerequisites: E, M, R, ELEC 100, ELEC 106, ELEC 111

**116 LINEAR ELECTRONICS**
FALL, SPRING  FEE 3 (2-2)
Study of operational amplifiers, filter, voltage comparators, drivers and converters. Typical op-amp circuits include inverting and non-inverting amplifiers, integrators and comparators. Filter circuits covered include low, high and band pass; typical oscillator circuits covered will be Wien-bridge, LC and multivibrators. Power supply circuits such as rectifiers, regulators and filtering are part of course.
Prerequisites: E, M, R, ELEC 100, ELEC 106, ELEC 111

**142 INTRODUCTION TO OPERATIONAL AMPLIFIERS**
FALL, SPRING  FEE 3 (2-2)
This course introduces the student to the theory of operation, the design and application of circuits containing integrated circuit (IC) operational amplifiers (op-amps). Typical op-amp circuits covered include: inverting and non-inverting amplifiers, summing and difference amplifiers.
Prerequisites: ELEC 100 and ELEC 106 with a C or better
151 TRANSFORMERS, MOTORS AND MOTOR CONTROLS  FEE 2 (1-2)
Course will focus on principles and applications of motor controls common in the electrical industry. Students will learn to read, develop and interpret ladder diagrams. Students will be introduced to the National Electrical Code. Students will learn to wire industry standard control circuits and components. Students will complete lab exercises to provide a hands-on learning experience to establish relationships between the theory and practical application of the material presented.
Prerequisites: ELEC 100 and ELEC 106 or ELEC 110

152 ELECTRICAL MOTOR CONTROLS II  
FALL, SPRING  FEE 2 (1-2)
Course will continue to build upon knowledge and skills obtained in ELEC 151 Transformers, Motors and Controls with a focus on advanced principles and applications of motor control common in the electrical industry. Students will develop and interpret complex ladder diagrams. Students will be introduced to the operation and use of programmable logic controllers (PLCs) and variable frequency drives (VFDs) in motor control. Students will complete lab exercises to provide a hands-on learning experience to establish relationships between the theory and practical application of the material presented.
Prerequisites: ELEC 151

153 DIGITAL SIGNAL PROCESSOR  
FALL, SPRING, SUMMER  FEE 3 (0-3.75)
Study of digital signal processor, CPU architecture, central arithmetic logic unit, program execution, addressing and peripherals. Hardware and software features for program control and use of DSP as FIR filter covered.
Prerequisites: E, M, R, ELEC 100, ELEC 106, ELEC 113, ELEC 208 or equivalent.

160 INSTRUMENTATION AND PROCESS CONTROL  
FALL, SPRING  3 (2-2)
This course is designed to provide students with basic operational knowledge and skills in working with industrial instrumentation and the principles of instruments, instrumentation diagrams and control. This course consists of classroom instruction and hands-on laboratory activities designed to reinforce the learning process and prepare students to perform basic manipulation of the fundamental controls of temperature, pressure, level and flow instrumentation.
Prerequisites: ELEC 100, ELEC 106 both with a C or better

208 MICROPROCESSORS  
FALL, SPRING  FEE 4 (0-5)
Microprocessors, architecture, programming, internal function blocks and troubleshooting. Typical microprocessor systems covered. Use of assembly language applications to control stepper motors, AD and DA conversion and other peripheral hardware.
Prerequisite: E, M, R, ELEC 100, 106, 110, 113

214 PC MAINTENANCE  
FALL, SPRING  FEE 4 (0-5)
Personal computer system operation, maintenance and repair. Systems covered include computer, keyboard, monitors, disk drives and printers. Instruction on use of diagnostic software, POST and setting up system is part of course. Students required to troubleshoot, identify and replace defective elements of system.
Prerequisite: M, R, ELEC 113

216 SOLDERING II - SURFACE MOUNT TECHNOLOGY (SMT)  
FALL, SPRING  FEE 1 (0-2)
This survey course will cover terminology, as well as the soldering and de-soldering techniques applied to removing or attaching surface mount devices (SMD) to printed circuit boards. This course also covers the various tools and procedures, component identification and proper placement, as well as applicable industry standards used in the process. Assembly of an SMT circuit board provides practical application of covered material. Prerequisites: ELEC 211

230 INDUSTRIAL ELECTRONICS  
FALL, SPRING  FEE 4 (0-5)
Study of control devices such as switches, relays (electromechanical and solid state), timers and motor controls. Also covers transducers and sensors such as t/c's, strain gauges and thermistors. Introduction to analog controllers and closed loop systems. Prerequisite: E, M, R, ELEC 100, 106, 111

231 COMMUNICATION ELECTRONICS  
FALL, SPRING  FEE 4 (0-5)
Methods, circuits and devices used for transmission and receiving of information. Modulation concepts, satellite, two-way and optical communications. Introduction to principles and concepts of microwave and fiberoptic transmission of data. Prerequisites: E, M, R, ELEC 100, 106, 111
264 PROCESS CONTROL APPLICATIONS
FALL, SPRING  FEE 3 (2-2)
This course is designed to build upon the students' fundamental knowledge and skills by exploring advanced operational characteristics of industrial instrumentation and control instruments, instrumentation diagrams and control. This course consists of classroom instruction and hands-on laboratory activities designed to reinforce the learning process and prepare students to perform advanced manipulation and the instrumentation and controls of temperature, pressure, level and flow systems. Prerequisites: ELEC 150 with a C or better

EMERGENCY MEDICAL SERVICES (EMT)

142 MEDICAL FIRST RESPONDER  5 (4-2)
Enter level course for the emergency medical service. Students will learn how to provide initial care to individuals with a variety of medical conditions. Teaches patient assessment, access, stabilization and treatment of patients, communication basics, and transportation considerations. Upon completion, students may be recommended for the National Registry Emergency Medical Technician (NREMT) Emergency Medical Responder exam.
Prerequisites: R

152 MEDICAL FIRST RESPONDER TO EMT BRIDGE  5 (4-2)
This course is for currently licensed Medical First Responders in the emergency medical service. This course will expand the knowledge and skills of an Emergency Medical Responder (EMR) by offering additional learning toward an Emergency Medical Technician (EMT) outcome. Students will learn the basic concepts which are needed to function as an EMT such as patient assessment, access, stabilization and treatment of patients, communication basics, and transportation considerations. Thirty-six (36) hours of arranged clinical time is required. Upon completion, students may be recommended for the National Registry Emergency Medical Technician (NREMT) Basic Emergency Medical Technician exam.
Prerequisites: R

162 BASIC MEDICAL EMERGENCY MEDICAL TECHNICIAN  10 (8-4)
This is an entry-level course in emergency medical services. Students will learn patient assessment, access, stabilization and treatment of patients, communication skills, and transportation considerations. Thirty-six (36) hours of arranged clinical time is required. Upon completion, students may be recommended for the National Registry Emergency Medical Technician (NREMT) Basic Emergency Medical Technician exam.
Prerequisites: R

ENERGY (ENGY)

111 ENERGY GENERATION & DISTRIBUTION
FALL, SPRING  3 (3-0)
This course is designed to introduce students to the energy industry by examining the industry from a production to consumption view. Students will explore the industry from a historical perspective by studying the evolution of energy production, as well as the transmission and distribution aspects of providing power to civilization. Current energy industry production and distribution technology, methods and fundamental concepts will be studied. In addition, students will examine present and future energy options to meet the needs of society by exploring renewable resources such as wind, geothermal, solar and other emerging energy sources. Students will examine the operation of the “machine” that is the energy grid and begin to understand the many parts and entities involved with controlling the machine. Students will be introduced to some of the governing bodies associated with the energy industry such as the Federal Energy Regulatory Commission (FERC), the Nuclear Regulatory Commission (NRC) and the Department of Energy (DOE).
Prerequisites: E, M, R

185 LINE WORKER ORIENTATION
SUMMER  1 (1-0)
This course provides prospective line worker apprenticeship candidates with an overview of the work they will be required to do as an apprentice and journeyman line worker. Students are introduced to the physical aspects and mental discipline required to perform the duties of a line worker with demonstrations and physical tests.

186 LINE WORKER SUMMER  FEE 12 (12-4)
This course is designed to provide students with basic knowledge, pole climbing skills and basic Ground Worker/Utility Worker knowledge necessary to progress through the Line Worker certificate program.
Prerequisite: ENGY 185

188 LINE WORKER FIELD EXPERIENCE
SUMMER  2 (0-2)
This field experience is a planned work activity that is designed to introduce the student to the primary technical areas of the line worker field. This will help the student select possible career paths for full-time employment upon graduation.
**Prerequisites:** ENGY 185, 186

**190 INTRODUCTION TO THE UTILITY INDUSTRY**  
**SUMMER**  
3 (2-2)  
This course will provide a basic understanding of the overall electric power system, utility safety and basic use of line worker tools; pole climbing will also be introduced.  
*Prerequisites: ENGY 185, may be taken concurrently with ENGY 191, ENGY 192, ENGY 193.*

**191 CLIMBING & WORKING IN ELEVATED WORK SITES**  
**SUMMER**  
3 (2-2)  
This course focuses on how to safely and effectively ascend and descend wooden poles using pole climbing gaffs, hooks, belts, fall arrest systems and associated equipment and ladders.  
*Prerequisites: ENGY 185, May be taken concurrently with ENGY 190, ENGY 192, ENGY 193.*

**192 UTILITY CONSTRUCTION FUNDAMENTALS**  
**SUMMER**  
3 (2-2)  
This course orients students, in an outdoor lab setting, to the proper and safe construction and maintenance of overhead electric systems. Focus will include diagnostic equipment of transformer function, installation, selection and troubleshooting.  
*Prerequisites: ENGY 185, May be taken concurrently with ENGY 190, ENGY 191, ENGY 193.*

**193 UTILITY OVERHEAD CONSTRUCTION**  
**SUMMER**  
3 (2-2)  
Proper overhead construction techniques will be demonstrated and practiced. Topics will include tool selection, pole selection and setting, rigging, safety procedures and maintenance techniques.  
*Prerequisites: ENGY 185, may be taken concurrently with ENGY 190, ENGY 191, ENGY 193.*

**205 ENERGY FIELD EXPERIENCE**  
**FALL, SPRING**  
2 (2-0)  
This field experience is a planned work activity that is designed to introduce the student to the primary technical areas within a power plant. During the field experience, students will have introductory instruction in the general operations of a power plant. They will then experience the various technical areas by rotating through the departments at the power plant. This will help the student select possible career paths for full-time employment upon graduation. Students will spend a minimum of 30 hours in the plant.  
*Prerequisites: ENGY 100 with a grade of C or better or ENGY 111 with a grade of C or better and ENGY 116 with a grade of C or better.*

**ENGINEERING (ENGR)**

**113 ENGINEERING DESIGN & GRAPHICS**  
**FALL, SPRING**  
FEE 4 (2-4)  
Beginning engineering drawing course that introduces principles of computer aided drafting, basic 3D solid modeling, orthographic projection, sectional views, dimensioning techniques and auxiliary view construction. Textbook assignments, handout assignments and chapter tests are used to support and access student learning.  
*Prerequisites: E, M, R.*

**205 DESCRIPTIVE GEOMETRY SPRING**  
FEE 3 (1-4)  
Problems combining point, line and plane, intersections, developments, warped surfaces and tangent planes.  
*Prerequisite: ENGR 103.*

**210 ADVANCED CAD TECHNIQUES**  
**FALL, SPRING**  
FEE 3 (1-3)  
Advanced CAD Techniques is a course designed to expose the students to commonly used design software. Topics include threads and fasteners, the application of tolerances, ordinate dimensioning, baseline dimensioning, hole charts, creating a CAD part template and drawing template, and assigning physical properties to a 3-dimensional part.  
*Prerequisite: ENGR113.*

**ENGLISH (ENGL)**

**010 FOUNDATIONS OF COLLEGE WRITING**  
**FALL, SPRING, SUMMER**  
3 (3-1)  
This course focuses on learning and practicing the foundational processes of written communication necessary for college writing, including critical reading and thinking, planning, drafting, incorporating reader feedback, revising, editing, and basic techniques for incorporating sources and citation. Students will be expected to learn how to achieve a high level of quality for complete, well-organized essays that fully communicate a coherent position to readers.
Prerequisites: Compass writing score of 0-42 and Compass reading score of 50 – 67 or READ 083

020 ACADEMIC LITERACY (4-0)
This introductory academic literacy course will focus on learning and practicing the fundamental processes of reading comprehension and written communication. These processes include strategies necessary to deal with college level vocabulary, comprehension of college level texts, the application of critical reading and thinking to the preparation and planning of essays, drafting essays, understanding reader feedback, revising, and editing, proofreading, and correcting final drafts. Students will be expected to learn how to achieve a high level of quality in their writing and demonstrate a fundamental ability to construct full essays based on their experience and reading texts.
Prerequisites: Writeplacer of 3 or less OR Accuplacer Next Gen Reading 237-249 OR Accuplacer Next Gen reading 236 or Less with Co-Requisite enrollment in READ 096

093 FOUNDATIONS OF COLLEGE WRITING
FALL, SPRING, SUMMER 4 (4-0)
This course focuses on learning and practicing the foundational processes of written communication necessary for college writing, including critical reading and thinking, planning, drafting, incorporating reader feedback, revising, editing and basic techniques for incorporating sources and citation. Students will be expected to learn how to achieve a high level of quality for complete, well-organized essays that fully communicate a coherent position to readers.
Prerequisites: Compass Writing of 25 or Asset Writing of 36 or ENGL091 with a C or better AND R or Concurrent Enrollment in READ 087.

099A COLLEGE WRITING ENRICHMENT
SPRING 3 (3-0)
This is a companion course that offers learning and writing support with a linked ENGL 101 class. This class focuses on expository writing and the closely related activities of critical reading and thinking. Primary attention is given to the formal elements of short essays based upon or incorporating documented source material. (Passing this class and co-requisite English 101 section allows the student to take English 102 or 103, thus completing the first year English Composition requirement. Compass writing score of 0-42 plus Multiple Measures Assessment. Co-requisite with corresponding ENGL 101 ALP section. Successful completion of 099A and co-requisite ENGL 101 will meet the Reading prerequisite.)
Prerequisites: Compass writing score of 43-77 and Compass reading score of 68-77 or READ 083; or ENGL 010.

101 ENGLISH COMPOSITION
FALL, SPRING, SUMMER 3 (3-0)
First course in two-semester English sequence focuses on expository writing and closely related activities of critical reading and thinking. Primary attention given to formal elements of short essays based upon or incorporating documented source material. (This sequence can be completed by taking either ENGL 102 or 103).
Prerequisites: E, R

102 ENGLISH COMPOSITION
FALL, SPRING, SUMMER 3 (3-0)
Extension and intensification of elements of expository writing and critical reading and thinking covered in ENGL 101. Particular emphasis given to formal, stylistic and rhetorical considerations and techniques involved in developing longer critical essays that incorporate documented evidence from broad range of source materials.
Prerequisite: ENGL 101

103 TECHNICAL WRITING
FALL, SPRING, SUMMER 3 (3-0)
Helps students write with greater skill, confidence and effectiveness on jobs. Writing assignments develop ability to analyze specific organization, purposes and situations and to use appropriate content, organization, style, form and format. Writing assignments include job application letter and resume, summary, process explanation, proposal, various short reports, research report, and a formal report.
Prerequisites: E, R and ENGL 101

201 GENDER STUDIES
ON DEMAND 3 (3-0)
Explores relationship between self-definition and gender expectations through drama, fiction, poetry and nonfiction; examines process of selfhood and influence of culture and analyzes relationship between narrative form and gender expectations.
Prerequisites: E, R

203 MASTERPIECES OF ENGLISH LITERATURE I
ON DEMAND 3 (3-0)
Examples of the major types of English literature are studied. The study focuses on appreciation of thought and expression. The work begins with the Anglo-Saxon period and ends with the eighteenth century. Literary types studied include the epic, the ballad, the tale, the allegory and the play.
Prerequisites: E, R
204 MASTERPIECES OF BRITISH LITERATURE II
EVEN YEARS  3 (3-0)
Study of British literature of the Romantic, Victorian and Modern eras from 1750 to the present. Representative authors' works are read and evaluated to understand background and impact, characteristics and aesthetic value and how they represent their times.
Prerequisites: E, R

205 INTRODUCTION TO SHAKESPEARE
SPRING  3 (3-0)
Shakespeare's greatest plays and a selection of his sonnets are read intensively and discussed. The universality of Shakespeare's thought will be emphasized, as will the qualities that make his work applicable to the modern day. For instance, characterization will be stressed more than plot. The course will lead to a greater understanding and appreciation of Shakespeare's writing.
Prerequisites: E, R

206 MODERN DRAMA
SPRING  3 (3-0)
Contemporary dramatic writing by reading modern plays representative of various countries, such as Russia, France, South Africa and Norway as well as England and America. Also, examples of chief dramatic types that have flourished from Ibsen to present day: realism, naturalism, symbolism and expressionism. Develops appreciation of drama and theatre.
Prerequisites: E, R

208 LITERARY INTERPRETATION
FALL, SPRING  3 (3-0)
Study of literature to develop sensitivity and skill in critical interpretation of poetry, drama and prose fiction. Includes characteristics of different literary genre, their analysis and increased reading and interpretation skills.
Prerequisites: E, R

209 AMERICAN NOVEL
FALL  3 (3-0)
Major American novels since 1850 in terms of setting, characterization, plot, tone, point of view, theme, imagery, symbolism and style. Social, historical, psychological and intellectual significance of works are considered. Novels studied include selection of works by authors from 1850 to the present.
Prerequisites: E, R

210 AMERICAN LITERATURE TO 1865
FALL  3 (3-0)
Survey of literature of pre-American revolution texts to the Civil War. Emphasis on disclosure of liberty and conquest, and the development of an American voice. Examines American literature in terms of cultural, historical and intellectual roots. Emphasis on the issues of race, gender and class along with the study of writings that reflect major literary and social movements.
Prerequisites: E, R

211 AMERICAN LITERATURE 1865 TO PRESENT
SPRING  3 (3-0)
A study of major elements of American literature from the Civil War to the present. Emphasis on origins and nature of modern literature. Examines American literature of period in terms of cultural, historical and intellectual roots. Study of writings which reflect major literary and social movements.
Prerequisites: E, R

214 CHILDREN'S LITERATURE
FALL, SPRING  3 (3-0)
Folk and fairy tales, poetry, mythology, realistic fiction and minority group literature appropriate for children. Emphasis on selection and presentation of literature appropriate for children of preschool age through junior high level.
Prerequisites: E, R

215 POETRY
ON DEMAND  3 (3-0)
Prerequisites: E, R

216 LITERATURE OF BLACK AMERICA
SPRING  3 (3-0)
Fiction and non-fiction literary works by black American authors (narratives, short stories, essays, poems, speeches, memoirs, plays and novels). These works, from the heritage of black Americans, are part of American literary heritage. Course will feature a thematic or special topic selection of works by a variety of recognized authors.

Prerequisites: E, R

217 CREATIVE WRITING
FALL, SPRING 3 (3-0)
Imaginative writing, i.e., writing of original poetry, fiction, drama and creative non-fiction (memoir). Study and application of specific techniques in each genre. Conducted on workshop basis. Students expected to produce a portfolio of finished pieces in the four genres.
Prerequisites: E, R

220 CONTEMPORARY FICTION ON DEMAND 3 (3-0)
Central themes and fictional approaches evident in contemporary fiction.
Prerequisite: E, R

ENGLISH FOR ACADEMIC PURPOSES (EAP)

091 COLLEGE WRITING FOR NON-NATIVE ENGLISH SPEAKERS (NNES) 3 (3-0)
This class is designed for non-native English speakers and is a companion course that offers learning and writing support with a linked ENGL 101 class. The class focuses on augmenting students’ critical reading, thinking, and writing development in a college setting by providing classroom instruction and activities specific to critical reading, mastering grammatical structures, developing academic vocabulary, and socialization of U.S. academic culture. The course emphasizes developing academic reading and writing strategies. Special focus is paid to sentence types, multi-clause structures, conjunctions, adjective and adverbial clauses, and punctuation to enable students to become more confident self-editors and present their ideas more clearly to an academic reader audience.
Prerequisites: ACCUPLACER Next GEN score of at least 237; Write-Placer placement test score of at least 4.
Co-requisite: Enrollment with corresponding ENGL 101 section

092 EAP SPEAKING AND LISTENING 3 (3-0)
This advanced language course helps ESL students sharpen their listening comprehension skills by teaching them how to prepare for and listen to academic lectures while at the same time acquiring a variety of techniques for taking notes that will promote retention of the material. Additionally, the course focuses on expansion of academic vocabulary and academic discussion skills and strategies to help students gain confidence in their English speaking skills when interacting with classmates, instructors, and support staff. Students must speak English as a second or additional language.
Prerequisites: Accuplacer ESL 80 OR TOEFL iBT Exam- Overall score: 35-59 and Listening: 4-14 and Speaking 14-17 OR TOEFL ITP: 417-500 OR IELTS Exam 5.0-5.5 OR MET Overall score: 38-45 OR Pearson PTE score of 35-45

093 EAP READING 3 (3-0)
This is an advanced language course with the primary goal for ESL students to develop reading strategies that enable them to read and comprehend academic materials. Students will learn reading strategies that enable them to engage and react to different text forms and topics that are both concrete and abstract in nature. Through in-class exercises and a variety of assignments, students learn to use reading skills to infer, analyze and respond to a text in a classroom setting. A focus on academic vocabulary is an important component in the course. Additional projects will include a novel study and/or independent reading. Students must speak English as a second or additional language.
Prerequisites: Accuplacer ESL 80-110 OR overall TOEFL iBT score of 35-59 and/or a subskill score of 4-14 for the Reading section OR overall TOEFL ITP score of 430-499 OR overall IELTS score of 5.0 or 5.5 and/or a subskill score of 5.0 or 5.5 for IELTS Reading OR overall MET score of 38-45; overall Pearson PTE score of 35-45

ENOLOGY (ENOL)

101 WINEMAKING AND FERMENTATION
FALL 3 (3-0)
An overview of wine production. Topics include: factors affecting harvest decisions, winery safety, winery sanitation, initial grape processing, red winemaking, white winemaking, fermentation, filtration, fining, and bottling.
Prerequisites: E, M, R

105 WINES OF THE WORLD I
FALL FEE 1.5 (0.5-2)
106 WINES OF THE WORLD II  FEE 1 (0.5-1)
This course is an overview of the major wine making regions of the world. Students will develop sensory skills through guided tastings. Lectures will focus on grape varieties, climactic considerations, vineyard and winemaking practices, and key laws governing wine production and labeling. Wines from southwest Michigan and other new world wine regions are also presented.

111 WINERY HOSPITALITY CO-OP 2 (0-6)
This work-based learning course consists of participation in tasting room operations and direct to consumer wine sales at an approved local winery.

190 ENOLOGY CO-OP I 2 (0-6)
This work-based learning course consists of participation in harvest and crush operations at Lake Michigan Vintners (the teaching winery), or other approved facility.

