

Agreement Reverse Transfer Associate Degree Initiative

Lake Michigan College
and
Western Michigan University

The purpose of this Agreement is to facilitate the implementation of a new initiative to assist students who have transferred to Western Michigan University (WMU) to complete an associate's degree at Lake Michigan College (LMC). The initiative is an extension of the transfer agreements already in place between the two institutions. The initiative applies to LMC students who have completed at least 45 credits at LMC but who transferred to WMU before earning an associate's degree. The signatories to this Agreement commit to work collaboratively to enable qualified students to obtain an associate's degree.

The signatories to this Agreement agree to:

1. Appoint a contact person and liaison for the initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA guidelines.
3. Develop a method to track the success of the initiative and share results on an annual basis.
4. Follow parameters of the law and regional accrediting agencies.
5. Develop and document the system, processes, communication, and timeline supporting the initiative.
6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Outline student communication, procedures and advisement assistance to complete degree requirements.

Joint meetings will be held to finalize and approve the details of the reverse transfer associate degree initiative arrangement.

Signatures:


Dr. Robert Harrison
President of Lake Michigan College

12/4/12
Date



Dr. Timothy J. Greene
Provost of Western Michigan University

12/8/12
Date