



## **Muhammad & Lonnie Ali Student Success Fund Criteria and Application**

The Muhammad & Lonnie Ali Student Success Fund helps Lake Michigan College students who need emergency or hardship financial assistance. Students can apply in person or through their College email to [finaid@lakemichigancollege.edu](mailto:finaid@lakemichigancollege.edu) and a member of the LMC Cabinet will make the final decision on awards. Each student can receive up to \$500 per request, with a maximum of two awards in their lifetime. The amount awarded to each student will depend on the funds available, and the number of students who can receive assistance will vary depending on the total amount in the fund. The fund is sustained by continual contributions from the generous donations from friends of LMC.

### **Types of Expenses Covered**

Medications and medical-related costs

- General health check-ups needed for extracurricular activities
- Student success resources, like textbooks, computers, materials, uniforms, equipment, and other essential school supplies
- Safety needs, such as changing a lock
- Unexpected essential utility repairs (water, electricity, heat)
- Unexpected childcare expenses
- Essential vehicle repairs needed for attending in-person classes (with proof of ownership)
- Tuition, fees, and housing costs

Please note, proper documentation will be required.

### **Documentation**

Documentation will be required for the following things:

- Purpose of the funds request, see examples below
  - If funds are to be used for books, submit cost estimate from the bookstore of the amount needed
  - If funds are to be used for vehicle repair, two estimates or a paid receipt are required from a licensed repair shop

If funds are to be used for another purpose, provide most logical documentation

### **Types of Expenses Not Covered**

- Non-essential utilities (cable)
- Household costs unrelated to damage, theft, or natural disaster
- Parking tickets and other fines
- Costs for entertainment, recreation, non-emergency travel, or other non-essential expenses
- Monthly utility bills (with the exception of an unforeseen emergency), vehicle payments, insurance

### **Eligibility**

- Be a student in good standing, as defined by Financial Aid as defined by the [Financial Aid Satisfactory Academic Progress Policy](#), at the start of the semester

- Be actively attending classes
- Have no overdue debt to the College
- Be enrolled at Lake Michigan College during the semester they apply for funds
- Demonstrate an immediate emergency or hardship need (e.g., lost job, divorce, unexpected daycare expense) and provide documentation (e.g., invoice, utility shut-off notice)
- Students are eligible for a lifetime maximum of 2 disbursements.

### **Application Process**

The application must be completed, signed, and include all required documentation. Processing may take up to eight (8) business days. The student will be notified of the outcome via their Lake Michigan College email.

Checks can be picked up at the Business Office on the Benton Harbor Campus with proof of student identification (photo ID), unless other arrangements have been made with different campus locations. If the student is using the funds for books, the bookstore will be notified of the available credit amount. Once the total charges are provided, the MLASSF will be applied for that amount only, unless otherwise noted on the application. Funds for tuition will be directly applied to the student's Lake Michigan College account.

# Lake Michigan College Muhammad & Lonnie Ali Student Success Fund

## Application & Contract

### Student Information (Please print neatly in pen)

Student Name (Print): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ or Date of Birth: \_\_\_\_\_

LMC email address: \_\_\_\_\_

A COPY OF THE APPROVED/DENIED APPLICATION WILL BE E-MAILED TO YOUR LMC E-MAIL ACCOUNT

Are you a Veteran - ☐ Yes or ☐ No

Are you an international student - ☐ Yes or ☐ No

Recommended by: \_\_\_\_\_ (LMC employee assisting student)

### Fund Request:

☐ Muhammad & Lonnie Ali Student Success Fund ☐ Book Advance (bookstore)

Please briefly explain why funds are needed and what they are needed for: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Semester/Term: \_\_\_\_\_ of Academic year: \_\_\_\_\_  
(*Cannot exceed \$500*)

(Documentation to support your request is required, i.e. schedule bill and B&N book pricing or other estimates)

### SELECT ONE

- ☐ I understand that I will reimburse the Program when my financial aid for this semester becomes available. At that time, I will give the Financial Aid Office permission to deduct, from my financial aid account, the amount of money owed as stated in this contract. Bookstore credit will be available the day after approval of this contract.
- ☐ I understand that I will reimburse the College from my personal funds by the end of the semester. Charge PO when purchasing books.
- ☐ I understand this is a Gift Scholarship on behalf of the Lake Michigan College Muhammad & Lonnie Ali Student Success Fund. Charge PO when purchasing books.

*I hereby certify that all of the above information is complete and correct. I understand that this application will not be reviewed if all of the information is not provided. I have read and understand the terms outlined in the application.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Cabinet Member Signature \_\_\_\_\_ Date \_\_\_\_\_

This is to acknowledge that the Lake Michigan College Muhammad & Lonnie Ali Student Success Fund will purchase tuition/books and/or supplies in the amount totaling \$ \_\_\_\_\_ for the \_\_\_\_\_ term of 20 \_\_\_\_\_.

(Revised 7/2/2025)