191 ENOLOGY CO-OP II 2 (0-6)
This work-based course offers hands-on learning while working at a selected winery and receiving supervision from a professional winemaker. Students will gain experience with wine transfers, wine filtration, and bottling. With permission of Wine and Viticulture Technology lead faculty, work site and work site hours may vary. 
Prerequisites: ENOL 101, ENOL 190

210 WINE ANALYSIS AND QUALITY CONTROL
FALL  FEE 4 (3-2)
This is an advanced enology course. Students will develop an understanding of wine chemistry and the concepts and methods of wine chemical analysis.
Prerequisites: E, M, R, AGRI 110 or CHEM 104 and ENOL 101

220 WINERY OPERATIONS MANAGEMENT
SUMMER  3 (3-0)
This course provides an overview of winery management and operations. Topics include legal compliance and record keeping, supply and inventory control, and distribution. Wine marketing is covered at length. The issues surrounding wine production and sales that are unique to Southwest Michigan are investigated. Guest lecturers will be invited to offer relevant presentations during the semester.
Prerequisites: E, M, R, ENOL 101

290 ENOLOGY CO-OP III 4 (0-12)
This work-based course offers hands on learning while participating in harvest activities at a selected winery and receiving supervision from a professional vintner. Work site hours may vary. Work site approval by the instructor is required.
Prerequisites: E, M, R, ENOL 101, ENOL 190, ENOL 191, ENOL 210

FOREIGN LANGUAGE (FORL)

101 ELEMENTARY FRENCH I
FALL  4 (4-0)
For students with limited background in modern foreign languages. Basic grammatical principles, elementary conversation, simple writing and dictation, some discussion of culture and geography of France. Additional work with tapes or cassettes is required.
Prerequisites: E, R

102 ELEMENTARY FRENCH II
SPRING  4 (4-0)
Continuation of FORL 101. Basic grammatical principles; conversation of more advanced level, continued writing, dictation and cultural study. Continued use of tapes or cassettes required.
Prerequisites: E, R, FORL 101

121 ELEMENTARY SPANISH I
FALL  4 (4-0)
For students with limited or no background in modern foreign languages. Basic grammatical principles, elementary conversation and simple writing. Some additional work with tapes or cassettes. Culture and geography of Spanish-speaking countries.
Prerequisite: E, R

122 ELEMENTARY SPANISH II
Continuation of FORL 121. Study of basic grammatical principles is completed with continued conversation, writing, dictation and cultural study. Continued audio work required. Successful completion of at least one year high school Spanish with a C or better.

**Prerequisites:** E, R, FORL 121 with a C or better.

**123 SPANISH FOR THE WORKPLACE I**
**FALL, SPRING**  4 (4-0)
This course offers an introduction to the Spanish language with particular emphasis on applying acquired knowledge within the realm of the workplace.

**124 SPANISH FOR THE WORKPLACE II**
**FALL, SPRING**  4 (3-1)
This course is a continuation of basic Spanish with particular emphasis on applying acquired knowledge within the realm of the workplace.

**Prerequisites:** FORL 123 or two years of high school Spanish or one year of College Spanish or permission of the instructor.

**181 ELEMENTARY RUSSIAN I**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R

**182 ELEMENTARY RUSSIAN II**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R, FORL 181

**188 ELEMENTARY JAPANESE I**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R

**189 ELEMENTARY JAPANESE II**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R, FORL 188

**195 ELEMENTARY ITALIAN I**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R

**196 ELEMENTARY ITALIAN II**
**FEE 4 (2-2)**
Courses concentrate on functional communication with emphasis on outcome-based goals such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, and give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

**Prerequisites:** E, R, FORL 195

**198 ELEMENTARY ARABIC I**  4 (3-2)
For students with limited or no background in modern foreign languages. Basic grammatical principles, elementary conversation, and simple writing. Culture and geography of Arabic-speaking countries.

**Prerequisites:** E, R

**221 INTERMEDIATE SPANISH I**
**FALL**  4 (4-0)
Review of basic grammatical functions, more detailed writing and advanced composition. Reading of selections from Spanish authors. Classes may be conducted in Spanish.

**Prerequisites:** E, R, FORL 122 or successful completion of at least two years high school Spanish

**222 INTERMEDIATE SPANISH II**
**SPRING**  4 (4-0)
Continuation of FORL 221. Emphasizes ability to speak, read and write in Spanish.
Prerequisites: E, R, FORL 221

251 ADVANCED ORAL AND WRITTEN SPANISH
ON DEMAND 3 (3-0)
Concentration on improvement in written and oral expression in Spanish based on selected readings in modern Spanish literature.
Lectures, discussion, resumes, student presentations and short papers in Spanish, with extensive and intensive reading assignments.
Classes conducted in Spanish.
Prerequisites: E, R, FORL 222 or equivalent

GEOGRAPHY (GEOG)

100 WORLD REGIONAL GEOGRAPHY
SPRING 4 (4-0)
Introductory course for both working knowledge and appreciation of contemporary world geography. Emphasis on geographical characteristics, relative world importance and major problems of selected world regions.
Prerequisites: E, R

101 HUMAN GEOGRAPHY
SPRING 4 (4-0)
Broad approach to human geography that deals with fundamental relationship of humans to land and why people live where they do and as they do. Proposes that each society interprets earth and humans from the viewpoint of its particular culture. Cultural factors studied with examples from modern societies.
Prerequisites: E, R

102 ELEMENTS OF PHYSICAL GEOGRAPHY
FALL, SPRING 4 (3-2)
Includes study of planetary relations, atmosphere, air masses, climates, water resources, landforms, soils and vegetation.
Demonstrates the basic relationship among these topics. Impact of human activities on environment emphasized. Laboratory work integral to course and used to reinforce important topics.
Prerequisites: E, R

GRAPHIC DESIGN (GRDN)

101 DIGITAL STUDIO I
FALL, SPRING FEE 3 (2-4)
This course focuses on developing the skills necessary for producing print-ready communications: graphic design principles, visual comps, print production development, and project management skills (e.g. interviewing and scheduling, peer review and revision). Project activities focus on developing effective communications that can be deployed in print, on the web, or in a video. Students develop a variety of graphics, a logo, a business card and a client advertisement. Students produce supporting design documents and visual comps that clients review. The semester culminates with a portfolio project during which students reflect on the skills and topics covered thus far and begin to explore the career areas that interest them in design.
Prerequisites: E, M, R

110 INTRODUCTION TO GRAPHIC DESIGN
FALL, SPRING FEE 3 (2-4)
This course investigates the graphic design profession. Students engage in simulation of client pitches, participate in group critiques and brainstorming sessions, create design briefs, thumbnail sketches, mood boards and "comps." Conceptual design and client research is emphasized. Students evaluate their career goals through readings and discussion on design specialties and schools.
Prerequisites: E, R

130 PHOTOGRAPHY I
FALL, SPRING FEE 3 (2-4)
Beginning with a basic introduction to black and white photography using chemical methods, the class will then move into digital techniques. Upon completion of this class, students will have a basic knowledge of the chemical darkroom; software for archiving, altering and storage of digital images; the camera; light metering, lighting, and flash use; as well as in-camera, darkroom and digital image manipulation. This course is a foundation course in the creation, use and selection of images for advertising and design.
Prerequisites: E, M, R

131 PHOTOGRAPHY II
SUMMER FEE 3 (2-4)
Students explore the materials, techniques, processes and ideas of advanced experimental photography using film (Silverprints, infrared, photo silk screen) advanced lighting and digital techniques (complex image manipulation, working across multiple programs and media). Previous relevant experience can serve as course prerequisites with permission of the instructor.

**Prerequisites:** E, M, R, GRDN 101 Digital Studio with a C or better and GRDN 130 Photography I with a C or better

**140 PRODUCTION SKILLS FOR GRAPHIC DESIGN**

**SPRING**  
FEE 3 (2-4)

This course emphasizes the practice of functional design by developing the student's knowledge of the production processes in graphic media. Designing a message to work efficiently within the production process and on budget while employing original thought.

**Prerequisites:** E, R, GRDN 101, GRDN 110, GRDN 130, or instructor's consent

**200 PRINCIPLES OF TYPGRAPHY**

**FALL**  
FEE 3 (2-4)

This course is an introductory study to the typographic arts from the invention of writing to the advent of the computer age. It infuses an understanding of the historical and sociological pressures driving the development of written language with practical exercises. Emphasis will be placed initially on understanding type as an abstract design element. Once mastered, this principle will be used to communicate more complex ideas and compositions in real-world applications. Previous relevant experience can serve as course prerequisites with permission of the instructor.

**Prerequisites:** E, M, R, GRDN 101 with a C or better and ART 109 with a C or better

**220 DIGITAL STUDIO II**

**SPRING**  
3 (2-4)

This class builds on the design and development skills of Digital Studio I by focusing on longer projects as well as more in-depth content and advanced computer techniques. Students continue to work in teams producing communications such as brochures, newsletters and annual reports. They develop graphic and print production skills that solve specific communication challenges for clients and audiences. They build technical skills to address project needs and track complex projects. The class culminates with a portfolio redesign using the students themselves as the client and their next step as designers determining the audience. Although not required, it is suggested students complete or take concurrently GDRN 130 and GDRN 200. Previous relevant experience can serve as course prerequisites with permission of the instructor.

**Prerequisites:** E, M, R, GRDN 101 Digital Studio I with a C or better and ART 109 Basic Design I with a C or better

**HEALTH (HEAL)**

**101 INTRODUCTION TO ALLIED HEALTHCARE CAREERS**  
2 (2-0)

This course provides an overview of the evolving healthcare system in the United States and introduces students to a variety of allied healthcare careers, including the expectations and demands of each.

**103 MEDICAL TERMINOLOGY**

**SPRING**  
2 (2-0)

This course will provide the basic terminology required for healthcare professionals. Students will cover the basic structure of medical terms, including prefixes, suffixes, combining forms and plurals as they pertain to various body systems. By the end of the course, students will have a working knowledge of medical vocabulary.

**Prerequisite:** R

**113 NUTRITION AND DIET THERAPY**

**FALL, SPRING, SUMMER**  
3 (3-0)

Basic principles of human nutrition including nutrients and allowances for various ages and normal conditions. Use of diet therapy in disease and abnormal conditions. Course directed to students interested in health-related professions including nursing and dietetics.

**Prerequisites:** E, M, R

**121 CALCULATIONS FOR HEALTHCARE PROFESSIONALS**  
1 (1-0)

Calculations for Healthcare Professionals is an introduction of the basic principles of dosage calculation as it applies to medication administration. This course involves quantitative reasoning, critical thinking and professional application of medication dosages for various drug routes and weight-based calculations involved in direct patient care.

**Prerequisites:** E, M, R, MATH 122 or MATH 123

**130 PHLEBOTOMY TECHNICIAN**

**FALL, SPRING, SUMMER**  
FEE 5 (3-4)

This course prepares students for employment as a phlebotomy technician in clinical laboratories. Students will learn law and ethics for phlebotomists, infection control standards and safety guidelines, specimen collection techniques, and quality assurance methods. This course requires the completion of a minimum of 100 hours of supervised clinical practice in addition to classroom lectures and lab

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demonstrations. Upon successful completion of this course and clinical practice, students will be eligible to sit for the National Healthcareer Association certification exam.

Co-requisites: HEAL 101, HEAL 103, and BIOL 110

131 PHLEBOTOMY TECHNICIAN EXTERNSHIP
FALL, SPRING, SUMMER 5 (2-3)
The Phlebotomy Technician Externship course provides an opportunity for students to expand on the knowledge and skills learned in the Phlebotomy Technician course by working in a laboratory setting with varying patient populations. Students can expect to become proficient in blood drawing skills and interacting with the patient population during this required 100-hour externship. Students will also review material learned in HEAL 130 and prepare for the National Healthcareers Association Certified Phlebotomy Technician (CPT) examination.

Pre-requisites: HEAL 101, HEAL 103, HEAL 130, BIOL 110

140 ELECTROCARDIOGRAPHY TECHNICIAN (EKG)
FALL, SPRING FEE 4 (2-4)
This course is designed to provide an in depth understanding of the cardiovascular system, vital signs, and EKG techniques and interpretation. Students will learn heart physiology, the most commonly prescribed cardiovascular medications, and how to assess patients while performing an EKG. Students will obtain competency in the basic techniques of EKG application, interpretation of arrhythmias, dysrhythmias, EKG analyses and the effects of ischemia and myocardial infarction on the electrical system of the heart.

Pre-requisites: BIOL 110, HEAL 101, HEAL 103

HISTORY (HIST)

101 HISTORY OF WESTERN CIVILIZATION I
FALL 4 (4-0)
Explores evolution of Western cultural heritage from roots in the ancient world to the Italian Renaissance. Examines character and achievements of ancient civilizations of Mesopotamia, Egypt, Greece and Rome. Traces the rise and spread of great Western religions—Judaism, Christianity and Islam. Concludes with analysis of essential features of early and late medieval civilization, and changes wrought in European society by the Renaissance.

Prerequisites: E, R

102 HISTORY OF WESTERN CIVILIZATION II
SPRING 4 (4-0)
Examines developments in the European world from 1500 to 1920. Begins with analysis of forces that shaped early modern society: Protestant Reformation, commercial revolution, rise of absolute monarchies and nation states and the scientific and intellectual revolution of 17th and 18th centuries. Explores the impact of two upheavals; The French Revolution and Industrial Revolution, on events and ideologies of 19th century. Among topics considered are growth of liberalism, socialism, Marxism, nationalism and scientific secularism and their social and political consequences. The study of causes and effects of World War I.

Prerequisites: E, R

201 AMERICAN HISTORY
FALL, SPRING 3 (3-0)
United States history from the colonial period through Reconstruction. Topics include the process and problems of colonization, difficulties encountered in developing workable political structure, the process of democratization, socio-economic change, territorial expansion, rivalries leading to Civil War and the impact of the war. Special attention is paid to the modern legacy from America's past.

Prerequisites: E, R

202 AMERICAN HISTORY
FALL, SPRING 3 (3-0)
United States history from Reconstruction to the present. Topics include conquest of the West, industrialization and its impact, various movements to reform America and the increasingly important role this country plays in the international community. Special attention is paid to the modern legacy from America's past.

Prerequisites: E, R

204 MODERN EAST ASIA
FALL 3 (3-0)
Explores traditional cultures of China and Japan, their interaction with the West in the 19th and 20th centuries, and contemporary events and conditions in both nations. Examines how traditional political systems, social structures, economic systems and religions and philosophies were progressively modified under the impact of modernization but continue to influence contemporary culture. Studies the effects of Western encroachment on East-West relations in the modern period, and features the evolution of Communist China and Japan's imperialist experiment.

Prerequisites: E, R
205 AFRICAN AMERICAN HISTORY 3 (3-0)
Reviews theories surrounding the early presence of black Africans in Ancient America. Presents an overview of the developments that led to the African slave trade and slave systems in North and South America. The challenges, contributions and culture of African Americans in North America from pre-Revolution to post-World War I are included.
Prerequisites: E, R

208 NON-WESTERN WORLD: LATIN AMERICA ON DEMAND 3 (3-0)
Latin America's history from its pre-Columbian roots to contemporary patterns. Topics include: Colonial Era discoveries, conquests and traits of Spanish colonization. Problems common to Latin American republics including, social and economic inequalities, recurrent revolutions and relations between U.S. and the Hispanic world.
Prerequisites: E, R

209 WOMEN IN THE WESTERN WORLD SPRING 3 (3-0)
Examines the experience of women in selected samples of Western cultures from the ancient world to modern times. Explores how societies create and modify definitions of gender-appropriate roles and behavior. Investigates how definitions affect women as family members, workers and participants in society. Analyzes how women respond historically to challenges and constraints of their lives and what insights, past experiences and modern feminist theory offer for an understanding in the present.
Prerequisites: E, R

210 THE CIVIL WAR AND RECONSTRUCTION SPRING 3 (3-0)
The history of the United States Civil War and Reconstruction period. Topics include the causes of the war, slavery, military history, major battles, the impact of the war on slavery, the politics of Reconstruction and the promise and problems of a biracial South. Special attention is paid to the legacy from the Civil War and Reconstruction on 21st-century America.
Prerequisites: E, R

HONORS (HONR)

101 HONORS BIOLOGICAL SCIENCE FALL  FEE 4 (3-2)
Introduction to basic principles and concepts of biology as well as related laboratory experiences. Areas of emphasis include ecology, evolution, unity and diversity of life, organ systems, genetics, cell biology and behavior. NOTE: Students with two (2) or more years of high school biology should take BIOL 111, BIOL 112 or BIOL 204.
Prerequisites: E, R

103 HONORS- INTRODUCTION TO BUSINESS 3 (3-0)
Survey, orientation and background course acquaints students with role of business enterprise. Deals with various areas of business and is designed to help students decide their field of specialization.
Prerequisite: R

111 HONORS PRINCIPLES OF BIOLOGY I FALL  FEE 4 (3-2)
Emphasizes molecular biology, cell chemistry, cell structure and function, physiology, growth and development and genetics. For Biology majors and minors, or students planning to transfer to pre-professional programs requiring Biology. Includes a three-hour laboratory experience per week. NOTE: Students with two years of high school biology, or one year of high school biology and one year of chemistry will serve as BIOL101 prerequisite.
Prerequisites: E, M, R, BIOL 101

112 HONORS PRINCIPLES OF BIOLOGY II SPRING  FEE 4 (3-3)
Emphasizes diversity of organisms, animal and plant structure, animal behavior and ecology. For Biology majors and minors, or those students planning to transfer to pre-professional programs requiring Biology. Includes a three-hour laboratory experience per week. Students with two years of high school biology, or one year of high school biology and one year of chemistry will serve as BIOL 101 prerequisite.
Prerequisites: E, M, R, BIOL 101 or HONR 101 with a C or better

113 HONORS GENERAL CHEMISTRY II  FEE 4 (3-3)
The second course in a two term sequence of General Chemistry. Topics include chemical kinetics, equilibrium chemistry, acid-base, pH, buffers, titrations, thermodynamics, redox and electrochemistry, nuclear chemistry, basic organic structure and biological molecules. Integrated laboratory exercises reinforce concepts.

*Prerequisites: E, R, MATH 122, CHEM 111 with a grade of C or better*

**120 HONORS ELEMENTARY SPANISH I**  
**FALL**  
4 (4-0)  
This course is designed for students with limited or no background in modern foreign languages. Basic grammatical principles, elementary conversation and simple writing. Some additional work with tapes or cassettes. Culture and geography of Spanish-speaking countries.

*Prerequisites: E, R*

**121 HONORS INTRODUCTION TO PSYCHOLOGY**  
**FALL**  
3 (3-0)  
Description, understanding and control of human behavior. Two-fold aims: to increase student ability to understand self and others and make more satisfactory adjustments to life and introduction to the field of Psychology.

*Prerequisites: E, R*

**122 HONORS ELEMENTARY SPANISH II**  
**SPRING**  
4 (4-0)  
Elementary Spanish II is a continuation of Elementary Spanish I, FORL 121. The study of basic grammatical principles is completed and continued in conversation, writing, dictation and cultural study.

*Prerequisites: E, R, FORL 121*

**130 HONORS PRINCIPLES OF SOCIOLOGY**  
**SPRING**  
3 (3-0)  
The study of socio-cultural, economic and physical aspects of aging in the United States and other societies with an emphasis on the diversity of the aging process.

*Prerequisites: E, R*

**141 HONORS NATIONAL GOVERNMENT**  
**FALL, SPRING**  
3 (3-0)  
The structure and operation of national government, the meaning and practice of democracy, power relationships, civil rights and liberties and the American method of conducting elections, also the role of citizens and their choices.

*Pre-requisites: E, R*

**143 HONORS STATE GOVERNMENT**  
**FALL, SPRING**  
3 (3-0)  
Examines political decision-making and public policies of state governments, with particular emphasis on Michigan. Analyzes both the relationships of states with the national government as well as each other and contrasts policies and political structures in each state.

*Prerequisites: E, R*

**150 HONORS CALCULUS I**  
**FALL**  
1 (1-0)  
These one-hour Honors Credit courses are open only to those students who have been admitted to the Honors Program. These courses offer additional challenges in the form of lab, or field, or library research or enrichment activities that usually are not part of the regular courses. The student and the instructor agree upon a particular program of study for the semester at the beginning of the semester. To be registered in these additional honors credit courses, the student must either have already successfully completed the regular course or must be concurrently registered in the corresponding regular course. A variety of honors credit courses will be offered each FALL semester.

*Prerequisites: Concurrent enrollment in MATH151 or previous successful completion of MATH151. R, MATH128 and MATH130 with a C or better, or MATH135 with C or better or associated placement scores(s).*

**171 HONORS INTRODUCTION TO PHILOSOPHY**  
**FALL, SPRING**  
3 (3-0)  
The nature of Philosophy by consideration of major types of philosophical questions, such as: principles of rational belief, the existence of God, pursuit of a good life, the nature of knowledge, the problem of truth and verification and relationship of people to state. Establishes frames of reference so students can begin asking philosophical questions.

*Prerequisites: E, R*

**175 HONORS INTRODUCTION TO LOGIC**  
**FALL, SPRING**  
3 (3-0)
Students will explore the ways in which people reason and come to conclusions. Course activities are designed to help students understand and evaluate others' arguments. Students will learn methods for testing the reliability of their own reasoning as well as strategies for constructing sound arguments.

Prerequisites: E, R

195 HONORS ELEMENTARY ITALIAN I  FEE 4 (4-0)
A National Association for Self-Instructional Language Program course addressing the needs of the beginning student in Italian. Course concentrates on functional communication. Emphasis is on outcome-based goals, such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

Prerequisites: E, R

196 HONORS ELEMENTARY ITALIAN II  FEE 4 (4-0)
A National Association for Self-Instructional Language Program courses addressing the needs of beginning students in various languages. Course concentrates on functional communication. Emphasis on outcome-based goals, such as being able to speak in basic sentence patterns, ask questions, engage in telephone conversations, make requests, give orders, etc., in situational introductions of reality. Communication is emphasized; grammar is introduced to support this process.

Prerequisites: E, R, FORL 195

202 HONORS PRINCIPLES OF ECONOMICS (MACRO)
FALL, SPRING 3 (3-0)
Emphasizes general principles of macroeconomics. Topics include supply and demand, inflation, unemployment, economic growth, business cycles, money, taxes, government spending, gross national product, price indexes, technology, wages, fiscal and monetary policy, interest rates, deficit and national debt, and international trade. Each of the topics will be analyzed using a specific macroeconomic topic (e.g., Great Recession of 2008).

Prerequisites: E, M, R

203 HONORS HUMAN DEVELOPMENT
FALL, SPRING 3 (3-0)
Physical, cognitive, social and emotional development from conception through death. Emphasis upon factors influencing development of personality.

Prerequisites: E, R, PSYC 201 or HONR 121 with a C or better.

204 HONORS MASTERPIECES OF ENGLISH LITERATURE II
FALL, SPRING 3 (3-0)
Study of English literature of the Romantic, Victorian and Modern eras from 1750 to the present. Representative authors' works read and evaluated to understand background and impact, characteristics and aesthetic values and how they represent their times.

Prerequisites: E, R

205 HONORS SPECIAL TOPICS IN POLITICAL SCIENCE 3 (3-0)
This course provides an opportunity for students to concentrate on developing and implementing research projects on topics of their own choice within the discipline of Political Science and meeting the Honors Program guidance. An in-depth study of specific topics in political science or direct involvement in a politically-oriented project. May be in a seminar format, active learning format or be research focused. Students may be involved in selecting projects and research topics. POSC 205 may be repeated in courses of differing topics for a maximum of 6 credits.

Prerequisites: POSC 101

208 HONORS AMERICAN NOVEL
FALL, SPRING 3 (3-0)
Major American novels since 1850 in terms of setting, characterization, plot, tone, point of view, theme, imagery, symbolism and style. Social, historical, psychological and intellectual significance of works are considered. Novels studied include selection of works by authors from 1850 to present.

Prerequisites: E, R

209 HONORS SOCIOLOGY OF AGING
SPRING 3 (3-0)
The study of socio-cultural, economic and physical aspects of aging in the United States and other societies with an emphasis on the diversity of the aging process.

Prerequisites: E, R

213 HONORS INTERNATIONAL RELATIONS
SPRING (EVEN YEARS) 3 (3-0)
Examines the relations that exist among nation-states. Particular emphasis is placed upon the factors/variables contributing to national power, the instruments used by nation-states to promote their own interests and the methods used to control interstate relations such as international law, balance of power arrangements, pacific settlement of disputes, and international organizations. Honors courses allow students to work closely with their instructors on projects designed to further their academic interests and skills. The Honors program offers many additional opportunities to students in the areas of community service, public speaking, transfer preparedness, internships, fellowships and scholarship potential.

Prerequisites: E, R

214 HONORS AMERICAN HISTORY
FALL, SPRING 3 (3-0)
United States history from colonial period through Civil War. Topics include process and problems of colonization, factors promoting independence, difficulties encountered in developing workable political structure, process of democratization, socio-economic change, territorial expansion and rivalries leading to civil war. Special attention paid to the modern legacy from America's past.

Prerequisites: E, R

215 HONORS AMERICAN HISTORY
FALL, SPRING 3 (3-0)
United States history from Civil War to present. Topics include Reconstruction, conquest of the West, industrialization and its impact, various movements to reform America and the increasingly important role this country plays in the international community. Special attention paid to the modern legacy from America's past.

Prerequisites: E, R

231 HONORS ABNORMAL PSYCHOLOGY
FALL, SPRING 3 (3-0)

Prerequisites: E, R, PSYC 201 with a C or better

241 HONORS COLLOQUIUM
FALL, SPRING 1 (1-0)
The Honors Colloquium, offered every FALL and SPRING semester, involves an intensive study/research on a topic for that year to go along with the theme(s) of the public lectures for that year. All honors students are required to register for the Colloquium every semester they are in the Program. The Colloquium topic will be announced each year. The Colloquium incorporates open discussion of the main theme and mutual criticism and the study/research projects related to the main theme being done by the participants. The Colloquium includes attendance at the public lectures and discussion with these lecturers.

250 HONORS ENGLISH COMPOSITION I 3 (3-0)
This course in the two semester English sequence focuses on expository writing and the closely related activities of critical reading and thinking. Primary attention is to be given to the formal elements of short essays based upon or incorporating documented source material.

Prerequisite: E

251 HONORS ENGLISH COMPOSITION II 3 (3-0)
Extension and intensification of elements writing and critical thinking covered in HONR250. Particular emphasis given to formal, stylistic and rhetorical consideration and techniques involved in developing longer critical essays that incorporate documented evidence from a broad range of source material.

Prerequisites: ENGL 101 or HONR 241

256 HONORS CREATIVE WRITING
FALL, SPRING 3 (3-0)
Imaginative writing, i.e., writing in original poetry, fiction, drama and creative non-fiction (memoir). Study and application of specific techniques in each genre. Conducted on a workshop basis. Students are expected to produce a portfolio of finished pieces in four genres.

Prerequisites: E, R

258 HONORS LITERARY INTERPRETATION
SPRING 3 (3-0)
Study of literature to develop sensitivity and skill in critical interpretation of poetry, drama and prose fiction. Includes characteristics of different literary genres, their analysis and increased reading and interpretation skills.

Prerequisites: E, R, HONR 250 or ENGL 101

HOSPITALITY (HOSP)

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110 SANITATION  
FALL, SPRING 1 (1-0)  
Sanitation policies necessary to effectively operate a commercial food service facility. Students successful in the course will receive Educational Foundation of National Restaurant Association Certification in Applied Food Service Sanitation and Michigan State Certification.

111 RESPONSIBLE BEVERAGE SERVICE  
FALL, SPRING 1 (1-0)  
This class explores the service policies and practices necessary to effectively serve alcohol in a hospitality establishment. Upon successful completion, students will receive ServSafe Certification in Applied Alcohol Service Training.

115 SAFETY AND LEGAL OVERVIEW  
FALL 3 (3-0)  
Course provides awareness of rights and responsibilities that law grants or imposes in the hospitality industry.  
Prerequisites: E, R

117 INTRODUCTION TO MEETINGS AND EVENTS  
SPRING 3 (3-0)  
Overview of the planning and implementation of meetings and events that includes types of meetings and events, site selection, marketing, media technology, food and beverage, budget, reservations and evaluation.

120 PROFESSIONAL COOKING I  FEE 2 (1-3)  
This course is designed to give the student an introduction to the professional kitchen and preparation techniques. The student will gain competency in knife skills; food safety practices; fiber component of vegetables; selection and USDA grades of meat, poultry and seafood and their composition, structure and classification; factors affecting tenderness; storage; and cooking techniques.

130 TABLE SERVICE 3 (3-0)  
This course introduces the student to modern food and beverage service. Classroom lectures focus on the basic beverage techniques, service language and equipment used in modern buffet service. Sanitation, safety, personal hygiene and grooming are emphasized. Table arrangements and setups are taught along with organization and responsibilities of staff within the dining room. Proper dress and service techniques are emphasized.

150 INTRODUCTION TO HOSPITALITY CAREERS  
FALL, SPRING 3 (3-0)  
Covers career opportunities in restaurants, hotels, institutional feeding, travel and tourism, and hospitality management for those considering the hospitality industry as a career.

153 NUTRITION  
FALL 3 (3-0)  
Characteristics, functions and major nutrient groups and how to maximize nutrient retention in food preparation and storage. Students learn nutrient needs through life cycles and apply principles to menu planning and food preparation.  
Prerequisites: E, R

200 HOSPITALITY MANAGEMENT INTERNSHIP  
FALL, SPRING, SUMMER FEE 3 (1-8)  
Supervised work experience integrates academic study with hospitality industry experience in hotel/motel or restaurant work site. Students work 120 hours at assigned hospitality management sites and complete 15 hours of campus class time.  
Prerequisites: E, M, R, HOSP 110, HOSP 115, HOSP 150, HOSP 252, students must meet with coordinator prior to enrollment

201 RESTAURANT OPERATIONS  
SPRING 3 (3-0)  
Overview of restaurant operations that includes menus, cost control, financial operations, training, staffing, equipment and product purchasing, marketing, regulations, sanitation and customer service.  
Prerequisites: E, M, R

202 INTRODUCTION TO CASINO MANAGEMENT 3 (3-0)  
This course provides an overview of casino operations and management. Topics include: gaming trends in the United States, government regulations, staffing, credit, security, marketing, entertainment, and casino games.  
Prerequisites: E, M, R

250 FOOD PREPARATION SKILLS  
SPRING FEE 2 (0-4)
Proficiency in tool, equipment usage, standardized recipes found in a commercial kitchen and learn to insure a high level of guest satisfaction. Emphasis on soup, sauces, entrees, salads, fruits and vegetables.

Prerequisites: M, R

251 MARKETING OF HOSPITALITY SERVICES
FALL 3 (3-0)
Marketing mix related to hospitality service sector. Students learn why marketing is a hot topic in the hospitality industry. Implementation of marketing concepts in a competitive climate in the hospitality industry is essential to a successful student.

Prerequisites: E, M, R

252 SUPERVISORY SKILLS AND HUMAN RELATIONS
FALL 3 (3-0)
Prepares students for transition from employee to supervisor. Students evaluate styles of leadership and develop effective skills in human relations and personnel management.

Prerequisites: E, R

253 TOURISM
SPRING 3 (3-0)
Understanding of tourism, its nature, history and organization. Topics include cultural aspects, sociology, psychology and motivation, economics, forecasting demand, consumers, research, and planning and development for tourism industry.

Prerequisites: E, M, R

254 HOSPITALITY COST CONTROL SYSTEMS
SPRING 3 (3-0)
Capstone course in financial control for hospitality student. Areas covered include room, food and beverage control systems, operating budget, income and cost control, menu pricing and practical application.

Prerequisites: E, M, R, HOSP 150

255 HOTEL MANAGEMENT AND OPERATIONS
FALL 3 (3-0)
Provides knowledge of the management of flow of operations to all hotel departments. Includes finance, front office, housekeeping, maintenance, marketing, engineering, information management, security, and food and beverage. Utilizes real-world case studies that correlate management problems with problem solving techniques.

Prerequisites: E, M, R

275 BEVERAGE MANAGEMENT
FALL FEE 3 (3-0)
Overview of beverage management that includes menus, cost control, financial operations, training, staffing, equipment and product purchasing, guest service, marketing, mixology, regulations, sanitation and beverage service.

Prerequisites: E, M, R

HUMANITIES (HUMN)

105 AWARENESS OF THE FINE ARTS FEE 1 (1-0)
Interdisciplinary study to develop awareness of interrelationships of various fine arts and investigate impact upon contemporary society from variety of perspectives. Various methods of instruction used, including independent reading or research, lecture and discussion, projects associated with field trip, or travel of recognizable educational value. If trip is major thrust of course, includes pre-trip preparation with readings, videos and written assignments and post-trip evaluation such as written assignment, journal or test.

201 INTRODUCTION TO THE ARTS 3 (3-0)
This cross-disciplinary course is intended to enhance individual critical sensibility and responsiveness to the arts. This course consists of two complimentary components: the first, an introductory survey of influential theories on criticism and on the nature of art; and the second, a survey of the distinguishing formal characteristics of major artistic media.

Prerequisites: E, R

207 INTRODUCTION TO STORY AND MEDIA
FALL 3 (3-0)
Explores how nature and substance of stories humankind has used to express and define values have been shaped by various written and visual media used to communicate insights.

Prerequisites: E, R

208 INTERPRETING FILM AND FICTION
FALL 3 (3-0)
Approaches to find and test meanings in films, short fiction, novels and plays. Particular works in media considered in terms of critical literacies each requires.
Prerequisites: E, R

209 INTRODUCTION TO THE ART OF CINEMA
FALL 3 (3-0)
The social, cultural and artistic nature and significance of motion pictures, in addition to critical exploration of current films, touch-stone films used to document historical development of cinematic techniques and genres.
Prerequisites: E, R

210 ARTS IN THE MODERN WORLD
FALL 3 (3-0)
Team-taught, cross-disciplinary introduction to major concepts, media and arts that both shape and reflect modern and post-modern culture.
Prerequisites: E, R

211 STUDIES IN FILM ART
SPRING 3 (3-0)
Critical exploration of general concepts of genre, style, theme and technique of related films. Specific focus and films vary each semester, with emphasis indicated in class schedule.
Prerequisites: E, R, HUMN 209 or consent of instructor

212 ARTS AND IDEAS I
FALL 3 (3-0)
Survey of literature and philosophical works that form Western cultural heritage. Works representative of attitudes and artistic expression of major cultural periods examined for what they reveal about values of their cultures and relevance to life in 20th century. Contributions of these cultural periods considered: early Judeo-Christian religious thought and experience; philosophical insights and literary traditions of classical Greece and Rome; medieval synthesis of classical attitudes and Christianity; and culmination of these attitudes in Renaissance Humanism.
Prerequisites: E, R

213 ARTS AND IDEAS II
SPRING 3 (3-0)
Continuation of HUMN212 which is not prerequisite. Contributions of these cultural periods considered: Enlightenment, Romanticism, modern and contemporary times.
Prerequisites: E, R

221 PORTRAITS OF THE ARTIST
SPRING 3 (3-0)
Major concepts that define artists in terms of unique identities, social roles and responsibilities to contemporary audiences and posterity.
Prerequisites: E, R

294 FIELD EXPERIENCE IN THE FINE ARTS 3 (3-0)
Travel course of interdisciplinary nature where the world of theatre, music, dance and visual arts are explored in a metropolitan setting. Course may visit literary sites and participate in multicultural and international activities. Students assigned pre-trip readings, videos and written assignments; may complete trip journal; and have post-trip written assignment, test or other means of evaluation.

INDUSTRIAL MAINTENANCE TECHNOLOGY (INMT)

204 BASIC HYDRAULICS AND PNEUMATICS
FALL, SPRING 2 (1-2)
Basic industrial fluid power systems common to field of industrial automation. Course includes basic principles, components, standards, symbols, cylinders, intensifiers, valves, motor circuits and related electrical control.
Prerequisites: M, R.

205 HYDRAULICS AND PNEUMATICS MAINTENANCE
FALL 2 (1-2)
Troubleshooting, preventive maintenance and repair methods for industrial fluid power systems common to field of industrial automation. Topics include pumps, cylinders, intensifiers, valves, motor circuits and related electrical control.

Prerequisites: M, R, INMT 204

206 HYDRAULIC AND PNEUMATIC CIRCUITRY

FEE 2 (1-2)

SPrING

Practical hydraulic and pneumatic power and control circuitry; selection of control methods and component sizing for desired function, timing, sequence, speed and pressure requirements. Considerations such as cost, efficiency, energy consumption and maintainability with practice in connecting circuits and testing proper function.

Prerequisites: M, R, INMT 204

240 PREDICTIVE AND PREVENTIVE MAINTENANCE

FALL, SPRING

FEE 3 (2-2)

Predictive maintenance, team-driven maintenance tasks, and corrective maintenance to provide comprehensive support for all plant production and manufacturing systems. Emphasize regular evaluation of critical plant equipment, machinery and systems to detect potential problems and develop appropriate maintenance timelines to prevent problems from occurring.

Prerequisite: E, M, R, INMT 204

MACHINE TOOL TECHNOLOGY (MACH)

110 MACHINE TOOL I

FALL, SPRING

FEE 3 (1-4)

Introductory course includes machining theory, demonstrations and shop experience. Basics in safety, blueprint reading, layout, band sawing, machine setup, lathe work, milling machine work and surface grinding. Machine theory and machine application comply with National Institute for Metalworking Skills (NIMS) Level I Machining Skill Standards.

120 MACHINE TOOL II

FALL, SPRING

FEE 3 (1-4)

Advanced course covers metals, their composition and heat treatment, machining of threads and tapers on a lathe, milling of gears and other advanced machining and precision machining techniques will be introduced. Machine theory and machine applications comply with National Institute for Metalworking Skills (NIMS) Level I and Level II Machining Skill Standards.

Prerequisite: MACH 110

130 PRECISION INSPECTION

FALL, SPRING

FEE 3 (2-2)

Methods of inspecting industrial products. Emphasis on measuring devices such as sine bar, gage blocks, micrometers, vernier scales, electronic comparator and coordinate measuring machine. Students will develop skills in basic blue print reading, geometric dimensioning and tolerancing, understanding datums, and using the inch and metric systems.

Prerequisites: M, R

140 INTRODUCTION TO NUMERICAL CONTROL (NC) COMPUTER NUMERICAL CONTROL (CNC)

FALL, SPRING

FEE 2 (1-2)

Numerically controlled machines for metal cutting. Required course for students enrolled in Machine Tool program, also recommended as introductory experience for employees attending factory training schools in future. Systems studied include microcomputer-controlled machines and CAD/CAM systems.

Prerequisites: M, R

150 INTRODUCTION TO CAM

FALL, SPRING, SUMMER

FEE 2 (1-2)

Introductory course which included the basic concepts of CAM usage and progresses and Geometric definition, 2D Toolpaths, 3D Contouring and Surface Machining.

Prerequisites: M, R

241 CNC PROGRAMMING I

FALL, SPRING, SUMMER

FEE 2 (1-2)

Second of three courses in CNC sequence and required for students in Machine Tool program. Course teaches students to program numerically controlled machine tool and machine shape called out on part print. Programs for three axis machines prepared and used to make completed parts. Students learn to select appropriate fixtures, tools, inserts, speeds, FEEds and depth of cuts. Laboratory concentrates on preparation and debugging of tool path, tool application, selection of speeds and FEEds and auxiliary machine functions. Employs special features of computerized machining such as contour interpolations, absolute incremental switching, inch/metric selection and tool offsets.

Prerequisites: M, R, MACH 140
242 CNC PROGRAMMING II  
FALL, SPRING  
FEE 2 (1-2)  
Third of three courses in CNC sequence. An elective course for students in Machine Tool Program. Content designed to provide opportunity for student to gain advanced programming and machining skills. Students will employ special advanced features of computerized machining such as polar coordinate programs and special machine programming functions.  
Prerequisites: M, R, MACH 241  

251 2D/3D MACHINING  
FALL, SPRING, SUMMER  
FEE 2 (1-2)  
Advanced course with a focus on CAM concepts such as surface and 3D machining.  
Prerequisites: M, R, MACH 150  

MANUFACTURING TECHNOLOGY (MANU)  

111 MANUFACTURING PROCESSES I  
FALL, SPRING  
3 (2-2)  
Introductory course includes historical perspective of manufacturing, materials processing, product development, material selection, and business principles and functions as related to manufacturing. May be offered in alternate formats.  
Prerequisites: M, R  

112 INTRODUCTION TO FABRICATION  
FALL, SPRING, SUMMER  
FEE 4 (3-1)  
Students will learn to use commercially available technologies to conceptualize, design, develop, fabricate and test objects. The lab features advanced computer software and contemporary tools for cutting, milling, electronics, engraving and other processes of rapid and automated prototyping. Products and processes are typically individualized but can be developed entrepreneurially for commercial production.  

120 FUNDAMENTALS OF PROGRAMMABLE CONTROLLERS  
FALL, SPRING  
FEE 2 (1-2)  
Introductory course to familiarize students with programmable controllers. Units include logic, input/output capabilities, programming and entering and editing programs.  
Prerequisites: M, R  

122 INTRODUCTION TO ROBOTICS  
FALL, SPRING  
FEE 2 (1-2)  
An introductory course designed to familiarize students with types of robots, axis designation, applications, terminology, drive systems and control systems as related to industrial robots.  

215 FAB LAB I  
FALL, SPRING, SUMMER  
FEE 4 (2-2)  
Students will develop science and engineering skills by having hands-on access to high-tech manufacturing processes, specialized embedded software, computer-aided design software and mechanical subsystems. The Fab Lab will provide applied technical opportunities in an industry that is continuously changing and redefining itself.  
Prerequisite: MANU 112  

222 INDUSTRIAL ROBOTICS  
FALL, SPRING  
4 (3-2)  
This course is designed to provide students with basic operational knowledge and skills in working with robots. This course consists of classroom instruction and hands-on laboratory activities designed to reinforce the learning process and prepare students to perform basic robot manipulation.  
Prerequisites: MANU 122  

224 ROBOTICS INFRA-RED SYSTEMS  
FALL, SPRING  
2 (1-2)  
This course is designed to provide students with basic operational knowledge and skills in working with FANUC robots equipped with Infra-Red (IR) Vision navigation capabilities. This course consists of classroom instruction and hands-on laboratory activities designed to reinforce the learning process and prepare students to perform basic robot manipulation. This course covers the basic tasks and procedures required for an operator, technician, engineer or programmer to set up, teach, test and modify iRVision applications on a Robot Controller. This course is intended for the person who must install, set-up, program and troubleshoot a FANUC America iRVision system.  
Prerequisites: MANU 222 with a C or better
251 COMPETITIVE ROBOTICS SEMINAR  
FALL  
FEE 4 (2-4)  
This course provides the theory and background preparation for entry into a robotics competition. Students will focus on the design, programming, engineering and building techniques in robot design. In preparation the team will market and develop funds for the competition, research competition and competitor statistics and work cohesively to gain a broad understanding of robotics concepts.

260 AUTOMATION FOR MANUFACTURING  
FEE 3 (2-2)  
This course offers an in-depth study of fundamentals of automation and robotics. Topics of study to include areas such as the physical structure of robots, drive systems, sensors, end effectors, and the programming of industrial robots. Major topics also include: safety issues in automation and sensors in automation. Also covers fixturing and mechanical mechanisms used in automation.  
Prerequisites: MANU 120, MANU 122

261 AUTOMATION FOR MANUFACTURING II  
FEE 3 (2-2)  
This course offers an in-depth study of fundamentals of automation and robotics. Topics of study to include areas such as the physical structure of robots, drive systems, sensors, end effectors, and the programming of industrial robots. Major topics also include: safety issues in automation and sensors in automation. Also covers fixturing and mechanical mechanisms used in automation.  
Prerequisites: MANU 260

MATHEMATICS (MATH)

*090 PRE-ALGEBRA  
FALL, SPRING, SUMMER  
4 (4-0)  
Individualized competency-based or lecture course in basic mathematical skills. Students are placed by assessment results at appropriate levels at beginning of course. Proficiency at 70-percent level must be demonstrated in each unit before progressing to the next unit. Covers whole numbers, fractions, decimals, ratio and proportion, percent, practical geometry and/or introduction to algebra.  
Prerequisites: Compass score of 50 or taken concurrently with READ 083 or READ 083 with a C or better or READ 087 with a C or better or R

095 MATH LITERACY FOR COLLEGE STUDENTS  
FALL, SPRING, SUMMER  
4 (4-0)  
Math Literacy for College Students is a one semester transitional studies math course integrating numeracy, proportional reasoning, algebraic reasoning and functions. Students will develop conceptual and procedural tools that support the use of key mathematical concepts in a variety of contexts. Throughout the course, college success content will be integrated with mathematical topics. Credit earned does not count toward any degree. Upon successful completion of the course, students may take Quantitative Reasoning (MATH 123), or Intermediate Algebra (MATH 122).  
Prerequisite: MATH 090 or a Compass pre-algebra score of 40. Co-requisite: MATH 095A for students scoring below the placement score associated with entrance into MATH 095 (Compass score 30-39)

095A INTRODUCTORY ALGEBRA-ENRICHMENT  
FALL, SPRING, SUMMER  
1 (1-0)  
Introductory Algebra-Enrichment is designed to provide structured support for students who have placed into MATH090 through Compass, but who have through alternative assessments been moved into MATH095. Alternately it is available for any 095 student desiring extra class time. This one hour structured class time will provide additional lecture and time on task for these students.  
Prerequisite: Current enrollment in MATH 095

100 APPLIED MATHEMATICS  
FALL  
4 (4-0)  
Basic mathematics needed in occupational fields such as machine tool, electronics, industrial manufacturing, service and maintenance, etc. Topics include fractions, percent, decimals, angular measurement, square root, basic geometry, formulas and basic algebra conversions. Practice and practical applications  
Prerequisites: M, R

110 TECHNICAL MATHEMATICS I  
SPRING  
4 (4-0)  
Introduction to mathematics applicable to technical areas. Includes topics in dimensional analysis, problem solving, approximate numbers, trigonometry of right angle and oblique triangles, vectors, radian measure, algebra and geometry applications and metric measurement and conversion.  
Prerequisites: M, R, MATH 100 or MATH 128 or MATH 130 or MATH 135 with a grade of C or better

122 INTERMEDIATE ALGEBRA  
FALL, SPRING, SUMMER  
4 (4-0)
Provides students with sufficient algebraic knowledge and skills for success in subsequent mathematics or science courses. Brief review of four fundamental operations, real number system, factoring, fractions, linear and fractional equations and inequalities, linear and quadratic functions and their graphs, systems of equations, determinants and Cramer's Rule, exponents and radicals, quadratic equations.

**Prerequisites:** R, MATH 095 with C or better or associated placement test score(s)

**NOTE:** This is a renumbering of MATH 101.

### 123 QUANTITATIVE REASONING
**FALL, SPRING, SUMMER**

Quantitative Reasoning is designed to provide students with relevant mathematics and critical thinking skills they will need for their future college courses, their careers and their civic lives. The design provides a thematic, contextual approach that covers the fundamental quantitative skill set in depth. Topics include ratios, rates, percentages, units, descriptive and inferential statistics, linear and exponential modeling, correlation, logic and probability. This project-based course uses Microsoft Excel and emphasizes conceptual understanding and applications. Reading of current newspaper articles and exercises involving personal finance are incorporated to place the mathematics in real-world context.

**Prerequisites:** R, M, MATH 095 with a C or better

### 128 PRE-CALCULUS ALGEBRA
**FALL, SPRING, SUMMER**

This course in college algebra prepares the student for calculus. Topics include: review of exponents and factoring, equations, graphs and functions, composite functions, inverse functions, exponential and logarithmic functions, systems of equations, linear programming, introduction to matrix algebra, complex numbers, sequences, and the binomial theorem.

**Pre-requisite:** MATH 122 or MATH 123 and MATH 128A

**Co-requisite:** MATH 128A

**NOTE:** This is a renumbering of MATH 109.

### 128A PRE-CALCULUS ALGEBRA ENRICHMENT
**FALL, SPRING, SUMMER**

Provides students with structured support to build on algebraic knowledge for success in Pre-Calculus Algebra. Pre-Calculus Algebra enrichment is designed for the student who has taken MATH 123 and has sufficient knowledge in basic algebra, but needs a review of concepts from intermediate algebra, or for students who have successfully taken MATH 122 previously and would benefit from a refresher. Topics include: factoring polynomials, simplifying expressions, solving equations, solving inequalities, functions and their graphs, and systems of equations.

**Prerequisites:** R, AA (Advanced Algebra) 237-249, SAT 27.5, SAT Math Section 550, Accuplacer College Level Math 55, ACT Math 23, Compass Algebra 66, MATH 122, MATH 123 **Co-Requisite:** MATH 128

### 129 FINITE MATHEMATICS
**FALL, SPRING**

Finite Mathematics is designed to give business, economics, management, life science and social science students a firm background in finite math. Topics include: linear Functions; Mathematical Modeling of Linear Functions; Polynomial Functions (quadratic, cubic); Exponential and Logarithmic Functions; Inequalities; Mathematics of Finance; Counting Principles, Linear Programming; Linear Programming using Simplex Method and Revised Simplex Method; Systems of Linear Equations and Matrices; Measures of Central Tendency; Measures of Dispersion; Graphing Statistical Data; Simple Probability - Including Independent Events, Mutually Exclusive Events, Conditional Probabilities; Series and Sequences.

**Prerequisites:** R, MATH 122 or MATH 123

### 130 PRE-CALCULUS TRIGONOMETRY
**FALL, SPRING**

Fundamental concepts of trigonometry and elementary applications of results. Topics include angle measure, fundamental identities, variation and graphs of trigonometric functions, right angle trigonometry, equations and polar coordinates. For students who intend to take calculus, this course may be taken after or concurrently with Math 128.

**Prerequisites:** R, MATH 122 with C or better, or associated placement test score(s)

**NOTE:** This is a renumbering of MATH 105.

### 135 PRECALCULUS ALGEBRA/TRIG
**FALL, SPRING**

This course is designed to provide the student with basic algebraic and trigonometric concepts necessary for calculus. Topics include: real numbers, inequalities, coordinate systems, functions, polynomials, solutions of polynomial equations, exponential and logarithmic functions, trigonometry and trigonometric functions.

**Prerequisites:** R, MATH 122 with C or better or associated placement test score(s)

### 151 CALCULUS I
**FALL, SPRING**
Study of calculus of single variable. Topics include limits, derivative and integral properties of algebraic and transcendental functions and elementary applications of derivatives and integrals.

Prerequisites: R, MATH 128 and MATH 130 with C or better or MATH 135 with C or better or associated placement test score(s)

200 MATHEMATICS FOR ELEMENTARY TEACHERS
FALL, SPRING 4 (4-0)
For students preparing to teach grades K-6. Gives prospective teachers thorough understanding of important mathematical concepts, terminology and relationships. Helps students see how these concepts are presented to children at each grade level. Students expected to observe teaching of elementary children in actual classroom.
Prerequisites: R, MATH 095 or associated placement test score(s)

201 CALCULUS II
SPRING 5 (5-0)
Continuation of MATH151. Topics include analytic geometry, techniques and applications of integration, infinite series, polar coordinates and vectors in two space.
Prerequisites: R, MATH 151 with C or better.

202 CALCULUS III
FALL 5 (5-0)
Calculus with multiple independent variables. Topics include three dimensional vectors, partial derivatives, multiple integrations and vector analysis.
Prerequisites: R, MATH 201 with C or better

205 TECHNICAL MATHEMATICS II 4 (4-0)
Applied course for students in engineering and industrial technologies. Includes selected topics from analytic geometry, derivatives, integrals and their applications.
Prerequisites: MATH 110 or MATH 130

210 GEOMETRY FOR ELEMENTARY TEACHERS
FALL, SPRING 4 (4-0)
This course explores the fundamental ideas of planar and spatial geometry. Content includes the analysis and classification of geometric transformations; symmetry and similarity; and an overview of measurement. The course also includes an introduction to the use of computers in the teaching and learning of informal geometry. This course was specifically designed to transfer to Western Michigan University's elementary education program and may not transfer to other institutions.
Prerequisites: R, MATH 095 with C or better or Accuplacer 71 on Elem Alg or SAT 530 (26.5) or ACT Math 20 or compass math 46 or pre Alg and 48 Alg.

216 INTRODUCTION TO STATISTICS 3 (3-0)
Statistical decision-making is surveyed. The topics include sampling techniques, tabular and graphical data, measures of central tendency and variability, simple probability, probability distributions (binomial, normal, t, chi-square and F), Central Limit Theorem, correlation and regression, estimation, hypothesis testing, analysis of variance and index numbers.
Prerequisites: E, R, MATH 122 with C or better or equivalent

252 DIFFERENTIAL EQUATIONS
SPRING 4 (4-0)
Ordinary differential equations. Topics include equations with equations separable, homogeneous equations, exact equations, integrating factors, linear equations with constant coefficients, simultaneous linear equations and Laplace transformation. Applications to physics and engineering.
Prerequisites: R, MATH 201 with a C or better or MATH 202 with a C or better

265 PROBABILITY AND STATISTICS FOR ELEMENTARY/MIDDLE SCHOOL TEACHERS
FALL, SPRING 4 (4-0)
This course explores the basic concepts of statistics and probability appropriate for elementary and middle school teachers. Topics include statistical techniques for organizing, summarizing, presenting and interpreting data; sampling techniques; simulation methods; counting techniques; and analytic methods in probability. Graphing calculators are used to reinforce major course ideas. This course is designed specifically to transfer Western Michigan University's elementary education program and may not transfer to other institutions.
Prerequisites: R, MATH 200 with a C or better

MEDICAL ASSISTING (MEDA)
102 LAW AND ETHICS FOR MEDICAL ASSISTING
SPRING 3 (3-0)
This course will cover medical law and scope of practice, as well as personal, professional and organizational ethics for Medical Assistants. Students will become familiar with criminal and civil law applicable to the Medical Assisting profession. Students will have the opportunity to examine and defend moral, ethical and legal decisions.
Prerequisites: BIOL 110, HEAL 101, HEAL 103

104 MEDICAL OFFICE PROCEDURES I
SPRING 3 (3-0)
In this course students are introduced to the basic administrative procedures utilized in a medical office setting. Computer concepts, telephone techniques, scheduling, patient registration and the daily operations in a medical office environment are covered.
Prerequisites: EAL 101, HEAL 103, BIOL 110, BIOL 205, BIOL 206

202 HUMAN DISEASE OVERVIEW
SUMMER, SPRING 3 (3-0)
This course covers common diseases associated with human body systems. Topics will include diagnostic procedures and treatment modalities, and appropriate methods of patient instruction and education as they relate to diseases and disorders. Students will also learn about nutrition and health promotion.
Prerequisites: HEAL 101, HEAL 103, BIOL 110

203 PHARMACOLOGY FOR MEDICAL ASSISTING
SUMMER, SPRING 3 (3-0)
This course covers theoretical and practical instruction for the administration of medications, identification of commonly administered drugs, their uses and effects on the body, and their interaction with other prescription and non-prescription drugs. Emphasis will be placed on classifications, uses, routes of administration, dosages and side effects. Students will be expected to perform basic math, calculation of drug doses and become familiar with immunization schedules.
Prerequisites: MEDA 102, MEDA 102, MEDA 202, MEDA 204

204 MEDICAL ASSISTANT CLINICAL LAB I
SUMMER, SPRING FEE 4 (2-4)
This course covers basic clinical procedures and fundamental principles utilized in the medical setting. Student will learn how to work with physicians and prepare patients for physical examination. Topics include patient history and assessment, vital signs, infection control and aseptic techniques, safety and first aid, CPR/AED training and patient education.
Prerequisites: BIOL 110, HEAL 101, HEAL 103

211 MEDICAL OFFICE PROCEDURES II
FALL, SUMMER 3 (3-0)
This course is a continuation of Medical Office Procedures I. Students will cover more complex medical office functions, including finances, practice management and banking procedures. Students will acquire and apply knowledge of the electronic health record as it relates to patient accounts, the financial practices of the medical office, human resources management and marketing for the medical office.
Prerequisites: MEDA 102, MEDA 104, MEDA 202, MEDA 204

212 MEDICAL CODING
FALL, SUMMER 3 (3-0)
Students will incorporate their knowledge of medical terminology as it relates to disease diagnosis and treatment, management of patient information and medical claims processing. Emphasis will be placed on developing a working knowledge of diagnostic and procedural terms utilizing the International Classification of Disease (ICD) and the American Medical Association’s (AMA) current Procedural Terminology (CPT).
Prerequisites: MEDA 102, MEDA 104, MEDA 202, MEDA 204

214 MEDICAL ASSISTANT CLINICAL LAB II
FALL, SUMMER FEE 4 (2-4)
Students will continue to build on skills from clinical Lab I and Phlebotomy and learn the Medical Assistants role in coordinating laboratory testing for patients. Students will develop skills necessary to perform diagnostic screening procedures, patient care, assisting with specialized exams and EKG testing
Prerequisites: MEDA 102, MEDA 104, MEDA 202, MEDA 204

221 MEDICAL ASSISTANT EXTERNSHIP
SPRING, FALL 3 (9-3)
The externship provides an opportunity for the student to experience working in a licensed healthcare practitioner's office or other clinical setting. Students will have the opportunity to work with established partner sites or find their own externship site with approval of the Program Director. The student will be required to perform 200 hours of supervised clinical and administrative medical assisting
tasks in an ambulatory care or hospital setting. During the externship, the student will be evaluated by the physician or another qualified designated staff member.

Prerequisites: MEDA 203, MEDA 211, MEDA 212, MEDA 214

222 MEDICAL ASSISTANT CERTIFICATION REVIEW
FALL, SPRING  FEE 3 (3-0)
This course is designed to review all Medical Assisting program standards in preparation for the National Certified Medical Assisting Examination.

Prerequisites: MEDA 203, MEDA 211, MEDA 212, MEDA 214

MUSIC (MUSI)

100 BEGINNING APPLIED MUSIC  FEE 1 (0-.5)
Beginning applied music classes are individual instruction, intended for personal enrichment.

100A BEGINNING APPLIED VOICE  FEE 1 (1-0)

100B BEGINNING APPLIED PIANO  FEE 1 (1-0)

100C BEGINNING APPLIED ELECTRIC/ACOUSTIC GUITAR  FEE 1 (1-0)

100D BEGINNING APPLIED CLASSICAL GUITAR  FEE 1 (1-0)

100E BEGINNING APPLIED TRUMPET, CORNET  FEE 1 (1-0)

100F BEGINNING APPLIED ORGAN  FEE 1 (1-0)

100G BEGINNING APPLIED JAZZ PIANO  FEE 1 (1-0)

100H BEGINNING APPLIED VIOLIN  FEE 1 (1-0)

100I BEGINNING APPLIED VIOLA  FEE 1 (1-0)

100J BEGINNING APPLIED CELLO  FEE 1 (1-0)

100K BEGINNING APPLIED STRING BASS  FEE 1 (1-0)

100L BEGINNING APPLIED ELECTRIC BASS  FEE 1 (1-0)

100M BEGINNING APPLIED FLUTE  FEE 1 (1-0)

100N BEGINNING APPLIED OBOE  FEE 1 (1-0)

100O BEGINNING APPLIED BASSOON  FEE 1 (1-0)
100P BEGINNING APPLIED CLARINET FEE 1 (1-0)

100Q BEGINNING APPLIED SAXOPHONE FEE 1 (1-0)

100R BEGINNING APPLIED FRENCH HORN FEE 1 (1-0)
Individual instruction, intended for personal enrichment. Beginning French Horn lessons

100S BEGINNING APPLIED TROMBONE FEE 1 (1-0)

100T BEGINNING APPLIED EUPHONIUM-
BARITONE FEE 1 (1-0)

100U BEGINNING APPLIED TUBA FEE 1 (1-0)

100V BEGINNING APPLIED PERCUSSION FEE 1 (1-0)

100W BEGINNING APPLIED HARP FEE 1 (1-0)

100X BEGINNING APPLIED MUSIC COMPOSITION FEE 1 (1-0)

101 CONCERT CHOIR
FALL, SPRING 2 (0-4)
Varied range of sacred and secular music for purpose of study and performance. Choir performs in regular concerts each semester. Opportunity for small ensemble participation. Open to all students and community members with vocal ability through audition. May be repeated for credit.

103 SYMPHONIC WIND ENSEMBLE-SOUTHSHORE CONCERT BAND
FALL, SPRING FEE 2 (0-4)
Music ranging from traditional through contemporary styles. Open to all students and community members, through audition, with interest in performing concert band music. May be repeated for credit.

104 JAZZ BAND
FALL, SPRING 1 (0-2)
Music in all styles of jazz and rock idioms. Includes techniques of rehearsing stage band, playing of student arrangements and performance of jazz compositions and arrangements in concert and various rock idioms. Open to all students by audition. May be repeated for credit.

106 VOCAL CHAMBER ENSEMBLE 1 (2-0)
A varied range of sacred and secular vocal music is covered for the purpose of study and performance. The ensemble performs in regular concerts each semester. Open to all students and community members with vocal ability through audition. May be repeated for credit.

107 STRING ENSEMBLE 1 (2-0)
This group performs string music of various periods and combinations. Open to all students by audition. May be repeated for credit.

108 SHOW CHOIR
FALL, SPRING FEE 2 (0-2)
Musical theatre and jazz music; open through audition. Performs regularly during semester, accompanied by small instrumental ensemble. Staging and choreography as important parts of performances. May be repeated for credit.

109 MUSIC APPRECIATION
FALL, SPRING 3 (3-0)
Exposure to various compositions and techniques from major periods of music history beginning with antiquity, including 20th century contemporary works and a brief look at jazz. For non-Music majors.
**110 INTRODUCTION TO MUSIC THEORY**  
2 (2-0)  
Music notation, sight-reading, keyboard and music terminology. For students to learn fundamentals of music as well as prospective Music majors or minors who have little or no theoretical training.

**113 VOICE CLASS**  
FALL, SPRING  
2 (2-0)  
Fundamentals of vocal production including posture, breathing and diction. Students perform in class on regular basis. Open to all students as well as Music majors and minors.

**114 PIANO CLASS I**  
FALL, SPRING  
2 (2-0)  
Beginning piano class for students with little or no prior musical experience. Focus on learning to read music as well as harmonization and transposition.

**115 PIANO CLASS II**  
FALL, SPRING  
2 (2-0)  
Continuation of Piano Class I, with emphasis on increased keyboard facility through technical study, acquisition of simple repertoire, harmonization and transposition. *Prerequisite: MUSI 114*

**117 SYMPHONIC WIND ENSEMBLE**  
FALL, SPRING  
1 (2-0)  
This group performs regular public concerts. It performs the best in wind ensemble music, with particular emphasis on compositions expressly for the wind and percussion instrument medium. May be repeated for credit.

**118 INTRODUCTION TO MUSIC TECHNOLOGY**  
SPRING  
2 (1-1)  
This is an introduction to the use of computer in music and multimedia production including Musical Instrument Digital Interface (MIDI), sequencing, audio recording and synthesis. Transferability of this course is not guaranteed.  
*Prerequisites: E, R*

**120 APPLIED VOICE**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and includes individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100A and MUSI 113*

**122 APPLIED MUSIC COMPOSITION**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100X*

**130 APPLIED PIANO**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100B, MUSI 115*

**133 APPLIED JAZZ PIANO**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100 and MUSI 115*

**MUSI 134 APPLIED ORGAN**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100*

**140 APPLIED TRUMPET, CORNET**  
FEE  
2 (2-0)  
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.  
*Prerequisites: MUSI 100*

**142 APPLIED FRENCH HORN**  
FEE  
2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.

Prerequisites: MUSI 100

144 APPLIED TROMBONE, EUPHONIUM, BARITONE  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

146 APPLIED Tuba  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

150 APPLIED FLUTE  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

152 APPLIED OBOE  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

154 APPLIED BASSOON  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

156 APPLIED CLARINET  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

158 APPLIED SAXOPHONE  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

160 APPLIED PERCUSSION  FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisites: MUSI 100

162 BASIC MUSIC I  3 (3-0)
A study of traditional harmony through analysis and part writing including a review of fundamentals, diatonic triads in inversion, cadences and non-chord tones. For music majors and minors.
Prerequisites: E, R, MUSI 110 with a grade of C or better Co-requisites: MUSI 114, MUSI 164

163 BASIC MUSIC II  SPRING  3 (3-0)
Continuation of MUSI 162. The study of diatonic and chromatic harmony through analysis and part writing, including diatonic and secondary 7th chords, the Neapolitan chord, augmented sixth chords and modulations to foreign keys.
Prerequisites: E, R, MATH 095 with a C or better or associated placement test score, MUSI 162 with a grade of C or higher Co-requisites: MUSI 115 and MUSI 165

164 AURAL COMPREHENSION I  1 (0-2)
Sight-reading, prepared performance and improvisation of melodies using solfège syllables, dictation, recognition of musical events and ensemble skills. The course concentrates on diatonic melodies, simple and compound divisions of beat, intervals and triads.
Prerequisites: Acceptance into MUSI 162 Co-requisites: MUSI 114, MUSI 162

165 AURAL COMPREHENSION II  FEE 1 (0-2)
A continuation of MUSI164. Sight-reading, prepared performance and improvisation of melodies using solfeggio syllables, dictation, recognition of musical events and ensemble skills. This course concentrates on diatonic melodies, simple and compound division of the beat, triads and seventh chords and harmonic dictation.

Prerequisites: MUSI 164 with a grade of C or better. Co-requisites: MUSI 115, MUSI 163

170 APPLIED VIOLIN FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

172 APPLIED VIOLA FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

174 APPLIED CELLO FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

176 APPLIED ELECTRIC BASS FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

178 APPLIED ACOUSTIC/ELECTRIC GUITAR FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

180 APPLIED CLASSICAL GUITAR FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

181 APPLIED STRING BASS FEE 2 (2-0)
College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury.
Prerequisite: MUSI 100

182 SONGWRITING 3 (3-0)
A study of the methods and techniques of songwriting and lyric creation through analysis and applied application.

184 WORLD MUSIC 3 (3-0)
This course seeks to deepen students’ understanding of society and culture through the examination of music from throughout the world, specifically, music of non-Western origin. Music from diverse backgrounds are studied in terms of structure, social use, aesthetics and cultural impact.
Prerequisites: E, R

185 GUITAR ENSEMBLE FEE 1 (1-0)
Group instruction in guitar fundamentals for the student who has had little or no previous experience. The course will provide basic instruction in using the guitar as an accompanying instrument and as a solo or melody-playing instrument, and will provide the fundamentals of music reading. The student will be required to have access to a Classical or Folk type guitar.

186 GUITAR CLASS II 1 (1-0)
A continuation of Guitar Class I. Instruction will be provided on bar chords, transposition, improvisation, tablature and various strumming techniques. The student will be required to have access to a Folk or Classical type guitar.
Prerequisites: MUSI 185 or permission of the instructor

187 HISTORY OF ROCK MUSIC FALL, SPRING 3 (3-0)
The course seeks to deepen students’ understanding of modern society and culture through the examination of rock and roll music. The development and evolution of the music’s diverse styles are explored within the context of sociological and political events.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Fee</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>188</td>
<td>Applied Music/Harp</td>
<td>2</td>
<td>2-0</td>
<td>College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury. Prerequisite: MUSI 100</td>
</tr>
<tr>
<td>189</td>
<td>Rock/Pop Music Ensemble</td>
<td></td>
<td>1</td>
<td>This ensemble performs music in all styles of pop and rock idioms. Techniques of popular music performance and student generated arrangements serve as the foundation of this course. Open to all students. May be repeated for credit.</td>
</tr>
<tr>
<td>190</td>
<td>Percussion Ensemble</td>
<td>1</td>
<td>0-2</td>
<td>This course provides students with the opportunity to learn percussion techniques and literature through rehearsal and performance in a chamber setting. The repertoire is diverse, including pieces for keyboard percussion, non-pitched percussion works, and compositions featuring the entire family of percussion instruments. Open to music majors and non-music majors with an interest and background in percussion.</td>
</tr>
<tr>
<td>200</td>
<td>Music for the Elementary Teacher</td>
<td></td>
<td>3</td>
<td>Designed for elementary education majors and assuming little or no musical background, this course will develop skill in the teaching and the performing of music in the elementary classroom setting. Students will develop fundamental musical skills, organize and develop musical activities and lesson plans, as well as explore the integration of music across the curriculum and in specialized areas. Prerequisites: E, R</td>
</tr>
<tr>
<td>213</td>
<td>Music History I</td>
<td>3</td>
<td>3-0</td>
<td>Survey course of music in the Western world from antiquity through twentieth century. Covers Middle Ages, Renaissance, Baroque and early classical periods. Prerequisites: E, R</td>
</tr>
<tr>
<td>214</td>
<td>Music History II</td>
<td>3</td>
<td>3-0</td>
<td>Survey course of music in the Western world from antiquity through twentieth century. Covers later classical period, Romantic period and twentieth century. American composers of twentieth century emphasized. Prerequisites: E, R</td>
</tr>
<tr>
<td>220</td>
<td>Applied Voice</td>
<td>2</td>
<td>2-0</td>
<td>College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury. Prerequisite: MUSI 120</td>
</tr>
<tr>
<td>222</td>
<td>Applied Music Composition</td>
<td>2</td>
<td>2-0</td>
<td>College level applied music class, requires an audition or permission of instructor to qualify and include individual instruction for Music majors or highly-proficient musicians. All students are required to perform to a jury. Prerequisites: MUSI 122</td>
</tr>
<tr>
<td>230</td>
<td>Applied Piano</td>
<td>2</td>
<td>2-0</td>
<td>College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury. Prerequisite: MUSI 130</td>
</tr>
<tr>
<td>233</td>
<td>Applied Jazz Piano</td>
<td>2</td>
<td>2-0</td>
<td>College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury. Prerequisite: MUSI 133</td>
</tr>
<tr>
<td>234</td>
<td>Applied Organ</td>
<td>2</td>
<td>2-0</td>
<td>College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury. Prerequisite: MUSI 134</td>
</tr>
<tr>
<td>240</td>
<td>Applied Trumpet, Cornet</td>
<td>2</td>
<td>2-0</td>
<td></td>
</tr>
</tbody>
</table>
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of one-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury. 
Prerequisite: MUSI 140

242 APPLIED FRENCH HORN FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 142

244 APPLIED TROMBONE, EUPHONIUM, BARITONE FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 144

246 APPLIED TUBA FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 146

250 APPLIED FLUTE FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 150

252 APPLIED OBOE FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 152

254 APPLIED BASSOON FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 154

256 APPLIED CLARINET FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 156

258 APPLIED SAXOPHONE FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 158

260 APPLIED PERCUSSION FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.
Prerequisite: MUSI 160

262 BASIC MUSIC III 3 (3-0)
A continuation of MUSI 163. A study of the principles and techniques of organization in tonal music, including fugue, binary and ternary forms, sonata, theme and variation, rondo and one-part forms through analysis and composition.
Prerequisites: E, R, MUSI 163 with a grade of C or better Co-requisite: MUSI 264

263 BASIC MUSIC IV 3 (3-0)
A continuation of MUSI262. A study of the organizational techniques of 20th century music, including the extension of chromaticism in late 19th century music, impressionism, pandiatonicism, polytonality, modality, 20th century tonality, atonality, serial techniques and minimalism.
Prerequisites: E, R, MUSI 262 with a C or better Co-requisite: MUSI 265

264 AURAL COMPREHENSION III 1 (0-2)
A continuation of MUSI165. Sight-reading, prepared performance and improvisation of melodies, using solfegge syllables, dictation, recognition of musical events and ensemble skills. This course concentrates on chromatic melodies with modulation, changing and composite meters and harmonic dictation.

Prerequisites: MUSI 165 with a C or better Co-requisite: MUSI 262

265 AURAL COMPREHENSION IV  1 (0-2)
A continuation of MUSI 264. Sight-reading, prepared performance and improvisation of melodies using solfegge syllables, dictation, recognition of musical events and ensemble skills. This course concentrates on modes, asymmetrical meters, altered chords and interval music.

Prerequisites: MUSI 264 with a grade of C or better Co-requisite: MUSI 263

270 APPLIED VIOLIN  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 170

272 APPLIED VIOLA  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 172

274 APPLIED CELLO  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 174

276 APPLIED ELECTRIC BASS  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 176

278 APPLIED ELECTRIC/ACOUSTIC GUITAR  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 178

280 APPLIED CLASSICAL GUITAR  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 180

281 APPLIED STRING BASS  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 181

288 APPLIED HARP  FEE 2 (2-0)
College level Applied Music classes are for Music majors and other accomplished musicians. Successful completion of two-credit hour college class in instrument or permission of instructor a prerequisite for all classes. All students are required to perform for a jury.

Prerequisite: MUSI 188

NURSING (NURS)

131 NURSING PHARMACOLOGY I  2 (2-0)
Nursing Pharmacology I is an introduction of the basic principles of nursing pharmacology including; pharmacodynamics, pharmacokinetics, and pharmacotherapeutics of select drug classifications, and legal and ethical issues of pharmacology. These principles are based on integrating concepts of the nursing role which include; patient-centered care, personal/professional development, evidence-based practice, information management, teamwork and collaboration, and quality improvement and safety. Course objectives reflect the nursing program outcomes of nursing judgement, spirit of inquiry, promotion of holism, and professional identity. Acceptance into nursing program or permission by instructor/program director is required for this course

Prerequisites: BIOL 205, BIOL 206, MATH 122 or 123, ENGL 101, CHEM 104, HEAL 121
136 NURSING PHARMACOLOGY II 2 (2-0)
Pharmacology II continues and expands upon concepts introduced in Pharmacology I. This course focuses on the study of selected medication classifications and the nurse’s role in safely administering and monitoring their side effects. Principles are based on integrating concepts of the nursing role which include: patient-centered care, personal/professional development, evidenced-based practice, information management, teamwork and collaboration, and quality improvement and safety. Course outcomes reflect the nursing program outcomes of nursing judgement, spirit of inquiry, promotion of holism, and professional identity. Acceptance into the nursing program or permission by instructor/program director is required for this course.
Prerequisites: NURS 131, NURS 180, PSYC 201.

180 NURSING FUNDAMENTALS
FALL 6 (4-6)
The focus in this course is to introduce the concepts of the nursing role which include patient-centered care, personal/professional development, evidence-based practice, information management, teamwork and collaboration, and quality improvement and safety. Students will integrate theoretical concepts, skills, and principles which are fundamental to the care of individuals with common health problems. Beginning medical-surgical concepts are introduced. Application of knowledge includes planned experiences in the classroom and clinical settings, which include the simulation environment as well as acute and long-term care facilities in the community. These experiences provide students the opportunity to demonstrate the skills and attitudes that encompass the role of the nurse. Acceptance into the nursing program or permission of instructor/program director is required.
Prerequisites: E, M, R, BIOL 205, 206, MATH 122/123, ENGL 101, and CHEM 104

181 MEDICAL-SURGICAL NURSING I 5 (2.5-2.5)
Students in this course will continue to interpret concepts of the nursing role introduced in previous nursing courses. Patient-centered care, evidence-based practice, and information management will be applied to the care of patients with selected conditions. Teamwork and collaboration as well as quality improvement and safety will be incorporated throughout the course. Students will progress in the growth of nursing judgment and in personal/professional development. Clinical learning will take place in simulation and acute care settings and will focus on core values that embody the knowledge, skills, and attitudes of the nursing profession. Acceptance into the nursing program or permission of instructor/program director is required.
Prerequisites: NURS 131, NURS 180, PSYC 201

182 COMMUNITY MENTAL HEALTH NURSING 3 (1.5-1.5)
Utilizing a systematic and multidisciplinary approach, students in the course will assist mentally ill individuals and others with disrupted homeostasis in meeting emotional health care needs in the hospital and in community agencies over a seven week period. Critical thinking, the nursing process, and concepts of caring will be used to provide client-centered care. Using effective communication, students will manage care for culturally diverse individuals, families, and significant others. Students, as future members of the nursing profession, will accept accountability for the ethical, legal, and professional dimensions of nursing practice.
Prerequisites: NURS 131, NURS 180, PSYC 201

185 MATERNAL AND NEWBORN HEALTH SPRING 6 (1.5-4.5)
Students in this course will continue to interpret concepts of the nursing role introduced in previous nursing courses. Patient-centered care, evidence-based practice, and information management will be applied to the care of maternal and newborn patients. Teamwork and collaboration as well as quality improvement and safety will be incorporated throughout the course. Students will progress in the growth of nursing judgment and in personal/professional development. Clinical learning will take place in simulation and acute care settings, and will focus on core values that embody the knowledge, skills, and attitudes of the nursing profession. Acceptance into the nursing program or permission of instructor/program director is required.
Prerequisites: E, M, R, BIOL 205, BIOL 206, MATH 122 or MATH 123, ENGL 101, CHEM 104, NURS 180, NURS 130, and PSYC 201

186 MEDICAL-SURGICAL NURSING I SPRING 3 (1.5-4.5)
Students in this course will continue to interpret concepts of the nursing role introduced in previous nursing courses. Patient-centered care, evidence-based practice, and information management will be applied to the care of patients with selected conditions. Teamwork and collaboration as well as quality improvement and safety will be incorporated throughout the course. Students will progress in the growth of nursing judgment and in personal/professional development. Clinical learning will take place in simulation and acute care settings, and will focus on core values that embody the knowledge, skills, and attitudes of the nursing profession.
Prerequisites: E, M, R, BIOL 205, BIOL 206, CHEM 104, ENGL 101, PSYC 201, MATH 122/123, NURS 130, and NURS 180

187 MEDICAL-SURGICAL NURSING II SPRING 3 (1.5-4.5)
Students in this course will continue to interpret concepts of the nursing role introduced in previous nursing courses. Patient-centered care, evidence-based practice, and information management will be applied to the care of patients with selected conditions. Teamwork and collaboration as well as quality improvement and safety will be incorporated throughout the course. Students will progress in the growth of nursing judgment and in personal/professional development. Clinical learning provided will take place in simulation and acute care settings, and will focus on core values that embody the knowledge, skills, and attitudes of the nursing profession.
280 COMMUNITY MENTAL HEALTH
FALL 6 (1.5-4.5)
Students in this course will develop nursing judgment and a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice learned in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of patients with selected conditions. Clinical learning, provided in the simulation laboratory, acute care, community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.
Prerequisites: E, M, R; CHEM 104, ENGL 101, PSYC 201, BIOL 205, BIOL 206, MATH 122/123; ENGL 102, NURS 130, NURS 180, NURS 135, NURS 185, NURS 186, NURS 187

281 MEDICAL-SURGICAL NURSING III
FALL 3 (1.5-4.5)
Students in this course will develop nursing judgment and a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice learned in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of patients with selected conditions. Clinical learning, provided in the simulation lab, acute care, and community specialty settings, will focus on core values that embody the knowledge, skills and attitudes of the nursing profession.
Prerequisites: E, M, R; CHEM 104, ENGL 101, ENGL 102, BIOL 205, BIOL 206, PSYC 201, MATH 122/123, NURS 130, NURS 135, NURS 180, NURS 185, NURS 186, NURS 187

282 MEDICAL-SURGICAL NURSING IV
FALL 3 (1.5-4.5)
The focus of this course is on the adult client in a state of wellness through illness. Students in this course will assist adult clients in meeting health care needs in genitourinary, blood dyscrasias, biliary, immunological, neurological, and renal conditions. Students in this course will apply newly acquired theory and skills as a provider of care, manager of care and as a member of a profession for the adult client. In providing client centered care, students will use critical thinking, effective communication skills, and be accountable for providing competent nursing care. Clinical experience is provided for four and one-half weeks in the laboratory, acute care units and community settings.
Prerequisites: E, M, R, READ110, BIOL 205, BIOL 206, CIS 102, CHEM 105, ENGL 101, ENGL 102, PSYC 201, PSYC 203, HOSP 113, PHED 200, NURS 130, NURS 135, NURS 180, NURS 185, NURS 186, NURS 187

285 CHILDREN'S HEALTH
SPRING 3 (1.5-4.5)
Students in this course will mature in their nursing judgement and demonstrate a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice established in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of children with selected conditions. Clinical learning, provided in the simulation laboratory, acute care, community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.
Prerequisites: E, M, R, CHEM 104, ENGL 101, PSYC 201, BIOL 205, BIOL 206, MATH 122/123, ENGL 102, NURS 130, NURS 180, NURS 135, NURS 185, NURS 186, NURS 187, NURS 280, NURS 281, NURS 282, Humanities

286 MEDICAL-SURGICAL NURSING V
SPRING 3 (1.5-4.5)
Students in this course will mature in their nursing judgment and demonstrate a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice established in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of multiple patients with selected conditions. Clinical learning, provided in the simulation laboratory, acute care, community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.
Prerequisites: E, M, R; CHEM 104, ENGL 101, PSYC 201, BIOL 205, BIOL 206, ENGL 102, NURS 130, NURS 180, NURS 135, NURS 185, NURS 186, NURS 187, Humanities, NURS 280, NURS 281, NURS 282, MATH 122/123

287 MEDICAL-SURGICAL NURSING VI
SPRING 3 (1.5-4.5)
Students in this course will mature in their nursing judgment and demonstrate a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice established in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of multiple patients with selected conditions. Clinical learning, provided in the simulation laboratory, acute care,
community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.

### Prerequisites
- E, M, R
- CHEM 104, MATH 122/123, ENGL 101, PSYC 201, BIOL 205, BIOL 206, ENGL 102, NURS 130, NURS 180, NURS 135, NURS 185, NURS 186, NURS 187, Humanities, NURS 280, NURS 281, NURS 282

#### 288 CURRENT ISSUES IN NURSING

**SPRING**

Current Issues in Nursing is a capstone class intended to expand on the socialization of the student into the role of Member of a Profession. Contemporary trends and issues in nursing are discussed with a brief historical perspective. Levels of educational preparation for nursing with scope of practice for the levels, along with the need for lifelong learning, are presented along with ethical and legal issues. Licensure issues, professional organization and employability skills complete the preparation for the professional role.

**Prerequisites:**
- E, M, R, CHEM 101, BIOL 205, BIOL 206, ENGL 101, ENGL 102, PSYC 201, PSYC 203, NURS 130, NURS 180, NURS 185, NURS 186, NURS 187, Humanities, NURS 280, NURS 281, NURS 282

#### 289 CURRENT ISSUES IN NURSING

**SPRING**

Current Issues in Nursing is a capstone class intended to expand on the socialization of the student into the role of a professional nurse. Contemporary trends and issues in nursing are discussed with a brief historical perspective. Scope of Practice, Code of Ethics, and legal issues are presented and discussed as they apply to current nursing and healthcare issues. Licensure, professional organization membership, employability skills, levels of educational preparation for nursing, and an emphasis for lifelong learning complete the preparation for the professional role. Acceptance into the Nursing Program or permission of the Instructor/Nursing Program Director is required.

**Prerequisites:**
- E, M, R, READ 110, CIS 102, CHEM 105, BIOL 205, BIOL 206, ENGL 101, ENGL 102, PSYC 201, PSYC 203, NURS 130, NURS 135, NURS 180, NURS 185, NURS 186, NURS 187

#### 290 ADVANCED HEALTH ASSESSMENT

Students in this course will build upon basic nursing assessment skills introduced and developed in prior nursing courses. Students will expand focused assessment skills related to pathophysiology and human development.

**Prerequisite:**
- NURS 136, NURS 181, NURS 182

#### 291 MEDICAL-SURGICAL NURSING II

Students in this course will develop nursing judgement and a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice learned in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of patients with selected conditions. Clinical learning, provided in the simulation laboratory, acute care, community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.

**Prerequisite:**
- NURS 136, NURS 181, NURS 182

#### 292 MATERNAL AND CHILD NURSING

Utilizing a systematic and multidisciplinary approach, students in the course will care for maternal and child individuals' physical and emotional health in the hospital and in community agencies over a seven week period. Critical thinking, the nursing process, and concepts of caring will be used to provide client-centered care. Using effective communication, students will manage care for culturally diverse individuals, families, and significant others. Students will accept accountability for the ethical, legal, and professional dimensions of nursing practice as future members of the nursing profession.

**Prerequisite:**
- NURS 136, NURS 181, NURS 182

#### 293 MEDICAL-SURGICAL NURSING III

Med-Surg III expands upon student understanding and adoption of nursing roles as provider of care, manager of care and member of the profession. Students continue to relate concepts of client-centered care, communication, critical-thinking, accountability and competency learned from previous nursing courses to the care of individuals along the health continuum and across the lifespan with common conditions. These conditions include acute cardiovascular impairment and endocrine disorders. Also included in this course are nursing leadership and nursing management concepts.

**Prerequisite:**
- NURS 290, NURS 291, NURS 292

#### 294 MEDICAL-SURGICAL NURSING IV

Students in this course will mature in their nursing judgment and demonstrate a professional identity based upon a spirit of inquiry and promotion of holism. Building upon the integrating concepts of quality improvement and safety, informatics, and evidence-based practice established in previous nursing courses, students will continue their personal and professional development by enhancing their knowledge of the care of multiple patients with selected conditions. Clinical learning, provided in the simulation laboratory, acute care, community, and specialty settings, will focus on the utilization of teamwork and collaboration to deliver patient-centered care based on core values that embody the knowledge, skills and attitudes of the nursing profession.

**Prerequisite:**
- NURS 290, NURS 291, NURS 292
PHARMACY TECHNICIAN (PHAR)

201 PHARMACY TECHNICIAN FOUNDATIONS 3 (3-0)
An introduction to various roles and responsibilities of a pharmacy technician. Students will learn good communication and interpersonal skills; professional attitudes and behaviors; a methodical, detail-oriented approach to tasks; and a high standard of ethical conduct. Compliance with the Health Insurance Portability and Accountability Act (HIPAA) is also covered.
Prerequisite: E, R Co-requisite: BIOL 110, HEAL 101, and HEAL 103

211 PHARMACEUTICAL CONCEPTS & CALCULATIONS SUMMER 3 (3-0)
This course will provide practice in pharmacy math calculations, conversions, measurements and equations for preparation of doses, parenteral solutions and compounded products. Pharmacy operations, inventory applications and purchasing needs in a pharmacy environment are covered.
Prerequisites: PHAR 201

212 PRESCRIPTION PROCESSING & SIMULATIONS SUMMER FEE 4 (2-4)
This course covers lab procedures and skills to prepare patient specific medications for distribution. Preparing, storing and distribution of medication products are covered. Topics include application of theoretical and practical aspects of procurement, billing, reimbursement and inventory management in a pharmacy environment.
Prerequisites: PHAR 201

221 PHARMACY TECHNICIAN CLINICAL LAB 4 (2-4)
This course is designed to allow students to experience common duties performed by pharmacy technicians in retail and hospital pharmacy in a simulated classroom environment. Topics will include application of rules and regulations, reviewing and processing prescriptions, use of electronic medication databases, non-sterile compounding and aseptic technique.
Prerequisites: PHAR 201

222 PHARMACY TECH EXAM REVIEW SPRING 3 (3-0)
This course provides the student with review of key concepts and self-examination in preparation for the Pharmacy Technician Certification Board (PTCB) examination.
Prerequisites: PHAR 221

223 PHARMACY TECHNICIAN EXTERNSHIP 4 (2-4)
This course provides an opportunity for students to experience working in a pharmacy environment where they can practice the use of dispensing medication, communicating with patients, pharmacy organization, stock and inventory, bar-coding, automated dispensing technology, unit-dose packaging, and experience daily duties of pharmacy technicians while working with potential employers.
Prerequisite: PHAR 221

PHILOSOPHY (PHIL)

101 INTRODUCTION TO PHILOSOPHY FALL, SPRING 3 (3-0)
Nature of philosophy by consideration of major types of philosophical questions such as the principles of rational belief, the existence of God, pursuit of a good life, nature of knowledge, problem of truth and verification, and relationship of people to state. Establishes frames of reference so students can begin asking philosophical questions.
Prerequisites: E, R

102 INTRODUCTION TO LOGIC FALL, SPRING 3 (3-0)
Ways people reason and come to conclusions. Helps students to understand and evaluate other people’s arguments. Focus on ways to test reliability of own reasoning and construct sound arguments.
Prerequisites: E, R

215 INTRODUCTION TO RELIGIOUS THOUGHT FALL 3 (3-0)
History, scope, subject matter and goals of world religions. Basic concepts common to most major religions. Recommended for sophomores.
Prerequisites: E, R
250 SOPHOMORE SEMINAR IN PHILOSOPHY  
SPRING 3 (3-0)  
Special themes within philosophy of interest to non-Philosophy majors. Themes include Problems in Philosophy of Science, Issues in Business Ethics, Introduction to Medical Ethics, Man and Machines - A Philosophy of Technology, or Philosophy of Law. Semester class schedule indicates theme to be covered.  
Prerequisites: E, R sophomore standing or permission of instructor

PHYSICAL EDUCATION & WELLNESS  
(PHED)

102 INTERMEDIATE VOLLEYBALL 1 (0-2)  
For students with experience playing power volleyball. Advanced offenses and defenses. Competitive tournaments run throughout class.

105 BOWLING SPRING 1 (1-1)  
Emphasis will be placed on fundamental skills including footwork, approach, delivery, timing, release and scoring.

106 INTERMEDIATE BOWLING  
SPRING 1 (1-1)  
Designed for the bowler who possesses basic techniques. Emphasis will include spare angles, ball drilling, lane maintenance, ball adjustment for strikes and correction of form.  
Prerequisite: PHED 105

107 GOLF 1 (1-1)  
Emphasis will be placed on proper use of irons, woods and putting with proper stance, approach, grip, full swing and body positioning. Opportunity for actual play on golf course will be made available.

118 PHYSICAL CONDITIONING  
FALL, SPRING, SUMMER 1 (0-2)  
Knowledge and appreciation of continued state of physical fitness. Personal fitness program developed and implemented. Actual implementation of individual's personal fitness program.

124 WEIGHTLIFTING  
FALL, SPRING, SUMMER 1 (0-2)  
Taught in classroom and gym. Classroom portion emphasizes human musculature as related to weight resistive programs. Lifting portion involves both weight training and cardiovascular with emphasis being total fitness.

125 INTERMEDIATE WEIGHTLIFTING  
FALL, SPRING, SUMMER 1 (0-2)  
Continuation of basic course. Individual programs designed based upon student goals. Opportunity to develop strength or body building programs utilizing universal equipment and/or free weights.  
Prerequisite: PHED 124

127 INTRODUCTION TO BASKETBALL 1 (0-2)  
Introduction to the sport of basketball. Includes all skills necessary to play the game as well as some defensive and offensive strategies.

128 INTRODUCTION TO SOFTBALL  
(ON DEMAND) 1 (0-2)  
This course will give a basic introduction to the sport of softball as a lifetime team sport. It will include all of the skills necessary to play the sport, such as batting, fielding, catching and throwing. The completion of the course will be a tournament held in class.

130 BACKPACKING 1 (0-2)  
Fundamental knowledge in areas of wilderness ethics, equipment selection and usage, food selection and preparation, physical conditioning, limited first aid, clothing requirements, campsite selection and maintenance, proper fire consideration and trip organization. Students required to take part in weekend backpacking trip.

131 BASIC SCUBA 1 (0-2)  
Introduction to diving equipment, fundamentals of physics and physiology related to diving. Practical applications emphasized for all necessary basic diving techniques. Upon satisfactory completion of course, NAUI Basic Scuba Certification awarded. Students must have healthy lungs and not be suffering from asthma or any airway-restricting condition. Minimum 12 years of age required.
133 BEGINNING VOLLEYBALL 1 (0-2)
Current rules and history, and skill techniques of spike, service, forearm pass, setup, blocking and strategy. Tournaments conducted throughout class.

134 FUNDAMENTALS OF BASEBALL FALL 1 (0-2)
This class provides basic instruction in the fundamental skills of baseball including hitting, fielding, catching and throwing. Game-like situations will also be practiced. The student will gain knowledge of the rules of baseball.

136 BEGINNING YOGA 1 (0-2)
Yoga for Beginners teaches basic postures and breathing exercises. Students are encouraged to develop a greater body-mind alliance, which is often not addressed in our culture. The combination of relaxation, general body toning, flexibility, and meditation gives the student an awareness of their enhanced human potential. Concepts of yoga philosophy are discussed, which provides the basis for the practice of these techniques.

145 TOTAL FITNESS I FALL, SPRING, SUMMER FEE 1 (0-2)
This is an individualized course which offers an introduction to and participation in multi-station aerobic super-circuit utilizing sub maximal weights with multiple repetitions. The class utilizes an open lab concept where students satisfy requirements of the class by attending open hours. The average workout time for all stations including warm-up and cool down is 50 minutes. The course is taken for college-credit with a letter grade assigned.

146 TOTAL FITNESS II FALL, SPRING, SUMMER FEE 1 (0-2)
This class is designed for students who have successfully completed PHED 146 Total Fitness I or PHED 212 Health and Fitness and desire to continue to utilize the Wellness Center while earning college credit. This is an individualized course which offers a continuation of exercise with a multi-stations aerobic super-circuit or a specialized individual program. 
Prerequisites: PHED 145 or PHED 212 The average workout time for all stations including warm-up and cool down is 50 minutes. The course is taken for college-credit with a letter grade assigned.

147 HIGH INTENSITY INTERVAL TRAINING I 1 (0-2)
This exercise class focuses on instructor-led, high intensity interval training activities with short recovery time periods between circuit stations. This is a non-traditional strength training class which will help participants in good condition to reach their full cardiovascular and muscular endurance potential. Equipment that will be used includes but is not limited to weighted ropes, sandbags, TRX Trainers, kettle bells, club bells and chains. Participants should be in good physical condition.

148 HIGH INTENSITY INTERVAL TRAINING II 1 (0-2)
This exercise class is a continuation of PHED 147 High Intensity Interval Training I and focuses on instructor-led high intensity interval training activities with short recovery time periods between circuit stations. Participants should have experience with HIIT training and be in good physical condition.
Prerequisite: PHED 147

200 HEALTHFUL LIVING FALL, SPRING, SUMMER 1 (1-1)
The purpose of this course is to acquaint the student with concepts of wellness and the relationship between physical activity and optimal health and fitness. Topics include CV disease, exercise, nutrition, weight management, behavior modification, stress, cancer, addiction and sexually transmitted infections.

201 FOUNDATIONS OF PHYSICAL EDUCATION FALL 3 (2-1)
Orientation to physical education and recreation as a profession. Emphasis on basic philosophy, principles and interpretation of well-balanced programs. Skill readiness of professional students determined by testing program.

205 VOLLEYBALL OFFICIATING 1 (1-1)
For male and female students; considers rules, game situations and officiating techniques. Students gain practical knowledge by officiating in organized athletic events.

208 INTRODUCTION TO ELEMENTARY PHYSICAL EDUCATION FALL 2 (2-0)
A study of developmental movement, theories of play, activities, and media necessary to provide for a well-balanced elementary program. Emphasis will also be placed on the role of physical education at the elementary level, and practical experiences in its activities. This course is designed for students interested in becoming elementary classroom and special education teachers. Students
completing this course will be able to: identify the developmental stages of children, select appropriate games and activities for different stages of development, develop physical activity that aligns with grade level curriculum, and recognize and plan adaptations for children with special needs.

209 INTRODUCTION TO COACHING SPORTS  
FALL 3 (3-0)  
Basic principles and theory of coaching; includes State Athletic Handbook, budgets, scheduling, equipment, administration and organization, conditioning, motivation, public relations, team selection, liability and athletic training.

210 ATHLETIC TRAINING  
SPRING 2 (1-2)  
Knowledgeable background and experience in prevention, immediate treatment and rehabilitation of injuries commonly sustained by participants in athletics.  
**Prerequisite:** E

212 HEALTH AND FITNESS  
FALL, SPRING, SUMMER 3 (2-2)  
This course combines classroom experience and personal exercise. Students establish knowledge of wellness, physical fitness, CV disease, nutrition, weight management, behavior modification, stress, cancer, addiction and sexually transmitted infections. Students implement an individualized exercise program and are required to exercise two days per week in the specified fitness center.

213 ORGANIZATION & ADMINISTRATION OF INTRAMURAL SPORTS  
2 (2-0)  
Philosophy, objectives, rules, policies, regulations and other administrative details of intramural programs. Covers tournament procedures and organization.

214 PERSONAL HEALTH  
FALL, SPRING 3 (3-0)  
This course provides an understanding of the responsibility we have for our own health. Topics include CV disease, exercise, nutrition, weight management, behavior modification, stress, cancer, substance abuse, mental and emotional health, sexuality, contraception, infectious and non-infectious disease, personal safety, death and dying.

216 HEALTH ISSUES: STRESS MANAGEMENT  
FALL, SPRING 2 (2-0)  
Physiological responses to stress and developing techniques for better stress management.

217 HEALTH ISSUES: SELF-ESTEEM  
FALL, SPRING 1 (1-0)  
Assists in growth in ability to love and care for oneself and others. Techniques practiced daily to enhance self-esteem and variety of self-esteem issues presented.

218 HEALTH ISSUES: WEIGHT MANAGEMENT  
FEE 1 (0-2)  
This course consists of one session per week in the classroom setting to acquire an understanding of the physiology of fat gain and loss, the side effects of short term solutions and proper weight management techniques. Another session each week will include a support group atmosphere.  
**Prerequisite:** Students must enroll in Total Fitness Center 145 OR 146 CONCURRENTLY with this class or acquire instructor's permission

**PHYSICAL SCIENCE (PHSC)**

101 PHYSICAL SCIENCE: CHEMISTRY AND PHYSICS  
FALL, SPRING 4 (3-2)  
Provides students the opportunity to explore the connections of chemistry and physics as it relates to a variety of occupations. Integrated areas covered include the fundamental principles of light, sound, motion, energy, electricity, magnetism, states of matter, semiconductors, digital imaging, instrumentation components and block diagrams, and scientific conversion/units. This course will require some online work and out-of-class testing.  
**Prerequisite:** E, R and MATH 095 (C or better), or a College assessment score qualifying for MATH 122 or higher

104 PHYSICAL GEOLOGY  
FALL, SPRING 4 (3-2)  
Study of geologic processes. Topics include rock and mineral identification, topographic maps, plate tectonics and rock cycle, earthquakes and earth's interior, role of wind and water, glaciation, deserts, mass wasting, shorelines, resources, geologic time and astrogeology. Includes a two hour laboratory experience per week.
### 180 Physical Science in Elementary Education
**FALL, SPRING**
FEE 3 (2-2)
This is a laboratory-based course specifically designed for prospective elementary teachers. This course will aid students in developing meaningful and functional understanding of key physics concepts and their interrelations.

**Prerequisites:** E, M, R

### 190 Earth Science for Elementary/Middle School Teachers I
**FALL**
FEE 3 (2-3)
A laboratory-based earth science course designed for pre-science elementary and middle school teachers. The intent of this course is to acquaint future teachers with the important concepts of earth science, and to provide the basic tools of independent, creative inquiry that teachers can take into the classroom. Emphasis will be given to study of the oceans, climate, weather, solar system and space. This course will explore the practice of science by incorporating inquiry-based activities into the pedagogy. This course is specifically designed to transfer to Western Michigan University's Elementary Education program and may not transfer to other institutions.

**Prerequisites:** E, M, R

### 205 Weather and Climate
**SPRING**
FEE 4 (3-2)
This laboratory-based course provides students with the opportunity to investigate the causes and the characteristics of the Earth's weather and climate. Topics covered include: earth-sun relations, oceanic circulation, structure of the atmosphere, heating of the atmosphere and surface, global warming and the greenhouse effect, climate change, stability, moisture, cloud formation, precipitation, air pressure and wind, mid-latitude cyclones, global patterns of wind and precipitation, meteorological maps, severe weather, El Nino and La Nina, fronts and air masses, weather forecasting and the scientific process. Students are expected to have the ability to use the internet.

**Prerequisites:** E, M, R

### 280 Physical Science for Elementary Teachers II
**SPRING**
FEE 3 (2-3)
This is a laboratory-based course specifically designed for prospective elementary teachers. This course will aid students in developing meaningful and functional understanding of key physics concepts and their interrelations. This course is specifically designed to transfer to Western Michigan University's Elementary Education program and may not transfer to other institutions.

**Prerequisites:** E, M, R and computer literacy. **PHSC 180 recommended**

### 290 Earth Science for Elementary / Middle School Teachers II
**FALL**
FEE 3 (2-3)
A laboratory-based earth science course designed for preservice elementary and middle school teachers. The intent of this course is to acquaint future teachers with the important concepts of earth science, and to provide the basic tools of independent, creative inquiry that teachers can take into the classroom. Emphasis will be given to study the geology of Earth. This course will explore the practice of science by emphasizing inquiry-based activities. This course is specifically designed to transfer to Western Michigan University's Elementary Education program and may not transfer to other institutions.

**Prerequisites:** E, M, R

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### Physics (PHYS)

#### 101 General Physics I
**FALL**
FEE 5 (4-2)
Principles of Newtonian mechanics and kinetic theory. Recommended for Biology, Pre-Medical and Liberal Arts students. Includes a two hour laboratory experience per week.

**Prerequisites:** M, R, **MATH 122 or MATH 128 concurrently or consent of instructor**

#### 102 General Physics II
**SPRING**
FEE 5 (4-2)
Principles of electricity and magnetism, light and modern physics. Continuation of Physics 101. Includes a two hour laboratory experience per week.

**Prerequisite:** PHYS 101

#### 104 Introduction to the Sky and Solar System
**FALL, SPRING**
FEE 4 (3-2)
Introduction to the night sky and our solar system including cycles of the Sun, Moon, planets and constellations; the historical development of astronomy; basic properties of light and telescopes; nature and properties of the planets and the Sun; asteroids,
meteorites and comets; and the origin and evolution of the solar system. Includes laboratory component designed to illustrate and
explore the topics covered. Includes a two hour laboratory experience per week.

**Prerequisites:** E, M, R, MATH 095

**110 TECHNICAL PHYSICS**

**FALL, SPRING**

Topics from general physics for students pursuing a technical program; emphasis on matter, force, power, basic machines, torque,
power transmission and topics from heat, sound and light. Includes a two hour laboratory experience per week.

**Prerequisites:** M, R, MATH 110 or MATH 128 or MATH 130 or MATH 135 with a grade of C or better

**201 ENGINEERING PHYSICS I (MECHANICS)**

**FALL**

Newtonian and Relativistic mechanics, kinetic theory and thermo-dynamics. Designed for Engineering, Mathematics, Physics and
Chemistry transfer students. Includes a two hour laboratory experience per week.

**Co-Requisite:** MATH 201

**202 ENGINEERING PHYSICS II (ELECTRICITY AND MAGNETISM)**

**SPRING**

Electricity, magnetism and light for Engineering, Mathematics, Physics and Chemistry transfer students. Includes a two hour laboratory
experience per week.

**Prerequisite:** PHYS 201

**POLITICAL SCIENCE (POSC)**

**101 NATIONAL GOVERNMENT**

**FALL, SPRING, SUMMER**

Examines the structure and operation of the national government, the meaning and practice of democracy, the various power
relationships, civil liberties and civil rights, as well as the American method of conducting elections. The role of citizens and their
choices is also examined.

**Prerequisite:** E, R

**102 STATE GOVERNMENT**

**FALL, SPRING (SUMMER, ON DEMAND)**

Examines political decision-making and public policies of state governments, with particular emphasis on Michigan. Analyzes both the
relationships of states with the national government as well as each other, and contrasts policies and political structures in each state.

**Prerequisites:** E, R

**202 COMPARATIVE GOVERNMENTS**

**SPRING (ODD YEARS)**

Examines the similarities and differences that exist between the local governments, the public policies, the constitutions as well as the
executive, legislative and judicial branches of key central (i.e., national) governments around the world. Particular emphasis is also
placed on the literature that underscores the study of comparative governments.

**Prerequisite:** E, R

**203 INTERNATIONAL RELATIONS**

**SPRING (EVEN YEARS)**

Examines the relations that exist among nation-states. Particular emphasis is placed upon the factors/variables contributing to national
power, the instruments used by nation-states to promote their own interests and the methods used to control interstate relations such
as international law, balance of power arrangements, pacific settlement of disputes and international organizations.

**Prerequisites:** E, R

**204 POLITICAL PARTIES**

**FALL (EVEN YEARS)**

Examines the development, organization, function and activities of major and minor political parties, pressure groups (e.g., interest
groups) and election administration in the United States.

**Prerequisites:** E, R

**205 POLITICAL SCIENCE- SPECIAL TOPICS**

**3 (3-0)**

An in-depth study of specific topics in political science or direct involvement in a politically-oriented project. May be in a seminar format,
active learning format or be research focused. Students may be involved in selecting projects and research topics. POSC 205 may be
repeated in courses of differing topics for a maximum of 6 credits.

**Prerequisites:** E, M, R
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Schedule</th>
<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>250</td>
<td>INTRODUCTION TO SOCIAL SCIENCE RESEARCH (ON DEMAND)</td>
<td>3 (3-0)</td>
<td></td>
<td>Examines the research process, from development of hypotheses to report of findings. Research strategies include survey research, experimental designs, interviewing, observation and content analysis. For Social Science majors who plan to transfer.</td>
<td>POSC 101 or HONR 141, POSC 102 OR HONR 143, with B or better or instructor permission</td>
</tr>
<tr>
<td>260</td>
<td>INTRODUCTION TO PUBLIC POLICY</td>
<td>3 (3-0)</td>
<td>FALL (ODD YEARS)</td>
<td>Examines current political topics within the public policy realm. The student is expected to grasp the issue and/or policy of concern and all of its complexities as well as appreciate its significance to modern everyday life. Topics will vary over time and will be drawn from either an American or international perspective.</td>
<td>E; R; POSC 101 or HONR 141 or POSC 102 or HONR 143, with a B or better or permission of instructor</td>
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<tr>
<td>PSYCHOLOGY (PSYC)</td>
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<tr>
<td>201</td>
<td>INTRODUCTION TO PSYCHOLOGY</td>
<td>3 (3-0)</td>
<td>FALL, SPRING, SUMMER</td>
<td>Description, understanding and control of human behavior. Two-fold aims: increase student ability to understand self and others and make a more satisfactory adjustment to life and the introduction to the field of Psychology.</td>
<td>E, R</td>
</tr>
<tr>
<td>202</td>
<td>INTRODUCTION TO BEHAVIOR ANALYSIS</td>
<td>4 (4-0)</td>
<td></td>
<td>This course introduces students to the principles of conditioning, learning and behavior analysis concepts that can be applied to many areas in psychology (i.e. clinical, research, industrial/organizational). Topics covered will address autism, psychoses, anorexia, phobia, ethics, religion, gender, procrastination, sexual behavior, drug use, speech pathology, developmental disabilities, social work, special education, behavioral medicine, animal training, juvenile corrections, and everyday life.</td>
<td>PSYC 201 or concurrent enrollment</td>
</tr>
<tr>
<td>203</td>
<td>HUMAN DEVELOPMENT</td>
<td>3 (3-0)</td>
<td>FALL, SPRING</td>
<td>Physical, cognitive, social and emotional development from conception through death. Emphasis upon factors influencing development of personality.</td>
<td>PSYC 201 or HONR 121 with C or better</td>
</tr>
<tr>
<td>204</td>
<td>CHILD DEVELOPMENT AND PERSONALITY</td>
<td>3 (3-0)</td>
<td>FALL</td>
<td>Physical, social, intellectual and personality development from conception through adolescence. Emphasis upon factors influencing development of personality.</td>
<td>E, R, PSYC 201 or HONR 121 with a C or better</td>
</tr>
<tr>
<td>205</td>
<td>INTERPERSONAL RELATIONS</td>
<td>3 (3-0)</td>
<td>FALL, SPRING</td>
<td>Interpersonal communication theory and practice to enhance effectiveness in interpersonal relations through better understanding of self and others. Topics include areas such as active listening behaviors, assertive confrontation and conflict resolution.</td>
<td>E, R, PSYC 201 or HONR 121</td>
</tr>
<tr>
<td>206</td>
<td>SOCIAL PSYCHOLOGY</td>
<td>3 (3-0)</td>
<td>SPRING</td>
<td>Topics related to social influences on the individual, emphasizing social psychological research.</td>
<td>PSYC 201 or HONR 121 with a B or better</td>
</tr>
<tr>
<td>230</td>
<td>PSYCHOLOGY OF STEREOTYPING &amp; PREJUDICE</td>
<td>3 (3-0)</td>
<td>FALL</td>
<td>Reviews theories and research on racial, ethnic and religious stereotyping and prejudice. Examines the developmental roots of these attitudes and beliefs and explores their emotional and behavioral consequences. Conscious and unconscious processes will be discussed. Participation in class will be strongly encouraged.</td>
<td>E, R</td>
</tr>
<tr>
<td>231</td>
<td>ABNORMAL PSYCHOLOGY</td>
<td>3 (3-0)</td>
<td>FALL, SPRING</td>
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</tr>
</tbody>
</table>

Prerequisites: E, R, PSYC 201 or HONR 121 with a C or better

250 INTRODUCTION TO SOCIAL SCIENCE RESEARCH 4 (4-0)
Research process from development of hypothesis to report of findings. Research strategies include survey research, experimental designs, interviewing, observation and content analysis. For social science majors who plan to transfer.

Prerequisites: Prerequisites: E, R, PSYC 201 or HONR 121 with a B or better

RADIOLOGIC TECHNOLOGY (RADT)

130 INTRODUCTION TO RADIOGRAPHY
FALL
Introduction to radiography. Topics covered include historical perspective of radiography, medical ethics, patient care and radiation protection.

Prerequisites: E, M, R, acceptance into Radiologic Technology program

131 RADIOGRAPHIC POSITIONING I
FALL
Radiographic positioning nomenclature used in positioning. Radiographic positioning for chest, abdomen, pelvis, upper extremity, lower extremity and related pathology.

Prerequisites: E, M, R, acceptance into Radiologic Technology program

134 RADIOGRAPHIC PHYSICS
FALL
Physics as related to the operation of x-ray equipment. Topics include atomic theory, x-ray properties, necessary unites of measurement, electricity and electromagnetism, basic electrical circuit components and electrical circuitry.

Prerequisites: E, M, R, acceptance into Radiologic Technology program

138 CLINICAL EXPERIENCE I
SPRING
Weekly 16-hour rotation through area hospitals during which student applies knowledge/skills learned in lecture and laboratory. Emphasis on patient care, communication and basic positioning skills.

Prerequisites: E, M, R, RADT 130, RADT 131, RADT 134, all with a grade of C or better

139 COMMON EQUIPMENT & PROCEDURES
SPRING
Investigates common equipment and procedures employed in diagnostic radiology. Topics include radiographic technique, x-ray production, scatter control, direct and indirect digital imaging equipment, fluoroscopy and film screens.

Prerequisites: E, M, R, RADT 130, 131, 134, all with a grade of C or better

140 RADIOGRAPHIC POSITIONING II
SPRING
Routine positioning of thorax, vertebral column, special views of body and related pathology.

Prerequisites: E, M, R and RADT 130, 131, 134 all with a grade of C or better

141 CONTRAST STUDIES
SPRING
Anatomy and positioning of gastrointestinal, biliary, genitourinary systems and related pathology.

Prerequisites: E, M, R and RADT 130, 131, 134, all with a grade of C or better

143 CLINICAL EXPERIENCE II
SUMMER
Students continue to refine positioning skills from the first clinical semester, adding to their repertoire with positioning thorax, spine, lower extremity and contrast studies.

Prerequisites: E, M, R and RADT 138, 139, 140, 141, all with a grade of C or better

144 RADIOGRAPHIC POSITIONING III
SUMMER
Radiographic positioning of skull, facial bones and sinuses and related pathology.

Prerequisites: E, M, R, RADT 138, 139, 140, 141, with a grade of C or better
145 RADIATION PROTECTION AND BIOLOGY
SUMMER 2 (2-0)
Focuses on principles of interaction of radiation with living systems and radiation protection responsibilities of radiographer for patients, personnel and public.
Prerequisites: E, M, R, RADT 138, 139, 140, 141 all with a grade of C or better

228 COMPUTER APPLICATIONS IN MEDICAL IMAGING 3 (3-0)
Computer applications in the radiologic sciences related to image capture, display, storage and distribution. The content imparts an understanding of the components, principles and operation of digital imaging systems, image data management and data manipulation (post processing). Additional content provides basic concepts of patient information management including medical records management concerns and privacy and regulatory issues.
Prerequisites: E, M, R, RADT 143, 144, 145 all with a grade of C or better

229 CLINICAL EXPERIENCE III FEE 4 (0-32)
Supervised clinical practicum with emphasis on further gaining experience in fluoroscopy, portable radiography and trauma radiography. Students will be provided with some opportunities for observation in additional imaging modalities.
Prerequisites: E, M, R, RADT 143, 144, 145 all with a grade of C or better

232 CLINICAL EXPERIENCE IV SPRING FEE 3 (0-24)
Students participate in a supervised clinical practicum which focuses on assisting transition into professional setting. In addition to diagnostic radiography, rotations may include observations in other imaging modalities.
Prerequisites: E, M, R and RADT 228, 229, all with a grade of C or better

240 RADIOGRAPHIC QUALITY SPRING 4 (4-0)
Lecture/lab course covering principles of radiographic image formation, quality assurance tests and technical variables that affect finished radiographs.
Prerequisites: E, M, R, RADT 228, 229 all with a C or better

241 SECTIONAL ANATOMY & MODALITIES SPRING 3 (3-0)
This course provides an overview of transverse, coronal and sagittal sectional anatomy of the human body. Special emphasis is placed on a study of the head and brain, thorax, abdomen and pelvis. The shoulder, elbow, hip and knee are also examined. Correlations between sectional CT, MRI and ultrasound images and radiographs are explored. Other radiographic modalities likely to be encountered in a hospital setting are also introduced.
Prerequisites: E, M, R, RADT 228, 229 with a grade of C or better

READING (READ)

083 READING STRATEGIES I FALL, SPRING, SUMMER 4 (4-0)
Provides techniques and strategies to help develop college-level vocabulary and reading proficiency. Emphasis on learning and practicing a combination of reading skills to improve reading comprehension and fluency. Computer assisted instruction occurs in the Reading Center.
Prerequisites: Accuplacer Reading 52-69 or Compass Reading 50-67 or Nelson Denny 8.7-10.0 With Co-requisite READ 096: Accuplacer Reading 0-51 or Compass Reading 0-49 or Nelson Denny 0-8.6

087 READING IMPROVEMENT III FALL, SPRING, SUMMER 4 (4-0)
Enables learners to acquire competencies needed for success in college courses. Emphasis on strategies necessary to deal with vocabulary required by college curriculum, content comprehension of college texts and other required readings, and ability to apply critical reading principals to reading materials. Computer assisted instruction occurs in the Reading Center.
Prerequisites: Accuplacer Reading 70-79 or Compass Reading of 68-77 or ND 10.1 or READ 083 with a C. or better

093 SUPER SPEED READING I FALL, SPRING 1 (0-2)
Increases reading speed and comprehension. Utilizes individualized audio-visual techniques to fit needs, interests and abilities of student.

096 VOCABULARY POWER FALL, SPRING 2 (2-0)
Incorporates methods and strategies to develop vocabulary necessary to improve reading comprehension and communication skills.
101 STUDY SKILLS
FALL, SPRING, SUMMER 3 (1-2)
Assists students in developing better study skills. Emphasis on practical study techniques, note taking, textbook marking, test taking skills and time management.
Prerequisite: R

SOCIOMETRY (SOC)

101 PRINCIPLES OF SOCIOLOGY
FALL, SPRING 3 (3-0)
Principles of human association and interaction, with emphasis on interrelationship of heredity, environment, culture, groups and institutions in life of humans and society.
Prerequisites: E, R

201 MODERN SOCIAL PROBLEMS
FALL, SPRING 3 (3-0)
Contemporary social problems and related rehabilitative and ameliorative resources and approaches in solving problems, with emphasis on problems of inter-group and inter-culture conflicts regarding differing beliefs and value systems.
Prerequisites: E, R

202 MARRIAGE AND THE FAMILY
SPRING 3 (3-0)
Personal, social and cultural factors relating to pre-marriage and marriage; emphasis on interpersonal aspects of marriage, parenthood and family living in a changing world. Students with sophomore standing preferred.
Prerequisites: E, R

204 THE FIELD OF SOCIAL WORK
FALL, SPRING 3 (3-0)
The study of social work as a professional field. The philosophy, function, employment opportunities, patterns of specialization and methods of social work are surveyed.
Prerequisites: E, R

205 RACE AND ETHNIC RELATIONS 3 (3-0)
Studies of divisions among people along racial and ethnic heritages in today's American society. Includes various ethnic groups from five categories: 1) European ethnics; 2) Hispanic ethnics; 3) Asian ethnics; 4) historically American subjugated ethnics; and 5) socio-religious ethnic minorities.
Prerequisites: E, R

210 SOCIOLOGY OF AGING
FALL, SPRING, SUMMER 3 (3-0)
The study of the socio-cultural, economic and physical aspects of aging in the United States and other societies with an emphasis on the diversity of the aging process.
Prerequisites: E, R

250 INTRODUCTION TO SOCIAL SCIENCE RESEARCH
SPRING 3 (3-0)
Research process from development of hypotheses to report of findings. Research strategies include survey research, experimental designs, interviewing, observation and content analysis. For social science majors who plan to transfer.
Prerequisite: SOC 101 with B or better or instructor permission

TRADE RELATED INSTRUCTION (TRIN)

105 APPLIED TRIGONOMETRY II
FALL, SPRING 2 (2-0)
Oblique angle trigonometry which incorporates law of sines, cosines, cotangents and right triangles in solving practical shop problems.
Prerequisites: M, R, MATH 110 OR TRIN 107

107 APPLIED GEOMETRY/TRIGONOMETRY
FALL, SPRING 4 (4-0)
Second in series of applied mathematics courses that build upon concepts applicable to machine tool trades. Presents intermediate applications of geometry including propositions and axiom definitions, circles, areas, volume formulas and right angle trigonometry including right angles, interpolation and practical machining problem solving. Follows Duties and Standards for Level 1 Machining Skills as approved by National Institute for Metalworking Skills.

Prerequisite: MATH 100

129 ELECTRICAL CODE STUDY
(ON DEMAND) 2 (2-0)
Interpretation and application of State and National Electrical Code.

Prerequisites: M, R

134 METALLURGY AND HEAT TREATMENT
FALL, SPRING 3 (3-0)
Acquaints students with properties of metals and heat treating methods.

Prerequisite: M, R

138 INDUSTRIAL SAFETY
FALL, SPRING 1 (1-0)
Safety rules as applied to industry are discussed. OSHA standards and guidelines are presented.

143 INTRODUCTION TO MOLD MAKING
FALL, SPRING 3 (3-0)
Course explains the "whys" underlying applied mold making and operation. Essential facts of cutting and forming operation are explained and related to the manner in which molds function. Primary mold components are discussed along with efficient working mold processes through films, videos and plant tours.

Prerequisites: M, R

144 BLUEPRINT READING & SKETCHING
FALL, SPRING 4 (3-1)
Basics of interpreting working drawings, tolerancing, machining symbols, fasteners, sections, auxiliary views, developments, piping drawing, material specifications, casting drawings, assembly drawings, welding drawings and machine elements. Offers approximately one hour of practical interpretive sketching each class period.

145 GEOMETRIC DIMENSIONING & TOLERANCING
FALL, SPRING 2 (2-0)
This course provides an in-depth study of interpreting geometric tolerancing as it is used on blueprints in today's industrial environment. 

Prerequisite: TRIN 144

147 INTRODUCTION TO DIE MAKING
FALL FEE 3 (3-0)
Basic die construction facts around which a successful career in the field of die making can be established. Course will explain the "whys" underlying applied die making and operation. Essential facts of cutting and forming operation are explained and related in the manner in which dies function. Primary die components are discussed along with efficient working die processes through films, videos and plant tours.

Prerequisite: M

156 INDUSTRIAL RIGGING
SUMMER 2 (2-0)
Industrial specialty course for industrial maintenance trades and trades that require basic understanding of techniques, methods and materials needed to perform rigging tasks safely. Basic principles and practices for industrial rigging tools and load configurations, machinery moving, foundations, cranes and hoists, cable, chain and wire rope sling, inspection and maintenance documentation, and OSHA/MIOSHA standards.

Prerequisite: M

211 SOLDERING  FEE 1 (1-0)
Study survey course about terminology and types of solder, techniques of soldering and unsoldering terminals and components to circuit boards, and the various tools used in the soldering process. There will be assembly of sample circuit boards to learn the practice of proper techniques.

VITICULTURE (VITI)

110 ESTABLISHING A VINEYARD  FEE 3 (3-0)
This course is an introduction to the practices for establishing a vineyard. Topics covered include site selection, the use of climatological data, vine varieties, soil preparation, vineyard layout, equipment and planting methods.

**120 MAINTAINING A VINEYARD**  FEE 3 (3-0)
This course is designed to give the student a working knowledge to successfully take a producing vineyard from bud break to harvest. Topics covered include canopy management, weed control, irrigation, pest treatment, and disease prevention.
Prerequisites: VITI 110

**220 VINEYARD DISEASES AND INSECTS**  SUMMER 3 (3-0)
This course is an introduction to the identification, life cycles and control of insects and diseases common to grape crops. It focuses on the fundamentals of entomology and plant pathology.
Prerequisites: E, M, R and BIOL 120

**291 VITICULTURE CO-OP**  SUMMER 2 (0-6)
This work-based course offers hands-on learning while working at a selected vineyard and receiving supervision from a professional viticulturist. With permission of Wine and Viticulture Technology Lead Faculty, work site and work site hours may vary. Students gain experience in vineyard management, including vine training and trellising, and vine canopy management.
Prerequisites: VITI 110, VITI 120

**292 VITICULTURE CO-OP III**  SUMMER 1 (1-15)
This work-based course offers hands-on learning while working at a selected vineyard and receiving supervision from a professional viticulturist. Work site hours may vary. Permission of Wine and Viticulture Technology lead faculty is required.
Prerequisites: E, M, R, VITI 290, VITI 291

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**WELDING (WELD)**

**101 INTRODUCTION TO WELDING**  FEE 2 (1-2)
A hands-on survey course of common welding and cutting processes, including Gas Metal Arc Welding, Shielded Metal Arc Welding, Gas Tungsten Arc Welding, Oxy-Acetylene Welding, Oxyfuel Cutting, Plasma Arc Cutting, and Carbon Arc Cutting.

**102 SHIELDED METAL ARC WELDING I (SMAW)**
FALL, SPRING  FEE 2 (2-1)
Covers the process commonly known as stick welding. Upon completion of this course, the student will be able to weld in all positions, read some basic weld symbols and have a basic understanding of written welding procedures.

**103 GAS METAL ARC WELDING I (GMAW)**
FALL, SPRING  FEE 2 (2-1)
Demonstrates welding on steel sheet metals and plates. Emphasis is placed on axial spray, pulse spray and short circuit mode of transfer. Upon completion of this course, the student will be able to weld in all positions, read basic weld symbols and have an understanding of written welding procedures.

**104 WELDING BLUEPRINT READING & SYMBOLS**
FALL, SPRING  2 (2-1)
Provides practice in reading blueprints. Topics include orthographic projection, auxiliary views, revolved sections, surface and centerline relationships, scale drawing and tolerances. The student interprets detailed weld symbols using the American Welding Society standard.

**105 WELDING FABRICATION I**
FALL, SPRING  2 (2-1)
Allows students to fabricate a part from a blueprint and weld the assembly with a specified welding process. Cutting and forming may be required prior to assembly. Depending on the size and complexity of the project, students may be asked to work in a team to complete an assignment.
Prerequisites: WELD 101 or INMT 109 and WELD 104 or INMT 110 all with a C or better

**106 WELDING METALLURGY**
FALL, SPRING  2 (0-0)
This course is to assist those in welding or related industries to extend their knowledge of metals during welding. The main emphasis is placed on reasons for the various behavioral characteristics of metals. The course will focus on fundamental welding processes and manufacture of steel, structure and metallurgical changes of metals during welding, physical and mechanical properties, stresses, stress relief and annealing and weldability of steel and alloys.
Prerequisites: WELD 101, WELD 104 with a C or better

200 WELDING FABRICATION II
FALL, SPRING
2 (2-1)
Allows students to fabricate and weld parts from a simple sketch that requires mathematical calculations. Cutting and forming may be required prior to assembly. Depending on the project, students may be asked to work in a team to complete an assignment. As time allows, students may also design and fabricate an individual project.
Prerequisite: WELD 105 with a C or better

201 GAS METAL ARC WELDING (GMAW) II
FALL, SPRING
FEE 2 (2-1)
Teaches students to weld on stainless steel and aluminum sheet metal and plate. The student will be able to differentiate, select proper electrodes, shielding gases and properly adjust parameters. Emphasis is placed on axial spray, pulse spray and short circuit mode of transfer depending on base metal. Upon completion of this course, the student will be able to weld in all positions, read some basic weld symbols and have a basic understanding of written welding procedures.
Prerequisites: WELD 103 or INMT 110 with a C or better

202 GAS TUNGSTEN ARC WELDING (GTAW)
FALL, SPRING
FEE 2 (2-1)
Includes study and operation of primarily gas tungsten arc welding on some mild steel, with the majority of work on stainless steel and aluminum. Students will learn about the different types of electrodes and shielding gases used in these processes. Students will be able to weld in all positions, read some basic weld symbols and have a basic understanding of written welding procedures.

203 GAS METAL ARC WELDING (GMAW) PRODUCTION
FALL, SPRING
FEE 2 (2-1)
An emphasis on metal cored and flux cored electrodes. The main focus is skill enhancement to set standards set forth in AWAS and steel building construction codes. The testing will consist primarily of 0.375" and 1.00" carbon steel in the 3G and 4G positions.
Prerequisites: WELD 103 or INMT 109 and WELD 201 or INMT 110 with a C or better

204 SHIELDED METAL ARC WELDING (SMAW) PRODUCTION
FALL, SPRING
FEE 1 (1-2)
A continuation of SMAW Welding I (WELD 102). The primary emphasis will be in the use of E6010, E7018 and E8018 electrodes within the parameters set forth in the various welding codes. The students will enhance skills to standards set forth in AWS, ASME and steel building codes. The testing will incorporate 3G and 4G positions with both carbon steels and stainless steels.
Prerequisites: WELD 102 or INMT 109 with a C or better

205 GAS TUNGSTEN ARC WELDING (GTAW) PRODUCTION
FALL, SPRING
FEE 1 (1-2)
A continuation of GTAW Welding (WELD 202). The primary emphasis will be in the use of the various tungsten electrodes being used in industry. The main focus is skill enhancement to standards set forth in AWS, ASME and API codes. The students will be tested in the 3G and 4G plate positions in steel applications, with the greatest emphasis being in the 5G and 6G positions using thin wall stainless steel pipe and tubing and aluminum plate less than 0.315" thick.
Prerequisites: WELD 202 with a C or better
ACADEMIC INFORMATION AND POLICIES

Information in this document is correct at the time of publication and is subject to change. For the most up-to-date information visit lakemichigancollege.edu. Students attending LMC are responsible for knowing and adhering to all policies, rules, regulations, and all local, state and federal laws. Visit lakemichigancollege.edu/policies for the most up-to-date versions of Lake Michigan College policies.

Academic Honesty
https://www.lakemichigancollege.edu/policies/academic-honesty

The principles of truth and honesty are recognized as fundamental to a community of teachers and scholars. Lake Michigan College expects that both faculty and students will honor these principles and in doing so protect the integrity of College grades. This means that all academic work will be done by the student to whom it is assigned without giving or receiving unauthorized aid of any kind. Instructors will exercise care in the planning and supervision of academic work so that honest effort will be positively encouraged. Cheating and plagiarism are the two most obvious violations of academic honesty. In brief, plagiarism is borrowing ideas, words, organization, etc. from another source or person and claiming them as original.

Any dishonest activity may result in failure of specific assignments or an entire course. Flagrant and/or repeated violations of Academic Honesty will result in disciplinary action up to and including expulsion from Lake Michigan College.

Academic Progress and Intervention
https://www.lakemichigancollege.edu/policies/academic-intervention

Lake Michigan College (the College) is committed to supporting students in meeting educational goals. Academic progress is reviewed at the end of each term to ensure the student is meeting grade point average (GPA) and credit completion requirements, appropriately progressing toward program completion, and benefiting from continued enrollment.

Students not making acceptable academic progress are subject to the intervention processes outlined below, which were designed to help students evaluate their individual situations and return to good academic standing.

Students receiving certain forms of financial aid, participating in intercollegiate athletics, and/or enrolled in programs with specific academic criteria will be required to meet the standards of academic progress for those programs, in addition to the requirements outlined in this policy.

Academic status for each term the student enrolls is posted to the transcript of record for the student.

Good Academic Standing
Students making satisfactory academic progress and maintain a cumulative College GPA of 2.00 or higher after the completion of at least 12 credit hours are considered in Good Academic Standing with the College.

Academic Probation
Students whose cumulative College GPA falls below 2.00 are placed on Academic Probation. The student is notified in writing that he/she has been placed on Academic Probation and is then subject to the following:

- A registration hold is placed on the student’s account.
- The student must meet with an academic advisor to develop an Academic Improvement Plan, which may include services and tools such as tutoring, mentoring, additional advising appointments, and/or progress reports. Students may be referred to additional offices for further discussion.
- Late registration is prohibited.
- Registration is restricted to no more than nine credit hours for the next enrolled term.
- The student may be prohibited from enrolling in online classes.
- A grade of “C” (2.00) or higher must be earned in each class for the next enrolled term.

**Academic Warning**

Students who have been placed on Academic Probation and whose term GPA falls below 2.00 during the probation period are placed on Academic Warning. The student is notified in writing that he/she has been placed on Academic Warning and is subject to the following:

- A registration hold is placed on the student’s account.
- The student must meet with an academic advisor to review/update their Academic Improvement Plan, which may include services and tools such as tutoring, additional advising appointments, and/or progress reports. Students may be referred to additional offices for further discussion.
- Late registration is prohibited.
- The student must attend and successfully complete a College Life Studies (CLS) course (if not previously completed) recommended by the advisor.
- The student is permitted to register for no more than six credit hours for the next enrolled term.
- The student may be prohibited from enrolling in online classes.
- A grade of “C” (2.00) or higher must be earned in each class for the next enrolled term, including the assigned CLS course.

**Academic Dismissal**

Students who have been placed on Academic Warning and whose term GPA falls below 2.00 during the Academic Warning period are placed on Academic Dismissal for one full term. The student is notified in writing that he/she has been placed on Academic Dismissal for the specified term. The student is subject to the following once the term of dismissal is completed and the student wishes to enroll again:

- A registration hold is placed on the student’s account.
- The student must meet with an academic advisor to review/update her/his Academic Improvement Plan, which may include services and tools such as tutoring, additional advising appointments, and/or progress reports. Students may be referred to additional offices for further discussion.
- Late registration is prohibited.
- The student must attend and successfully complete a College Life Studies (CLS) course (if not previously completed) recommended by the advisor.
- The student is permitted to register for no more than six credit hours for the next enrolled term.
- The student may be prohibited from enrolling in online classes.
- A grade of “C” (2.00) or higher must be earned in each class for the next enrolled term.

Continued failure to make satisfactory academic progress may put the student at risk for dismissal from the College.

**Academic Recognition**

[https://www.lakemichigancollege.edu/policies/academic-recognition](https://www.lakemichigancollege.edu/policies/academic-recognition)
At Lake Michigan College (the College) academic recognition lists are published at the completion of each semester: President’s List, Dean’s List, and Part-Time Dean’s List.

President’s and Dean’s List students must have been enrolled full-time and completed a minimum of 12 semester hours of 100-level or above courses in the semester. The President’s List includes those students who have earned a semester grade point average (GPA) of 4.0 for the semester courses. Dean’s List students are those who have earned a semester GPA of 3.50 or higher for the semester courses.

Part-Time Dean’s List students include those students who have accumulated 12 or more semester credit hours of 100-level or above courses at the College. Part-Time Dean’s List students must have been enrolled part-time completing between 6 to 11 semester hours of 100-level or above courses during the semester and have earned a semester GPA of 3.50 higher for the semester courses.

Grades for transitional studies courses (099 or below) and grades of W, S, U, IP, or TR (courses transferred into the College) are not computed in the GPA and therefore not included in the calculations for academic recognition.

Amnesty of Semester

https://www.lakemichigancollege.edu/policies/amnesty-of-semester

Amnesty of a Semester is the removal from consideration for student grade point average, program completion and graduation, all academic classes and the grades received for such classes during the college semester(s) for which amnesty is granted. Amnesty of a Semester, if granted, applies only to Lake Michigan College; there is no guarantee expressed or implied that Amnesty of a Semester will be recognized by any other institution.

A. Any student who has been enrolled in academic classes may apply for Amnesty of a Semester.
B. Amnesty of a Semester may be requested for one of the following:
   1. A maximum of the first eighteen (18) semester hours of credit earned or failed during the first two (2) consecutive semesters of attendance at Lake Michigan College (may not use partial semester)
   2. Any single semester of enrollment at Lake Michigan College totaling not more than 18 credit hours.
C. A minimum of one calendar year must elapse between the semester(s) being considered for Amnesty of a Semester and the granting of the request.
D. Amnesty of Semester will not be granted for a partial semester(s)
E. If granted, shall apply to all credits taken in the semester(s) for which Amnesty is granted, regardless of the grade received.
F. Amnesty of a Semester if granted, results in none of the affected coursework being counted for admission to restricted programs, graduation, and/or meeting program requirements at Lake Michigan College.
G. Amnesty of a Semester does NOT remove any course/grade at Lake Michigan College, which would normally be on a transcript, from the academic transcript. Any semester(s) for which Amnesty is granted shall be so identified on the transcript.
H. A student may be granted Amnesty of a Semester only once at Lake Michigan College.
I. Amnesty of a Semester is final and cannot be revoked or rescinded by the College or the student.
J. This policy does not supersede the Course Repeat Policy

Assurance of Academic Quality

https://www.lakemichigancollege.edu/policies/assurance-of-academic-quality
Lake Michigan College assures that students completing coursework with a grade of "C" or better in that course or earn an Associate Degree or Certificate, will be capable of performing the entry-level skills needed in the respective major or field of study.

If the student is subsequently judged by an employer to be lacking in technical job skills normally expected of an entry-level employee within his/her major, LMC will provide remediation at the employers request, permitting the student to retake a specified course or courses up to 16 semester credit hours within two academic years without additional charge for tuition or fees.

The college provides the same assurance for its continuing education services and short-term training programs and activities for economic development, job upgradiing, personal development, and public service. If a continuing education or short-term training student fails to achieve the learning objectives for a course or program, that student can repeat the module or program at no additional cost.

The College has articulation agreements with several universities. These agreements guarantee the transferability of the associate degree and/or specific courses. Students following the direction of College advisors are assured transferability of earned credits.

Lake Michigan College assures transferring institutions that students who are transferring are competent in courses completed with a grade of "C" (2.0) or better. LMC will, upon recommendation from the institution to which the student transferred, permit the student to retake any course or courses in areas deemed deficient for up to 16 semester credit hours within two academic years. This retake shall result in no tuition charges for the student.

Career Education and Transfer Programs
https://www.lakemichigancollege.edu/policies/career-education-transfer-programs

Career Education Programs:
Lake Michigan College assures that the courses completed with a grade of “C” or better in an Associate in Applied Science, Associate in Applied Business, or Associate in Industrial Technology will provide entry-level skills needed for a particular occupation. To qualify, the student must:
• initiate the program of study after April, 1988 and complete within three years of initiation, with a GPA of 2.0 or better;
• follow the official LMC program guide sheet, dated 1987 or thereafter, for course selection;
• be employed full-time within one year of graduation.
Note: Some students may be employed while completing the requirements for an associate degree. The AOQ will apply if the position held at the time of graduation is compatible with the associate degree earned.

Retraining:
If the student is subsequently judged by an employer to be lacking in technical job skills normally expected of an entry-level employee within his/her major, LMC will provide further skill training up to 16 semester credit hours within two academic years without additional charge for tuition or fees.
• In order to be eligible for retraining, the employment must be certified by the Career Planning & Placement Office as being directly related to the graduate’s program of study.
• The employer must provide written certification that the employee is lacking the entry level job skills that were identified, in writing, at the time of initial employment, and must specify the area(s) of skill deficiency within 90 days of the graduate’s initial employment.
• The employer, the graduate and a college faculty advisor, with advice of appropriate teaching faculty, will develop an educational plan specifying up to 16 credit hours of retraining. Such courses must be those regularly offered by LMC.
• The retraining courses will be limited to 16 hours of registration regardless of outcome.

Transfer Programs:
Lake Michigan College assures that any course on the appropriate transfer guide sheet will transfer to the baccalaureate degree institution identified in the guide. To qualify, a student must:
• initiate a program of study beginning after April, 1988;
• earn a minimum grade of 2.0 in the course(s) taken for transfer credit;
• complete a program of study as planned and signed by the student and the A.O.Q. counselor;
• meet the admission criteria of the baccalaureate degree institution;
• transfer to a baccalaureate degree institution within one year of completing an Associate in Arts, Associate in Science, or Associate in Business Administration degree at Lake Michigan College.

Tuition Reimbursement:
If all conditions are met, Lake Michigan College will refund tuition for any course that is not acceptable for transfer by the baccalaureate degree institution.

Course Repeat
https://www.lakemichigancollege.edu/policies/repeating-courses

Any course in the College catalog may be retaken for a higher grade. However, a student is limited to three (3) attempts including completions, failures, and withdrawals. All course grades appear on the student’s transcript, but only the highest grade earned is used for calculation of the GPA, to compute honor points, and to fulfill requirements for graduation. Financial aid may not be used to pay for more than one repeat of a course previously passed with a grade of C or higher. Only courses so specified in the catalog’s course description can be taken more than once for additional credit. Course repeats may be prohibited for some Health Science programs.

Credential Completion and Graduation
https://www.lakemichigancollege.edu/policies/credential-completion-graduation-policy

Several requirements must be met both to complete a Lake Michigan College (LMC) degree or certificate and to officially graduate from a program. These requirements, as outlined below, must be satisfactorily met prior to credential conferral and will be verified for each student who applies for a degree or certificate.

Credential Completion
Lake Michigan College offers a bachelor degree completion program, associate degrees, and certificates. Each level of credential requires the following:

1. Bachelor’s Degree
   To earn a bachelor’s degree, a student must satisfactorily complete a minimum of 120 credit hours which apply directly to the degree. This degree has a residency requirement of 30 credit hours; i.e., a minimum of 30 credits must be conferred by LMC and cannot include credits earned through transfer credit (TR), Credit for Experiential Learning (CEL), articulated credit (AC), Advanced Placement (AP), College Level Examination Program (CLEP), or credit by exam.

2. Associate Degree
   To earn an associate degree, a student must satisfactorily complete a minimum of 60 credit hours which apply directly to the degree. This degree has a residency requirement of 20 credit hours; i.e., a minimum of 20 credits must be conferred by LMC and cannot include credits earned through TR, CEL, AC, AP, CLEP, or credit by exam.

3. Certificate
To earn a Certificate, a student must satisfactorily complete 1-59 credit hours, depending on the certificate program, which apply directly to the certificate. Certificates requiring 30 credits or more have a residency requirement of 15 credit hours; i.e., a minimum of 15 credits must be conferred by LMC and cannot include credits earned through TR, CEL, AC, AP, CLEP, or credit by exam. Certificates requiring less than 30 credit hours do not have a residency requirement, nor are they eligible for Honors recognition.

For any credential earned, the following requirements apply:
1. All credits earned toward a credential must be at or above 100-level coursework.
2. The student must have an active admission application on file and must be considered certificate or degree-seeking.
3. The student must have a cumulative LMC GPA of at least 2.00.
4. All degree and/or certificate program requirements, including transfer credits used toward program completion, must be completed by the last day of the semester in which the student is graduating, for fall and summer graduation applicants. Spring applicants may finish any requirements during the immediately following summer term. Students who do not complete requirements by the end of the immediately following summer term must reapply for graduation. The College does not back-date degree or certificate conferrals.

All credentials which bear academic credit must be formally approved through the College’s curriculum process and must be awarded through the graduation process in accordance with this policy and administered by the Registrar’s Office.

Graduating from a Program
A student may graduate from a program under the catalog in effect at the time of matriculation or any subsequent catalog. However, no student may graduate from a program under a catalog that is more than 5 academic years old at the time of graduation.

Students who have completed, or are near completion of, their program requirements must apply for graduation by the published deadline in order to have their degree or certificate award conferred and receive their diploma. This requirement applies regardless of a student’s intent to participate in the Commencement Ceremony.

A commencement ceremony is held once per year in May. Summer and fall graduates are invited to participate in the May ceremony.

Graduating with Honors
Honors status for graduation is based upon the student’s cumulative LMC GPA and awarded according to the following scale:
Honors: 3.25-3.74 cumulative LMC GPA
High Honors: 3.75-3.99 cumulative LMC GPA
Highest Honors: 4.00 cumulative LMC GPA

Honors status as announced at the Commencement Ceremony does not include the current Spring semester, as final grade processing occurs after the ceremony takes place. A final Honors status will be determined at the time of degree conferral.

Additional Associate Degrees
A student may earn subsequent associate degrees if all requirements for the degree have been successfully completed, and provided the following conditions are met:
1. A minimum of 15 additional credits hours of coursework which applies specifically to the additional degree.
2. The additional degree is completed under the requirements in effect at the time of graduation (i.e. the current catalog) and in accordance with all applicable policies.

**Credential Conferral**

In order to maintain federal reporting compliance, all awards conferred will be posted within 30 calendar days of the end of the semester in which the student completes graduation requirements.

**Credit for Experiential Learning**

https://www.lakemichigancollege.edu/policies/credit-for-prior-learning

Recognizing that many opportunities exist for learning outside of a classroom, Lake Michigan College (LMC) seeks to provide a variety of evidence-based means by which students may obtain academic credit for experiential learning.

Lake Michigan College may provide any of the pathways to granting credit for experiential learning described in the following section. Regardless of the pathway option, credit awards must be based on appropriate documentation and/or demonstration of skills. Faculty recommend credit awards to the appropriate Academic Dean, who must approve all credit for experiential learning requests. Recommendations for academic credit must clearly align with LMC’s curriculum and must be based on what the student has learned, rather than what the student has experienced.

Upon approval by the Academic Dean, credit for experiential learning is transcripted as “CEL” credit and may be used to satisfy LMC graduation requirements. Students must be informed that CEL credits may not transfer to other institutions, as it is the receiving institution that determines what credit will be accepted upon transfer.

While there is no maximum number of allowable CEL credits, a minimum number of credits must be earned at LMC as follows:

- For baccalaureate degrees, a minimum of 30 credits must be earned at LMC.
- For associate’s degrees, a minimum of 20 credits must be earned at LMC.
- For certificate programs requiring 30 or more credits, a minimum of 15 credits must be earned at LMC.

Credit for experiential learning is available for LMC certificate programs with fewer than 30 total credits only when students are seeking a higher level credential within the same program area or discipline. Students should work closely with an advisor to assure that alternative credit requests do not exceed the above specified credit hour limits. Any exception to these standards must have the written approval of the Vice President of Academic Affairs.

**Credit for Experiential Learning Pathways**

The following options are approved pathways for CEL credit.

1) Portfolio course – Students may enroll in a credit for experiential learning portfolio course in which the student produces a portfolio of evidence documenting the rationale for their request, as well as evidence of experiential learning. The portfolio course is designed to guide students in analyzing and documenting acquired knowledge that demonstrates college-level learning. The portfolio is evaluated by a faculty member in the discipline for which the credit is being requested. Portfolio course tuition and fees apply.

2) Council for Adult and Experiential Learning (CAEL)/Learning Counts – Students may submit transcripts from the Council for Adult and Experiential Learning (CAEL) for evaluation by the Registrar’s Office. Credit awarded through the evaluation of CAEL transcripts is treated as transfer credit. There is no charge by the College for this evaluation service.

3) Military training evaluation – Current and former military service members may submit a military transcript for evaluation by the Registrar’s Office. Transcript evaluation is based on recommendations by the
American Council on Education (ACE). Credit awarded through the evaluation of military transcripts is treated as transfer credit. There is no charge by the College for this evaluation service.

4) Nationally standardized assessments – The College may award credit for certain nationally standardized tests, such as CLEP and DSST. A list of acceptable standardized assessments, required scores, and testing fees is available in the Testing Center.

5) Industry-recognized licensing or certification credential – Industry-recognized credentials are evaluated by a faculty member in the discipline for which the credit is being requested with recommendations to the appropriate Academic Dean for credit equivalencies. A list of common industry-recognized credentials that align with College courses is available in the Advising Office. Fees may apply.

6) LMC Challenge Exams – LMC departments may offer departmental challenge exams for some courses. A list of available challenge exams, required scores, and fees (if applicable) is available in the Advising Office and the Testing Center. Fees may apply.

Distance Education
https://www.lakemichigancollege.edu/policies/distance-education

All courses in which 75% or more of the course content is delivered online or via other distance delivery methods must comply with the procedural standards for course design, faculty training, course management, and course review set forth in the Distance Education Handbook. Distance education courses must be equivalent in content and student learning objectives to the same courses offered in face-to-face formats. Faculty teaching distance education courses must possess the same qualifications as those required for traditional sections of the same course and must complete the College’s distance education training or equivalent. The Director of Distance Education must approve any course delivered under the auspices of this policy to assure that all standards for course design, delivery, faculty training, and course review have been met prior to offering the course via distance education. In addition, all distance education courses must comply with the federal definition of a credit hour, as documented in the Credit Hour Definition and Program Length policy.

Electronic Devices in the Classroom

Audio and/or video recording of classroom proceedings or other academic proceedings will be permitted only with the consent of the instructor, speaker, and/or others involved, unless the student is hearing impaired or requires such accommodation for a documented disability.

The use of personal electronic devices in any teaching setting (e.g., classroom, clinical, field trip) will be permitted only with the consent of the instructor.

General Education Requirements
https://www.lakemichigancollege.edu/policies/general-education-requirements-for-graduates-of-lake-michigan-college

The General Education requirements for graduates of Lake Michigan College are as follows:

AA, AS, and ABA Degrees*
- 2 courses in English/Communications
  - Must take ENGL 101 - AND - ENGL 102 or COMM 101
- 1 course in Mathematics
- 2 courses in Natural Sciences (from at least two academic disciplines; all LMC science courses have the required laboratory experience)
- 2 courses in Social Sciences (from at least two academic disciplines)
- 2 courses in Humanities/Fine Arts (from at least two academic disciplines, excluding studio and performance classes)
AAS and AGS Degrees*

- 2 courses in English/Communications
  - Must take ENGL 101 - AND - ENGL 102 or ENGL 103 or COMM 101
- 1 course in Mathematics
- 1 course in Natural Sciences
- 1 course in Social Sciences
- 1 course in Humanities/Fine Arts

*Courses taken to fulfill General Education requirements must be at the 100 level and above. Transitional Studies courses do not fulfill General Education requirements.

General Education Waiver

https://www.lakemichigancollege.edu/policies/general-education-requirements-waiver-for-degree-holders-and-mta-completers

All general education requirements for AA, AAS, ABA, AGS, and AS degrees will be waived for students who a) have earned an AA, ABA, AS, or an equivalent degree, or b) have completed the 30 credit hours specified in the Michigan Transfer Agreement (MTA). All general education requirements will also be waived for AAS and AGS degrees for students who have earned an AAS, AGS, or equivalent degree. All general education requirements for all degree types will be waived for students who have completed a bachelor’s degree or higher. This waiver also applies to basic skills prerequisites, i.e., English (E), mathematics (M), and reading (R).

All transfer credits must be earned from a college or university regionally accredited by an accrediting body recognized by the U.S. Department of Education.

This policy does not waive other degree and program requirements as outlined in the College catalog—including, but not limited to—residency credit requirement, minimum GPA, minimum credit hour requirements, and program-specific admission requirements. This waiver does not apply to specific course prerequisites.

Grade Assignment and GPA

https://www.lakemichigancollege.edu/policies/assignment-of-a-grade

The following applies to all academic credit course offerings at Lake Michigan College.

Final Grades

Students who have completed all course requirements as defined by the instructor will be issued grades of A, B, C, D, or E. For courses under 100 level (transitional courses), the grade will be followed by a period (A, B, C, D, E) and will indicate the grade is not included in the Grade Point Average (GPA). Final grades are posted to the student’s official transcript of record as submitted by the instructor.

Students with extenuating circumstances which create the need to complete the course requirements after the semester has ended should consult with their instructor, who may submit a grade of “I” (Incomplete) if, by determination of the instructor, the student’s work is sufficient in quantity and quality. The student may then complete and submit assignments as agreed with the instructor, but the “I” (Incomplete) grade must be changed by the instructor, no later than the last day of classes the following semester, or it will default to a grade of “E” (failing). An “I” is computed in the GPA as an “E” and may affect financial aid eligibility. An “I” grade can be extended at the discretion of the instructor.
An “IP” (In Progress) grade may be assigned to students who are enrolled in open entry/open exit (OE/OE) classes and have not completed their assigned work at the end of the semester in which they are enrolled and their work is sufficient in quality. The assignment of an “IP” grade will be determined by the instructor. Work must be completed by the end of the following semester. At the completion of the course work within the allotted time, the instructor must submit a change of the “IP” grade to the grade earned. An “IP” grade will not be computed in the student’s GPA.

All other grade changes must be made within one semester of their issuance.

See Registration Policy for information regarding Withdrawals (“W” grade).

Mid Term Grades
Mid-term grades do not affect the GPA and are not posted to the student’s official transcript of record.

Mid-term grades are used to help faculty, staff, and students track student progress and success in each class, as well as allow efficiency in Financial Aid processing decisions. Student accounts will be reviewed upon mid-term grade submission and the Financial Aid Office and Academic Advising staff will be notified of failing grades, withdrawals, or otherwise insufficient grades.

Reporting and Availability of Grades
Mid-term grades are submitted on the Monday of the mid-point of each part of term. Specific dates are listed in the Academic Calendar. Final grades are submitted on the Tuesday following the end of the full term. Specific dates are listed in the Academic Calendar.

All grades are submitted via WaveLink by the instructor of record for the class. Exceptions are made only in extreme situation such as the hospitalization or death of the instructor, in which case the Registrar may collect and enter the grades, and document the exception.

Grades are available to students through WaveLink beginning the Thursday after the end of the full term. Specific dates are listed in the Academic Calendar.

Grade Point Average (GPA)
Grade point averages (GPA) is used to determine a student’s academic standing, financial aid eligibility (including grants, loans, and scholarships), eligibility for graduation, dean’s list and other academic awards, second-admit program entrance, and often for transfer to a four-year university or further study.

GPA Calculation
Letter grades are assigned a point value as follows A=4, B=3, C=2, D=1, E=0. Cumulative grade point average is calculated by multiplying the point value of each grade by the credit value of the course, adding the total number of points earned, and then dividing by the total number of credits. For information regarding how repeated courses affect the calculation of the cumulative GPA refer to the Course Repeat Policy.

Guided Educational Pathways Planning (GEPP) Course Requirement
https://www.lakemichigancollege.edu/policies/gepp

The Guided Educational Pathway Planning (GEPP) 100 course is a required, non-credit course designed to provide students with an introduction to their Educational Pathway, a cluster of majors aligned with similar career interests and pathways. Students will explore characteristics necessary for success in their education, careers, and life. Students will articulate long- and short-term career and life goals in order to identify an aligned educational pathway to meet those goals. Students will research
current trends within their chosen career field and develop a personalized academic plan to achieve their goals with support from an Academic and/or Faculty Advisor.

All incoming students are required to enroll in the GEPP 100 course unless the student meets one or more of the following exemptions:

1. Students in specific, employer-sponsored programs
2. Early College students
3. Guest and/or Personal Interest students
4. Academic Advisor recommendation. This exemption is used in rare cases when a transfer in students enters with a well-established pathway, demonstrated that he/she has researched career options, has a clear career goal(s) in mind, understands the nature of the field he/she has chosen to pursue, AND understands the educational pathway to reaching their career goal(s).

Any student can enroll in GEPP 100 regardless of their exemption status.

The GEPP 100 course supports Guided Pathways reforms, which include mapping pathways to student end goals, helping students choose and enter a program pathway, keeping students on path, and ensuring students are learning.

Placement Testing
https://www.lakemichigancollege.edu/policies/assessment-placement

The purpose of placement testing at Lake Michigan College (LMC) is to ensure that students are placed in courses that will support their success. English (E), mathematics (M), and reading (R) represent basic prerequisite skills that are required for most college-level courses*. Students are assessed in these three areas using standardized test (e.g., SAT, ACT), Accuplacer or similar placement assessments, and/or Multiple Measures Assessments (MMA). Multiple measures assessments potentially include high school GPA, course history and grades, and/or LMC-designed assessments. Decisions regarding what measures are appropriate, as well as minimum proficiency scores for each measure and how long each test’s scores can be used, are made by English, Mathematics, and Reading faculty in collaboration with the Director of Advising, the Director of English as a Second Language (ESL), and the Director of the Testing Center.

Any standardized test scores that students have on file with a recognized testing provider (e.g., College Board, ETS, and Cambridge Assessment) must be submitted to the College directly from the testing provider. In most cases, test scores are valid for five years; however, expiration dates of some scores may vary by test type or by department (e.g. nursing).

* Students who do not achieve the necessary minimum scores on English (E), Mathematics (M), and/or Reading (R) placement tests will be placed in and must pass appropriate Transitional courses before they will be able to register for courses that require an E, M, or R pre-requisite. Further detail and history of Transitional and College-level course placement can be found in the Lake Michigan College Placement Guide (see separate document).

Placement Test Administration
Placement tests offered at Lake Michigan College or proxy sites must be administered by trained and qualified individuals approved by the Director of the Testing Center. Assessments designed by LMC (e.g. Multiple Measures) must be completed at least five business days before the start of the term in which the student intends to enroll in classes.

Placement Test Retesting
Students may retest in each test subject once during the first testing term. To allow for adequate review, a retest may only occur after a 48-hour waiting period from the time in which the test was initially taken. Same-day retesting is not permitted.

Once the term has started, students may not retest to modify their schedule for that term (e.g. to change their math placement). Students who have not started a course sequence that satisfies E or R pre-requisites and/or have not entered any LMC math sequence may retest once in subsequent terms in appropriate testing subjects.

International Students
International students whose first language is not English may be required to take a standardized English for academic purposes language proficiency test as part of their I-20 application for an F-1 visa status. These tests include TOEFL iBT, IELTS, and MELAB. Scores from these tests must be submitted to the College directly from the testing provider. The Director of ESL is responsible for setting cut scores for course enrollment purposes.

Scores from English for academic purposes tests are not adequate for making E, M, or R placement decisions. Therefore, international students who are eligible for enrollment at the College, must take E, M, and R placement testing at LMC and/or submit college readiness standardized test scores as indicated herein prior to the beginning of the term in which they wish to begin studies.

Student Preparation for Placement and Standardized Tests
For best score results, students should become familiar with the test format and question types prior to taking placement tests. Test preparation materials are available at no cost through the following test developer websites:

- ACCUPLACER
- SAT
- ACT
- TOEFL iBT
- IELTS
- MELAB
- Other review recommendations are available from the LMC Testing Center.

Placement Testing Accommodations
Students, Early/Middle College counselors, and/or parents seeking student accommodations for placement testing should contact the Student Outreach and Support Services Coordinator for further information five business days in advance of testing dates. The Student Outreach and Support Services Coordinator determines reasonable accommodations based on available documentation. Testing with accommodations requires at least three days prior notice and must be scheduled by calling the Testing Center.

Student Learning Outcomes Assessment
https://www.lakemichigancollege.edu/policies/outcomes-assessment

Lake Michigan College realizes there is a shared responsibility for learning. Student learning outcomes are measured and tracked at the institution, program, and individual course levels. In each course, students are asked to utilize the course objectives to guide their studies and identify the student learning outcomes. Instructors carefully monitor how well students are doing in their course based on instructional design and learning outcomes. Utilizing student feedback and student learning outcomes assessment data, adjustments are made, and outcomes are continuously measured to ensure quality instruction. Students will find the student learning outcomes for each course in the course syllabus.

Student Per Semester Credit Hour Limit
In the Fall and Spring semesters, no student may take more than 18 credit hours of coursework without written approval from the appropriate Academic Dean or her/his designee. During an accelerated session (e.g., 5-week or 7-week Summer session) a student may not exceed eight credit hours without written approval from the appropriate Academic Dean or her/his designee. Permission will only be granted to students who have a 3.00 (B) cumulative GPA or higher.

### Study Abroad

Lake Michigan College (LMC) is committed to developing an international perspective that prepares students, and develops employees and community members for a world economy and global citizenship. Study abroad programs provide cultural, academic, and personal discovery outside of the traditional campus learning environments; these experiences provide insight into international cultures and values, thus creating global citizens.

Only courses in study abroad programs conducted in accordance with National Association of Foreign Student Advisers (NAFSA) - Responsible Study Abroad Guidelines shall be approved for LMC credit. Transcripts or other academic records from study abroad programs may require external review. Students and faculty participating in LMC approved study abroad programs shall comply with terms, conditions, and procedures defined in the Study Abroad Guide.

### Transfer of College Credit

Transfer In to LMC

The College makes no guarantee of acceptance of transfer coursework until an evaluation of the official transcript has been completed. Students who wish to have an evaluation completed must submit an admission application.

Transfer credit is awarded only from an official transcript, sent directly to LMC from the sending institution or a third-party service on behalf of the sending institution; both paper and electronic copies are acceptable. Official transcripts in a sealed envelope may be accepted from the student so long as the seal is not broken; however, the Registrar’s Office reserves the right to make a final determination as to the authenticity of an official transcript which has passed through the hands of the student.

Only those credits earned at postsecondary institutions accredited by one of the regional accrediting agencies, as named below*, will be considered for transfer. Coursework completed at a postsecondary institution outside the U.S. must be evaluated by an approved third-party evaluation service. The service will determine if the institution holds the equivalent of regional accreditation, whether the equivalent of a U.S. degree or certificate was earned, and will provide a general list of coursework completed. The evaluation will be used to determine whether or not transfer credit can be awarded.

Refer to the Study Abroad Policy for information regarding credits earned as part of an approved study abroad program.

It is the transfer student’s responsibility to request official transcripts from her or his previous institution(s).

Transfer coursework must meet the following criteria to be awarded transfer credit:

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*Regional accrediting agencies include the Middle States Commission on Higher Education, North Central Association of Colleges and Schools,南方 Association of Colleges and Schools, and the Western Association of Schools and Colleges.
1. The course is graded at least a “C” or 2.00 on a 4.00 grading scale. Courses graded lower than a “C” or 2.00 are not eligible for transfer; this includes courses graded as Pass/Fail, Satisfactory/Unsatisfactory, or any other grade not on the standard grading scale.

2. The course contains college-level material. Remedial or developmental coursework is not eligible for transfer. The determination of college-level content is made by review of the course content and not strictly based on the course number.

3. The course is undergraduate level. Graduate level coursework is not eligible for transfer credit.

4. The course must be the course of record for the originating institution. Transfer credit awarded on a transcript from another institution is not eligible for transfer credit.

For coursework determined to be eligible for transfer, credit is awarded in the following manner:

1. Only courses and credits will be posted. Transfer grades are not posted, nor are they included in the calculation of the LMC GPA**; transfer courses/grades are not used to exclude or replace a graded LMC course if the course is a repeat.

2. Courses for which LMC offers a direct equivalent are posted as such; if no direct equivalent is available, either general subject credit or elective credit is awarded.

3. Posted transfer credits count only toward the total earned credits on the LMC transcript and are not included in the GPA credits or attempted credits.

4. Credit awarded may count toward program completion at LMC, as long as residency requirements are met and the course(s) has been determined to fulfill the program requirement(s). Residency requirements can be found in the Credential Completion and Graduation Policy.

5. Credit awarded will not exceed either the number of credits earned for the original course or credits carried by the LMC equivalent course. If a transfer course has fewer credits than the equivalent, the lesser amount of credit is assigned; if a transfer course has more credits than the equivalent, credits above the assigned amount are awarded as general elective credit. Any transfer courses which are assigned credits on a system other than semester hours (such as quarter hours) are converted to semester hours when transfer credit is awarded. Standard conversion scales are used.

6. Any transfer course which is not clearly identified as equivalent to an LMC course is referred to the appropriate academic department to determine equivalency.

*Regional accrediting bodies recognized by LMC include the following:

- The Higher Learning Commission
- Middle States Association of College and Schools (Commission on Higher Education)
- New England Association of Schools and Colleges (Commission on Institutions of Higher Education)
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools (Commission on Colleges)
- Western Association of Schools and Colleges (Accrediting Commission for Senior Colleges and Universities)
- Western Association of Schools and Colleges (Accrediting Commission for Community and Junior Colleges)

Once the transfer evaluation is complete, the student is mailed a letter and worksheet indicating the transfer credits posted to her or his LMC record. Students wishing to challenge a transfer credit award may do so by contacting the Records & Registration Department/Registrar’s Office.

Transfer Out of LMC
While Lake Michigan College does its best to remain transfer-friendly, the College cannot guarantee transfer of any course. Only the receiving institution may determine whether a course will be accepted for transfer based on its own criteria and transfer policies.
** For calculation of GPA for selective admissions Health Sciences programs please refer to the specific Health Science program application.